

JANUARY TO JUNE

'88

**NORTHWEST  
COMMUNITY COLLEGE  
PRINCE RUPERT**

PLEASE...  
SAVE FOR FUTURE  
REFERENCE

## OUR STAFF

KATHY BEDARD ✓  
 DAWN BODGER  
 LINDA DAVID ✓  
 DIANNE DEDECKER ✓  
 LYNNE FERGUSON  
 MARIE GRINSTRAND  
 JOHN HIOM  
 MONA IZUMI  
 AL KINNEY  
 VENA LAWAL ✓  
 JUDY LETENDRE  
 ROSS MCKAY  
 LORI MILMINE  
 SUE RUSSELL  
 JEAN RYSSTAD  
 JEAN SHEARER  
 JOHN SIMPSON  
 BEN WEST  
 JOHN WOOD

CAMPUS SECRETARY  
 INSTRUCTOR, AIR BRAKES  
 MARINE DEPT. SECRETARY  
 CAMPUS SECRETARY  
 INSTRUCTOR-AIDE, BUSINESS ED.  
 INSTRUCTOR, ABE  
 INSTRUCTOR, SCIENCES  
 INSTRUCTOR, MATH  
 INSTRUCTOR, MARINE TRADES  
 ADMINISTRATIVE OFFICER  
 INSTRUCTOR, FIRST AID  
 INSTRUCTOR, BUSINESS ED.  
 INSTRUCTOR, A.B.E.  
 REGIONAL DIRECTOR  
 INSTRUCTOR, ENGLISH  
 INSTRUCTOR, AQUACULTURE  
 INSTRUCTOR, MARINE  
 DIRECTOR, MARINE TRAINING  
 INSTRUCTOR, A.B.E.

## OUR HOURS

September - May	Monday - Thursday, 8:30 - 5:00
	6:30 - 10:00
	Friday & Saturday, 9:00 - 5:00
June - August	Monday - Friday, 8:30 - 4:30

Classes are not normally held on Statutory Holidays

## OUR AIM

To provide top-quality education to our community; to respond to requests from the community; and to grow with technological changes to keep current with industry.

If you wish to attend a course and cannot find it in our calendar, please phone the College and ask for your name to be put on a waitlist. At any time we have sufficient interest from the community, we do our best to locate an instructor and organize a course.

**WE NEED TO KNOW WHAT YOU WANT TO KNOW!**

## OUR THANKS...

To School District #52 and the staff of Prince Rupert Senior Secondary and Booth Junior Secondary School. Without the cooperation of the staff and the use of their facilities we would not be able to offer such a variety of programmes to our community.

# TABLE OF CONTENTS

## GENERAL INFORMATION

— N.W.C.C. Prince Rupert .....	2
— Registration and Tuition Information .....	4
— Late Registration and Refund Policy .....	5
— Financial Aid .....	40

## FULL-TIME PROGRAMS

— Academic Programs .....	6
— Aquaculture .....	10
— Business Education .....	11
— Commercial Vehicle Inspection Certification .....	15
— Electronics Technician .....	16
— Marine Mechanical Trades .....	17
— Marine & Fisheries Training .....	19
— Nursing & Health .....	21
— Welding .....	23

## PART-TIME PROGRAMS

— Accounting .....	24
— Air Brakes .....	24
— Automotive Mechanics .....	25
— Babysitting .....	25
— Bartending .....	25
— Bridge .....	25
— Business Machines .....	25
— Buying a New or Used Car .....	25
— Calligraphy — Basic .....	26
— Calligraphy — Advanced .....	26
— Cashier Training .....	26
— Cooking — International .....	26
— Cooking — Japanese .....	27
— Cooking — Microwave .....	27
— Cooking — Nutritional .....	27
— Computer Applications .....	27
— Computer Programming .....	28
— Computer Spreadsheets .....	28
— Data Processing .....	28
— Electrical Code Upgrading .....	28
— English Communications .....	29
— English Grammar .....	29

## PART-TIME PROGRAMS CONT.

— First Aid .....	29
— G.E.D. .....	32
— Gillnet Mending .....	32
— Groundschool .....	32
— Hospitality Plus .....	32
— Japanese — Conversational .....	33
— Machine Knitting .....	33
— Making Up! .....	33
— Mixology .....	33
— Purchasing Your Family Home .....	33
— R.R.S.P.'s — A Consumer's Guide .....	33
— Restricted Radio Operator .....	34
— Small Boat Navigation and Safety .....	34
— Spanish — Conversational .....	34
— Tax Planning for the Self Employed .....	34
— Traffic Control .....	34
— Travel's Your Business .....	35
— Typing .....	35
— Woodworking .....	36
— Word Processing .....	36

## SEMINARS

— Alzheimer's Disease — What is It? .....	37
— Ceramics — Emily Carr .....	37
— Facilitation Skills for Group Leaders .....	37
— Massage .....	37
— Memory Dynamics .....	38
— Personal Style .....	38
— Speak Up! .....	38

## FUTURE COURSES

— Adult Literacy .....	39
— Amateur Radio .....	39
— Corrections Branch .....	39
— French Teleconferencing .....	39
— Motorcycle Safety .....	39

# REGISTRATION AND TUITION INFORMATION

## REGISTRATION

Begins immediately. You may register for classes in person at the College offices, 820 3rd Avenue West, Prince Rupert, V8J 1M6 or by mail to the same address.

Telephone inquiries to 624-6054 are welcome, but registration cannot be taken over the phone as our policy for most classes is first paid, first served!

## TUITION

Special courses, contract courses, and evening courses are priced individually. Others are:

ACADEMIC:	\$23.00 PER CREDIT HOUR PER SEMESTER up to a maximum of \$340 per semester
VOCATIONAL & ABE:	\$69 PER MONTH payable on a semester basis

## BOOK & TOOL DEPOSITS (REFUNDABLE)

VOCATIONAL	\$50.00
BUSINESS CAREER	\$50.00
ABE	\$25.00

## SENIOR CITIZENS / DISABLED TUITION REDUCTION

Senior Citizens (age 65 and over) and registered disabled persons are eligible for tuition-free enrollment in many Northwest Community College courses on a STAND-BY basis, provided that space is still available within 24 hours of the commencement of the course. This exemption will not apply to Tool Deposits or to any charges for materials, books, and supplies that are levied against other students in the course. Further information on this exemption can be obtained from the College by calling 624-6054.

## SPONSORED STUDENTS

Students whose fees will be paid by sponsoring agencies are required to present a letter to this effect from the agency concerned before course start date.

## INCOME TAX

Receipts for tuition totalling over \$100 are income tax deductible. Distance Education students only may deduct both the cost of books and tuition. PLEASE KEEP YOUR RECEIPT.

# LATE REGISTRATION AND REFUND POLICY

## General Conditions

1. Full refunds will be made only if a course is cancelled by the College or if a student withdraws from a course for medical or bereavement reasons prior to the course start date.
2. Refunds requested prior to the course start date will be assessed an administration charge of \$10.
3. There will be no refunds for courses with tuition fees of \$10 or less except for those conditions described in statement #1.

## Part-time Courses

(Including all part-time RES Courses and all part-time Vocational Courses)

1. Withdrawal before the second class of a course - 100% of tuition fees less a \$10 administration charge.
2. Withdrawal after the second class of a course - **NO REFUND.**
3. Special registration and refund policies apply to special courses and workshops. - **NO REFUNDS** will be made after the pre-registration date unless the space can be sold to another student, in which case the withdrawing student will be refunded 100% of the tuition fees less a \$10 administration charge.

## Academic (Part-time & Full-time)

1. A \$10 "late registration" charge will be assessed to any student registering after the second class or after the second week in standard semester classes.
2. Withdrawal after second class - 80% of tuition fee less a \$10 administration charge.
3. Withdrawal after third class or fourth class - 50% of tuition fee less a \$10 administration charge.
4. Withdrawal after the fifth class - **NO REFUND.**

## Vocational (Full-time)

1. Vocational full-time fees are assessed on a calendar month basis, prorated as necessary in the first and last months.  
Entry between: 1st - 15th - 100% of monthly fee  
16th - 23rd - 50% of monthly fee  
24th - 31st - 25% of monthly fee  
  
Leaving before: 1st - 15th - 25% of monthly fee  
16th - 23rd - 50% of monthly fee  
24th - 31st - 100% of monthly fee
2. Refunds on withdrawal before completion will be 100% of the unused tuition (part months prorated as above) less a \$10 administration charge. (There will be no administrative charge on refunds for students who have completed their program earlier than anticipated when fee payment was made.)

# ACADEMIC PROGRAM

## GENERAL PROGRAM INFORMATION

The Academic Division offers a comprehensive selection of first year university transfer courses in the humanities, social sciences and sciences. You can select a combination of prerequisite and elective courses to complete your first year of studies at Northwest Community College's Prince Rupert Centre; students usually take five courses per semester. You then can transfer to the program of your choice at one of the universities or community colleges in B.C. or elsewhere.

## PART-TIME AND EVENING PROGRAM

It is possible to register in one or more courses during the day or in the evening and in that way spread your course work over a number of years at your convenience.

## ADMISSION, REGISTRATION, AND COST

The College has an open admission policy. Mature students may be admitted without submission of their high school transcript. However, recent graduates are expected to submit their transcripts.

You can obtain application forms at any College centre. Part-time students may register without having been formally admitted to the College

Registration for all courses will begin immediately. Register in person at the centre nearest you.

FOR FURTHER INFORMATION CONSULT THE STAFF AT THE LOCAL CENTRE 624-6054.

## UNIVERSITY TRANSFER PROGRAM

### BACHELOR OF ARTS

English 102\*  
Psychology 102  
Economics 201  
Sociology 102  
History 202  
Anthropology 102  
Lab Science\*\*

### BACHELOR OF SCIENCE

English 102\*  
Mathematics 102\*  
Biology 111  
Physics 102  
Chemistry 102  
Computer Science 112  
Arts Option\*\*\*

Students in each program would normally enroll in a maximum of five full courses, subject to the following restrictions:

- \* These courses are mandatory
- \*\* Arts students require a first year lab science. Choose from Biology, Chemistry, Physics, or Computer Science
- \*\*\* Science students may take a first year arts option. Choose from Psychology, Economics, Sociology, Anthropology, or History.

Students intending to register in a full-time programme should see a College Counsellor concerning timetabling, course selection and prerequisites.

TAKE YOUR FIRST YEAR OF UNIVERSITY IN PRINCE RUPERT

ACADEMIC

# PRINCE RUPERT ACADEMIC TIMETABLE

COURSE		DAYS	TIME	INSTRUCTOR
ANTHRO. 102	(ATC)	M	7:00 - 10 p.m.	MARK
BIO. 111	(ATC)	T, W	5:30 - 7 p.m.	SHEPARD (LAB TBA)
BIO 102	(LEC/LAB)	T, TH	9 - 12 noon	SHEARER
CHEM 102	(LEC)	M, W, F	11-12 noon	HIOM
CHEM 102	(LAB)	W	7 - 10 p.m.	HIOM
COMP. SCI. 112	(LEC)	T, TH	2:30 - 4 p.m.	HIOM
COMP. SCI. 112	(LAB)	T, TH	4:30 - 6 p.m.	HIOM
E.C.E. 213	(ATC)	TH	4 - 7 p.m.	CODY
ECON. 201	(ATC)	W	7 - 10 p.m.	WEBER
ENGLISH 102	(LEC)	T	7 - 10 p.m.	RYSSTAD
ENGLISH 102	(ATC)	SAT.	9 - 12 noon	JORDAN
ENGLISH 100	(COR)			STANLEY
HISTORY 202	(LEC)	M	7 - 10 p.m.	WEBER
MATH 102	(LEC)	M, W, F	3:30 - 5 p.m.	IZUMI
PHYSICS 102	(LEC)	M, W	1:30 - 3 p.m.	HIOM
PHYSICS 102	(LAB)	TH	7 - 10 p.m.	HIOM
PSYC. 102	(ATC)	T	7 - 10 p.m.	KLINGNER
PSYC. 102	(LEC)	W	7 - 10 p.m.	KLINGNER
SOC. 102	(ATC)	TH	7 - 10 p.m.	MARK

### KEY

ATC - Audio Teleconference    LEC - Traditional Lecture  
LAB - Laboratory Session    COR - Mail Based Correspondence

ACADEMIC

**ANTHROPOLOGY 102-3**

In this general introduction, we will study how people around the world solve the basic human problems of making a living, organizing, raising children and dealing with the supernatural.

**Instructor:** Shannon Mark  
**Lecture:** Mon, 7-10 p.m.  
**Starts:** January 11

**BIOLOGY111-3  
(TELECOURSE)**

Same as Biology 102

**Instructor:** John Shepard  
**Lecture:** Friday  
 7 - 10 p.m.  
**Lab:** T.B.A.  
**Starts:** January 15

**BIOLOGY 102 - 3**

A continuation of Biology 101. The course covers Mendelian genetics, population genetics, evolution, a survey of the living world including micro-organisms, plants and animals, and ecology. The laboratory will cover genetics, culturing of *Drosophila*, the classification of living things, micro and macro studies of the morphology of organisms, and field techniques

**Instructor:** Jean Shearer  
**Lecture:** Tues, 9 - Noon  
**Lab:** Thurs, 9- Noon  
**Starts:** January 12

**Pre-requisite:** Biology 101 or consent of instructor

**CHEMISTRY 102-3**

A continuation of Chemistry 101. Topics will include: Redox Reactions and electrochemistry, acids and basis, pH, hydrolysis, buffers and introduction to organic chemistry.

**Instructor:** John Hiom  
**Lecture:** Mon, Wed, Fri.  
 11 - 12 a.m.  
**Labs:** Wed, 7-10 p.m.  
**Starts:** January 11

**Pre-requisite:** Chemistry 101 or permission of instructor

**COMPUTER SCIENCE 112-3  
An Intro to Programming  
Using Pascal.**

Programming is a skill which allows a person to use a computer to most effectively meet unique needs. Pascal is a modern, powerful language suitable for business, professional and scientific programming. The language is available in a standardized form for many computers. This course will introduce programming techniques and the technical details of Pascal.

**Instructor:** John Hiom  
**Lecture:** Tues & Thurs  
 2:30 - 4:00 p.m.  
**Labs:** Tues & Thurs  
 4:30 - 6:00 p.m.  
**Starts:** January 12

**EARLY CHILDHOOD  
EDUCATION 213-2  
(TELECONFERENCE)**

**Health, Safety, and Nutrition**  
 The student will learn skills in managing health care and nutrition of infants, toddlers, and special needs children. Students will develop the ability to establish and foster healthy, safe environments for young children.

**Instructor:** Terry Cody  
**Lecture:** Thurs 4 - 7 p.m.  
**Starts:** January 14

**ECONOMICS 201-3  
(TELECONFERENCE)**

This course will focus on the following: 1) structural problems of the Canadian economy and industrial policies and strategies, 2) the banking system, monetary policies, the balance of payments and international currency exchange rates, 3) the distribution of income and the welfare state, 4) traditional micro-economic theory (the firm, consumer behaviour, prices, output and wages.)

**Instructor:** Peter Weber  
**Lecture:** Wed. 7 - 10 p.m.  
**Starts:** January 13

**ENGLISH 102-3**

Reading and discussion of modern fiction, and poetry. Lectures on grammar, style and argumentation. Written assignments based on analysis of the literature read, personal experience, and subjects of general interest.

**Instructor:** Jean Rysstad  
**Lecture:** Tues, 7- 10 p.m.  
**Starts:** January 12

**ENGLISH 102-3  
(TELECOURSE)**

This course is the second semester of the first-year university transfer course in English literature and composition. This semester emphasizes poetry and drama. Students will read a selection of poems and plays, along with explanatory material contained in unit booklets (and audio tapes) and will submit written assignments to the instructor by mail.

**Instructor:** Ian Jordan  
**Lecture:** Sat, 9 - 12 Noon  
**Starts:** January 15

**ENGLISH 100 (Correspond)  
(equivalent to English 102)****HISTORY 202-3**

An in-depth look at the origins, conceptions and nature of socio-political developments in Central and Southern Europe from 1918 to 1945 (and beyond).

**Instructor:** Peter Weber  
**Lecture:** Mon, 7-10 p.m.  
**Starts:** January 11

**MATH 102-4.5**

A continuation of Math 101 which will develop further skills with the tools of calculus, introduce new techniques and expand the range of problems which can be addressed.

**Instructor:** Mona Izumi  
**Lecture:** Mon, Wed, & Fri.  
 3:30 - 5:00 p.m.  
**Starts:** January 11

**Pre-requisite:** A minimum grade of "C" in Math 101 or its equivalent.

**PHYSICS 102 - 3**

An investigation of electricity and magnetism. Analysis of the transmission of energy via waves. The wave properties of sound and light. The particle nature of light. An introduction to the structure of matter.

**Instructor:** John Hiom  
**Lecture:** Mon & Wed  
 1:30 - 3 p.m.  
**Lab:** Thurs. 7- 10 p.m.  
**Starts:** January 11

**Pre-requisite:** A grade of "C" or better in Physics 101.

**PSYCHOLOGY 102-3**

This course is a continuation of Psychology 101. Topics include: motivation and emotion; thinking and communicating; understanding human personality; assessing individual differences; understanding and managing stress; therapies for personal change; the psychology of social behaviour.

**Instructor:** Andre Klingner  
**Time:** Wed. 7- 10 p.m.  
**Starts:** January 13

**Pre-requisite:** Psychology 101 or permission of instructor

**PSYCHOLOGY 102-3  
(TELECOURSE)**

Description as above

**Instructor:** Andre Klingner  
**Time:** Tues 7 - 10 p.m.  
**Starts:** January 12

**SOCIOLOGY 102-3  
(TELECONFERENCE)**

An examination of the major institutions of society and some of the major trends of modern society. Religion, law, education, politics, urbanization, industrialization and social movements will form the basis of the course.

**Instructor:** Shannon Mark  
**Time:** Thurs 7 - 10 p.m.  
**Starts:** January 14

# AQUACULTURE 88/89

## GENERAL OVERVIEW

Commencing in September 1988, we will be offering a 10 month course in Aquaculture. This course is designed to meet the training needs of the expanding Aquaculture industry in the Northwest. In the classroom, students will be trained in a wide range of practical and theoretical subjects. This classroom instruction will be complemented by the practical portions of the course, during which students will gain work experience with operating an Aquaculture enterprise.

Contact the Canada Employment Centre EARLY for possible sponsorship.

## REQUIREMENTS FOR ADMISSION

Grade 12 graduation including Biology with some Chemistry, Physics, and Maths. Basic competence in English will also be necessary. Each applicant will be interviewed to assess his/her suitability for the program and this interview, together with the applicant's academic background, will determine admission.

On an individual basis, consideration may also be given to mature students.

<b>INSTRUCTOR:</b>	Jean Shearer
<b>FEES:</b>	\$69.00 /month
<b>BOOK &amp; TOOL DEPOSIT:</b>	\$50.00 (required from all students)
<b>TIME:</b>	Monday - Friday, 8:30 - 3:30
<b>LOCATION:</b>	Across from NWCC New Site

FALL/88	Sept - Dec (15 wks) Hrs/Wk	WINTER/SPRING	Jan-Apr (15 wks) Hrs/Wk
Biology 101	6	Biology 102	6
Aquaculture I	6	Aquaculture I	6
Aquaculture II	3	Aquaculture IV	6
Aquaculture III	3	Aquaculture V	3
Aquaculture IV	6	Hydraulics Systems	3
Safe Boating	3	Basic Construction	3
Small Engines	3	Basic-Boating	3

Short Course - One Week: Net Pen Construction and Repair

## In Addition:

Business Education: business reporting and letter writing, record keeping, journals, ledgers, invoices, and bookkeeping for Income Tax records.

Introduction to Computing - Use of simple word processing, data base and spread sheet programs. Use of the "Fish" program and other specific programs designed for Aquaculturists.

SUMMER PRACTICUM: A one month practicum on an Aquaculture operation for completion of training.

# BUSINESS EDUCATION - DAYTIME

<b>Dates:</b>	Sept 1987 - June 1988
<b>Time:</b>	Monday through Friday 8:30 a.m. - 3:30 p.m.
<b>Location:</b>	Northwest Community College - Prince Rupert
<b>Tuition:</b>	\$69.00 per month plus a refundable \$50.00 book deposit

Interested students should come in to the College offices and fill out an information sheet. The largest intake occurs in September of each year; however, more students are accepted from our waitlist as seats become available.

Students may enroll in the pre-employment diploma programmes, advanced level diploma programmes, or in the first year of Business Administration. Any of the subjects could also be taken to upgrade skills for re-entering the workforce or to complete diploma requirements for other institutions. All subjects receive credit within the Business Education Department and therefore have completion, passing, and homework expectations.

Subjects necessary to complete the diploma required are detailed below. For course details, please see the section titled Business Course Descriptions.

## REQUIREMENTS FOR ADMISSION TO PRE-EMPLOYMENT PROGRAMS.

Grade 12 graduation is preferred for all courses. A minimum of Grade 10, A.B.E. Level III or the equivalent is acceptable for Clerk-Typist or Clerk-Bookkeeper programs. Business experience may be accepted in lieu of formal schooling in some cases. Recommended secondary school pre-requisites include Math 11, English 12 and business courses. Some secondary school courses may be accepted for credit toward a Northwest Community College certificate.

### CLERK TYPIST (4-6 months)

BUSM 101  
BCPT 101  
BCPT 102  
BENG 102, 103, 104, 105  
DICT 101, 102  
OFPR 101  
TYPG 101, 102

### ADMIN SECRETARY (8 - 10 mo)

Clerk Typist subjects plus  
ACCT 101, 102  
BLAW 150, 151  
TYPG 103  
WPRO 100, 101, 102, 103, 104, 105,  
106

### CLERK BOOKKEEPER (4-6 mo)

ACCT 101, 102  
BCPT 101, 102  
BENG 101, 103, 104, 105  
BUSM 101  
DICT 101  
OFPR 101  
TYPG 101

### ACCOUNTING (8 - 10 months)

Clerk Bookkeeper subjects plus  
ACCT 150, 151  
BLAW 150, 151  
BCPT 103, 150  
ECON 150, 151

Also available are an Accounting Option, Secretarial Option, or Word Processing Option.

## BUSINESS ADMINISTRATION DIPLOMA

ACCT 150,151  
BCPT 150  
BLAW 150,151  
ECON 150,151  
MGMT 150, 151, 250, 251, 252  
TAXN 250

\*\*\*\*\*

\* Please Note: Students must at present go to the Terrace Campus to complete this 2 Year Diploma

## DIPLOMA IN OFFICE MANAGEMENT

### LEVEL ONE

ACCT 101, 102  
BCPT 101, 102, 103  
BENG 102, 103, 104, 105  
BUSM 101  
TYPG 101, 102  
WPRO 100, 101, 102, 103, 104, 105,  
106

### LEVEL TWO

ACCT 150, 151  
BLAW 150, 151  
MGMT 150, 151, 250, 251  
Plus Nine (9) optional credits

## BUSINESS EDUCATION - EVENING

The following CREDIT courses are offered during the evening. They may be taken for general interest or for credit towards a diploma. Please see the following pages for complete course descriptions

ACCT 101/102/150/151

BUSM 101  
BCPT 102  
BENG 103  
BENG 104  
TYPG 101  
TYPG 102  
WPRO 104  
WPRO 107

Please see the alphabetic part-time section for course details.

### (ACCT 101) Accounting 101

Introduction to financial statements and journals

### (ACCT 102) Accounting 102

Introduction to systems, procedures and specialized journals

### (ACCT 150) Accounting 150

Concerned with basic methodology and logic; recording transactions and maintaining books of account for service and merchandising concerns; preparation and interpretation of financial statements; recording; reconciling and valuation of cash, accounts receivable, inventory and plant and equipment. Preparation of payroll records.

### (ACCT 151) Accounting 151

Concerned with interpretation of income measurement and valuation problems with regard to sources and uses of invested capital. Preparation of financial statements for the various types of business operations, and introduction to financial reporting analysis and interpretation for management purposes. Preparation and setting up of a cash budget and flexible budget.

### (BCPT 101) Filing

Filing systems and records management. Various methods of filing and several kinds of systems are studied. Computer systems are introduced.

### (BCPT 102) Introduction to Computing

A hands on introductory course in general computer use and word processing. Students will use two of: Wordstar, Volkswriter, Easywriter, Visicalc and others.

### (BCPT 103) Computerized Accounting

A hands-on computer applications course for accounting students. Prerequisite Accounting 102 or equivalent.

### (BENG 102) Spelling

Spelling and vocabulary building and word usage.

### (BENG 103) Grammar

The framework of the English language including parts of speech, sentence structure and punctuation.

### (BENG104) Communic.

Business communications, letters, memos, minutes, enunciation, and pronunciation.

### (BENG 105) Proofreading

Editing business correspondence for correct English usage, learning proofreading symbols and techniques.

### (BLAW 150/151)

The student will acquire an understanding of law as it applies to the business community. As an employer or employee, he/she will be able to recognize legal pitfalls and will have the tools to deal with them.

### (BUSM 101) Business Machines

Touch operation of desk calculators and the application of basic math for business problem solving.

### (DICT 101)

The operation of dictating and transcribing machines.

### (DICT 102)

Advanced transcription

**(ECON 150 & 151) Micro & Macro Economics**

Career-oriented courses emphasizing the practical approach to the study of the market system and pricing in the first half of the course, with attention focused on aggregate concepts in economics in the second half.

**(MGMT 150) Intro Mgmt.**

Introductory course to contemporary management functions including management theories and their practical applications

**(MGMT 151)Can. Business**

Topics discussed in this course are on current and local issues as they relate to the Canadian business environment. The areas covered include business ownership, marketing, personnel management and the social responsibilities of the business firm.

**(MGMT 250)Can. Business**

Topics discussed in this course are on current and local issues as they relate to the Canadian business environment. The areas covered include finance and banking, real estate, insurance, investments, and personnel planning.

**(MGMT 251)Org. Behavior**

An examination of the behavior of people in organizations and small groups. The focus of our attention will be: communications, motivation, leadership, group processes, structure, organizational change, conflict, power and authority.

**(MGMT 252)Credit Mgmt.**

A study of the fundamental functions of a consumer credit department. Attention is given to the legal environment, credit instruments and collateral, credit investigations, collections and the management function.

**(OFPR 101) Office Procedures**

A general course including business letters, postal and telephone rates, transportation and trade, and banking.

**(TAXN 250) Taxation**

An introductory course in Canadian income tax covering: the computation of income from employment, from business and from property, including capital gains and losses, as well as capital cost allowances; computation of taxable income for individuals, partnerships and corporations.

**TYPG 101**

Basic typing skills, keyboarding and introductory production typing.

**TYPG 102**

More intensive production, advanced typing skills, business forms, etc.

**TYPG 103**

Rough draft typing concentrating on typing techniques and English skills.

**WPRO100**

Basic DOS procedures

**WPRO 101**

Introduction to word processing concepts and careers

**WPRO 102**

Electronic typewriters

**WPRO 103**

Easy Writer and Volkswriter

**WPRO 104**

Wordstar Word Processor

**WPRO 105**

The transcription specialist

**WPRO 106**

Wordstar Advanced

**WPRO 107**

Multimate

# COMMERCIAL VEHICLE INSPECTION CERTIFICATION

We are pleased to announce that, in conjunction with the Motor Vehicle Branch, we will be offering training courses in commercial vehicle inspection. In future, successful completion of this course and a provincial exam will be required of a person before he/she can be authorized by the Superintendent of Motor Vehicles to inspect commercial vehicles.

Participants must be the holder of a B.C. Certificate of Qualifications in Automotive Mechanics Repair or Commercial Transport Vehicle Mechanical Repair or Heavy Duty Mechanical Repair

NOTE: The deadline for all persons currently authorized by the Superintendent to inspect vehicles to complete a course and pass the examination is May 1, 1988.

**ADMINISTRATIVE PROCEDURES**

- Motor Vehicle Act
- Motor Vehicle Act Regulations
- Commercial Vehicle Inspection Programs
  - Vehicles
  - Facilities
  - Inspectors
  - Inspections
  - Decals
  - Repairs to Vehicles
  - Maintenance
  - Enforcement
  - MVD Appointed Agents
  - Motor Vehicle Licence Officer
- Commercial Vehicle Inspection Manual
- Commercial Vehicle Inspection Forms

**PRACTICAL**

- Steering Mechanisms
- Tie Rod Ends
- King Pins
- Front Wheel Bearings
- Steering Lash
- Brake Adjustment
- Brake Lining Thickness
- Brake Hoses
- Drum/Disc Wear
- Headlight Adjustment
- Trailer Attachment Wear
- Tire Wear

A Course Completion Card, similar to that used for the Driver's Licensing Programs' air brake training, will be issued by the College to all students who successfully complete the course. The card signifies that the student has met the minimum entrance qualifications, has attended all of the classes, and has demonstrated his/her mechanical abilities to diagnose defects in accordance with the (Safety and Repair) Inspection Standards. The student will then present the card to any Motor Licence Office and write an Administrative examination which requires 80% pass mark. The student, if successful, will then be issued a certificate by the Superintendent of Motor Vehicles, authorizing him/her to examine vehicles pursuant to Section 215.1 of the Motor Vehicle Act.

**LENGTH OF COURSE:**

30 hours

**DATES:**

- Terrace January 11 - 15, 1988
- Smithers January 25 - 29, 1988
- Prince Rupert February 8 - 12, 1988
- Kitimat February 22 - 26, 1988
- Houston March 14 - 18, 1988

**TIME:**

Days or Evenings, subject to demand.

**COST:**

\$150.00

**INSTRUCTOR:**

Dave Dams



# ELECTRONICS TECHNICIAN

The Electronics Technician Program prepares individuals to install, maintain, modify, calibrate, troubleshoot and repair telecommunications, industrial control, computer, entertainment and other electronic systems. The student learns to safely use test equipment to analytically troubleshoot and repair most malfunctioning electronic equipment.

Students may opt to take specific parts of the program for their own use, or to complete the total program and receive a college certificate. Computer aided instruction (CAI) processes used by the college enable a high degree of flexibility.

The Electronics Provincial Core will be offered via CAI (Computer Aided Instruction). This is a unique approach to Electronics in a self study format.

## ADMISSION REQUIREMENTS:

Grade Twelve or equivalent ABE Level 4 or adult status with Math 12 and Physics 11. The individual must be well motivated, have a keen analytical mind, problem-solving ability and be willing to give individual attention to detail. People lacking the above qualifications are encouraged to discuss admission to the program anyway. Specialized upgrading is available.

In Prince Rupert, the CAI course will be offered from 9:00 a.m. to 10:00 p.m. on Monday, Tuesday, Wednesday and Thursdays and from 9:00 a.m. to 5:00 p.m. on Fridays. Students may attend days, afternoons, or nights in order to complete the CAI Basic Electronics Program in a shorter time. Lab time is on a first-come, first-served basis and students are required to schedule computer time.

## COURSES OFFERED:

1. Direct Current Electronics	120 hours	CAI based
2. Alternating Current Electronics	120 hours	CAI based
3. Semiconductor Devices	120 hours	CAI based
4. Digital Techniques	120 hours	CAI based
5. Microprocessors	180 hours	CAI based
6. Electronic Circuits	120 hours	CAI based

## TUITION:

PART-TIME (15 hrs or less)	\$34.50 a month
FULL-TIME	\$69.00 a month
TOOL DEPOSIT (refundable)	\$50.00



## IT'S IMPORTANT TO PRE-REGISTER

THE COURSE YOU WANT MAY BE CANCELLED  
BECAUSE OF LOW ENROLMENT,  
OR MAY ALREADY BE FILLED UP.

WE'RE ONLY A PHONE CALL AWAY — 624-6054.

ELECTRONICS

# MARINE MECHANICAL TRADES PROGRAM

Northwest Community College in Prince Rupert offers this program to those students wishing to seek employment in the Marine industry as mechanical tradesmen or engineering officers. The program consists of three sessions of mechanical training lasting about 21 weeks in total. In addition, students completing the basic program may enroll in two advanced optional courses to increase their area of expertise.

Instructor: Al Kenny, Dave Hall

Time: 8 a.m. - 3 p.m., Monday - Friday

Date: September to June

Location: Old Parker Ford Building

Fee: \$69.00 per month plus \$50.00 refundable book deposit.

## LEARNING FORMAT

All instruction in the trades training program at N.W.C.C. is now available in a self-paced, individualized learning format. This new method of instruction permits trainees to enroll in any one of the several trades training programs whenever the trainee finds it convenient. Students learn at their own speed on an individualized basis. The program allows trainees to enroll on a part-time or full-time basis, select parts of a course needed for specific purposes and receive credit for training completed. Should the student be required to leave his course and return to employment, he is able to receive credit for all training completed prior to termination. Instruction is now available in seven trades at N.W.C.C. The first six weeks of this training, referred to as Mechanical Common Core, can be credited to the mechanical trades.

## COURSE PREREQUISITES:

All students entering any of the trades programs are required to be functioning at the Grade 10 equivalency level. Pre-tests are available upon request to assist students in determining whether they have the necessary prerequisites. Intensive Math, Science and English upgrading programs are available to assist students not having the required prerequisites.

## MECHANICAL COMMON CORE PROGRAM (6 weeks approx.)

This session provides introductory training for all students entering the mechanical trades. They will cover WCB regulations, survival first aid, math, processing technical information, drafting, fire extinguishers and other skills.

**PLEASE NOTE:** Students who wish to take training as heavy duty mechanics, automotive mechanics or auto body mechanics may complete this Mechanical Trades Core program in Prince Rupert and then transfer to the Terrace Centre or some other B.C. College to complete their training.

MARINE MECHANICAL

## MECHANICAL TRADES OCCUPATIONAL CORE (3 weeks appr.)

This program covers safety on volatile substances, storage, general safety, introduction to mechanical trades, specialized hand tools, specialized power tools, power transmissions, 2 x 4 stroke cycle engines, lead acid batteries, running equipment, describing selected hydraulic systems and components.

## MARINE ENGINE MECHANICS (12 weeks approximately)

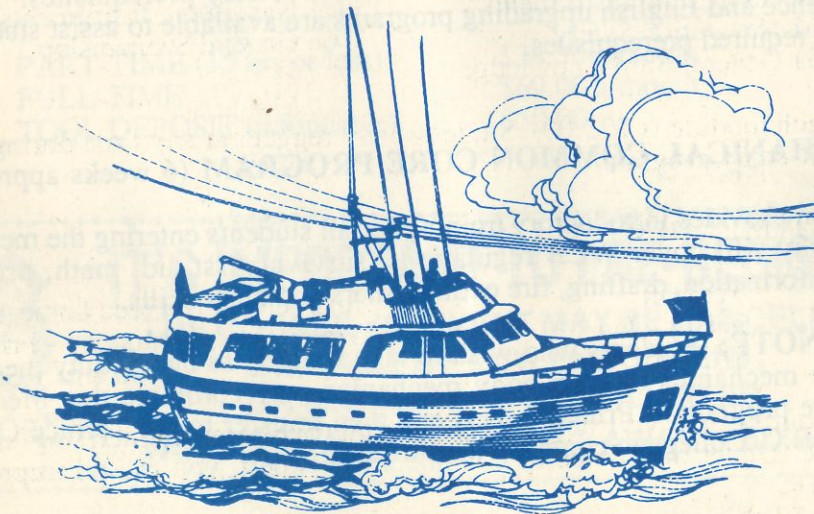
Students who complete this program will have the necessary skills to begin work as a Marine engine mechanic. The program covers the installation, maintenance, repair and overhaul of all types of gasoline marine engines including outboards, outdrives and inboards. Students will also master skills in the maintenance repair and installation of the various support systems including electrical systems, steering and hydraulics.

## ADVANCED PROGRAM IN MARINE DIESEL MECHANICS (12 weeks approx.)

This program is designed to provide the skills needed to work on Marine diesel engines, such as those found in many commercial marine operations. Students will develop skills in the repair, tuneup and overhaul of Marine diesel engines as well as servicing and repair of all engine support systems. Only students who are qualified marine engine mechanics or demonstrate a high degree of mechanical knowledge and experience will be admitted to this advanced program.

## ADVANCED PROGRAM IN MARINE ENGINEERING (CLASS IV)

This program is designed to provide tutorial assistance and technical support to students preparing to write exams for the Class IV Marine Engineering Certificate. In order to qualify for this exam program, students must have spent 36 months at sea in an engine room capacity. Remission of this sea time may be granted for time spent in courses such as 1, 2, & 3 above or in marine engine related industrial work.



**MARINE MECHANICAL**

# MARINE TRAINING

The Northwest Community College in Prince Rupert offers Marine Training Programs covering all aspects of the Marine and Fishing Industries. The programs give the mariner the opportunity to upgrade his/her knowledge and skills.

The proposed changes to the Canadian Shipping Act, the Marine Regulations and the Labour Code will make certification a necessity rather than a desirable option.

Northwest Community College offers preparation programs for all levels of Marine and Fishing Certificates including the following:

- Fishing Masters (all levels)
- Watchkeeping Mate
- Master Minor Water
- Fishing Master Certificate of Service
- Command Endorsement
- Master Small Craft (40 Ton)

ON I and ON II tutorials are also available.

Full-time courses commence in October of each year; however, preparation for certification is available on a tutorial basis all year round.

Support funding may be available from the Canada Employment Centre for some of the full-time courses. Contact the Canada Employment Centre for further information well in advance of the October commencement date to see if you qualify.

## HOME STUDY PROGRAM

For the mariner who prefers to study at home or while at sea, NWCC has developed a number of self-instructional modules to help prepare for specific D.O.T. examinations. Students work on their own; however, free tutorial help is available by telephone or a student may work with a tutor at the College when time permits.

Modules currently available are:

- |                            |                            |
|----------------------------|----------------------------|
| 040 Chartwork and Pilotage | 041 Chartwork and Pilotage |
| 020 Navigating Instruments | 021 Navigating Instruments |
| 061 Navigation Safety      | 166 General Seamanship     |
| 151 General Ship Knowledge |                            |

Fee for each module is \$75.00. Students may register at any time during the year for the self-study program.

## GILLNET MENDING #11298

Location:	Net Loft	Instructor:	Freda Lattie
Date:	Jan 11 - Jan 15	Time:	Monday - Fri day
Fee:	\$100.00		8:00 a.m. - 3:00 p.m.

This 30 hour course will help fishermen improve their netmending skills and techniques. Under the advice of a netmending expert, you should improve your productivity.

**MARINE TRAINING**

## NEW MARINE COURSES

### FISHING MASTER CERTIFICATE OF SERVICE

Effective January 1, 1988, D.O.T. will commence implementation of new regulations which will affect fishermen who, under the new regulations, will require a Fishing Master's Certificate.

Fishermen who have had at least 12 months experience as a fishing vessel operator on a fishing vessel 60 tons and over in the past 6 years are eligible to attend a four week course. Upon completion of the course, they will earn a Fishing Master Certificate of Service which is valid as Master on a fishing vessel between 60 and 100 gross tons within Home Trade 2 limits. An eyesight examination is also required by D.O.T.

Course Commences: January 4, 1988      Course Length: Four Weeks  
Cost: \$153.00 (Includes cost of Marine Emergency Duties I).

Contact your local Canada Employment Centre to see if you qualify for support funding.

### DECKHAND UPGRADING

A six week course to instruct a deckhand in the theoretical and practical skills required to carry out his duties in a superior and efficient manner. Subjects covered are net mending, marine engine maintenance, chartwork, safety, MED I, Rules of the Road, and general seamanship.

Course Commences: January 4, 1988      Cost: \$187.00 (Includes MED I course)

A three week Deckhand Upgrading course is in the process of being developed. Emphasis will be on small vessel safety. This program will be offered in 1988.

### MED A1 AND A2

The Ship Safety Branch of Coast Guard has indicated in their publication TP 4957 that commencing September 1988 it is proposed that all seafarers who have over 6 months of accumulated sea time will be required to obtain the MED Certificate A1 or A2 before obtaining further employment. In addition, those mariners seeking upgrading where the MED II is required must also hold the A1 or A2 certificate. It is most likely that this proposal will be approved and implemented. The A1 or A2 programs will be offered in 1988.

### SMALL BOAT SAFETY AND NAVIGATION #11296

Location:	NWCC	Instructor:	Rick Ogilvie
Time:	Tues 7 - 10 p.m.	Date:	Feb 2 - Apr 5/88
Fee:	\$54.00		

FOR FURTHER INFORMATION regarding Fisheries and Marine courses and new programs, contact: Capt. Ben West, Director of Marine Programs, Northwest Community College, Prince Rupert, 627-7598.

## NORTHWEST NURSING PROGRAM

The Northwest Nursing Program is a professional nursing transfer program. Students take the first year of the British Columbia Institute of Technology (BCIT) General Nursing Program at Northwest Community College (NWCC). Upon successful completion of the first year, the student transfers to BCIT, Burnaby, to complete course work in the General Nursing Program. Upon graduation, students will receive a diploma in nursing from BCIT making them eligible to write registration exams for the Registered Nurses Association of B.C. Students would also be eligible for the University of British Columbia and University of Victoria Baccalaureate Nursing Degree Programs should they wish to continue their nursing education. For those students who would like to undertake the first year program on more of a part-time basis - this option is available to students by taking the Nursing Support Courses in the Fall and Winter Terms and then making application for the General Nursing course for the following year. These same nursing support courses are also available by correspondence through the BCIT Certificate of Credit in Nursing Program. This program is open to all persons having the necessary prerequisites. Academic upgrading is available through the Northwest Community College Adult Basic Education Department.

### Admission Requirements:

- (A) Applicants under 23 years of age at the time of entry into the program must have Senior Secondary school graduation with: a) Chemistry 11 and either Chemistry 12 or Biology 12 (preferred) with a minimum of C+ standing in both courses; b) Algebra 11 with a minimum of C standing; c) English 12 with a minimum of C+ standing; d) Experience in a health care field as a volunteer and/or employee in a general or private hospital or extended care facility (min. of 30 hours required). **OR**  
(B) Applicants over 23 years of age at the time of entry into the program must have Senior Secondary school graduation or equivalent, e.g.: GED a) Chemistry 11 and either Chemistry 12 or Biology 12 (preferred) to be completed within two years prior to enrolment with a minimum of C+ standing in both courses; b) English 12 with a minimum of C+ standing is desirable; c) Experience in the health care field as a volunteer and/or employee in a general or private hospital or extended care facility (minimum of 30 hours required).
- A valid St. John Ambulance Standard First Aid certificate or an equivalent 20 hour first aid program is required by the end of Term 1, and preferably prior to entry into Term 1. Currency must be maintained throughout the program.
- CPR course (Basic 1) must be valid and current prior to entry into Term 4.
- Completion of the immunization program is required before final acceptance into the program.
- A physical examination by a physician of the applicant's choice, indicating satisfactory health.
- A satisfactory interview where the following will be assessed:  
a) knowledge of and motivation towards a nursing career; b) financial preparation; c) communication skills; d) experience in the health care field.

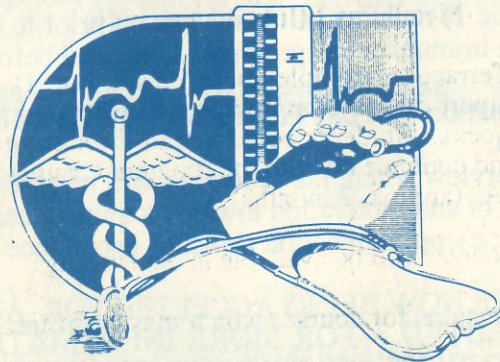
APPLICATIONS ARE NOW BEING ACCEPTED FOR AUGUST 1988 CLASS. CLASS SIZE IS LIMITED. FOR MORE INFORMATION, CALL HEALTH PROGRAMS, NORTHWEST COMMUNITY COLLEGE - TERRACE 635-6511

# HEALTH CONTINUING EDUCATION

The following workshops have been proposed for the Winter/Spring of 1988.

1. Native Culture and Health - February 8 - 12. Locations: Smithers, Hazelton, Terrace, Kitimat, and Prince Rupert. This one day workshop will be for all care givers on how native culture views health, illness, and social issues so that we may provide better care through cultural understanding.
2. Bereavement - Locations: Hazelton and Terrace. This one day workshop will be presented in the Spring by the S.A.F.E.R. organization for professional care givers on how to deal and assist with the process of bereavement.
3. Suicide - Locations: Smithers and Prince Rupert. This one day workshop will be presented by the S.A.F.E.R. organization in the Spring and will present prevention and intervention methods for the health professional working with suicide.
4. Advanced Pediatric Trauma and the Acutely Ill Child - Location: Kitimat General Hospital. This two day Spring seminar will be presented by Gina Dingwall, R.N. of Douglas College. The workshop is for nurses working in emergency and pediatric wards and will address areas on trauma assessment of the child, interventions specific to pediatric trauma, and clinical manifestations and therapeutic interventions with regards to G.I. disorders, seizures, respiratory distress, etc.
5. Malpractice and the Law - March 3 & 4 - Location: Terrace. This two day seminar will be presented by the widely acclaimed Lorne Elkin Rozovsky, Q.C. who works exclusively in the health law field advising health professionals, associations, and institutions across Canada and abroad. The following topics of Patient Records and the Law, Medical Staff, Malpractice and the Law will be addressed. This workshop is a must for hospital administrators, nurses, physicians, health records, lab, respiratory, and X-ray personnel.

For further information, call Health Programs 635-6511 Local 325.



# WELDING PROGRAM

## Admission Requirements

As these programs have been set up to be a self-study, self-paced program, applicants should have a minimum of Grade 10 or ABE (BTSD) Level III, although it would be to their advantage, not only on the course, but also in securing employment, to have completed Grade 12 or equivalent (GED). Applicants must be able to work on their own and should possess good reading and comprehension skills.

## Dress

Students entering the Provincial Welder Training Program or Welding Upgrading must supply gloves, goggles (No. 5 or 6 lens), welding helmet (No. 10 or 11 lens), measuring tape (metric and imperial), leather jacket and hard-toed boots. **Contact lenses are not permitted.**

**Dates:** January - June      **Days:** Monday - Friday  
**Tuition:** \$69.00 per month plus \$50.00 book/tool deposit      **Times:** 8:30 a.m. - 3:30 p.m.  
**Location:** N.W.C.C New Site

## PROVINCIAL WELDER TRAINING PROGRAM

The Welder Training Program is divided into modules; each module covers a welding area such as gas cutting or carbon arc gouging. Some modules cover the same welding area but at different levels. For example, P-4 is SMAW-11 and P-11 is SMAW-11. The curriculum for the modules is the same in all accredited welding training centres in British Columbia.

There are two types of modules: Practical Modules (P-Modules) deal with the actual practice of welding processes; Related Knowledge (RK-Modules) deal with the theoretical knowledge required to competently perform the welding processes.

All modules are competency-based. A trainee welder must perform welding tests to established provincial standards on practical aspects of the module and achieve a minimum standard of 70% on each theory test before being recorded as having completed a module. The same tests and standards are applied in all accredited welding training centres in British Columbia. **Available in Prince Rupert:**

- Program Content Level "C"
- P1 -Introduction and Program Orientation
  - P2 -Gas cutting
  - P3 -Gas Welding & Braze Welding
  - P4 -Shielded Metal Arc Welding I
  - RK1 -Material Handling
  - RK2 -Blueprint Reading
  - RK3 -Metallurgy I (Introduction only)

Students will go to Terrace for completion of P5 and P6. These two modules, not offered in Prince Rupert due to compressor size restrictions, can be covered in approximately six weeks. Students could attend through the summer months or enter in September and continue on with the Program Content Level "B" (approx. 3 months) and Level "A" (approx. 2 months).

Welding upgrading courses will be available in the evenings.

We are open to suggestions for courses which may be of interest to companies or individuals.

# PART-TIME EVENING PROGRAMS

## ACCOUNTING 101, 102, 150, 151 #12765

Date: January 5 - March 23  
 Location: P.R.S.S. Room 105  
 Fee: \$135.00 plus text  
 Registration by: January 8

Time: Tuesday & Thursday  
 7 - 10 p.m.

Instructor: Jean Brien

Students registered in this course can work towards credit in any of the four accounting courses. The programme is based upon a self-paced modular style of learning that allows the student to complete the course at his/her own pace. Each student should be able to complete at least one of ACCT 101, 102, 150 or 151 in a semester. (See daytime section for description of courses.)

## AIR BRAKES

The purpose of this course is to prepare drivers with written and practical testing on the "Operation and Maintenance of Airbrakes Systems". Successful completion of this course will qualify the student to apply for an airbrake endorsement on his/her license. Valid B.C. Driver's License is required. The class is limited to 16 students.

## AIR BRAKES #12786

Date: February 16 - 20  
 Location: N.W.C.C. - New Building  
 Fee: \$100.00  
 Registration by: February 9

Time: Tuesday to Friday  
 6:30 - 10:30 p.m.  
 Saturday - two hours

Instructor: Dawn Bodger

## AIR BRAKES #12787

Date: March 22 - 26  
 Location: N.W.C.C. - New Building  
 Fee: \$100.00  
 Registration by: March 15

Time: Tuesday to Friday  
 6:30 - 10:30 p.m.  
 Saturday - two hours

Instructor: Dawn Bodger

## AIR BRAKES #12788

Date: April 26 - 30  
 Location: N.W.C.C. - New Building  
 Fee: \$100.00  
 Registration by: April 19

Time: Tuesday to Friday  
 6:30 - 10:30 p.m.  
 Saturday - two hours

Instructor: Dawn Bodger

## AUTOMOTIVE MECHANICS - INTRODUCTORY #12802

Date: January 11 - February 3  
 Location: P.R.S.S. Shop  
 Fee: \$42.00  
 Registration by: January 6

Time: Mon. & Wed.  
 7:00 - 10:00 p.m.

Instructor: Kevin Moore

Tired of spending \$\$\$ at the garage? Learn how to spot the small problems before they become large ones and save your money for when you really need an expert. Practical demonstrations on regular maintenance such as oil and filter changes, air filter changes, checking batteries, tire pressure, and fluids as well as trouble shooting such as checking belts, hoses, brakes and lights.

## BABYSITTING #12774

Date: April 11 - May 11  
 Location: P.R.S.S. Room 200  
 Fee: \$20.00  
 Registration by: April 4

Time: Mon. & Wed.  
 6:30 - 8:00 p.m.

Instructor: Growing Space

Registration is limited to those 12 years old and over. This course is designed for people who babysit and wish to learn new skills or update existing ones in the area of fire safety, protection in the home, child care skills and first aid procedures.

## BARTENDING - See Hospitality Plus

## BRIDGE - BEGINNERS #12768

Date: January 13 - January 27  
 Location: N.W.C.C. Room 200  
 Fee: \$25.00  
 Registration by: January 6

Time: Mon. & Wed.  
 7:30 - 9:30 p.m.

Instructor: Rainbow Bridge Club

Tired of being "the dummy"? Learn the basics to bridge (including the dummy hand!) and have the opportunity to put your skills to play. Organized games will follow your introductory lessons.

## BUSINESS MACHINES (BUSM 101) #12772

Date: April 5 - June 9  
 Location: P.R.S.S. Room 105  
 Fee: \$70.00 plus texts  
 Registration by: March 20

Time: Tuesday & Thursday  
 7:00 - 9:00 p.m.

Instructor: Jean Brien

This is a credit course (see daytime description). Students should anticipate spending extra hours of their own time to become touch proficient.

## BUYING A NEW OR USED CAR #12762

Date: March 8  
 Location: N.W.C.C. Room 200  
 Fee: FREE  
 Registration by: March 1

Time: Tuesday, 7 - 10 p.m.

Instructor: People's Law

## CALLIGRAPHY - BASIC ITALIC #11170

Date: January 12 - March 3  
Location: P.R.S.S. Room 200  
Fee: \$40.00  
Registration by: January 6

Time: Tuesday & Thursday  
7:30 - 9:30 p.m.  
Instructor: Sandy Maguire

With a few fun filled lessons and lots of practice, you can learn the beautiful and rewarding art of calligraphy. At the first session each student will be given a felt calligraphy pen and paper so learning can begin right away.

## CALLIGRAPHY - ADVANCED #11171

Date: April 5 - May 12  
Location: P.R.S.S. Room 200  
Fee: \$40.00  
Registration by: March 30

Time: Tuesday & Thursday  
7:30 - 9:30 p.m.  
Instructor: Sandy Maguire

Take those introductory skills and enhance them. Engrave your own wine bottle labels, menus, books - the sky is the limit!

## CASHIER TRAINING #12782

Date: January 11, 18 & 25  
Location: N.W.C.C. Room 203  
Fee: \$25.00  
Registration by: January 5

Time: Monday, 7:30 - 9:00  
Instructor: Katie Sklapsky

Touch cashiering on a variety of electronic cash registers, bank deposits, floats, and customer service will be covered in this three session course. Upgrade your skills for a return to the workforce or refresh some of those stale skills.

## COOKING - INTERNATIONAL #12767

Date: January 20 - March 9  
Location: P.R.S.S. Room 109  
Fee: \$7.00 per session OR  
\$50.00 for whole course

Time: Wed., 7:00 - 9:30  
Hostess: Marie Grinstrand  
Registration by: January 13

Come and explore different ethnic dishes with us. Don't limit your tastebuds to one style of cooking.

East Indian	January 20
Japanese	January 27
French	February 3
Italian	February 10
East Indian	February 17
Mexican	February 24
Jamaican	March 2
Ukranian	March 9

## PART-TIME PROGRAMS

## COOKING - JAPANESE #12805

Date: January 26 - February 16  
Location: P.R.S.S. Room 109  
Fee: \$40.00  
Registration by: January 19

Time: Tuesday  
7:00 - 9:00 p.m.  
Instructor: Mona Izumi

Learn the culinary secrets of authentic Japanese cooking and sample the exciting results.

## COOKING - MICROWAVE #12797

Date: February 23 - March 24  
Location: P.R.S.S. Room 109  
Fee: \$60.00  
Registration by: February 16

Time: Tuesday & Thursday  
7:00 - 9:00 p.m.  
Instructor: Terry Mackay

Do you really use your microwave to its fullest potential? Are you thinking of buying a microwave? These ten lessons on using your microwave will assist you to get the most for your money. As well as theory on use and functions of a microwave, all students will be able to use and cook with a microwave using recipes from each food group. Bring your appetite!

## COOKING - NUTRITIONAL #12779

Date: January 12 - 21  
Location: P.R.S.S. Room 109  
Fee: \$60.00  
Registration by: January 5

Time: Tuesday & Thursday  
7:00 - 9:00 p.m.  
Instructor: Karen Vandette

Losing that Christmas weight but not sure how to tailor your cooking? On a restricted diet? This course will show you how to prepare a variety of delectable dishes suitable to a diet. Have a freezer full and prevent spontaneous eating of "bad" foods.

## COMPUTER APPLICATIONS (see also Data Processing)

Familiarize yourself with the various methods of using a computer as a tool in business or in the home. Students will be introduced to the various types of software available for computers and will receive hands-on experience with word processing, spreadsheet, and graphics software. These courses are not programming courses.

### # 12791

Date: January 11 - 20  
Location: Booth School  
Fee: \$35.00  
Registration by: January 5

Time: Mon. & Wed.  
7:00 - 9:00 p.m.  
Instructor: James Whyte

### #12792

Date: January 12 - 21  
Location: Booth School  
Fee: \$35.00  
Registration by: January 5

Time: Tuesday & Thursday  
7:00 - 9:00 p.m.  
Instructor: James Whyte

## PART-TIME PROGRAMS

### COMPUTER SPREADSHEETING # 12793

Date: January 25 - February 3  
Location: Booth School  
Fee: \$35.00  
Registration by: January 18

Time: Mon. & Wed.  
7:00 - 9:00 p.m.  
Instructor: James Whyte

A course for those students who have completed the Computer Applications course and wish to explore further the practical uses of a general purpose spreadsheet program. At a computer, students will learn the basic commands and methods of operation and then create their own templates for such business applications as sales projections and analysis, bookkeeping, and reports.

### COMPUTER PROGRAMMING # 12794

Date: February 8 - 17  
Location: Booth School  
Fee: \$35.00  
Registration by: February 1

Time: Mon. & Wed.  
7:00 - 9:00 p.m.  
Instructor: James Whyte

This course assumes no previous knowledge of computers. The approach will be hands-on and, as such, enrollment will be limited. During the course, students will learn how to operate sophisticated programs in the BASIC language.

### DATA PROCESSING (BCPT 102) #12770

Date: April 6 - June 15  
Location: N.W.C.C. Room 202  
Fee: \$100.00  
Registration by: March 30

Time: Mon. & Wed.  
7:00 - 10:00 p.m.  
Instructor: Jean Brien

This credit course is a hands on introductory course in general computer use and word processing. Students will use two of: Wordstar, Volkswriter, Easywriter, Visicalc and others.

### ELECTRICAL CODE UPGRADING #12781

Date: January 11 - February 18  
Location: P.R.S.S. Room 106  
Fee: \$35.00  
Registration by: January 5

Time: Monday & Thursday  
7:30 - 9:30 p.m.  
Instructor: Ted Gilbert

Are you an electrician or an electrical contractor? If your knowledge of the electrical code needs upgrading, this is the course for you. Students should bring their copy of the Canadian Electrical Code, the B.C. Amendments, and electrical safety bulletins.



#### IT'S IMPORTANT TO PRE-REGISTER

THE COURSE YOU WANT MAY BE CANCELLED BECAUSE OF  
LOW ENROLMENT, OR MAY ALREADY BE FILLED UP.

WE'RE ONLY A PHONE CALL AWAY — 624-6054.

PART-TIME PROGRAMS

### ENGLISH COMMUNICATIONS (BENG 104) #11173

Date: April 5 - June 24  
Location: N.W.C.C. Room 201  
Fee: \$110.00  
Registration by: March 28

Time: Tuesday & Thursday  
7:00 - 9:30 p.m.  
Instructor: Jean Rysstad

This CREDIT course will cover business communications, letters, memos, reports, and general clear and concise communication.

### ENGLISH GRAMMAR (BENG 103) #11172

Date: January 5 - March 24  
Location: P.R.S.S. Room 201/202  
Fee: \$110.00  
Registration by: January 4

Time: Tuesday & Thursday  
7:00 - 9:30 p.m.  
Instructor: Adrian Braganza

This CREDIT course covers the framework of the English language including parts of speech, sentence structure and punctuation.

### FIRST AID - BASIC RESCUER PROFESSIONAL #12752

Date: February 13  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: February 6

Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those who have first aid and must have CPR for their jobs (eg. dental technicians, nurses, etc.).

### FIRST AID - BASIC RESCUER PROFESSIONAL #12734

Date: April 23  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: April 16

Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those who have first aid and must have CPR for their jobs (eg. dental technicians, nurses, etc.).

### FIRST AID - BASIC RESCUER PROFESSIONAL #12756

Date: June 11  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: June 4

Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those who have first aid and must have CPR for their jobs (eg. dental technicians, nurses, etc.).

HAVE YOU PRE-REGISTERED?

PART-TIME PROGRAMS

### FIRST AID - CPR HEARTSAVER #12751

Date: January 30  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: January 23  
Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those with some first aid and experience who wish to learn CPR. This course is not for those who need CPR for their jobs.

### FIRST AID - CPR HEARTSAVER # 12753

Date: March 5  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: February 27  
Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those with some first aid and experience who wish to learn CPR. This course is not for those who need CPR for their jobs.

### FIRST AID - CPR HEARTSAVER #12755

Date: May 14  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$25.00  
Registration by: May 7  
Time: Saturday  
8:30 - 5:00  
Instructor: Lewis Levasseur

This course is for those with some first aid and experience who wish to learn CPR. This course is not for those who need CPR for their jobs.

### FIRST AID - INDUSTRIAL #11190

Date: January 11 - 22  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$275.00  
Registration by: January 6  
Time: Monday - Friday  
9:00 - 5:00 p.m.  
Instructor: Judy Letendre

This course is to prepare students for the Workmen's Compensation Board Industrial First Aid examination. It is open to both first-time students and persons wishing to re-qualify.

### FIRST AID - INDUSTRIAL #11167

Date: January 26 - March 24  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$275.00  
Registration by: January 19  
Time: Tuesday & Thursday  
6:30 - 10:30 p.m. &  
Saturday, March 12  
from 9:00 - 5:00  
Instructor: Judy Letendre

This course is to prepare students for the Workmen's Compensation Board Industrial First Aid examination. It is open to both first-time students and persons wishing to re-qualify.

### FIRST AID - INDUSTRIAL #11168

Date: April 18 - April 29  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$275.00  
Registration by: April 11  
Time: Monday - Friday  
9:00 - 5:00 p.m.  
Instructor: Judy Letendre

This course is prepare students for the Workmen's Compensation Board Industrial First Aid examination. It is open to both first-time students and persons wishing to re-qualify.

### FIRST AID - STANDARD # 11188

Date: March 18, 19 & 20  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$55.00  
Registration by: March 9  
Time: Friday, 7 - 10 p.m.  
Saturday and Sunday  
9:00 - 5:00  
Instructor: Judy Letendre

This course will show you how to manage minor medical emergencies in the home and in public. Included will be: hemorrhage control, artificial respiration, splinting fractures, management of wounds and burns, poisons and instruction in what to do in case of a heart attack, stroke, or seizure.

### FIRST AID - STANDARD FOR INSTRUCTORS # 11189

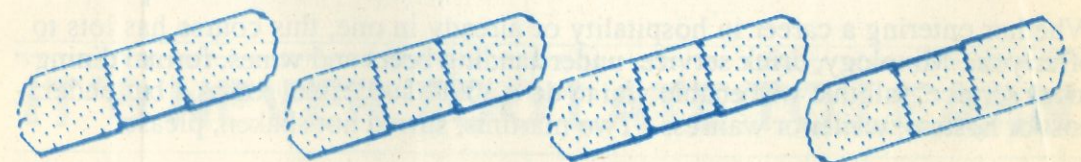
Date: April 11 - 15  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$140.00  
Registration by: April 5  
Time: Monday - Friday  
9:00 - 5:00 p.m.  
Instructor: Judy Letendre

This course is for persons wishing to become instructors in St. John Ambulance, conventional and modular (replacing the SOFA) up to the Emergency & Standard level. Students must be a minimum of 18 years old and hold a valid Standard First Aid certificate issued within the previous year.

### FIRST AID - SURVIVAL #11169

Date: February 20  
Location: N.W.C.C. Aquaculture Bldg.  
Fee: \$45.00  
Registration by: February 12  
Time: Saturday  
9:00 - 5:00 p.m.  
Instructor: Judy Letendre

Designed by the Worker's Compensation Board to give the injured a better chance for survival pending the arrival of more qualified help. Basic techniques for coping with emergencies involving breathing, bleeding, unconsciousness, and crushed chests are taught. Successful students will receive a WCB Survival First Aid Certificate good for two years.





## G.E.D. #11174

Date: January 4 - March 16  
Location: P.R.S.S. Room 201  
Fee: \$35.00 (plus text)  
Registration by: January 4

Time: Mon. & Wed.  
7:00 - 10:00 p.m.

Instructor: Adrian Braganza

This course is designed to assist students to prepare for the GED exam. Next testing date for Prince Rupert is March 17 & 18. Students must be 19 years of age prior to writing the exam. The fee (\$10.50) must be sent, together with an exam application form, to the Ministry of Education, a minimum of three weeks prior to the testing date. Students will be able to work on English, Math, Social Studies and Science.

## GILLNET MENDING #11298

Date: January 11 - 15  
Location: Net Loft  
Fee: \$100.00  
Registration by: January 4

Time: Monday - Friday  
8:00 - 3:00 p.m.

Instructor: Freda Lattie

This 30 hour course will help fishermen improve their netmending skills and techniques. Under the advice of a netmending expert, you should improve your productivity.

## GROUNDSCHOOL # 12801

Date: January 22, 23 & 24  
February 5, 6, & 7  
Location: N.W.C.C. Room 100  
Fee: \$160.00  
Registration by: January 15

Time: Fri. 6:00 - 10:00 p.m.  
Saturday & Sunday  
9:00 - 8:00 p.m.

Instructor: Alistair Beaton

Off to the wild blue yonder? Take this two weekend workshop to cover the theory necessary to write the groundschool exam. Flying school starts in February, so don't delay. Once you have completed groundschool and ten hours of flying, you can make arrangements with M.O.T. to write the exam.

## HOSPITALITY PLUS #12804

Date: January 11 - February 17  
Location: N.W.C.C.  
Fee: \$75.00  
Registration by: January 4

Time: Mon. & Wed.  
7:30 - 9:30 p.m.

Instructor: Marianne Doherty

Whether entering a career in hospitality or already in one, this course has lots to offer you. Mixology, drink service, understanding beers and wines, formal dining room service - all this will enable you to do a 100% successful job as a bartender, host or hostess, waiter or waitress. Two martinis, stirred not shaken, please!

## JAPANESE - CONVERSATIONAL #12773

Date: April 11 - May 19  
Location: P.R.S.S. Room 200  
Fee: \$36.00 (plus text)  
Registration by: April 4

Time: Monday & Thursday  
7:00 - 9:00 p.m.

Instructor: Mona Izumi

Are "hai karate" the only words you know? Have fun with this beautiful and interesting language so that you can order coffee on your next trip to Tokyo.

## MACHINE KNITTING # 12769

Date: January 12 - March 1  
Location: P.R.S.S. Room 100  
Fee: \$35.00  
Registration by: January 5

Time: Tuesday, 7:30 - 9:30

Instructor: Beth Vallee

Time to stop woolgathering! Put your expensive machine to work or take this course to assist you in your purchase of a knitting machine.

## MAKING UP! #12780

Date: January 19  
Location: N.W.C.C. Room 203  
Fee: \$10.00  
Registration by: January 12

Time: Tuesday, 7:00 - 10:00

Instructor: Sharon Blinn

Discover a more beautiful you! Learn the five steps of basic skin care, body and hair care, the basic glamour look. Actually apply makeup under the guidance of an expert.

## MIXOLOGY - See Hospitality Plus

## PURCHASING YOUR FAMILY HOME #12763

Date: March 22  
Location: N.W.C.C. Room 200  
Fee: FREE  
Registration by: March 15

Time: Tuesday  
7:00 - 10:00 p.m.

Instructor: People's Law

## RRSP's: A CONSUMER'S GUIDE #12761

Date: February 9  
Location: N.W.C.C. Room 200  
Fee: FREE  
Registration by: February 2

Time: Tuesday, 7:00 - 10:00

Instructor: People's Law

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# IT'S NEVER TOO LATE TO LEARN

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### RESTRICTED RADIO OPERATOR #12783

Date: February 23                      Time: Tuesday, 7:00 - 9:00  
Location: N.W.C.C. Room 200  
Fee: \$15.00                              Instructor: Dept. of Commun.  
Registration by: February 16

Designed for the sports boater and fisherman, this course includes regulations, procedures, and emergency communications ending with the exam. Students must have a sound knowledge of the phonetic spelling alphabet which must be learned in advance of the course by purchasing the Radio-Telephone Operator Handbook from the Department of Communications.

### SMALL BOAT NAVIGATION AND SAFETY #11296

Date: February 2 - April 5                      Time: Tuesday, 7:00 - 10:00  
Location: N.W.C.C. Room 202  
Fee: \$54.00                              Instructor: Rick Ogilvie  
Registration by: January 25

For the sport boater, the ability to pilot a voyage using available information and aids greatly enhances the joys of boating on the Pacific Northwest coast. Course includes chartwork, rules of the road, boat safety, radar watchkeeping and seamanship. Students are expected to purchase parallel rulers and dividers.

### SPANISH - CONVERSATIONAL #12764

Date: January 12 - February 18                      Time: Tuesday & Thursday  
Location: P.R.S.S. Room 113                      7:00 - 9:00 p.m.  
Fee: \$36.00 (plus text)                      Instructor: Edna Gruber  
Registration by: January 5

This course is to introduce Spanish, refresh your pronunciation, and enhance your vocabulary.

### TAX PLANNING FOR THE SELF EMPLOYED #12760

Date: January 26                              Time: Tuesday, 7:00 - 10:00  
Location: N.W.C.C. Room 200  
Fee: FREE                                      Instructor: People's Law  
Registration by: January 19

### TRAFFIC CONTROL #12798

Date: April 16                              Time: Saturday, 1:00 - 5:00  
Location: N.W.C.C. Room 203  
Fee: \$25.00                              Instructor: Peter Stubbart  
Registration by: April 9

This certification is required by those monitoring, controlling, and directing traffic in and around road maintenance and construction areas. Fee includes exam and certification.

### TRAFFIC CONTROL #12799

Date: May 14                              Time: Saturday, 1:00 - 5:00  
Location: N.W.C.C. Room 203  
Fee: \$25.00                              Instructor: Peter Stubbart  
Registration by: May 7

This certification is required by those monitoring, controlling, and directing traffic in and around road maintenance and construction areas. Fee includes exam and certification.

### TRAFFIC CONTROL #12800

Date: June 11                              Time: Saturday, 1:00 - 5:00  
Location: N.W.C.C. Room 203  
Fee: \$25.00                              Instructor: Peter Stubbart  
Registration by: June 4

See description above.

### TRAVEL'S YOUR BUSINESS #12796

Date: January 21 - February 4                      Time: Thursday,  
Location: N.W.C.C. Room 200                      7:30 - 9:30 p.m.  
Instructor: Sandra Ridgeway                      Fee: \$30.00  
Registration by: January 14

Whether travel is your business or you do it for pleasure, attend this informative three-day course that will cover routing, ticketing, itineraries, dealing with the corporate client, making the most use of a travel agent, insurance and much more. Whether you are planning a career as a travel agent, are an executive secretary, or do your own bookings, this course will be an excellent investment.

### TYPING - INTRODUCTORY # 12757

Date: January 11 - March 16                      Time: Mon. & Wed.  
Location: P.R.S.S. Room 104                      7:00 - 9:00 p.m.  
Fee: \$75.00 (plus text)                      Instructor: Jean Bull  
Registration by: January 4

This course is designed to introduce the student to an electric typewriter and touch typing. Emphasis is placed on keyboard and typing techniques instruction, with basic drills used to review knowledge. This non-credit course is offered as a prerequisite to Typing 101.

### TYPING 101 #12758

Date: January 12 - March 17                      Time: Tuesday & Thursday  
Location: P.R.S.S. Room 104                      7:00 - 9:00 p.m.  
Fee: \$75.00 (plus text)                      Instructor: Jean Bull  
Registration by: January 5

This credit course will review basic typing skills and introduce production typing.

## TYPING 102 #12759

Date: April 6 - June 15  
Location: P.R.S.S. Room 104  
Fee: \$75.00 (plus text)  
Registration by: March 28

Time: Mon. & Wed.  
7:00 - 9:00 p.m.  
Instructor: Jean Bull

This credit course will include more intensive production typing, advanced typing skills, business forms, etc.

## WOODWORKING #12803

Date: January 12 - March 1  
Location: Booth School Shop  
Fee: \$42.00  
Registration by: January 6

Time: Wednesday  
7:00 - 10:00 p.m.  
Instructor: John Trew

What's the right hand tool for the job? The right power tool? Where do you stain and when do you paint? John will show you all this as well as lead you through a simple woodworking project of the class's choice.

## WORD PROCESSING 104 (WORDSTAR)

Date: April 5 - June 16  
Location: N.W.C.C. Room 202  
Fee: \$90.00  
Registration by: March 28

Time: Tuesday & Thursday  
7:00 - 9:00 p.m.  
Instructor: Lynne Ferguson

This credit course will feature Wordstar Word processing.

## WORD PROCESSING 107 (MULTIMATE)

Date: January 9 - March 12  
Location: N.W.C.C. Room 202  
Fee: \$90.00  
Registration by: January 5

Time: Saturday  
9 a.m. - 1 p.m.  
Instructor: Jean Brien

This credit course will feature Multimate Advantage Word processing.



### IT'S IMPORTANT TO PRE-REGISTER

THE COURSE YOU WANT MAY BE CANCELLED  
BECAUSE OF LOW ENROLMENT,  
OR MAY ALREADY BE FILLED UP.

WE'RE ONLY A PHONE CALL AWAY — 624-6054.

PART-TIME PROGRAMS

## SEMINARS

### ALZHEIMERS DISEASE - WHAT IS IT? #12784

Date: January 14  
Location: N.W.C.C. Room 203  
Fee: \$10.00  
Registration by: January 7

Time: Thursday  
7:00 - 10:00 p.m.  
Instructor: Peggy Davenport

A compassionate understanding of behavioural changes can be developed through an appreciation of the physical changes which occur within the brain, and the ways the person with Alzheimers' reacts to these types of stress. This understanding is translated into a more effective approach to the care of an individual with Alzheimers'. This class is for health care workers, family members, and friends of people with Alzheimers' as well as others who would like to know more about the disease.

### CERAMICS - EMILY CARR #12789

Date: March 19 & 20  
Location: Civic Centre Pottery Room  
Fee: \$45.00 and supplies  
Registration by: March 10

Time: Saturday & Sunday  
9:00 - 4:00 p.m.  
Instructor: Walter Dexter

Join this well-known teacher and studio potter who has studied in Canada and in Sweden, and has exhibited his work in Canada, England, Italy and Czechoslovakia. Supplies list will be available at the time of registration

### FACILITATION SKILLS FOR GROUP LEADERS #12785

Date: February 15, 16 & 17  
Location: N.W.C.C. Room 203  
Fee: \$170.00  
Registration by: February 2

Time: Monday, 1:00 - 6:00  
Tues. & Wed.  
9:00 a.m. - 4:30 p.m.  
Instructor: Sandi Berman

Learn basic group facilitation skills to enable better running of groups for clients who have experienced trauma. Ms. Berman, a consultant and trainer with many years experience as a group facilitator, will help you review developmental tasks, learn group design and dynamics, and use conflict and controversy constructively while functioning as a facilitator. Especially suited to those with previous group experience and with basic counselling skills.

### MASSAGE #12775

Date: February 20  
Location: N.W.C.C. Room 203  
Fee: \$37.00  
Registration by: February 13

Time: Saturday  
9:00 - 4:00  
Instructor: Barri Blix

Does physical and mental relaxation appeal to you? Join us and learn several massage techniques including those for low back pain, neck pain, headaches, and sports injuries. This is a hands on workshop, so be prepared to participate. Ladies should wear shorts and halter top or a two piece swimsuit. Bring a foam pad, two pillows, two large towels or sheets, and a notepad and pencil.

SEMINARS

## MEMORY DYNAMICS #12790

Date: April 23  
Location: N.W.C.C. Room 203  
Fee: \$95.00  
Registration by: April 12

Time: Saturday  
9:00 - 4:00 p.m.  
Instructor: John Patterson

Meet John Patterson, a leader in helping other to achieve excellence in Memory. Let him help you - in a matter of hours - overcome absentmindedness, remember names, faces, recall facts and figures, recite speeches without notes. Don't forget to join us - register soon!

## PERSONAL STYLE - INDIVIDUAL DEVELOPMENT FOR WOMEN #12776

Date: January 20 & 27  
February 3, 10, 17 & 24  
Location: P.R.S.S. Room 111/112  
Fee: \$150.00  
Registration by: January 13

Time: Wednesday  
7:00 - 10:00 p.m.  
Instructor: Bev Cook

Based on the principle that every woman has beauty, this seminar will show each participant how to live up to her beauty by developing confidence and poise and by learning basic fashion concepts. Spoil yourself and increase your self-esteem! The six steps to your success are: 1) Personality and appearance; 2) Make the most of what you have got; 3) Self esteem and poise and movement; 3) Planning a basic core wardrobe; 5) Skin care and make up application; 6) Accessorizing and evaluation.

## PERSONAL STYLE - INDIVIDUAL DEVELOPMENT FOR WOMEN #12777

Date: January 23 & 30  
February 6  
Location: N.W.C.C. Room 203  
Fee: \$150.00  
Registration by: January 15

Time: Saturday  
9:00 a.m. - 4:00 p.m..  
Instructor: Bev Cook

## SPEAK UP! #12778

Date: March 5  
Location: N.W.C.C. Room 203  
Fee: \$100.00  
Registration by: February 24

Time: Saturday  
9:00 - 4:00 p.m.  
Instructor: Dawn Miller

Learn the seven steps to successful public speaking, whether for impromptu or prepared presentations. The seminar will include improving speaking capabilities, putting together a presentation, what to include and what to leave out, openings and closings, and much, much more. Whether for career success or for personal satisfaction, this course is a must for people who do any public speaking.

# FUTURE COURSES

## ADULT LITERACY

We are organizing a core of volunteers to become tutors to people requiring literacy training. If you are dedicated to helping others, call us and we would be pleased to add your name to our list. Once we have sufficient names, we will organize a training workshop, organize regular meetings, and match volunteers with students. Won't you call us?

## AMATEUR RADIO

Are you a ham? Ready to get your license? The object of this course will be to assist students with basic electricity and electronics, transmitting and receiving systems, signal propagations, government regulations, morse code receiving and sending, to lead to the ability to write the D.O.C. government exams for the amateur radio operators certificate. Does this interest you?

## CORRECTIONS BRANCH

This three session mini course is directed towards anyone with an interest in the work or programs of B.C. Corrections Branch. Topics to be covered will include: Branch and justice system overview; Branch philosophy and mandate; Branch programs; Job, post, and facility descriptions, and self assessment material relative to work in secure youth centres. Attendance in this course will be a "preferred qualification" for all applicants to entry level positions at the Prince George Youth Containment Centre which is currently under construction. This course will be of interest to both male and female individuals. Does this appeal to you?

## FRENCH TELECONFERENCING

To be offered in 1988/89, French 101/102 using 52 videos French in Action and Champs Elysees audio tapes. An excellent course content appropriate for beginners or up to Grade 11. This course is a 3 credit University Transfer course. A mobile lab will be available and some meetings with the instructor will take place. Is this of interest to you?

## MOTORCYCLE SAFETY

Motorcycles provide exciting recreation and reliable transportation, but remember today's roadways are crowded and hazardous. Two wheels demand twice as much attention! Professional rider training will help you get off to safe and successful start. We are working closely with the B.C. Safety Council to bring you their Motorcycle Skills Course. Are you interested?

**DO YOU WANT THESE COURSES?  
CALL 624-6054 AND TELL US OF YOUR  
INTEREST**

## Northwest Community College Centres

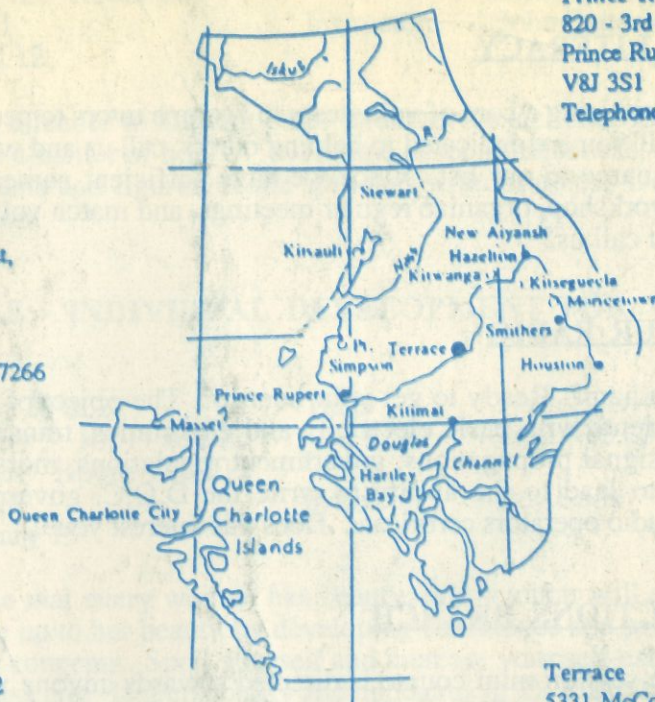
**Hazelton**  
Omenica Street,  
Box 338,  
Old Hazelton, B.C.  
V0J 2N0  
Telephone: 842-5291

**Houston**  
3411 - 10th Street,  
Box 1277,  
Houston, B.C.  
V0J 1Z0  
Telephone: 845-7266

**Kitimat**  
606 Mountainview Square,  
Kitimat, B.C.  
V8C 2N2  
Telephone: 632-4766

**Nass Valley**  
Nishga School District #92  
Tait Street,  
General Delivery  
New Aiyansh, B.C.  
V0J 1A0  
Telephone: 633-2225

**Queen Charlotte Islands**  
School District #50,  
Box 69,  
Queen Charlotte City, B.C.  
V0T 1S0  
Telephone: 559-8475



**Prince Rupert**  
820 - 3rd Avenue West  
Prince Rupert, B.C.  
V8J 3S1  
Telephone: 624-6054

**Terrace**  
5331 McConnell Avenue,  
P.O. Box 726,  
Terrace, B.C.  
V8G 4C2  
Telephone: 635-6511

**Smithers**  
1070 Main Street,  
Box 3606,  
Smithers, B.C.  
V0J 2N0  
Telephone: 847-4461

**Stewart**  
Stewart Secondary School  
Stewart, B.C.,  
V0T 1W0  
Telephone: 636-2238

## FINANCIAL AID

Does the **COST** of **EDUCATION** put a **STOP** to your plans?

**\$\$ There is HELP \$\$**

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