

HAZELTON



*Northwest
Community
College*

*1990 Fall
Program Guide*

HAZELTON STAFF

Lois G. Shannon	Director	Pat Hayes	ABE Instructor
Karine Poznanski	Administrative Officer	Kathy Clay	ARW Co-ordinator
Anne Yunkws	Student Advisor	Shane Campbell	FTP Co-ordinator
Marg Brown	Centre Clerk	Len Vanderstar	FTP Instructor
Leah Marshall	Part time Clerk	John Clement	FTP Instructor

TABLE OF CONTENTS

GENERAL INFORMATION

Hazelton Staff	pg 2
Refund Policy	pg 4
Student Advising	pg 2
Table of Contents	pg 2
Tuition & Fee Information	pg 3

FULL TIME PROGRAMS

Adult Basic Education	pg 4
Addiction Resource Worker	pg 5
Forestry Technology Program	pg 6

ACADEMIC PROGRAMS

University Credit - Distance Education	pg 7
ECE/CSW 213	pg 7
ECE 104	pg 7

LEISURE AND LEARNING

Cartooning Teens	pg 9
The Editorial Cartoon	pg 9
Feathered Nest: Down Quilt in 1 day	pg 9
Gitksan Button Blanket Craft	pg 8
Gitksan Language	pg 8
Knitting	pg 8

HEALTH AND SAFETY

Aerobic Exercise	pg 11
Airbrakes	pg 13
Babysitter Training	pg 10
Be Your Own Best Friend ..	pg 11
C.O.R.E.	pg 12
Defensive Driving	pg 12
Doing It Ourselves	pg 10
Industrial First Aid	pg 13
Parenting: How to talk so your kids will listen	pg 10
Pre-natal Classes	
Survival First Aid	pg 13

COMPUTERS

Introduction to Computers	pg 14
WordPerfect 5.0	pg 14

ENVIRONMENT

Back to Basics	pg 15
The 3 R's - You can make a difference	pg 15

GENERAL INFORMATION

STUDENT ADVISING

The Student Advisor is available to assist students and the general public with selecting courses and programs appropriate to their defined career goals. Resources available at the Hazelton Centre include information about correspondence and college and university programs throughout B.C. and Canada. The Student Advisor will assist with scholarship, bursary and loan applications.

Call the College at 842-5291 to make an appointment with the Student Advisor.

TUITION AND FEE INFORMATION

Unless otherwise stated, all fees must be paid in full at time of registration. Payment may be made by cash or cheque.

UNIVERSITY CREDIT & CAREER - All courses	\$30.00 per credit hr. (attempted or audited) Maximum per semester \$450 PAYABLE ON SEMESTER BASIS IN ADVANCE
VOCATIONAL & ABE	\$23.00 per week for full time attendance \$11.50 per week for part time attendance (part time is less than 15 hours per week) PAYABLE ON SEMESTER BASIS IN ADVANCE

OTHER FEES

Late registration	\$10.00	Book and tool deposit	\$50.00
Late payment	\$10.00	Acceptance deposit	\$50.00
Reinstatement	\$25.00	(non-invoceable and non-refundable)	

Students in CEIC sponsored seats do not pay tuition but are required to pay a student activity fee of \$2.00 per week. This applies to students in vocational and credit programs.

REFUNDS - General Conditions

1. Full refunds will be made only if a course is cancelled by the College or if a student withdraws from a course for medical or bereavement reasons prior to the course start date.
2. Refunds requested prior to the course start date will be assessed a \$10.00 administration fee.
3. For courses with a tuition fee of \$10.00 or less, refunds will be given only for conditions as in #1.

Part time Courses

1. Notification to the College office of withdrawal before the second class — 100% of tuition less administration charge.
2. Withdrawal after second class of a course — **NO REFUND.**
3. Special registration and refund policies apply to courses labelled as "Designated Courses". **NO REFUNDS** will be made after the pre-registration date unless the space can be sold to another student.

ADULT BASIC EDUCATION

The Adult Basic Education Program prepares students for admission to career and vocational programs or post secondary studies and/or for employment which requires secondary school education. The program includes courses comparable to secondary school. Students can (space permitting) start at any time between September and June and work days, Monday through Friday and one evening a week (Wednesday).

When a student starts the program an instructor will find out what the student already knows, what he or she wants to do and then will design a personalized program to help the student achieve his/her goal. Students study at their own pace, with direction and assistance from the instructor.

The program is intended primarily for adults and not as a substitute for secondary school for students of high school age.

ADMISSION REQUIREMENTS - Prospective students must:

1. be over 18 years of age or
2. have already earned grade 12 standing, or
3. be 17 years of age and out of school for at least one year.

The number of spaces available to students under 18 may be limited. The program is intended primarily for adults.

FINANCIAL AID AND SPONSORSHIP

There is financial assistance available for ABE students who qualify. Contact the Student Advisor for information. Sponsorship from government agencies and native bands may be available. Students must contact these agencies directly. It is recommended that you apply early.

See the NWCC calendar for a complete Program description.

INSTRUCTOR: Pat Hayes
DATE: CONTINUOUS INTAKE Sept. 4, 1990 to June 28, 1991
TIME: Mon. - Fri., 8:30 a.m. - 4:00 p.m. & Wed., 6:30 p.m. - 9:30 p.m.
PLACE: College Centre
FEE: \$23.00 per week full time
\$11.50 per week (part time less than 15 hours per week)
\$50.00 - REFUNDABLE BOOK DEPOSIT

The fee will be assessed from the week in which the student starts until the week the student stops. Partial weeks are not pro-rated. Students pay by the semester from the week that they start through to the end of the semester.

GED - GENERAL EDUCATION DEVELOPMENT TESTS

The GED test provides an opportunity for adults who did not graduate from secondary school to earn an official document stating that they have a high school equivalency standing. Contact the College for dates and procedures.

TESTING DATES: October 19/20, 1990

ADDICTION RESOURCE WORKER PROGRAM - 10 months

As the awareness of drug and alcohol abuse grows, so does the need for qualified workers in the addictions field. The Addiction Resource Worker program provides training in the addictions field at a para-professional level. Graduates may apply for work in treatment centres, halfway houses, detox centres, or as drug and alcohol counsellors with local communities. The skills gained also enable participants to work in the social service field as home and school coordinators, child care workers, band social workers and financial assistance workers.

The program was designed with rural communities in mind and includes a native cultural component. The student will spend 2 months of the 10 month program on a practicum placement at a treatment centre in B.C., Alberta, or the Yukon.

The program runs from September through June each year. Applications can be submitted at any time.

The following courses in the ARW program are now open to public registration:

Psychology 201	(pg.125)	Sociology 205	(pg.125)
Counselling I	(pg.92)	Nutrition & Wellness	(Nov. 26-30)

For course descriptions and prerequisites, please consult the NWCC calendar.

Registration deadline: September 21st.

FORESTRY TECHNOLOGY PROGRAM

- Two years

The Forestry Technology program at Northwest Community College is unique not only in British Columbia but also in Canada. Students become familiar with the concepts of traditional native resource philosophy and how these concepts may be incorporated into contemporary technical forestry management. The diploma program focuses on integrated resource management planning within a Northwestern B.C. perspective and emphasizes ecological understanding.

The program uses the Cooperative Education model to integrate academic study with work experience. Through work and study, the student learns: practical, technical and academic skills, the scope and variety of occupations available, the skills to handle problems and conflicts, and the responsibilities of an employee.

Space permitting, the student may complete course prerequisites in ABE and at the same time, register in the Forestry program as a part-time student.

The program starts in September of each year. Applications can be submitted at any time.

The following courses in the Forestry Technology Program are now open to public registration:

Technical Communications	ENGL 153	Fire Control	FRST 259
Meteorology	FRST 271	Mathematics	MATH 161
Forest Ecology	FRST 273	Botany	FRST 151
Silvics and Dendrology	FRST 153		

For course descriptions and prerequisites, please consult the NWCC calendar.

Registration deadline: September 21st.

ACADEMIC

UNIVERSITY CREDIT - DISTANCE EDUCATION

Northwest Community College in cooperation with the Open Learning Agency will present University Credit courses using teleconferencing. The courses beginning in September are:

English 100/101
Psychology
Sociology

A number of upper level courses specifically selected to compliment teacher education programs will also be offered. Please contact the College for complete details.

EARLY CHILDHOOD EDUCATION - TELECONFERENCING

ECE/CSW 213 - HEALTH SAFETY & NUTRITION (3)

The student will learn skills in managing the health care and nutrition of infants, toddlers and special needs children from 0 - adult years.

DATE: WEDNESDAY, Sept. 12 - Dec. 19
TIME: 4:30 - 6:30 P.M.
INSTRUCTOR: T.B.A.

ECE 104 - HEALTH AND NUTRITION (3)

Methods of fostering sound health and nutrition practices in the young child. Special emphasis on day care and menu planning. Introduction to first aid and common childhood disorders.

DATE: THURSDAY, Sept. 12 - Dec. 20
TIME: 4:30 - 6:30 P.M.
TEXT: **Health Safety & Nutrition for the Young Child**, 2nd Edition, by Marotz, Rush and Cross
INSTRUCTOR: T.B.A.

GITKSAN BUTTON BLANKET CRAFT

What is the significance of the button blanket and its designs?

Learn about the culture and the craft from an experienced Gitksan artist/instructor. Through demonstrations and guest speakers, you will learn about the history of the button blanket, Gitksan version. You will make a traditional button blanket or a smaller wall hanging, or you may choose to simply 'audit' the course.

Materials may be purchased through the instructor. Mainly simple hand sewing is involved, but you may bring your own sewing machine.

INSTRUCTOR: Margaret Heit **DATE:** Oct. 13-Nov. 10
PLACE: Kispiox Village **DAY:** Saturday
SESSIONS: 5 **TIME:** 9:00 a.m.-2:00 p.m.
FEE: \$125.00

GITKSAN LANGUAGE

For beginners — an introduction to the Gitksan language and culture. The focus will be on basic conversation. The atmosphere will be relaxed and informal.

INSTRUCTOR: Margaret Heit **DATE:** Sept. 17-Oct. 29
PLACE: College Centre **DAY:** Mon *(not Thanksgiving)
SESSIONS: 6 **TIME:** 7:00-9:00 p.m.
FEE: \$35.00

KNITTING - for all levels

- Beginners -** Learn basic stitches, how to read a pattern, choose yarns and needles. You'll be able to make scarves, hats and mittens.
- Intermediate -** Learn 2 color knitting. Fairisle, lacey and Aran knitting. You'll be able to make sweaters and baby layettes.
- Trouble-Shooting -** Learn quick tips and ways to improve your knitting skills.

INSTRUCTOR: Hal Windt **DATE:** Nov. 13-22
PLACE: High School, rm. #13 **DAY:** Tues.; Thurs.
SESSIONS: 4 **TIME:** 7:00-10:00 p.m.
FEE: \$24.00

FEATHERED NEST: DOWN QUILT IN 1 DAY - (2 workshops offered)

Remember those chilly nights that are coming again soon? A 100% down quilt is just the thing to snuggle under. If you have found these too expensive to buy, or are looking for something unique, think of making a quilt yourself in just one day. The qualified instructor will teach you how to construct your quilt so the down does not shift — superior to store-bought ones — and at a fraction of the retail cost. Bring your own sewing machine if you wish.

Registration is essential by November 9. When registering, please state the size of quilt you wish to make (crib to King size) if you wish to buy materials (down and ticking) from the instructor.

	Workshop #1	Workshop #2
INSTRUCTOR:	Charlene Thomas	DATE: Nov. 17
PLACE:	High School	DAYS: Saturday
	Rm #18 sewing room	Nov. 18
SESSIONS:	1	TIME: 9:00 a.m.-5:00 p.m.
		FEE: \$39.00

CARTOONING TEENS

A class on the art and technique of cartooning for teens only. A variety of cartoons will be explored. You will finish a booklet to take home upon completion of the course.

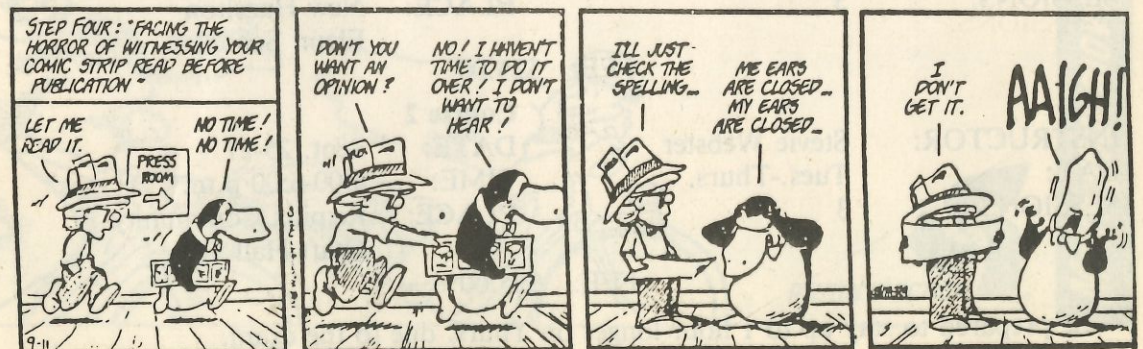
INSTRUCTOR: Don Monet **DATE:** Sept. 18-Oct. 18
PLACE: High School rm #19 **DAY:** Tues.; Thurs
SESSIONS: 10 **TIME:** 6:30-7:30 p.m.
FEE: \$19.00

THE EDITORIAL CARTOON

A hands-on approach to the technique of creating, producing, and distributing political and social cartoons/illustrations. The course includes a short history of editorial cartoons. The class will produce a finished booklet by the end of the course. No experience is necessary, just bring pencil, paper, ink pen or brush.

INSTRUCTOR: Don Monet **DATE:** Sept. 18-Oct. 18
PLACE: High School, rm #19 **DAY:** Tues.; Thurs.
SESSIONS: 10 **TIME:** 7:30-9:30 p.m.
FEE: \$39.00

BLOOM COUNTY



DOING IT OURSELVES

This workshop will give you the techniques to be able to establish and facilitate self-help groups: arriving at consensus, defining issues, opening and closing techniques and relaxation exercises. Self-help is a way for people to come together to solve problems they have in common. Sharing experiences is supportive and helpful. By giving of ourselves, we not only help someone else, we help ourselves as well.

INSTRUCTOR: Marj Ford DATE: Sept 14 - Oct. 25
PLACE: Community Gospel Chapel DAYS: Thursday*
SESSIONS: 8 TIME: 12:30-3:30 p.m.*
FEE: \$6.00

* Please note: the course will begin with an introduction on Friday evening (Sept. 14) and an all day Saturday session (Sept. 15) followed by six 2½ hour sessions once a week on Thursdays.

PARENTING: How to talk so your kids will listen

Learn to communicate more effectively with your children and gain cooperation in the family. Positive approaches will be offered to solving common problems. For example, find alternatives to nagging and punishment. Promote your children's self-esteem.

INSTRUCTORS: Alice Maitland DATE: Oct. 4-Nov. 8
Giselle Hagen
PLACE: College Centre DAYS: Thursdays
SESSIONS: 6 TIME: 7:30-9:30 p.m.
FEE: \$30.00

BABYSITTER TRAINING

This Red Cross Certificate course covers the many aspects of babysitting. Topics range from the rights and responsibilities of the babysitter and the employer, how to care for and entertain children at various stages of development, to first aid, fire safety and accident prevention.

Students must be at least 12 years old no later than 3 months after this course.

Course 1
INSTRUCTOR: Stevie Webster DATE: Sept. 18-20
DAY: Tues.-Thurs. TIME: 3:30-5:30 p.m.*
SESSIONS: 3 PLACE: New Hazelton Elem. School
FEE: \$25.00

Course 2
INSTRUCTOR: Stevie Webster DATE: Sept. 25-27
DAY: Tues.-Thurs. TIME: 4:00-6:00 p.m.*
SESSIONS: 3 PLACE: Kispiox Community Craft Hall
FEE: \$25.00

* Be prepared to stay up to 1 hour longer on Thurs. due to the exam.

PRE-NATAL CLASSES

Have a healthy pregnancy and a healthy baby. Attend pre-natal classes. You will learn about fetal growth and development, labour and delivery coaching, health and nutrition, breast and bottle feeding, exercise and relaxation. A tour of the hospital can be organized if requested by the class. Your partner, or a friend, is welcome to attend with you.

Post-partum meetings to discuss baby care, feeding, and to respond to your concerns can also be arranged.

Classes are arranged on demand, call the College at 842-5291, leave your name, phone number and due date.

FEE: \$40.00

When you register, ask about an available bursary fund.

BE YOUR OWN BEST FRIEND

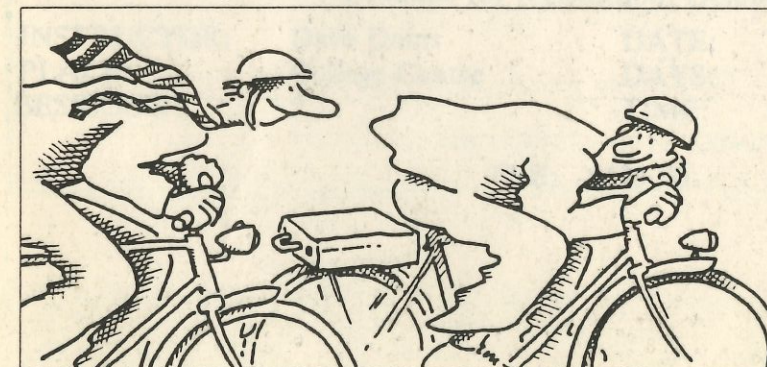
Especially for Teens: we'll talk about what it takes to be a good friend to yourself and to others and what it takes to make the tough decisions you face in your everyday life.

INSTRUCTOR: Andy Beesley DATE: Oct. 17
PLACE: College Centre DAY: Wed.
SESSIONS: 1 TIME: T.B.A.
FEE: T.B.A.

AEROBIC EXERCISE

This class consists of warm-ups, aerobic exercises, muscular strength, endurance and stretching components at the beginners level.

INSTRUCTOR: Monica Simms DATE: Sept. 18-Dec. 6
PLACE: South Hazelton Hall DAYS: Tues.; Thurs.
SESSIONS: 24 TIME: 10:00-11:00 a.m.
FEE: \$50.00



Make your move.

C.O.R.E.

Successful completion of the Conservation and Outdoor Education course is mandatory for all residents applying for their first hunting licence. The course contains interesting information about outdoor survival, hunter safety, fish and game and first aid.

INSTRUCTOR: John Gryba DATE: Sept. 5-Oct. 1
PLACE: High School, rm #9 DAYS: Mon.; Wed.
SESSIONS: 8 TIME: 7:00-10:00 p.m.
FEE: \$10.00

DEFENSIVE DRIVING

Become acquainted with the techniques of defensive driving with this B.C. Safety Council approved program. New drivers and those who are renewing their licences are encouraged to attend, but everyone could become a better driver by learning how to drive defensively. You will be issued a certificate upon successful completion of the course.

Deadline for registration is Oct. 26

INSTRUCTOR: Peggy Julseth DATE: Nov. 5, 7
PLACE: High School, rm #8 DAYS: Mon.; Wed.
SESSIONS: 2 TIME: 6:30-9:30 p.m.
FEE: \$45.00

SUPERHOST

SuperHost is a community based provincial program that includes an unique pledge program within the six hour seminar. The seminar is designed for anyone who wants to be able to service visitors to the region more effectively. All employers, employees and interested members of the general public who wish to become hosts are welcome to attend.

INSTRUCTOR: Terri McCreary DATE: Sept. 14
PLACE: College Centre DAYS: Friday
SESSIONS: 1 TIME: 9:30-4:00
FEE: T.B.A.

INDUSTRIAL FIRST AID

Participants will learn theory and practical skills of Basic Life Support including One and Two person CPR, Obstructed Airway Management, Rescue Breathing, Hemorrhage Control and Oxygen Therapy. This is a Workers' Compensation Board certificate course offered in cooperation with Free Spirit Ventures Trade School.

Participants must be 19 years of age in order to write the exam.

Please note: All trainees must fully meet WCB medical requirements. The medical must be completed by the trainee's physician at the trainee's own expense.

Deadline for registration: Sept. 5

INSTRUCTOR: Free Spirit Ventures Inc DATE: Sept. 18-Oct. 23
PLACE: FSV classroom DAYS: Tues.; Thurs.; Sat.
South Hazelton TIME: 7:00-10:00 p.m. (T;Th)
SESSIONS: 15 8:30 am-3:30 pm (Sat.)
FEE: \$360.00

SURVIVAL FIRST AID - (2 classes)

Designed by the Workers' Compensation Board to give the injured a better chance for survival pending the arrival of more qualified help. The course is requisite for employees in many industries. Basic techniques for coping with emergencies involving breathing, bleeding, unconsciousness and crushed chests are taught. This is also a useful course for the outdoor recreationist. Successful students will receive WCB certificates, in good standing for 2 years.

INSTRUCTOR: Free Spirit Ventures DATE: Sept. 15 (#1)
PLACE: FSV classroom Nov. 3 (#2)
South Hazelton DAY: Saturday
SESSIONS: 1 TIME: 8:00 am-4:00 pm
FEE: \$55.00

AIR BRAKES

The Air Brakes course prepares drivers for a written and practical test on the operation and maintenance of air brakes systems for either on-highway or off-highway vehicles. Successful completion will result in the addition of an air brakes endorsement to your driver's licence.

Deadline for registration: October 30.

INSTRUCTOR: Dave Dams DATE: Nov. 13-17
PLACE: College Centre DAYS: Tues.-Sat.
SESSIONS: 5 TIME: 6:00-10:00 pm (T-Fri)
8:30 am-3:30 pm (Sat.)
FEE: \$125.00

INTRODUCTION TO COMPUTERS

This course will present a brief introduction to learn how the computer works, the DOS system, and 2 or 3 programs (DBase, Lotus, and WordPerfect). Students will get an idea of what a computer can do, and decide where their own interest lies.

INSTRUCTOR: Denise Berg **DATE:** Sept. 10-Oct. 1
PLACE: Forestry Tech. **DAY:** Monday
 Classroom
SESSIONS: 4 **TIME:** 7:00-9:00 p.m.
 FEE: \$35.00

WORDPERFECT 5.0

This course is offered to both beginners and intermediate users. Beginners will learn basic word processing and various components of a computer system. Intermediate users will cover the following topics.

Formatting Documents: Business Letters; Minutes; Itineraries; Printed Forms; Headings; Styles.

Merging Documents: Business Letters; Fundamentals; Envelopes and Labels; Memorandums; Lists; Printed Forms; Sorting Records; Special Techniques.

If time permits, Financial Statements and Legal Documents will also be covered.

INSTRUCTOR: Denise Berg **DATE:** **Course 1**
 Sept. 6-Oct. 4
PLACE: Forestry Tech. **Course 2**
 Classroom Oct. 16-Nov. 8
SESSIONS: 8 **DAY:** Tues., Thurs.
 TIME: 6:30-9:00 p.m.
 FEE: \$65.00

**DOES YOUR BUSINESS OR ORGANIZATION HAVE A SPECIFIC
WORKSHOP OR COURSE THEY WOULD LIKE TO SEE
OFFERED WITH NORTHWEST COMMUNITY COLLEGE?**

For groups of 10 or more the College can set up courses at your request.

Contact Karine at 842-5291.

ENVIRONMENTAL SERIES

N.W.C.C. is offering a series of workshops on this public interest topic. The format will be informal workshops and discussion is encouraged. Come and contribute your ideas and concerns for workshops that could be developed on such themes as organic gardening, recycling, waste management, native approach to land management and ecofeminism.

The low registration fee will be distributed to the participating groups as a donation. We encourage you to register at the College in advance to give us an idea of the size of groups attending.

YOU CAN MAKE A DIFFERENCE

Brian Wilkes of the Northern Institute for Conservation Research in Smithers will kick off our environmental series. The focus will be on current environmental issues and how activities at the local level — by individual or group — can address them. We will define problems, discuss lifestyles, environmental ethics, organizing, and learn about information sources.

INSTRUCTOR: Brian Wilkes **DATE:** Sept. 18
PLACE: Forestry Tech. **DAY:** Tuesday
 Classroom
SESSIONS: 1 **TIME:** 7:30-9:30 p.m.
 FEE: \$7.00

BACK TO BASICS: the 3 R's

Recycle, re-use, reduce. Our own recycling group in the Hazeltons will discuss the need for recycling and the way to do it.

INSTRUCTOR: 3 Rivers Recycling **DATE:** Nov. 7
 Society
PLACE: Forestry Tech. **DAY:** Wednesday
 Classroom
SESSIONS: 1 **TIME:** 7:30-9:30 p.m.
 FEE: \$7.00

ENVIRONMENTAL SERIES

The low registration fee will be distributed to the participating groups as a donation. We encourage you to register at the College in advance to give us an idea of the size of groups attending.

**Hazelton Campus
Box 338
Hazelton, B.C.
V0J 1Y0**

**TELEPHONE: 842-5291
FAX: 842-5813**

**Office Hours:
9:00 a.m. to 4:00 p.m.
Monday - Friday**