

Northwest

NORTHWEST COMMUNITY COLLEGE

Passages



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College Services

*Are you considering retiring?
Is your last working day prior
to December 1996?*

**CHECK
THIS OUT!**

Representatives of the Superannuation Commission travel to various areas of the province throughout the year to provide pre-retirement counselling on an individual basis and will be holding interviews in Terrace, Smithers and Kitimat the week of June 12, 1995.

Appointments are required and requests must be received by the Commission before March 17, 1995 in order to allow time to prepare your personal pension estimates.

Appointments will be scheduled according to the date the application form is received by the Commission, the employee's retirement date and space availability.

Should you fill in an application please send it directly to: Counselling Services, Superannuation Commission, 548 Michigan Street, Victoria, B.C. V8V 4R5. Remember the deadline for your application for an interview must be received by March 17, 1995.

Application forms may be obtained from the Payroll office and we urge you to take advantage of this opportunity if you are contemplating retirement in the near future.

- Virginia Cooper,
Payroll Officer

IT'S A BOY

Thorine (Accounting Department, College Services) and Don Steinkampf are the proud parents of Terrace's NEW YEAR'S BABY. Jonathan Tait arrived January 1st at 1:45 pm (3 weeks early) weighing in at 6 lbs. 2 oz.

Congratulations!



- Photo, Courtesy Terrace Standard,
Jan. 11/95



FINES ARE COMING TO THE TERRACE LRC

The 1994 fall semester saw a pronounced increase in the number of overdue materials. This caused much anxiety and frustration among students and staff alike, as well as a lot of library staff time in phoning and retrieving overdue materials.

To ensure that the library has an adequate supply of materials for ALL patrons, and that the materials are available when needed, the following fines will be implemented (on Terrace campus only) beginning February 27th (Monday).

This is a pilot project, and will be evaluated May 1995. By September 1995, there should be an equal "fine" system across the college region.

Please review the following terms. We welcome your comments and suggestions.

- * You are responsible for all the materials borrowed on your card and for any charges on items that are overdue, lost or damaged.
- * Faculty and staff may request extended loan periods, but must do so at the time of borrowing. All borrowers will be charged equally for overdue materials.
- * Books and government documents circulate for 3 weeks (21 days); videos for 2 days; reserve items vary from 1 hour to 3 days.
- * Fines are:
Books, government documents - \$.25/day/item.
Videos - \$.50/day/video.
Reserve items - \$.25 hour/item.
- * The grace period will be:
Books, government documents - 1 day.
Videos - 1 day.
Reserve items - 1/2 hour.
- * ***Fines are charged 7 days per week and include closed days. Library materials must be returned by closing time on the due date. Items returned after the library closes will be treated as returned on the next day the library is open.***
- * The maximum fine for any item will be \$10. However, charges for lost and/or damaged materials will be the replacement cost of the item, plus a handling and processing fee of \$7.50/item.
- * It is the responsibility of the borrower to return materials on or before the due date. Overdue notices will NOT be sent out. After the maximum fine level has been reached on the item, it will be assumed lost. An invoice will be issued for the replacement cost, plus processing fee (\$7.50), plus maximum fine (\$10). If the item is returned after the invoice has been issued, the \$10 fine and \$7.50 processing fee will still be charged.
- * Borrowing privileges are automatically suspended at all campus LRCs if outstanding fines or overdue materials exist. As well, student transcripts will be withheld until all fines are paid and/or materials returned.

Our goal is to ensure that ALL patrons have equal access to materials in the library collection, in a timely and efficient manner. All fines will be put towards purchasing more materials for the library.

Central Region

PILOT PROJECT UNDERWAY IN TERRACE

Terrace is the site of an innovative Ministry of Skills Training and Labour pilot project. The Terrace Community Access Program (TCAP) will run for three years at a location off-campus in downtown Terrace.

The project is one of six pilots being undertaken by the Institutional-Based Training Working Group of the Training and Employability branch of the ministry (formerly part of the Ministry of Social Services).

The pilot projects are all being used to evaluate strategies for moving people from welfare and unemployment into jobs which will lead to financial independence.

TCAP is a comprehensive project that provides support for students through the entire job-finding process: initial assessment, development of a Skills Plan (individual training plan), academic upgrading, basic skills training (career planning, job search skills, life management, computer skills, etc.), work placements, and access to further training programs.

TCAP students are given facilitated entry into NWCC programs that meet the goals of their Skills Plans. Project staff ensure that potential barriers to success, such as financial problems, personal counselling needs, transportation, and day care are removed as effectively as possible.

The project is jointly managed by the Central Region ABE Department and InterConnect, a community-based non-profit employment training organization. This community partnership has allowed the project to benefit from the strengths of each organization. The local Ministry of Skills, Training and Labour office has also been a key player in providing assistance to course participants to complete the program.

The initial intake of the TCAP project began in late October with close to 30 potential participants expressing interest in the program. The 9-week transition phase of the program began in mid-November with 16 students. NWCC Instructor Nancy Ross has been helping students acquire a variety of skills: problem solving skills, critical thinking skills,

written and oral communication skills, study skills, as well as basic math and English skills. Larry Merrill of InterConnect has worked individually with each student to develop a skills plan. Julia Schachner, InterConnect, effectively took the students through a 25-hour introduction to computers. Before January 27, the end of this phase of the program, students will learn more about first aid, job search strategies, interview skills, as well as continuing with academic upgrading.

At the end of this phase, students will not be left on their own. Many will move into the regular instructor-led ABE program at the main campus of ABE; others will take further steps along their career paths. InterConnect staff will keep in frequent contact with all program participants to help them work through any barriers to success they may encounter along the way.

A second group of participants is presently being assessed and will begin the transition phase with Nancy Ross in early February.

One further objective of the pilot project is to look for ways to reduce institutional barriers to success for welfare recipients and the unemployed. Over the next few months, Larry Bolingbroke will be contacting many of you to explore such issues as entrance criteria, wait lists, flexible approaches to program delivery, course scheduling and student success services and supports.

If anyone would like further information about the program, please contact Nancy Ross, 635-6227), Larry Bolingbroke, 635-6511, Ext. 5453 or Roger Leclerc at InterConnect 635-7995.



Terrace Community Access Program (TCAP)

Eastern Region

Smithers

INTEGRATED ABE

Rich DeRooy is working with cognitively disabled students to develop suitable curricula for the ABE program. He describes the program:

Standard ABE curriculum is often inappropriate for students with cognitive disabilities. As part of a Skills Now initiative, a part-time instructor/course developer will expand current ABE curriculum to address this problem.

The ABE Instructor and the Project Instructor will work with all ABE students. Working with the cognitively disabled students will ensure the material is relevant to the student's lives. The project instructor will compile the curricula in three modules: reading, math and computer skills.

If you would like to know more about this project, contact Rich DeRooy, Ext. 5809.

OFFICE CAREERS - DISTANCE ED.

Sandy Clark, our evening office careers instructor is offering some office careers courses by distance education for students in the college region. Students will register with the Smithers campus and receive material and instructor support from here. Some will use their local college centres for equipment support; others will do all their work at home. This is a pilot project which developed out of a need to help students finish office careers programs in centres where they were discontinued.

Each centre's advisor has information on the program, or, you can call Sheila Peters, Education Advisor, Ext. 5806.

SKILLS NOW

We are working on a project to coordinate information on career transition projects and services and another to coordinate information on training needs and community training opportunities. The Eastern region has many educational advising services through the college, ECE, band education coordinators, Ministry of Social Services and non-profit community service agencies. There are also several groups developing work opportunity programs for students and clients. In order to alleviate the burden this places on employers and the confusion facing people looking for information and support, we're working with other agencies to educate each other and prepare information for the public.

We will also be putting together a data base of training opportunities which will be simple (!) to maintain and available on a regional basis. Training gaps will also be identified. *For more information, contact Ross Hoffman, Extension Services, Ext. 5807.*

NEW STAFF

Welcome to Alison Carruthers who has joined Carmen Wheatley as Clerk at the Forestry Continuing Studies Network.

Southern Region

Tom Walker, Applied Technology Instructor, is away in St. Paul's hospital in Vancouver.

Thanks...

Special thanks goes to staff at the Kitimat campus, as well as all College staff in NWCC centres, for your support, flowers and fruit.

Everything has really been appreciated.

Hope to see everyone soon.

- Tom



SUBMISSION DEADLINE

1st Friday in the month

**Help us keep
you informed!**

**Deliver contributions by
hand, mail or**

FAX: 635-3511 to:

**CAROL REYNOLDS,
College Services, Terrace**