

**Northwest  
Community  
College**



**WORKSHOPS**

**COURSES**

**PROGRAMS**

**Kitimat Campus  
Fall 1997**

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We are a community college committed to respecting and meeting the educational needs of the communities we serve. Our mission is to provide and enable equitable access to quality lifelong learning throughout our College region.

## 1997-98 NWCC BOARD OF GOVERNORS

Kathleen Bedard, Chair..... Prince Rupert  
Darlene Neuman, Vice-Chair..... Stewart  
**Ray Brady** ..... **Kitimat**  
**Marie Sullivan** ..... **Kitimat**  
Alan Campbell ..... Telkwa  
Dennis Carlson ..... Prince Rupert  
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Sandra Martin ..... Moricetown  
Lorene Plante ..... New Aiyansh  
Rev. Ian MacKenzie ..... Terrace  
Judy Tracy ..... Terrace  
Margaret Brown ..... NWCC Staff

Students, staff, and the general public are welcome to attend board meetings!

They are held approximately every six weeks in communities across the region.

Agendas are posted throughout the College Region and may be obtained from the Board Secretary.

## About Northwest Community College....

NWCC was established in 1975 at the site of the BC Vocational School in Terrace. From there, the gradual expansion to include College centres in almost all of the communities in the Pacific Northwest area has led to remarkable growth in the programs and services offered by the College. A large percentage of residents in the area take advantage of the opportunities available at these centres.

The College service area is comprised of four geographical regions:

- ◆ Eastern Region--serving Smithers, Telkwa, the Hazeltons, and Houston
- ◆ Central Region--serving Terrace/Thornhill, the Nass Valley, and Stewart
- ◆ Western Region--serving Prince Rupert, along the North Coast and the Queen Charlotte Islands/Haida Gwaii
- ◆ Southern Region--serving the communities of Kitimat, Kemano, and Kitamaat.

The entire area covers 80,450 square kilometres, and has a combined population of approximately 80,000.

## EDUCATIONAL ADVISING

*Lynn Gould* is the NWCC Educational Advisor for the Southern Region, and believes strongly in learning as a life-long process.

To help you develop your education/career plan, advising services are available free of charge to all prospective and current college students. Evening appointments are available upon request.

Services include:

- Education planning and research
- Career trends and information
- Career planning tools (fee for test materials): CHOICES; Strong Interest Inventory; Myers-Briggs Type Indicator
- Financial aid information
- Prior learning assessment

Lynn invites you to make an appointment to discuss your educational aspirations or to set up a time for a group presentation.  
Call 632-4766.

## LIBRARY/ LEARNING RESOURCE CENTRE

The LRC makes available a wide range of services and resources, free of charge. To borrow materials, you must have a current library card with no outstanding fines or overdue materials. Library cards are available at no charge--call us. On-line catalogue access is available at our LRC computer on campus, or from yours at home:

Internet: NORADM.NWCC.BC.CA

or

Datapac: 65100028

Username: NWCAT

## NWCC BOOKSTORE

Open to everyone!

Available for your convenience are textbooks and course materials for College courses and programs. If there is a book you would like which is not in stock, we will be pleased to order it as a special order. You will also find classroom supplies, software, backpacks, computer supplies, clothing and memorabilia.

The College Bookstore services are available to students, faculty, staff and the community.

## REGISTRATION POLICIES

(For more specific details, see our main College Calendar.)

- ◆ Courses are filled on a first come, first served basis, provided any admission requirements are met. Register as early as possible--class sizes are limited and a minimum number of paid students is required before a course begins.
- ◆ You must pay fees in advance to be guaranteed a space in the class. Do this in person, by mail, or by sending someone for you. We keep wait lists for classes which are cancelled or filled, and as new courses are scheduled, we contact students from these lists.
- ◆ TUITION & STUDENT FEES: This varies according to course or program, and must be paid in full at the time of registration. Call us for specific fee information.
- ◆ APPLICATION FEE: A \$25 non-refundable application fee is charged to those applying for admission to certificate, diploma and associate degree programs. This fee is waived for students returning within 12 months of their last NWCC enrollment.
- ◆ REFUNDS: (*Original receipts are required.*)  
If a course is cancelled by the College a full refund will be given. Refunds for other reasons have maximum amounts and time limits, as indicated below.

*Continuing Education programs/courses:* Full refunds are given for requests only before the course start date and only due to medical or bereavement reasons. A \$10 administration fee applies to all other refund requests and withdrawals. Before 2nd class--100%; after 2nd class--no refund. Some courses are designated "No Refund" past the registration deadline.

*Semester-based programs:* Before the end of the first week of the semester--80%; during the 2nd, 3rd, or 4th week of the semester--50%; after the 4th week--no refund.

*Vocational programs:* Fees paid will be pro-rated to a daily rate, and refunds given for fees paid beyond the date of completion or withdrawal.

- ◆ SENIORS' PRIVILEGE: If desired, seniors will be wait-listed and enter tuition-free if the minimum enrollment is met and the maximum not exceeded. Material/book costs still apply.



## CANADIAN FIREARMS SAFETY TRAINING

When applying for a Firearms Acquisition Certificate (FAC), it is mandatory that you provide proof that you have passed an approved course or examination.

This course provides training in:

- ◆ safe handling and use of firearms
- ◆ laws governing firearms
- ◆ safe methods for storing, displaying & transporting firearms
- ◆ legal & social responsibilities of firearms owners

Includes written and practical examinations.

(Please note that applicants for an FAC must be at least 18 years old.)

Date: September 26 & 27  
 Time: Friday, 5 to 10 pm  
 & Saturday, 9 am to 5 pm  
 Location: Room 2  
 Fee: \$100 plus GST  
 (includes materials & exam)  
 Instructor: TBA  
 Register by: September 19

## PICTURE FRAMING

Learn how to mat and frame your pictures and portraits. Participants will completely mat and frame at least two projects in class. Course materials are supplied.

Dates: October 26, 27 & 28  
 Times: Sun 9:00 a.m. - 4:00 p.m.  
 Mon & Tues 7:00 - 10:00 p.m.  
 Location: Rooms 3/7  
 Instructor: J. Edwin Warkentin  
 Fee: \$79 + GST  
 Register by: October 17

## BASIC MAP & COMPASS

If you're thinking about doing some hunting, fishing, hiking, or mushroom picking this fall, this course is for you! It includes a practical introduction to compass use, taking and setting bearings, as well as learning how to obtain bearings from a map. The proper use of sights will be demonstrated and practiced. Concepts to be covered are:

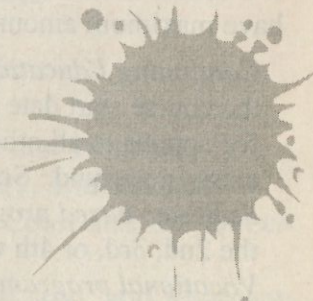
- ◆ magnetic north
- ◆ true (geographic) north
- ◆ declination
- ◆ orienteering
- ◆ scale
- ◆ forest cover
- ◆ topography

No prior experience is necessary, but we recommend that you bring your own compass (0 to 360 degrees, with two-degree increments, and with adjustable declination) and a map (1:50,000 scale).

Dates: Saturday, September 20  
 Times: 9:00 a.m. - 4:00 p.m.  
 Location: Room 2  
 Instructor: Bruce Fisher  
 Fee: \$40 + GST  
 Register by: September 12

**A minimum number of students is required in order to run a class.**

**Registration is on a first come, first served basis until the registration deadline, so please register early to avoid disappointment.**



## OCCUPATIONAL FIRST AID TRAINING

### LEVEL 1 AND TRANSPORTATION ENDORSEMENT - 8 HRS. EACH

Times: 8:30 a.m. - 4:30 p.m.  
 Location: Room 2/ 12  
 Instructor: Ilona Kenny  
 Fee: \$80 each training day

**LEVEL 1** is designed to provide life saving first aid skills to workers in industry. Prerequisites: You must be 16 years of age and have the physical ability to perform first aid skills as required to complete the learning tasks.

Session 1: Tuesday, October 14  
 Register by Oct. 6  
 Session 2: Friday, November 7  
 Register by Oct. 30



**TRANSPORTATION ENDORSEMENT** will prepare OFA Level 1 Attendants with the skills and knowledge needed to move & transport injured or ill workers to medical aid.

*You must have a valid Level 1 Certificate (earned the day before).*

Certificates are issued immediately upon successful training.

Session 1: Wednesday, October 15  
 Register by Oct. 6  
 Session 2: Saturday, November 8  
 Register by Oct. 30

**If you, your staff, club or organization can't go to the College--we can come to you!**

**NWCC can provide a First Aid course for you at your worksite even if you are located out of town. Call us!**

### LEVELS 2 & 3

This intensive training is designed to cover all medical techniques considered to be within the responsibility of the Occupational First Aid Attendant providing emergency care in industry, and prepares you for the WCB certificate exams.

*(Note: A Level 3 certificate is required where the job site is more than 20 minutes away from the hospital.)*

You must have good reading skills, the physical ability to perform learning tasks, meet all medical requirements, and you must be 16 (with restriction) or 19 (no restriction) by the end of the program.

Instructor: Ilona Kenny  
 Location: Rooms 2 & 12

(The final exams will be scheduled by WCB to follow the course.)

### LEVEL 2 - 36 HRS

No course is scheduled at this time--please add your name to our waitlist.

### LEVEL 3 - 70 HRS

Time: Monday to Friday  
 8:30 am to 4:30 pm  
 Fee: \$605, includes manuals, supplies & WCB exam fee

Session 1: **For previous ticket holders**  
 October 20 to 31  
 Register by Oct. 10

Session 2: December 1 to 12  
 Register by Nov. 21

## AIR CONDITIONING RETROFIT

Beginning October 1, 1997, any person servicing a motor vehicle air conditioning system must have successfully completed a motor vehicle air conditioning retrofitting course approved by the Ministry. The term *servicing* refers to repairing or replacing automotive air conditioning systems and components.

This training covers a generic Class II retrofit, including the importance of:

- A/C System inspection
- Refrigerant Identification & Recovery
- System Performance & Flushing
- Leak Detection
- Component Replacement
- Service Port Installation
- Evacuation and Recharge
- Dangers of Blend Refrigerants
- Oil Replacement
- Retrofit Label Completion

Upon successful completion of a 25-question multiple choice exam at a 75% pass rate, you will earn a government sealed certificate of completion.

Session 1: Monday, October 20  
Register by Oct. 10

Session 2: Monday, November 24  
Register by Nov. 17

Times: 1:00 - 5:00 p.m.

Location: Room 3

Instructor: Shawn Hazlett

Fee: \$107 (manual included)

## Instructors & Course Ideas Welcome....



If you have a suggestion or would like to share your expertise, we would like to hear from you.

## WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM

W.H.M.I.S. is intended to prevent injuries, disease and fatalities among workers who use, handle or work near hazardous products as part of their jobs. You have the 'right to know' how to handle hazardous materials. Your health, safety, and future depend on it.

Dates: Tuesday, December 9

Times: 8 am to 12 noon

Location: Room 3

Instructor: Bruce Fisher

Fee: \$49 (inc. text/materials/exam)

Register by: Dec. 2

## TRANSPORTATION OF DANGEROUS GOODS (by land & rail)

This 6-hour session will cover regulations regarding the transportation of dangerous goods and how they are applied when shipping by road/rail in the U.S. & Canada.

The course covers:

- introduction to the TDG regulations
- classification of dangerous goods
- responsibilities of shippers/consignors
- transport in bulk
- transport of hazardous material
- incident reporting
- emergency response planning

Dates: December 10

Times: Wednesday, 9 am - 4 pm

Location: Room 3

Instructor: Bruce Fisher

Fee: \$75 (inc. text/materials/exam)

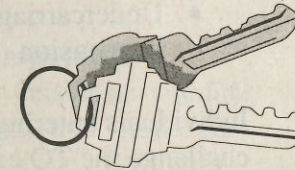
Register by: Dec. 3

## PROFESSIONAL DRIVER TRAINING

### CLASS ONE

This modularized behind-the-wheel course is designed to assist learners to acquire the skills required to obtain Class 1 driving status. Safe operation, maintenance and duties of competent professional drivers are emphasized. Acquiring your Class 1 Drivers License could enhance your employment opportunities and this on-the-road driving course prepares you for that driving test. CSA-approved safety footwear is required for the pre-trip practicals. You will learn to:

- describe professional driving
- use safe work practices
- operate vehicles and equipment
- describe the maintenance of vehicles
- identify regulations
- handle cargo
- maintain records



Prerequisites:

- 19 years of age
- clear driving abstract
- valid Air Brakes endorsement certificate
- valid Class 1 Learners Permit

Session 1: October 1 - 6  
Register by Sept. 24

Session 2: October 29 - November 3  
Register by Oct. 22

Session 3: November 26 - December 1  
Register by Nov. 19

Location: Room 13

Instructor: Dave Beatty

Fee: \$1500

If adverse weather and driving conditions occur, courses will be rescheduled.

### AIR BRAKES

Prepare for the practical and written tests on the operation and maintenance of air brake systems for on- or off-highway vehicles. Those taking off-highway exams will be required to pay the Ministry of Transportation an examination fee. To enroll, you must speak and write English fluently and hold a valid BC Driver's License.

Location: Room 12/13

Instructors: Don Scott/Iain Illing

Fee: \$165, includes manual

Session 1: September 30 to October 11  
Tues/Wed/Thur, 6:30-9:30 pm  
Testing Day: Sat., Oct. 11th  
Register by Sept. 23

Session 2: October 28 to November 8  
Tues/Wed/Thur, 6:30-9:30 pm  
Testing Day: Sat., Nov. 8th  
Register by Oct. 21

*An AIR BRAKE Ticket is an endorsement on your regular driver's license which allows you to drive a vehicle equipped with air brakes.*

*The age restrictions apply to your driver's license, not to air brakes. For Classes 1, 2, and 4, you must be 19 years old; for Class 3 (dumptrucks), you must be 18 years old. If you take an Air Brakes course now with a Class 5 license and later get a Class 4, 3, 2 or 1, you will need to re-test at the Motor Vehicle Branch--you do not have to take the course over again unless you prefer.*

*This Air Brakes course will give you the practical portion of the endorsement, and you are required to do a written test at the Motor Vehicle Branch within 30 days of earning this certification.*

## FOODSAFE

Location: Room 2  
Instructor: Russell Seltenrich



### LEVEL 1

Protect yourself and your customers by taking this sanitation training program--recommended for all food handlers. Upon successful completion, you will be issued a certificate and registration with the BC Ministry of Health. Topics covered include:

- Microbiology & Foodborne Illness
- Personal Hygiene & Health
- Serving & Dispensing
- Food Protection & Preparation
- Receiving & Storing Food Safely
- Microwave Ovens

Date/Time: October 16 & 17, Thurs & Fri  
9 am - 3 pm (bring a lunch)

Fee: \$90

Register by: Oct. 9

### LEVEL 2

This is for those food service industry workers who are responsible for making decisions. It gives managers and owners the information required to ensure a high standard of food safety.

- Review of Level 1 - foodborne illness organisms
- Design & maintenance of a foodservice establishment
- Pest control
- Managing sanitary practices in a foodservice operation
- Intro. to the Hazard Analysis Critical Control Point System (HACCP)

Dates: November 3, 4, 12 & 13

Times: Mon/Tues, Wed/Thurs  
7:00 - 10:00 p.m.

Fee: \$90

Register by: Oct. 27

Prerequisite: Foodsafe Level 1

## PARTS & WAREHOUSING TRADES QUALIFICATION (TQ) UPGRADING

This 80 hour course is a must for individuals working within the Warehousing trades who are eligible and want to challenge the provincial Trades Qualification exam. The course is designed to prepare the experienced, but uncertified, trade person to successfully write the qualification exam. Topics include:

- Warehousing and Safety
- Inventory Control
- Product Knowledge
- Parts Books
- Machine Identification
- Engine, Powertrain and Electrical Systems
- Undercarriage, Brakes and Suspension

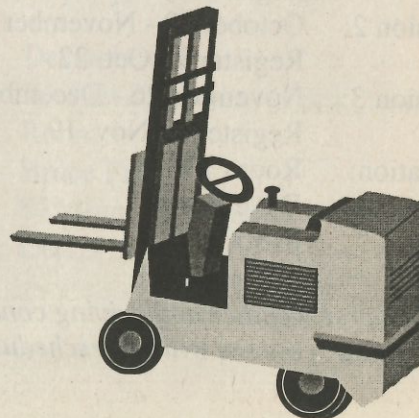
Individuals entering this course who wish to challenge the TQ exam must contact the nearest Apprenticeship counselor to make sure they meet the prerequisites for qualification. This qualification requires proof of 4 years (8000 hours) experience.

Dates: TBA (2 weeks long)

Times: Monday to Friday  
8 a.m. - 5 p.m.

Instructor: Jan Koza

Please call to see if dates have been finalized for this class.



## BUSINESS ADMINISTRATION

*These 3-credit classes from the Business Administration program will be offered in Kitimat this year. Fees for the courses below are \$134.70 each, plus books. Tuition is based on a per-credit rate--please refer to our main NWCC calendar or call our office for more details.*

### September to December 1997:

#### ACCT 150 (Financial Accounting I)

Basic methodology and logic; recording transactions and maintaining books of account for service and merchandising concerns; preparation and interpretation of financial statements; recording, reconciling & valuing of cash, accounts receivable, inventory, plant and equipment.

Date: September 8 - December 15

Time: Mondays, 6:30 - 9:30 pm

Instructor: Chris Olesen

#### BCPT 150 (Business Computers)

Computer uses in business today. Description of computers and how they work, their capabilities and limitations, discussion of peripherals. Lab work includes spreadsheets, word processing and data management software applications.

Date: September 11 - December 18

Time: Thursdays, 6:30 - 9:30 pm

Instructor: Debbie Taylor

#### BENG 150 (Business Communication)

The student will develop expertise in communication skills, both written and oral, and an awareness of the protocol used in business.

Date: September 13 - December 17

Time: Wednesdays, 6:30 - 9:30 pm

Instructor: Sheila McDonald

### January to April 1998:

#### ACCT 151 (Financial Accounting II)

Interpretation of income measurement and valuation problems with regard to sources and uses of invested capital. Preparation of financial statements for the various types of business operations, and introduction to financial reporting analysis and interpretation for management purposes. Preparation of payroll records.

#### MGMT 251 (Organizational Behavior)

An examination of the behavior of people in organizations and small groups. The focus of our attention will be on communication, motivation, leadership, group processes, structure, organizational change, conflict, power and authority.

#### MARK 150 (Introduction to Marketing) (tentative)

Marketing principles and management, focusing on the problems of the marketing manager in the measurement of marketing opportunities and the allocation of marketing effort. Emphasis is on decision-making in a marketing context.

## SECOND LANGUAGES

Spanish - French - Polish - Punjabi  
Japanese - Portuguese - Italian  
Haisla - Nisga'a - Something else?

What would you like to learn?  
What would you like to teach?  
Let us know!

If there's enough interest and an instructor, we'll schedule a course!

## OFFICE ADMINISTRATION

If you're interested in an entry level clerical position in the business community, this program will provide you with the skills and knowledge to function effectively in that environment.

Once you complete the **Office Assistant Certificate**, or if you already have those skills, you may continue on to earn the **Office Technology Certificate**.

**Office Assistant** includes courses in:

- ◆ Keyboarding
- ◆ Grammar, Spelling, Proofreading
- ◆ Job Search
- ◆ Business Machines
- ◆ Computing--Word Processing, Database, Operating Systems
- ◆ Records Management
- ◆ Office Dynamics
- ◆ Communication--Written, Oral, Electronic

When registering for **Office Technology**, you select one of the following specialties:

- ◆ Accounting
- ◆ General
- ◆ Word Processing

Learners will be given credit for prior learning obtained in high school, ABE/CCP or other college programs, work experience, or courses at other colleges, where articulated.

Courses are held days and/or evenings, September through June. Each certificate program is 5 months in length, based on full-time attendance, but you may register full- or part-time. Learners may vary their workloads and timetables to meet their own particular schedules.

Please make an appointment with the Educational Advisor to discuss your skills and needs.

## COMPUTER STUDIES 040

Computer Studies 040 is a credit course and part of the Career and College Prep Program. It provides an introduction to computers, with topics such as touch typing, microcomputer care, computer applications using MS Works (word processing, data base management, spreadsheets, communications, and graphing), and computer operations. Labs included.

Class Dates: Start anytime  
(It takes approximately one or two months to complete)

Prerequisite: English 10 or 030  
(You will do a placement guide to ensure you have the skills required.)

Fees: \$25 application fee, plus approximately \$70/month, based on part-time fees

Books: \$50 book deposit (refundable)

**Apply now!**

\$ \$

### TUITION FEE TAX DEDUCTIONS

In most cases, you may deduct tuition fees if the total amount exceeds \$100 and is paid to one educational institution.

Please save your receipts for your tax records.

\$ \$

## ENGLISH AS SECOND LANGUAGE (ESL)

हिन्दी शिक्षा सिखना

Learn English

Apprendre l'anglais

學習英文

Mag-aral ng Inglis

МУВАТА ЕНГЛЕЗА

از انگی

Aprenda Ingles

**Improve your Life! Meet new friends!  
Learn to speak proper English!**

The ESL class will begin with an emphasis on oral communication--we will practise everyday English skills (speaking and listening). As students become more familiar with the English language, they will be introduced to written skills (grammar, phonics and spelling).

Days: September 2 - December 18  
Tues/Thurs, 9 am to 12:15 pm  
&/or

Evenings: September 3 - December 17  
Mon/Wed, 6:30 to 9:30 pm

Location: Room 1

Instructor: Cheryl Carlson

Fee: Part-time fees

If you know someone  
who needs help  
with their English skills,  
come and see us!

## RESIDENT CARE - HOME SUPPORT WORKER CERTIFICATE PROGRAM

This six-month program includes practicum and classroom sessions. It prepares those persons interested in employment as Home Support Workers in a client's home, or as Continuing Care Assistants in facilities providing personal, intermediate and extended care.

Please call and let us know if you'd like us to bring this program to Kitimat.

## APPRENTICESHIP TRANSITION

**Writing an apprenticeship exam soon?  
Looking for work?  
Need to prep for a credit program?**

This part-time program will help you upgrade your math, physics, and communication skills.

### Applied Math (Algebra)

Covers the skills needed in the workplace. Hands-on training with group learning and labs to assist the learning process.

### Applied Communication

Learn new skills or polish your old ones to effectively interact in the workplace setting, whether by speaking, reading, or writing.

### Physics (Principles of Technology)

Gain a good foundation in understanding the physics concepts that apply to technology and trades. About one third of your class time will be spent on practical experiments.

These popular classes may run this fall. (Details not available at time of printing). Please call us for more information.



## WCB WORKSAFE CERTIFICATE PROGRAM

**THE STATISTICS TELL THE STORY**  
The need for health and safety education is demonstrated by these numbers:

**EACH WEEK IN 1995**

3.....workers died from workplace injuries  
3.....workers lost a limb  
87.....workers were permanently disabled  
136.....workers fell from elevators  
767.....workers had strain injuries  
3,736.....claims were filed  
61,764.....work days were lost  
\$13,821,724.....was paid in claims

The WorkSafe Programs were designed for the business industry by the WCB Prevention Division in order to meet the regulations. The goals of the Worksafe Program are to assist employers and workers in:

- learning how to prevent workplace injury and disease and reduce associated WCB claim costs
- developing expertise in occupational safety and health
- developing a positive and proactive attitude to workplace safety and health

Each of the five Certificate Programs consists of both core and elective courses.

Times: 9:00 a.m. - 4:00 p.m.  
Location: Room 3  
Instructor: Bruce Fisher

The programs in the next column are offered this fall. Please let us know if you are interested in the remaining two programs shown below--we will offer them if there's sufficient interest. Call 632-4766.

- Occupational Safety and Health for Small Business
- Occupational Safety and Health Committee Training

### HAZARD RECOGNITION & CONTROL \$99 Tues & Wed, October 28 & 29

Workers, supervisors and safety committees striving to improve safety performance need information and techniques to prevent injury and disease. Learn:

- who is responsible for identifying and controlling workplace hazards
- how to identify and evaluate hazards
- how to find information in the safety and health regulations
- how to identify key causes of repetitive strain and musculoskeletal (muscle, bone, ligament, tendon, nerve) injuries

### SUPERVISOR SAFETY MANAGEMENT \$99 Tues & Wed, November 4 & 5

This gives supervisors the key information they need to effectively manage health and safety. You will learn:

- what practicing *due diligence* means
- how to identify and analyze workplace hazards
- how to conduct an effective workplace safety inspection
- key policies that WCB safety and hygiene officers apply when inspecting worksites

### FINDING SOLUTIONS TO MUSCULOSKELETAL & REPETITIVE STRAIN INJURY \$149, includes workbook Tues & Wed, December 2 & 3

Supervisors, workers, safety committee members, and business owners who want to tackle the most significant causes of high-cost claims will be interested in this. The program addresses practical ways to prevent back injuries, repetitive strain injuries and other musculoskeletal (bone, muscle, ligament, tendon and nerve) disorders--MSDs, and includes a focus on preventing MSDs associated with office work.

## UNIVERSITY CREDIT COURSES

*These 3-credit classes may be offered in Kitimat this fall/winter (evenings) if enough interest is shown. Prerequisites may apply to these courses.*

### ENGL 101: LITERATURE & COMPOSITION I

Reading and discussion of modern fiction, poetry and drama. Lectures on grammar and style. Written assignments are based on analysis of the literature read, personal experience, and subjects of general interest.

### ENGL 102: LITERATURE & COMPOSITION II

Reading and discussion of modern fiction, drama and poetry. Lectures on grammar, style and argumentation. Written assignments are based on analysis of the literature read, personal experience, and subjects of general interest.

### HIST 105: CANADA TO THE MID-19TH CENTURY

This is an attempt to make the more remote past of this country meaningful to us today. We will examine the interrelationship between native people and newcomers, the nature of French Canadian society and the politics of economic and social development in Ontario.

### HIST 106: CANADA SINCE THE MID-19TH CENTURY

We will study and discuss primarily the collective life experiences of Canadians (natives, immigrants, workers, women) in the context of economic conditions, including two great depressions, and we will analyze political responses to them.

### PSYC 101: INTRODUCTORY PSYCHOLOGY I

Discover what psychology can tell us about why we feel, think and act the way we do. Specific topics are perspectives and methods, biology of behavior, human development, sensation, perception, consciousness, and conditioning and learning.

### PSYC 102: INTRODUCTORY PSYCHOLOGY II

A continuation of Psyc. 101--This course familiarizes the student with current psychological views and includes memory, cognition, motivation, emotion, stress, personality, psychopathology, therapy and social psychology.

*If you're interested in registering, or have other preferences for university-credit courses, call us at 632-4766 or fax to 632-5069.*

## PRIOR LEARNING ASSESSMENT AND RECOGNITION

Prior Learning Assessment (PLA) involves faculty evaluating the knowledge and skills you may have gained informally and the granting of appropriate credit by NWCC.

Skills, knowledge and competencies acquired through work experience, unrecognized education or training, self-study, volunteer activities, hobbies and other life experiences can all be assessed for credit.

Ask about our PLA 100 course.



## APPLIED TECHNOLOGY

Rapid technological change and flexibility are the hallmarks of today's lifestyle. This one year certificate program is designed to provide students with the necessary skills to be adaptable and successful in any technological setting. You may register for the full program, or for selected courses in your area of interest.

Competencies will be provided in:

- communications
- mathematics
- computer studies
- management principles
- physical science
- applied research techniques
- environment, ethics, and society



The program runs days and/or evenings, and there are admission requirements, so please apply soon.

*September to December 1997:*

BCPT 150	Business Computers
BENG 150	Business Communications
INDT 101	Math for Technicians I
INDT 102	Math for Technicians II
INDT 121	Applied Electronics
INDT 151	Applied Chemistry

*January to April 1998:*

ACPT 186	Computing Modules I
INDT 131	Applied Physics
INDT 141	Drafting/CAD
INDT 230	Environmental Science
INDT 240	Calculus for Technicians
MGMT 251	Organizational Behavior

Contact our office for a detailed schedule and course descriptions.

## CAREER & COLLEGE PREP

UNLOCK THE DOOR TO A BETTER FUTURE

INCREASE YOUR OPTIONS

PREPARE FOR EMPLOYMENT

PREPARE FOR ENTRY INTO A VOCATIONAL,  
UNIVERSITY, CAREER, OR TECHNICAL  
PROGRAM

CCP includes academic and skills upgrading for adults, from basic literacy to grade 12 equivalency, and will help you:

- improve your grades
- review forgotten skills
- complete pre-requisites for other courses
- develop helpful study skills
- improve your chances for success in other programs

There are four levels in the program:

Fundamental Certificate (NWCC)  
Intermediate Certificate (NWCC)  
Advanced Certificate (NWCC)  
Diploma (Provincial)

The program runs throughout the year, days and/or evenings. Some courses are self-paced, some are instructor-taught; some may be started at any time, and some are semester-based.

Please make an appointment with Lynn Gould, your Educational Advisor, at 632-4766, to ensure that you choose the courses that are correct for you.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Department offers a variety of programs to prepare students for employment in Preschools, Group Daycare, Special Needs Care, and Family Daycare. Prerequisites apply, so please make an appointment with the Educational Advisor.

*Practicums:* Instructor will arrange placement in a suitable practicum setting. All Practicum students must have a Criminal Record Search, and an up-to-date medical & immunizations.

If you are unable to attend full time in Terrace, you may be able to register for these:

### ECE 126 Practicum II

Monday to Friday, 8:30 am to 4:30 pm  
September 29 to October 31

- develop skills in planning and presenting learning experiences and in guiding children
- participate in supporting centre policies and interacting with parents
- demonstrate competency in appropriate curriculum and positive child guidance

### ECE 127 Practicum III

Monday to Friday, 8:30 am to 4:30 pm  
September 29 to October 31

- participate as a responsible staff member in a licensed facility for young children
- take on the role of 'supervisor', responsible for curriculum and program planning
- demonstrate acquisition of professional skills and knowledge



### ECE 133 Best Practice in Early Childhood Education Settings (teleconference)

Sept. 9 to Nov. 25, Tuesdays, 7 - 9 pm  
(plus Fri & Sat workshops, 9-4)

Examines current fundamentals of 'best practice' in ECE settings. Students will focus on personal philosophy, professional development issues, anti-bias curriculum, emergent literacy, teachers' roles in psychosocial development, play intervention, outdoor play and learning centres.

### ECE 135 Working with Children Requiring Extra Support

3 Saturdays, October '97 to April '98

This course explores both the personal and societal values and attitudes towards persons with special needs. The basic understanding of the Principle of Normalization and its contribution to changes in the special needs field will be examined as well as various handicapping conditions, their causes and impact on children and their families.

### ECE 206 Working with Families (teleconference)

Wednesdays, 7 to 9 pm, Sept. 10 to Dec. 17

This covers the fundamental principles and practices of effective communication for caregivers working with families of under 3's and children with special needs. It explores perspectives of both caregivers and parents on caring for children, with an emphasis on the diversity of families, and the role of caregiver on facilitating a better understanding between home & school care.

### ECE 227 Infant/Toddler Practicum I

Monday to Friday, 8:30 - 4:30  
October 1 to 30

Provides the student with opportunities to observe and have practical experience with infants and toddlers in a childcare setting. Priority will be given to those employed in Infant/Toddler settings who have completed the majority of I/T courses.

Courses to be offered by teleconferencing in January '98 are ECE 208 and ECE 202.

Life-long learning is for everyone!

**97/98 GED Testing Service Dates  
at Kitimat Campus**

Oct 3 & 4      Nov 28 & 29  
Jan 9 & 10     March 6 & 7  
April 24 & 25   June 5 & 6

Applications must be received by the  
GED Testing Service in Victoria 28  
days prior to the testing date.

**COMING UP NEXT SEMESTER  
(IN KITIMAT)**

Traffic Control Flagging  
Power Squadron  
C.O.R.E.  
and ???

*Let us know your interests!*

**A SAMPLING OF THE MANY COURSES AND PROGRAMS AVAILABLE IN TERRACE....**

**TRADES PROGRAMS**

(Limited spaces available)

- ◆ Automotive Repair Technician
- ◆ Carpentry/Joinery
- ◆ Commercial Transport Mechanic
- ◆ Heavy Duty Mechanic
- ◆ Industrial Mechanic Millwright

~  
**COMMERCIAL/PUBLIC VEHICLE  
INSPECTION**

Prepares you to write the BC Commercial  
Vehicle Inspector's License Examination.

Prerequisites: BC T.Q. in Mechanics--  
Automotive, Heavy Duty, Commercial  
Vehicle or Commercial Transport Trailer.  
CSA approved safety footwear required.

October 27 - 30 (Mon to Thurs eves) \$225

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**COMMUNICATION SKILLS FOR WOMEN**  
- a Fred Pryor Seminar

Included is: communication by phone;  
office gossip & politics; expressing anger;  
complainers; and handling criticism.

November 10 (Monday, 9 - 4) \$149

~  
**MANAGING AND RESOLVING CONFLICT**

- ◆ sources of conflict
- ◆ response and resolution strategies
- ◆ managing anger--yours and theirs

October 30 (Thur, 8:30 - 4:30) \$149

**ADVANCED WILDERNESS FIRST AID**

This program incorporates the certification  
for WCB OFA Level 1, Transportation  
Endorsement, and Red Cross Basic Rescuer.  
Includes indoor instruction and outdoor  
simulations. You must be 16, physically fit,  
and willing to help in emergencies.

Oct. 14 to 24 (Mon to Fri, 8:30 - 5:30) \$649

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**HRAI INTERPROVINCIAL CFC  
CERTIFICATION**

Based on Environment Canada's Code of  
Practice for reducing CFC emissions, this  
course is for those requiring certification to  
work with refrigerants--service technicians,  
installers, purchasing or selling agents.

Sept. 29 to Oct. 1, Mon to Wed evenings  
\$135 + \$25 CFC manual

~  
**MEAL MANAGEMENT FOR GROUP HOMES**

Following Ministry of Health guidelines,  
this course will assist you with food service  
and nutrition components of providing  
quality care.

October 21 - 30 (Tues & Thur, eves) \$124

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**SIGN LANGUAGE (evenings) \$89 + GST**

- ◆ Beginners Signed English  
Oct. 8 to Nov. 12 (Wed)
- ◆ American Sign Language  
Sept. 30 to Oct. 28, Tues & Thurs

**Call NWCC and apply today!**

CAMPUS OFFICE  
a.k.a.  
"INFORMATION CENTRAL"

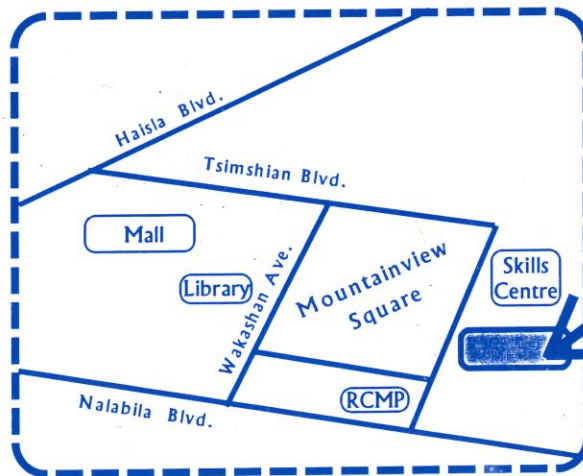
- How ..... do I register?
- Who ..... do I see to choose courses?
- What ..... textbooks, supplies & souvenirs do you have for sale?
- When ..... do my fees have to be paid?
- Where ..... is my classroom?
- Why ..... do I need a student number?

Ask us in person, phone us at 632-4766, or fax us at 632-5069!

Office hours are:

Monday to Friday, 9 am to noon and 1 to 4:30 pm  
&  
Monday to Thursday, 7 to 9 pm (September through June)

Where  
to  
find  
us....



NORTHWEST  
COMMUNITY  
COLLEGE

Northwest Community College  
606 Mountainview Square  
Kitimat, BC  
V8C 2N2

Phone: 632-4766  
Fax: 632-5069