



KITIMAT FALL 1989 PROGRAMS



“Your Community College”
Come in to 606 Mountainview Square
or give us a call, 632-4766

STUDENT ADVISING SERVICE
AVAILABLE AT NWCC, KITIMAT

Marie Godsell

Do you want to know more about . . .

- NWCC programs (e.g. vocational, business, health, human service, early childhood education, academic, first-year university transfer, etc.)?
- College and University programs across Canada?
- ways to return to complete your high school education?
- how to upgrade your skills for future employment opportunities and/or for personal reasons?
- career exploration?

Our Student Advisor will explore options with you. Your education is important, and the Student Advisor is here to provide you with information to make your decision easier.

For further information or an appointment, call (632-4766). Marie is in four days per week--Monday, Tuesday, Thursday & Friday.

Thank you to all involved at School District #80 for your cooperation in our operation and programming.

Cover photo:

The happy grads of June '89 and their instructors at Northwest College, Kitimat Campus.



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GENERAL INFORMATION

REGISTRATION POLICIES: Courses are filled on a first come, first served basis. Register at least one week in advance as class sizes are limited and a minimum number of paid students is required before a course begins. Students may register for Academic courses up to and including the third class. Register after the third class with the instructor's approval.

For a free course--just phone your name in to register.

For all others--you must pay fees in advance to be guaranteed a space in the class. Do this in person, by mail, or by sending someone for you. We keep wait lists for classes which fill quickly and as new courses are scheduled, call students from these lists.

FEES:

Tuition--varies with each course and must be paid in full at the time of registration.

Administration fee (\$10)--applies to all refund requests and withdrawals, except as noted below.

Late registration charge (\$10)--applies to university transfer courses after the second class, and, for full-or part-time programs, after the fee due date, unless other arrangements have been made in advance.

Refunds--General Conditions: ORIGINAL RECEIPTS ARE REQUIRED.

1. Full refund if a course is cancelled by the College or if student withdraws due to medical or bereavement reasons before course start date.
2. Other refunds requested before the course start date will be assessed an administration fee.
3. No refunds for courses with tuition fees of \$10.00 or less except for those conditions in '1' above.
4. You must return your original receipt to the office.

WITHDRAWAL DEADLINES FOR REFUND:

Academic courses--after the second class, 80% of tuition; after third or fourth class, 50% of tuition; after fifth class, no refund. (All less administration fee.)

Vocational full-time programs--refunds due on withdrawal will be prorated. The administration fee is waived only when a student completes courses earlier than expected.

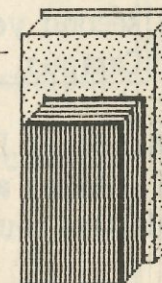
Part-time courses--no refunds will be made unless the space can be sold to another student before the second class. In this case the withdrawing student will be refunded 100% of the tuition fee, less an administration fee. No refunds after the second class. A "no refund" policy may apply to special courses and workshops.

LEARNING RESOURCES:

Did you know that you are only a phone call away from the Terrace LRC and all its services and resources? As an off-campus student, you have access to all materials available to on-campus students.



- books - videos - cassettes - slides - filmstrips -
- pamphlets - disabled file - aerial & satellite photos -
- microfilmed newspapers - photos - oral histories -
- gov't. documents - maps - archival manuscripts -
- interlibrary loans from BC Colleges & Universities,
- help with research - library instruction sessions



Call us, at local 256, from your nearest College Centre.

FINANCIAL AID: Does the COST of EDUCATION put a stop to your plans? There is help! Financial aid for education takes many forms: loans scholarships; and bursaries. You may borrow money, interest-free, through the Canada Student Loan or B. C. Loan programs. The College provides over \$16,000 each year in non-repayable bursaries and has a new Entrance Scholarship program which may pay your full tuition. **Contact Bev Kealty, Financial Aid Officer at 635-6511, local 207.** Do not hesitate to apply. You won't receive help unless you do! Don't let the cost of education stand in the way of your future.

SENIOR CITIZENS: If desired, seniors will be wait-listed and enter tuition-free if the minimum enrolment is met and the maximum is not exceeded. Material costs will still apply. All fee-payers will have priority.

DISABLED CITIZENS: As above, except for Academic and Vocational courses, where full tuition applies.

INCOME TAX DEDUCTIONS: As of printing, tuition fees totalling over \$100.00 are tax deductible. **Your original fee receipts must be submitted.**

CANCELLATION OF COURSES: Northwest Community College reserves the right to cancel or postpone any course for which registration does not reach the required minimum, or in which attendance or progress is unsatisfactory.

HOLIDAYS: No classes on--Oct 9, Nov 13, Dec 25/26, 1989
& Jan 1, Apr 13 & 16, May 21, 1990.



ACADEMIC

(University Transfer)

Save money by taking first or second year courses at Terrace Campus.

Registration for all academic courses will take place September 5th to 8th, 1989.

The Academic Division offers a varied selection of courses in the humanities, social sciences and natural sciences. You can select a combination of required and elective courses towards a college diploma or university degree.

Part-time learners are welcome. Many individuals register for only one or two courses in order to work around their jobs or family commitments. Other people choose to take a specific course that is of special interest to them or which might be of benefit in their employment.

The College has an "open" admission policy. Mature students may be admitted without submission of their high school transcripts. However, recent graduates are expected to submit them.

For further information, contact the Programs Department in Terrace, 635-6511.



Details of course dates, times, locations and instructors will be available in area schools in early August or by phoning the UVic Education Extension Office at 721-7875.

Off-campus courses for teachers:

KITIMAT: ED B 480 Whole Language I (1.5 units)

TERRACE: ED D 405 Educational Exceptionality (3 units)

Knowledge Network courses for teachers:

ED B 342 Foundations of Reading (1.5 units)

ED B 480 Whole Language in the Elementary School (1.5 units)

ED E 444 Math Instruction in the Elementary School (1.5 units)

ED E 487 Education in the Small Community (3 units)

Tuition: \$154.50 for 1.5 units, \$309.00 for 3 units



CAREER

EARLY CHILDHOOD EDUCATION COURSES

by audio teleconferencing:

(The complete ECE program is available at Terrace campus.)

These courses start the week of September 5, 1989, and continue for fifteen weeks. Cost is \$27.50 per credit, plus books.

ECE 102-Curriculum Development I (3 credits)

Wednesdays, 7 - 9 p.m.

An introduction to curriculum elements as related to child development; includes language, literature, art, music, science and social studies.

ECE 201-Infant Growth & Development (3 credits)

Darlene Westerman, Thursdays 7 - 9 p.m.

An indepth look at the process of child development in typical and atypical children from conception to age 3 years.

In January, 1990:

ECE 122 (Curriculum Development II), and

ECE 206 (Working With Families)

Audio Teleconferencing

Audio teleconferencing links students in Kitimat, Hazelton, Houston, Prince Rupert, Smithers, and Terrace with their instructor. Everyone can hear and speak to each other in the 'bridging' of microphones and loudspeaker units.

Classes include

lectures,

audio-visual

and interactive

Opportunities will

be available

weekly for

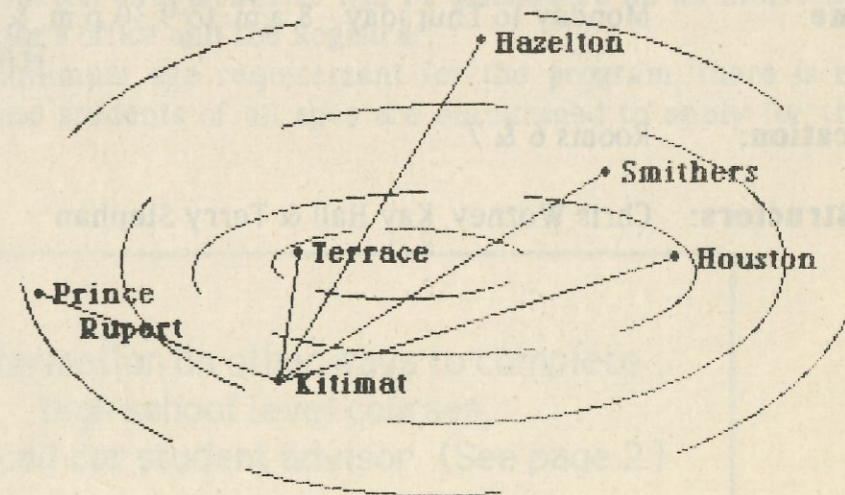
individual

discussions by

telephone between

student and

instructor.





ADULT BASIC EDUCATION

Evening program added!

General Information:

The Adult Basic Education program gives all adults in the College region a chance to upgrade their skills and knowledge of English, Mathematics and the Sciences, from basic through to provincial levels.

Adult students may enter at any time during the year, as space permits. There is no minimum educational prerequisite for entering the program--an assessment in Math and English will be made at the start to determine your individual placement. One or all subjects may be studied during the term on a full-or part-time basis, and College certificates will be issued upon completion. Instruction is individualized and self-paced, therefore the length of program varies according to initial placement and your own pace through the material. Completion will enhance employment opportunities and prepare you for further Trades/Career/Technical or university level courses. (Local industries now ask for grade 12 with a strong Math & Science background.)

Fees: Fees are paid in advance (based on \$20.00 per week, full-time & \$10.00 per week, part-time) and assessed in four-week intervals. A \$50.00 refundable book deposit is also due. **A \$10.00 late fee is assessed when fees are overdue.**

Date: Continuous intake from September to June

Time: Monday to Thursday--8 a.m. to 9:30 p.m. &
Friday, 8 a.m.-4:30 p.m.

Location: Rooms 6 & 7

Instructors: Chris Wozney, Kay Hall & Terry Stephan

Requirements for admission:

Applicants must:

Have been away from the public school system for at least one year; be capable of concentrated, independent study; be over 18 years of age; and have a career or educational goal. (Admission to persons under 18 years is subject to additional criteria--see below.)

Under-age Application Criteria - The above factors apply plus:

1. Written permission from the Superintendent of School District 80.
2. Written permission from the High School Principal.
3. Reasons for leaving school must be fully outlined. (A behavior problem does not qualify you.)
4. Interview with and permission of College Director, accompanied by a parent or guardian (where practical).
5. Interview with College Counsellor and/or Instructor.
6. Work experience may be an asset, as this provides an indication of maturity and a career goal.
7. A maximum of two under-age students per class will be admitted to the program at any one time.

Other applicants with special circumstances will be considered on an individual basis by the ABE Director's office and the Registrar.

Although there is a minimum age requirement for the program, there is no maximum age limit, and students of all ages are encouraged to apply for the program.

For information on other ways to complete high school level courses, please call our student advisor. (See page 2.)

GENERAL EDUCATION DIPLOMA (G.E.D.)

The GED is a self-study program for adults who wish to obtain this Ministry of Education diploma. The tests are designed to measure as directly as possible the major generalizations, ideas and intellectual skills that are normally gained through 12 years of formal education, and include Reading, Writing Skills, Science, Social Studies and Mathematics. Before beginning, students should first ensure that the GED is acceptable for their future plans, especially if they include post-secondary education. If in doubt, please contact our student advisor for assistance.

You must be 19 years old and have been a resident of BC for at least six months before writing the exam. Application forms and the workbook are available at the College. Study at home at your own convenience and apply to write the test when you are ready. Exams are scheduled regularly by the Ministry of Education and may be written at the Kitimat Campus. (Dates were not announced at the time of printing.)

ADULT LITERACY (Volunteer Tutor Program)

Many adults, for various reasons, cannot read the English language. Confidential tutoring will be available, to help them read as quickly and enjoyably as possible. Volunteers commit the time to teach students to read, on a one-to-one basis, in the home or other suitable environment. There are NO FEES for this program. If you know of someone who would benefit from this program (please stress the confidentiality), or would like to volunteer a few hours a week to tutor (training provided), please call us.

INDEPENDENT LEARNING SKILLS 2 days per week - Roberta Bowen - \$35

A "How To" course that includes how to: set reasonable goals; survey & read a textbook quickly & efficiently; study for & write exams; read more efficiently & with greater comprehension; write precis as a study technique; and think logically. Some vocabulary development and spelling included. Students must have a good command of both spoken & written English to begin this class.

Location: Room 6 **Dates:** Mon & Tues, Sept 25 - Dec 5, 9:30 a.m. to noon

CANADIAN CITIZENSHIP 10 Sessions - Muriel Greenlaw - \$15

Have you wondered how to become a Canadian Citizen? Basic instruction in Canada's history, geography and political system will enable you to meet with the Citizenship Court judge. Understanding English is necessary. A package for prospective Canadian citizens is available, free of charge, at the Courthouse. If you have any questions, please call Muriel at 632-2363.

Location: Room 6 **Dates:** Tuesdays, Oct 3 - Dec 5, 6:30 - 8:30 p.m.



ENGLISH AS A SECOND LANGUAGE

CLASSES BEGIN MONDAY, September 11, 1989

OPEN HOUSE(Sept 11): 9:00 - 10:00 a.m. (Registration for new students and class organization in the library.)

REGULAR CLASSES: 10:00 a.m. (Following the Open House)

Note to Alcan Employees: Alcan will pay English language fees for you and members of your family living in the same household. Please bring your employee card with you when registering.

BEGINNERS/INTERMEDIATE 4 days per week - Maria Raposo - \$120
Emphasis for beginners will be on the oral practice of everyday English listening, speaking, reading and writing skills. Intermediate students will concentrate on acquisition and usage of vocabulary and grammar, with emphasis on pronunciation. **Location:** Room 1

Dates: Sept 11 to Dec 14, Mon/Tue, 9 a.m.-12 Noon
and Wed/Thur, 12:30-3:30 p.m.

ADVANCED 4 days per week - Roberta Bowen - \$120
Oral & written instruction including extensive vocabulary development; functional reading development, letter writing; resumés, and comprehension skills that will equip students to enter upgrading classes. Recommended for adults who are returning to the classroom after a period of absence and those needing additional help in English fundamentals. **Location:** Room 1

Dates: Sept 11 to Dec 14, Mon/Tue, 12:30-3:30 p.m.
and Wed/Thur, 9 a.m.-12 Noon



BUSINESS

BUSINESS CAREERS TRAINING

STUDENTS ARE ENCOURAGED TO APPLY SEVERAL MONTHS IN ADVANCE OF THEIR DESIRED STARTING TIME TO AVOID DISAPPOINTMENT.



Lola Doering presents the first Annual Northwest Community College Bursary Award to Mount Elizabeth Secondary School graduate Nathalie Dumais, who plans to continue her education in Business Administration.

EVENING PROGRAM: Part-time

Courses from the **CLERK-TYPIST & CLERK BOOKKEEPER** programs (see page 13 for content) will be offered in the evenings. Students will be called in order from our wait list, so even if you cannot attend immediately, please indicate your interest. Students will be assigned class time at two nights per week and, except for computer courses, will have the option of attending on the other two evenings to work on their assignments. The schedule is shown below.

Monday & Wednesday

Business Machines 101
Office Practice 101
Business English 102/103/104/105
Business Computing 102

Tuesday & Thursday

Accounting 101/102
Business Computing 101/103
Dictatyping 101/102
Typing 101/102

Dates: September 25 to March 29/90
Class time: 7 to 10 p.m.
Fees: \$10.00 per week, payable on a 4-week basis, plus books
Instructors: Debbie Taylor & Lori Graham

DAY PROGRAMS: Full- or Part-time

INSTRUCTOR: Debbie Diehl
INSTRUCTOR AIDE: Tracy Wherry
FEES: \$20.00 per week/full-time, \$10.00 per week/part-time, payable on a 4-week basis, plus texts and \$50.00 refundable book deposit

DATES: Continuous intake from September to June

TIME: 8:00 a.m. to 3:00 p.m., Monday to Friday

REGISTRATION on a full- or part-time basis is possible. Names are accepted at any time and applicants will be called as spaces become available in the various programs. Full-time students may be given priority over part-time students.

Certificate Programs

The two most important objectives are:

1. To train students to a level of proficiency that will make them desirable employees in the business field, using up-to-date curriculum, technology and methods.
2. To assist students to develop appropriate job attitudes in order that they may be more successful in the careers for which they are training.

PREREQUISITES: Grade 12 graduation is preferred. A minimum of Grade 10 or BTSD level III or the equivalent is acceptable, and in some cases, business experience may be accepted in lieu of formal schooling. For an individual evaluation of experience, please make an appointment to see the instructor.

CLERK-TYPIST (4 - 6 months)

Includes Typing 101/102(50 nwp), English 102/103/104/105, Office Practice 101, Dictatyping 101/102, Business Machines 101, Bus. Computing 101/102.

CLERK BOOKKEEPER (5-7 months)

Includes Typing 101(30 nwp), Accounting 101/102, Business Machines 101, Office Practice 101, Business English 102/103/104/105, Dictatyping 101, Business Computing 101/102, Computer Accounting 103.

Advanced options (Certificate Programs)

PREREQUISITE for the following advanced options is a Northwest Community College Clerk-Typist or Clerk-Bookkeeper certificate, or possession of extensive qualifying experience as a dictatypist (50 nwpm minimum) or a clerk stenographer (80 wpm shorthand and 50 wpm typing minimum). Applicants without a certificate should make an appointment with the instructor.

OFFICE MANAGEMENT (20 months)
An advanced option diploma program. There are two parts to the program: Level One--Typing, Word Processing, Office Procedures, Accounting, Business Machines/Math, English, & Business Computers; Level Two--Management, Law and Accounting, plus 9 optional credits.

ACCOUNTING OPTION: (4 months)
(PREREQUISITE: An NWCC Clerk-Bookkeeper certificate or equivalent experience and training.) Includes Financial Accounting, Law, Credit Management, Business Mathematics and Computerized Programming. For students working towards CGA or RIA certification, the following courses offer credit towards these professional programs: Accounting 150/151; Management 252; Business Law 150/151; Business Computing 150 OR Math of Finance 150

LEGAL STENOGRAPHER (6 months) Includes General Legal Typing, Litigation, Divorce/Family Law, Wills and Estates, Conveyancing, Corporate Law, Legal Dictatyping or Shorthand, Accounting, Vocabulary Studies, Business Machines, Word Processing, & Business Computing.

WORD PROCESSING (5 months)
Includes courses in Word Processing Concepts & applications, Electronic Typewriters, *Volkswriter III*, *Easywriter II*, *Wordstar*, *Wordperfect*, *Microsoft Word* and *Multimate* software packages, Hard Disk Mgmt., advanced transcription. Further prerequisites are superior skills in spelling, grammar and punctuation, and the ability to use various reference sources.

ADVANCED WORD PROCESSING (4 months)--Includes RAM Resident Applications, Hard Disk Management, Microsoft Windows, Wordstar 2000, Lotus 1-2-3, and Framework software packages. In addition to the above prerequisites, students must have successfully completed the Word Processing Certificate Program.

ADMINISTRATIVE SECRETARY (8 to 12 months)--Includes the full word processing program as described above, as well as Business Law, Rough-draft Typing and Advanced Typing. Students should have superior English skills and the ability to study abstract subjects.

MEDICAL STENOGRAPHER (8 mos.)
Includes Transcription, Medical Terminology & Typing, Office Practice, English, Business Machines, Business Computing & Word Processing.

BUSINESS ADMINISTRATION--Full-time

The first year of this two-year Diploma Program will be offered in Kitimat. After successful completion of the first two semesters (9 months), students will be granted a Certificate in Business Administration. The second year is available at the Terrace Campus.

The program begins in September and continues through May. Grade 12 graduation or equivalent (GED) with Algebra 11 is normally required, although ABE Advanced or work experience in a related business area may be acceptable with the permission of the Centre Director. Applications are available from the Centre office.

Fees: Payable on a semester basis. Maximum \$417 per semester (\$27.50 per credit), plus books, estimated at \$150/term.

Instructor: Bill Ralston

Course Schedule (3 credits per course)

September 5, 1989:

Math 150..... 8 - 10 a.m.
Bus. Comps 150.....10:15 - 12:15
Econ 150..... 1 - 3 p.m.

January 8, 1990:

Acct 150..... 8 - 10 a.m.
Math 151.....10:15 - 12:15
Bus. Law 150.....1 - 3 p.m.

October 30, 1989:

Mgmt 150..... 8 - 10 a.m.
Econ 151.....10:15 - 12:15
Bus. English 150..... 1 - 3 p.m.

March 26, 1990:

Acct 151..... 8 - 10 a.m.
Bus. Comps153.....10:15 - 12:15
Bus. Law 151.....1 - 3 p.m.

LOTUS I

4 Sessions - Dave Fowler - \$55 + diskette
Integrate your business applications. The Lotus computer software package combines word processing, filing/database and an accounting spreadsheet function. This seminar will lead you step-by-step from turning on the IBM-PC to using basic Lotus program commands and applications.

Location: Room 5

Dates: Fridays, Oct 13 to Nov 3, 7 - 10 p.m.

LOTUS II

2 Sessions - Raymond Merz Consulting- \$55 + diskette
If you have worked with a computer spreadsheet program or taken Lotus I, this will interest you! This two-day program will include database command, macros, graphs and file management. The "integrated" approach can meet most organizational needs for a small business or for home management. 12 hours

Location: Room 5

Dates: Saturday & Sunday, Nov 18 & 19, 9 a.m. - 4 p.m.

MOBILE COMPUTER CENTRE

Northwest Community College can deliver a wide range of Business Application Courses on-site to organizations in the College region. With Lap-top computers and a library of software, our Business Instructors travel throughout the region to bring hands-on computer training to you. Courses, seminars and workshops can be presented at your site, NWCC campuses or other suitable facilities.

Software packages that we can cover from beginning to advanced levels include:

ACCPAC	Lotus 1-2-3	Smart
Autocad	Lotus Symphony	VP-Expert
Bedford	Multimate	VP-Planner
DBase II/III	Multiplan	Wordperfect
First Choice	New Views	Wordstar
Framework	Pagemaker	... and more!

CUSTOM TRAINING

Does your organization have special computer training needs?

With our Mobile Computer Centre, we specialize in custom training, tailored to make your employees productive in the shortest possible time. We also design complete training strategies and can develop plans that take advantage of government training funds for industry.

All training is delivered at the site most convenient to you--be it your premises or one of our campuses.

GENERAL PUBLIC COURSES

Do you want a computer workshop, but haven't seen the right one advertised? Call the NWCC Campus nearest you. Leave your name, telephone number and name of course requested.

As soon as we have 6 people in your area for that topic, we'll schedule a workshop, hopefully within 6 weeks.

**For more information or consultation,
call the Mobile Computer Centre at 635-6511.**



FIRST AID

If the course you're interested in, (such as Basic, CPR, or an evening or weekend Industrial First Aid), is not listed here, call to indicate which one you'd like--a course will be scheduled as soon as there are enough students.

If your group requires a particular course, call and we'll try to schedule it immediately, to suit your needs.

FIRST AID, INDUSTRIAL: Day Course

10 full days (60 hours) - Ilona Kenny - \$275

Time to renew your ticket? Are you thinking of getting a WCB ticket for job purposes? A two-week "crash" course of intensive first-aid training, leads to WCB certificate exams. This WCB course qualifies you for a Survival First Aid Certificate and CPR ticket, as well as WCB Industrial exams. Students must be 19 years of age by the end of the program, and meet all medical requirements. Fee includes text and exam fee. (If this is your first attempt at this course, it is recommended that due to the heavy course load, you register your interest in an evening or weekend session.)

Location: Upper Mall

Dates: Mon - Fri, Sept 25 - Oct 6, 8:30 a.m. - 3:30 p.m.

FIRST AID, SURVIVAL

2 Sessions - Ilona Kenny - \$40

This is a WCB-certified course in which you'll learn the basics necessary to save a life, including CPR.

Location: Upper Mall

Date: Monday & Tuesday, Oct 23 & 24, 7 - 11 p.m.



GENERAL INTEREST

Introduction to AMATEUR ASTRONOMY

1 Session - Bud Powell - \$6

Come out for some local star-gazing and learn about constellations in this general interest, non-theoretical evening. Bud is a long-time amateur astronomer and is a member of the International Amateur Astronomers Union, the Royal Astronomical Society and the Webb Society. (Our forecaster predicts a clear night!)

Location: Room 2

Date: Wednesday, November 22, 7 - 10 p.m.

CANADIAN CITIZENSHIP

10 Sessions - Muriel Greenlaw - \$15

Have you wondered how to become a Canadian Citizen? Basic instruction in Canada's history, geography and political system will enable you to meet with the Citizenship Court judge. Understanding English is necessary. A package for prospective Canadian citizens is available, free of charge, at the Courthouse. If you have any questions about the classes, please call Muriel at 632-2363.

Location: Room 6

Dates: Tuesdays, Oct 3 - Dec 5, 6:30 - 8:30 p.m.

CHRISTMAS FLORAL ARRANGEMENTS

4 Sessions - Carolyn Hazlett - \$20

The season for entertaining family and friends is almost upon us and now is the time to learn how to decorate your home in an artistic way. Instruction will be given on making wreaths, centerpieces and corsages. The cost of materials used will be extra, and will depend on your choices.

Location: Unique Flowers

Date: Wed, Nov 1 - 22, 7:30 - 9:30 p.m.

TELECOLLEGE

Gain personal enrichment and new knowledge by studying with the convenience of courses broadcast on television (Knowledge Network), and with the support of the Telecollege. Telecourses begin mid-September and include:

Marketing; Mechanical Universe; Beyond the Mechanical Universe;
Sci-Fi, Media and Literature; Sociology; Starting a Small Business;
Planning your Retirement; Understanding Human Behavior

For further information, and to register and order texts and guides, contact:

Telecollege c/o Northern Lights College

Toll-free number: 1-800-972-0379.

Emily

Carr

College

of

Art

EMILY CARR COLLEGE OF ART OUTREACH WORKSHOPS:

In Kitimat: PAINTING, Mixed Media

Ted Kingan - \$45

REGISTER BY OCTOBER 25TH.

This workshop will exploit the fortuitous image in personal directions--order out of chaos. Includes: introduction to process; demonstration of toning a ground, selective and eliminative process (brushes); agitating & disturbing the toned ground to produce embryonic & biomorphic forms of imagery (use of rags). Students will be asked to create an unpremeditated source of imagery and association and develop this into a painting. Individualized assistance, group critique & discussion are also included. This workshop is suited to those artists with some experience--a minimum of 12 participants is required.

Ted Kingan has a diploma in painting, an art teacher's certificate from England, and a BC Permanent Teaching Certificate. He presently instructs painting, drawing and design at Capilano College and has conducted many art workshops for teachers. His work has toured to London and Paris, appeared in group shows at London and Vancouver and is represented in the BC Provincial Collection.

Dates: November 4 & 5, Sat/Sun, 9 a.m. to 6 p.m.

Location: M.E.S.S. Room 124

In Kitimat, DRAWING & PAINTING

Brian Scott - \$45

REGISTER BY FEBRUARY 21ST.

Using a variety of materials and techniques, participants will explore various methods of working with line and form in their drawings and paintings. This workshop is suitable for both beginners and experienced artists.

Brian Scott has experience as a painter (oil, acrylic & watercolour), art teacher, commercial artist, art gallery and studio operator. He has a strong interest in the history of art and his work has been shown widely.

Dates: March 3 & 4, 1990 - Sat/Sun, 9 a.m. to 6 p.m.

Location: M.E.S.S. Room 124

OTHER E.C.C.A. WORKSHOPS IN THE AREA:

In HOUSTON:

PAINTING, with Brian Scott October 14 & 15

In the QUEEN CHARLOTTE ISLANDS

PRINTMAKING, with Olga Froehlich, March 3 & 4, in Queen Charlotte City

SCULPTURE, with Bill Koochin, Feb 17/18 & Feb 24/25,

FRAMING, with Paul Quigley, October 21 & 22, in Masset

CREATIVE PROCESS, with Kitty Mykka, Nov. 4 & 5, in Port Clements

In SMITHERS:

PAINTING, with Bill Featherston, October 21 & 22

In TERRACE:

PHOTOGRAPHIC LIGHTING with Alex Waterhouse-Hayward, \$45.00

Manipulate light to suit your needs and make do with or without the correct available lighting. You'll be shown different types such as daylight, tungsten and flash. A brief look into cool out temperature and its effect on colour retention. Opportunity to use studio lighting equipment and learn how to flash-fill in outside situations. Sat & Sun, Oct 14 & 15/89, 9 - 4 p.m.

In PRINCE RUPERT:

COLOUR with Nora Blanck, \$45.00

Slide show of West Coast work, including the artist-teacher's, discussion of colour & light, pigments, artist's palette. Practical workshop includes colour exercises with individual/group instruction, and critiques--geared towards individual needs. Sat & Sun, November 18 & 19/89

CERAMICS with Corrine Boychuk, \$45.00 Sat & Sun, Mar 31 & Apl 1/90

Bridges the gap between pottery and sculpture. Discuss ceramics, from early Chinese to Degas and Picasso, from early Japanese to Hammaga and Leach. Demonstrations and assignments using both wheel and handbuilding techniques. Expanding the skills of each participant is emphasized and the group will be given exercises aimed at developing new areas of awareness.

PAINTING (Acrylics & Oils) with Richard Reid, \$45.00

Approaches the painting concerns of each individual, concentrating on 1-to-1 dialogue based on each participant's background, response to critique and evaluation, and the clarification of goals within a broad art context. Instruction and demonstration of various painting techniques and styles, and an introductory slide discussion. Saturday & Sunday, February 3 & 4/90

BRAZILIAN EMBROIDERY



2 Sessions, with Gladys Lemky

Add new dimension to your embroidery. This fancy hand-stitching mingles traditional embroidery with three-dimensional Brazilian stitches to produce a truly unique product. Gladys is from South Hazelton and will again offer the popular beginner's class, and an advanced session--for those with some experience. Sample pillows showing the finished work will be on display for the first two weeks of September. You will then attend one session, and have 3 weeks to complete the supplemental instructions and techniques before the second class. Call to see if the pillows and/or kits have arrived.

Beginners \$25 plus kit, \$35	Advanced \$25 plus kit, \$15
The kits (purchased in advance) consist of instructions, materials and tools for preliminary work on background stitching to be completed prior to class. Classes will include supplementary instruction and special techniques to complete a unique and beautiful pillow or cushion top with 9 new stitches. Location: Room 7 Dates: Sept 24 & Oct 15, Sundays, 10 am - 5 pm	This class is only for those who have taken the Beginners course. Working on a basket of flowers design, you'll learn additional, more intricate stitches that will put you in command of a whole new world of stitchery. Emphasis will be on the important stitches learned, understanding instructions, and encouragement in your creativity. Additional threads will be required, and available from Gladys at class. Location: Room 7 Dates: Sept 23 & Oct 14, Saturdays, 10 a.m. - 5 p.m.

FLY TYING

7 Sessions - Arlene Moloney - \$40

This hands-on course will enable you to learn the basics of fly tying and how to construct your own flies. Will include practical skills in tying various types of flies and the use of fly-fishing equipment. A supply list will be available at the College. (Material costs are not included in fee.)

Location: Room 2 **Dates:** Tues, Nov 7 - Dec 19, 7 - 9/9:30 p.m.



LAW:



The Public Legal
Education Society
the people's law school

**QUALIFIED LOCAL INSTRUCTORS
ARE APPOINTED BY THE PUBLIC
LEGAL EDUCATION SOCIETY FOR
THE FOLLOWING COURSES.**

You must register at least one week in advance--call 632-4766.

WOMEN, MONEY & RELATIONSHIPS

Many women do not consider their own credit rating or financial status until they apply for a loan or mortgage and find their applications turned down. Property rights in a relationship, credit ratings, pensions, loans, mortgages and general banking procedures are all topics of this class.

Location: Room 6 **Date:** Monday, October 16, 7:30 p.m.

WILLS & ESTATES

This session outlines some of the points to consider when you are making a will: what information should be contained in it; what property can be disposed of; what makes a will valid; how it is revoked or changed; the importance of appointing guardians; and what happens if there is no will.

Location: Room 2 **Date:** Wednesday, November 15, 7:30 p.m.

A TOUR THROUGH THE PERSONAL TAX FORM

Charge up those calculators . . . it's that time of year again! The instructor will offer an explanation of the various changes in this year's tax form, taxable and non-taxable income, deductions for RRSPs, personal exemptions and special deductions that single parents may claim.

Location: Room 6 **Date:** Wednesday, February 21/90, 7:30 p.m.

STARTING A SMALL BUSINESS: Legal Aspects

You have a great business idea! Now you need to know how to register or incorporate a small business. This session presents the pros and cons of various business structures, guidelines for obtaining capital, the legal aspects of purchasing an existing business and resource services available for small businesses.

Location: Room 6 **Date:** Monday, March 12/90, 7:30 p.m.

LIBRARY USAGE & RESEARCH SKILLS 1 Session - Barbara MacKenzie - \$2
A hands-on workshop in which you'll learn how to make library "tools" work for you. Sample areas to be covered will be: how to read a catalogue card; tips on taking notes; using non-book and non-print materials--pamphlet files, periodical indexes; reference section vs. circulating collection; how Dewey works. The workshop will be presented by our Kitimat Public Librarian.

Location: Kitimat Public Library **Date:** Monday, October 16, 7 to 9 p.m.

POSITIVE SELF-IMAGE

8 Sessions - Reg Barnes - \$40

Would you like to control your own feelings, eliminate guilt and worry, be free of the need for approval, be self-motivated? Participants will explore their needs, goals and how to arrive. You will learn to use the power of your self. The first evening is free of charge so come out and decide if you want to continue! Mr. Barnes has a professional background in education and has made an intensive study of positive thinking.

Location: Room 6 **Dates:** Wednesdays, Sept 27 - Nov 15, 7 - 9 p.m.

PRE-MENSTRUAL SYNDROME

1 evening - Dr. Chee Ling - FREE

PMS has been widely misunderstood and the subject of much misinformation. Dr. Ling will cover some history of PMS, what it is, who suffers from it, the symptoms, treatments available, and relate the condition to his own medical experience in practice. Dr. Ling is kept very busy with his family practice, hospital duties, and local and provincial medical affairs. The presentation is made possible through the BC Medical Association's Speaker's Service. You must call and pre-register--632-4766.

Location: Room 6 **Date:** Wednesday, November 22, 7:30 p.m.

SAFE CHILD CARE FOR PARENTS

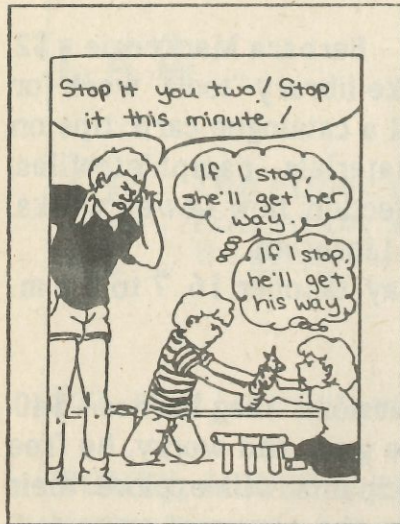
3 Sessions - Kathi Nelson - \$17

Become more confident in your ability to handle childhood emergencies such as: how to effectively stop a nosebleed; performing CPR on a child or infant; and what to do when a child is choking. Kathi is a fully-qualified nurse and an experienced instructor.

Location: Room 2 **Date:** Tuesdays, Oct 10, 17 & 24, 7:30 - 9:30 p.m.

IT'S IMPORTANT TO PRE-REGISTER!

The class you want may be cancelled because of low enrollment, or may already be filled. Fees must be paid in advance.



SIBLINGS WITHOUT RIVALRY

7 Sessions - Louisa Breuker - \$30 + text

Most brothers and sisters fight over toys, privileges, love and attention. This book, written by Adele Faber and Elaine Mazlish, challenges the idea that constant, unpleasant conflict between siblings is natural and unavoidable. Using humor, compassion and understanding, "Siblings" shows you many ways to teach your children how to get along. Louisa will lead a relaxed discussion group through the material in the book. Register early--space is limited.

Location: Room 6

Dates: Mondays, Oct 23 - Dec 11, 7 - 9 p.m.

SIGN LANGUAGE, Intermediate

8 Sessions - Yvonne Danroth - \$40

This will prove useful for those working and/or living with the hearing impaired. Work on conversation skills--increasing vocabulary, speed and fluency. The text, "Comprehensive Signed English Dictionary" will be required, and is available through the College. Prerequisite: a beginner's course or permission of the instructor. Please phone Yvonne at 632-4410 if you have any questions or are unsure of your skill level.

Location: M.E.S.S. Room 109

Dates: Mondays, Sept 18 - Nov 6, 7 - 9 p.m.

TROUBLE-SHOOTING AN OLDER HOME

1 Session - Rob Belsham - \$2

Whether you're buying an older home or trying to maintain the one you already have, this will be valuable. Evaluate the condition of an existing house, find out what remedies to take, how to obtain appropriate recommendations and/or select a contractor and estimating the costs of those remedies. Rob Belsham is the Building Inspector at the District of Kitimat and has volunteered to present this public service seminar.

Location: Room 2

Date: Monday, October 30, 7 to 9 p.m.

WILDLIFE & FLORA OF THE KITIMAT VALLEY

4 Sessions - Bryan Correia - \$20

This course is for those people in our area who'd like to know more about the different types of flora and fauna found in the Kitimat Valley. Bryan will cover water fowl & other birds, hooved & fur-bearing animals, edible plants, fish & sea life, interesting facts, and wilderness ethics. Come out and learn more about what you may see here.

Location: Room 2 **Date:** Mondays & Wednesdays, October 16 - 25, 7 to 9 p.m.

Languages

GERMAN

Conversational (Level I) 13 sessions - Barbara Notheis - \$60

This beginner's level course has been extended to allow more time to cover the basics of the language. The class is for those who would like to speak German, but have very little or no knowledge of it.

Location: M.E.S.S. Room 129

Dates: Tues, Sept 19 - Dec 12, 7 - 9 p.m.

Conversational, Advanced level, (described below) will be scheduled when demand is sufficient--call us.

Don't be afraid to try this course. Barbara keeps things casual and comfortable--even when words are mispronounced. Emphasis is almost exclusively on phrases and everyday conversation. This is for you if you plan on travelling to German-language countries or expect German-speaking visitors. If you have a good introduction of German or have previously taken Beginners, Intermediate & Advanced courses, you'll feel comfortable. If you're unsure, consult with Barbara at 632-5012.

SIGN LANGUAGE

Intermediate

8 Sessions - Yvonne Danroth - \$40

This will prove useful for those working and/or living with the hearing impaired. Work on conversation skills--increasing vocabulary, speed and fluency. The text, "Comprehensive Signed English Dictionary" will be required, and is available through the College. Prerequisite: a beginner's course or permission of the instructor. Please phone Yvonne at 632-4410 if you have any questions or are unsure of your skill level.

Location: M.E.S.S. Room 109

Dates: Mondays, Sept 18 - Nov 6, 7 - 9 p.m.



PORTUGUESE CONVERSATION

An introduction to spoken Portuguese for beginners and those who have had a brief exposure to the language. Maria Raposo is a certified instructor and a native of Portugal. Great opportunity for travellers or those wishing to chat with their Portuguese neighbours.

Location: Room 2

Dates: Thursdays, Oct 5 to Dec 7, 7 - 9 p.m.

RUSSIAN

Level I (Beginners) 8 Sessions - Elaine Krickan - \$40

You will learn to read & write the alphabet, numbers from 1 to 20, and how to pronounce simple words and phrases. There will also be some basic grammar, such as the use of personal and possessive pronouns, gender, the present tense of various verbs. Conversation exercises will be a part of each session. Call Elaine at 632-7813 if you have questions about the course content.

Location: Room 6

Dates: Thursdays, Oct 12 to Nov 30, 7:30 - 9:30 p.m.

SPANISH

Beginners 8 Sessions - Francisca Blassing - \$40 + text

Attend and you will be conversationally equipped to enjoy your Mexican holiday. The course will include oral and written work--taught by an experienced instructor. If you're unsure whether or not this class is for you, call Francisca at 632-7703 (evenings only).

Location: M.E.S.S. Room 118

Dates: Tuesdays, Oct 3 to Nov 21, 7 - 9 p.m.

AIRBRAKES

6 Sessions plus testing time - Joe Farina - \$100

This class prepares drivers for practical and written tests on the operation and maintenance of air brake systems for either on- or off-highway vehicles. Those taking off-highway exams will be required to pay the Ministry of Transportation an examination fee. To enroll, you must speak and write English fluently and hold a valid BC Driver's License. Manual is included.

Dates: Mon/Tues/Thur, Oct 16, 17, 19, 23, 24, 26, 6:30 - 9:30 p.m.

Testing day: Saturday, Oct 28, 9 - 4

Location: M.E.S.S. Room 507

INDUSTRIAL WAREHOUSING (Journeyman Upgrading)

4 weekends - Jan Koza - \$100

This 60-hour course is set up for those with more than four year's experience in the occupation. On completion, you will be eligible to write the Journeyman BC Ticket, which will be administered by the Apprenticeship Branch.

Location: Upper Mall

Dates: Sat & Sun, Oct 14 - Nov 5, 9 a.m. - 5:00 p.m.

ELECTRONICS

\$10.00/week, payable on a four-week basis, plus \$50 deposit

Whether you have 4 hours a week or 15 hours, day or evening, this computer-aided instruction program will fit your schedule. The core program includes:

- AC Electronics
- DC Electronics
- Semiconductors
- Digital Techniques
- Microprocessors
- Electronic Circuits

These modules all require 60 to 180 hours of lab, theory and testing time. Modules completed earn full credit towards the "Provincial Electronics Technician" program. Following the completion of the core program, the student may opt to take a specialty option in Terrace, which is offered when demand is sufficient. Times available are: Monday to Friday, 9 a.m. to 5 p.m., and Monday to Thursday, 6:30 - 9 p.m. Continuous intake from September to June.

Location: LRC

**We can arrange for INDUSTRIAL ELECTRONIC COURSES
to meet the specific needs of the client.**

Contact the Electronics Department, 635-6511, Local 280.

SUPERVISOR SAFETY TRAINING

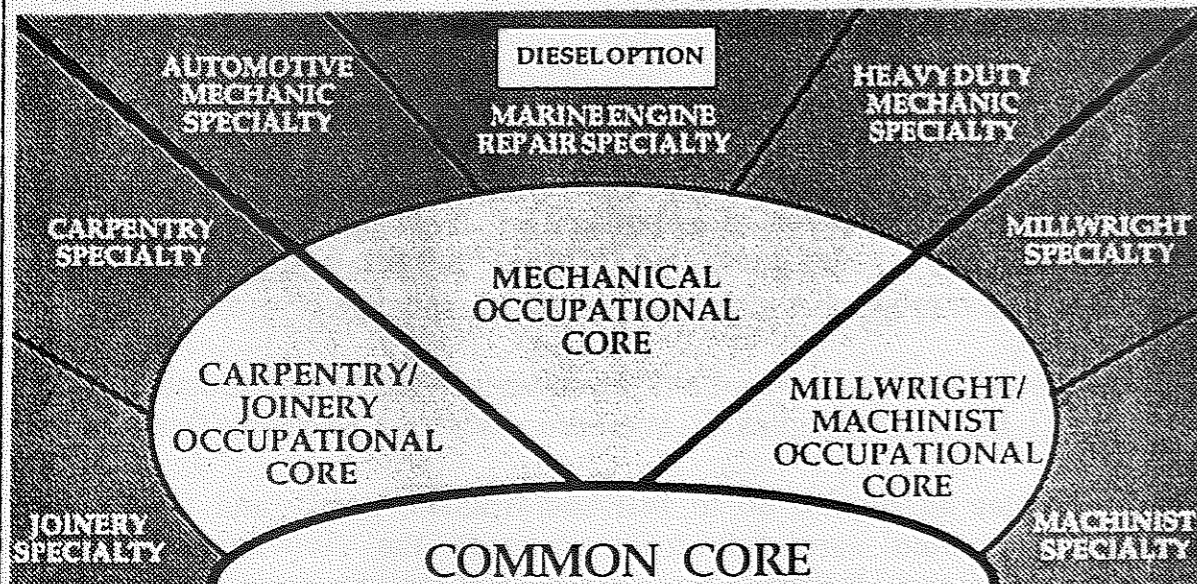
6 Sessions - Dave Edwards/Peter Barriscale - \$150

Subjects to be covered in this 6-module program are: Understanding costs, accident prevention, benefits of safety, management, controlling losses; causes & effects, the 'domino sequence', accident investigation; improving group & personal communications re safety; effective inspections & benefits; job observation and pride; special problems faced by supervisors.

Location: M.E.S.S. Room 118

Date: Mondays, Wednesdays/Thursdays, Oct 30 to Nov 9, 7 to 10:30 p.m.

Training Access, often called **TRAC**, is a flexible approach to learning a trade. This is self-paced learning, studying at your own speed and working on your own, but you will be expected to meet realistic time limits. TRAC is competency-based, which means you will be required to demonstrate your ability to perform each skill by means of written tests and practical evaluations.



COMMON CORE: Allows you to brush up on basic skills and learn those things important in the trade. Information is in separate learning packages and you study each one until you are ready to test your skill. You then move to the next package. Experienced instructors are on hand to help you.

OCCUPATIONAL CORE: After completing Common Core, you will focus on one of several trade areas, such as Mechanics, Carpentry, Millwright or Machinist. Once you have mastered all the skills in your chosen occupational core, you move on to a **SPECIALTY** in the trade of your choice.



OTHER PROGRAMS

AVAILABLE IN THE NORTHWEST:

BASIC ELECTRICAL HOUSEWIRING (Terrace) \$100, plus book--approx. \$7.50
Consists of 10, 3-hour sessions for homeowners/general public & includes installing electrical services, branch circuit wiring, rewiring appliances/electric heating, inspection/permit and electrical code requirements for a single-family residence. Oct 16 - Nov 16, Tues & Thur, 7-10 pm

WELDING (Terrace & Prince Rupert) Self-paced format and open to full or part-time students. For further information, contact the Welding Department at 635-6511, local 286 or 291.

INTERIOR LOG SCALING (Terrace) Mon to Fri, Sept 18 - Oct 6, 8 am - 3 pm
Theory & practical skills of scaling: classification of species; measuring of forest products; the use of the scale stick; and log grading. Prepares you to take the Ministry of Forests' exams, to obtain a license.

HUMAN SERVICE WORKER (Terrace & Queen Charlotte Island campuses)
Opportunities for graduates from this program include child care/native band/financial assistance workers & aides, life skills counsellors, etc.

NURSING (Terrace) (Full for the 1989-90 college semesters--applications are being taken for August 1990.) The first year of the BCIT General Nursing Curriculum is available to prospective nursing students and the general public, as space allows. Contact the Registrar's office, Terrace campus.

COMMUNITY SUPPORT WORKER (Terrace) Stresses issues in working with people with varying degrees of handicaps/disabilities such as psychology, communications, health care, sociology & program planning.

ADDICTION RESOURCE WORKER (Hazelton, Sept to June) 10-month program, geared for those with some knowledge and/or experience in the addictions field. Training at a para-professional level for area residents to become drug & alcohol counsellors, and meet the demand for well-trained Native Addiction Counsellors.

FORESTRY TECHNOLOGIST (Hazelton, 842-5291) Trains to meet forestry needs--emphasizes photo interpretation, surveying, mapping, timber cruising, silviculture practices, etc.

AQUACULTURE, MARINE ENGINE REPAIR, FISHERIES & MARINE TRAINING are available in Prince Rupert. Call 624-6054.

The following courses can be scheduled throughout the College region whenever demand is sufficient. Please call to register your interest.

AUTOMOTIVE HIGH-TECH UPGRADING PROGRAM

Designed to give journeyman mechanics a clear understanding of current automotive electronic control systems through intense theory and hands-on trouble shooting. Any or all courses may be taken, but note that 1, 2 & 8 must be taken in that order.

- 1 - Automotive Electronics Theory & Practical, 24 hours, \$265
- 2 - Closed Loop Theory & Trouble Shooting, 18 hours, \$200
- 3 - Electronic Fuel Injection, 18 hours, \$200
- 4 - GM Computer Command Control Trouble Shooting, 18 hours, \$200
- 5 - Ford EEC IV Trouble Shooting, 18 hours, \$200
- 6 - Chrysler E.F.I. Trouble Shooting, 18 hours, \$200
- 7 - Bosch & Japanese E.F.I. Trouble Shooting, 24 hours, \$265
- 8 - Computer Body & Chassis Control Trouble Shooting, 36 hours, \$400

(Fees subject to change.)

PESTICIDE APPLICATOR

\$45, plus \$10 exam fee

This 3-day workshop presents both the theory and practice required for qualification as a pesticide dispenser or applicator. Participants will have a better understanding of pesticides and their proper, safe use. Subjects include:

- Pesticide Registration
- Pesticide & the Environment
- Applicator Technology
- Labelling & Safety
- Laws & Regulations (Federal & Provincial)

TRADE QUALIFICATION (TO) UPGRADING

Upgrade to provincial or inter-provincial standards for various trades, such as Warehousing, Carpentry, Millwright, Welding, Automotive and Heavy Duty. These courses are available on an individual basis through self-study or as required by the Ministry of Labour. They are designed to prepare the experienced trade person for the qualification exam required for certification. For further information, please contact the Ministry of Labour, apprenticeship and Employment Training Program Branch at (Terrace) 638-3211.

The following courses can be scheduled throughout the College region whenever demand is sufficient. Please call to register your interest.

CARPENTRY/JOINERY

The theoretical portions are available at all campuses upon request. The practical sections require attendance at the main campus in Terrace.

CONTINUING CARE ASSISTANT

This six-week, full-time program prepares an individual to function as a valuable member of the health care team. The graduate will be able to provide care, under supervision, to assist their clients in meeting basic needs and to achieve the highest possible quality of life. Graduates will be employable as a Home Support Worker in the client's home, as a Continuing Care Assistant functioning as a member of a team in facilities providing Personal Care, Intermediate Care and Extended Care, and in Group Homes. Admission requirements must be met.

FOODSAFE

Training on procedures and conditions necessary for the prevention of foodborne illnesses, for those in the food-service industry. Basic program consists of 8 hours' instruction covering such topics as: Microbiology; Foodborne Illnesses; Personal Hygiene & Health; Serving & Dispensing; Food Protection & Preparation; Receiving & Storing Food Safely; Dishwashing Methods. A recognized certificate in Sanitary Food Handling will be issued upon successful completion.

BUSINESS & INDUSTRY TRAINING & EDUCATION (BITE)

This service delivers a wide range of Business & Industry courses on-site or at other suitable facilities to organizations throughout the College region. Our team of professionals are ready to work with you to build a training plan which will address your short and long term needs.

- Custom training
- Industry and Trades
- Entrepreneurship
- Business, Tourism & Hospitality (Bartending, Foodsafe, Superhost)
- Management Skills
- Computer Training

For further information, please contact the B.I.T.E. Dept. at 635-6511, loc. 325.

Lifelong Learning

is for Everyone!

STAFF

Clive Hall--Regional Director
Lola Doering--College Secretary
Carol Larsen--Administrative Officer
Linda Howells--Clerk
Marie Godsell--Student Advisor

OFFICE HOURS

Monday to Friday:
9:00 a.m. to 4:45 p.m.
Monday to Thursday:
7:00 p.m. to 9:00 p.m.

In Kemano, contact Ken Desjardin.

Northwest Community College 1989-90 Board Membership Appointed by the Lieutenant-Governor in Council

Kitimat:

Joanne Monaghan
Hans Wagner

Kitwanga:

Elmer Derrick

Masset:

Al Brockley

Nass Camp:

Irene Griffin
Marjorie Spisak

Prince Rupert:

Gail Bergen
William Smith

Smithers:

Terry Bennett

Terrace:

John Morgan
John Pousette

NORTHWEST COMMUNITY COLLEGE

606 Mountainview Square
Kitimat, BC V8C 2N2

PHONE: 632-4766
FAX: 632-5069