

**Northwest Community  
College**



**WINTER '81**

**SMITHERS CENTRE  
Box 3606 Smithers B.C. V0J 2N0**

**PHONE: 847-4461**

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## Come Learn With Us

It is often said - living is learning. It is my hope that this Winter '81 program will provide a chance for you to do a bit of both. Many of the courses being offered for the first time are suggestions that have come from some of you. Your ideas are appreciated. Keep them coming!

Today more adults than ever are "going to school". The field of continuing education has indeed become an enterprise. One in which we can all take part. I take this opportunity to invite any member of the community to consider becoming involved in this exciting endeavour. Living is learning and you never have to stop.

You will find more than 80 courses and activities presented in the Winter '81 schedule. I sincerely hope there is something for you. My office is in the College Centre, 1070 Main Street - the door is always open.



Anne M. Laforest  
Regional Education Co-ordinator  
Smithers/Houston

### YOUR COLLEGE CENTRE STAFF/SMITHERS

Secretary..... Brenda Finlayson  
Day Clerk..... Glenda Davis  
Night Clerk..... Jo-Anne Rebinsky

### YOUR LOCAL COLLEGE BOARD

Ken Van Gaalen

George Sheppard

Turn over for Houston

Drawings by Joanne Rebinsky  
Printing by: Country Wide Printing, Houston  
Typesetting by: Hunter's Advertising, Houston

# General Information

## REGISTRATION

You may register for day or evening class

**IN PERSON** - At the College Centre  
1070 Main Street  
(Corner of Main and Alfred)  
**OFFICE HOURS:**  
8:30 a.m. - 4:30 p.m.  
Monday to Friday



**TELEPHONE** - 847-4461

**BY MAIL** - A registration form is attached

**PRE-REGISTRATION - LET US KNOW YOU'RE COMING OR THE COURSE YOU WANT MAY BE CANCELLED BECAUSE OF LOW ENROLLMENT. WE'RE ONLY A PHONE CALL AWAY!**

**CLASS LIMITS** - Some courses can only take a limited number of people. Your place in these courses will ONLY be held by pre-registration and payment of the fee. If you are registering by mail confirm availability of space in courses with class limits BEFORE mailing in registration fees. A 'no refund' policy applies to these courses.

**FEES** will be collected at the first class. Courses with 'class limits' must be prepaid to ensure your place. All course fees must be paid no later than the second class.

**SENIOR CITIZENS** - Registration fees are free-of-charge. Material costs, where applicable, still apply.

**INCOME TAX** - Receipts totalling over \$25.00 are income tax deductible so keep your fee receipts.

**REFUNDS** - *A complete refund is made only when a course is cancelled.* A percentage refund is made when a student must withdraw from a course because of special circumstances. A no refund policy is imposed on class limit courses. The College reserves the right to change fees without notice, to limit registrations in any program or to cancel or revise any of the courses listed.

**SHIFTY COURSES** - The course content is straight but the scheduling is flexible to allow shift workers to participate. Watch for courses that show both day and evening classes. You may attend the day sessions when you are working evenings and then change to the evening sessions when you are working days.

**COUNSELLING** - The College Counsellor visits Smithers on the first Wednesday of each month. He is available to both secondary students and adults to discuss any questions they may have regarding further education or career plans. Phone the College Centre at 847-4461 to arrange an appointment.

**LEARNING RESOURCE CENTRE** - Library and resource materials are catalogued at the Smithers College Centre. The Learning Resource Centre is open to students and instructors of Northwest Community College. Reference materials located at the College may be used at the Centre. Microfiche listings of the Learning Resource Centre in other B.C. post-secondary institutions are also available as well as books and periodicals. These can be ordered. There is a nominal fee for this service.

**BABYSITTING** - For mothers or single parents can be arranged through a co-operative exchange with other students. Phone the Smithers Volunteer Bureau, 847-9515 for further information.

**MAIN CAMPUS COURSES** - The main campus of Northwest Community College in Terrace offers a full compliment of pre-apprentice, apprentice, vocational, programs as well as adult basic education and academic courses. Contact your local College Centre for more information.

**ADULT STUDY TRAVEL TOURS** - Information about the Newworld Educational Cruise Inc. is available at the College Centre. This non-profit organization specializes in elementary to university student travel as well as cultural and athletic tours.

**OPEN  
LEARNING  
INSTITUTE**

Study at home with the Open Learning Institute! Now you can get your high school diploma, study towards a university degree, or start on a whole new career program. You can get started on yours right now. Just call collect to your nearest OLI advisor for details: in Terrace (112) 635-4961. Or get in touch with your Northwest Community College Centre.

## MAIL-IN REGISTRATION FORM

**NOTE - PLEASE CONFIRM BY PHONE AVAILABILITY OF SPACE IN COURSES WITH CLASS LIMITS BEFORE MAILING REGISTRATION FEE.**

NAME..... HOME PHONE.....

MAILING ADDRESS..... WORK PHONE.....

1)..... FEE.....  
(course)

2)..... FEE.....  
(course)

TOTAL = \$.....

Cheque or money order is payable to Northwest Community College.  
P.O. Box 3606, Smithers, B.C. V0J 2N0 PLEASE NO CASH

Signature.....

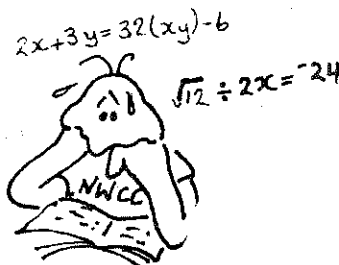
# SMITHERS

## ADULT BASIC EDUCATION

### ENGLISH, MATH, & SCIENCE UPGRADING MORNING, AFTERNOON OR EVENING

For adults who did not complete secondary school these concentrated courses will allow you to acquire the necessary skills to gain grade 10 or grade 12 standing for entrance into vocational or trades training in the shortest possible time. Work on an individualized, tailored program to meet *your* goals. Each student *begins* at their own level and *works* at their own speed. College certificates are awarded for successful completion of Level 2 (grade 8), Level 3 (grade 10) and Level 4 (grade 12). **You may enroll at any time as space permits and attend all-day, morning, afternoon, or evening classes.**

DATES.....Jan. 5 - April 30  
 FULL TIME COURSE:.....Mon. - Fri., 9:00 a.m. - 4:30 p.m.  
 MORNINGS:.....Mon. - Fri., 9:00 a.m. - 12:30 p.m.  
 AFTERNOONS:.....Mon. - Fri., 1:00 - 4:30 p.m.  
 EVENINGS:.....Mon. & Wed., 7:00 - 9:00 p.m.  
 PLACE:.....College Centre  
 INSTRUCTORS:.....Alec Deas & John Young  
 FEE:.....\$15.00 per month  
 (Canada Employment Sponsorship available for full-time course)



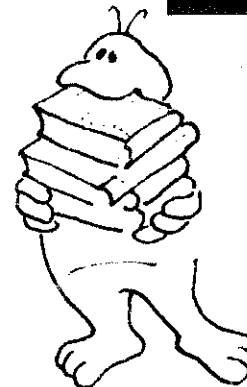
**Shift workers** - Please note that you may alternate between Adult Basic Education day and evening classes to suit your work schedule.

### GRADE 12 EQUIVALENCY PREPARATION MORNING, AFTERNOON OR EVENING

For adults who did not complete secondary school and wish to acquire a Ministry of Education Grade 12 Equivalency Certificate under the General Education Development Programme. Adults are required to pass five tests: english literature, english grammar, science, social studies, and mathematics. A GED testing session will be held in Smithers. These classes will help you to prepare for the tests. **You may enroll at any time as space permits and attend morning, afternoon, or evening classes.**

DATES.....Jan. 5 - April 30  
 MORNINGS.....Mon. - Fri., 9:00 a.m. - 12:30 p.m.  
 AFTERNOONS.....Mon. - Fri., 1:00 p.m. - 4:30 p.m.  
 EVENINGS.....Mon. & Wed., 7:00 - 9:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTORS.....Alec Deas & John Young  
 FEE.....\$15.00 per month

G.E.D. Examinations will be held at the Smithers College Centre in April. Applications must be made by **March 6, 1981** and are available at the College Centre. Basic requirements are that you must be at least 19 years of age; out of school (high school) for at least one full academic year and satisfy residency standards.



### ENGLISH AND MATH LEVEL 1

For adults who wish to learn basic reading, writing and arithmetic skills. Work on individualized programs designed to meet your needs. Each student begins at their own level and works at their own speed.

DATES.....Mon. & Wed., Jan. 5 - April 30  
 TIME.....7:00 - 9:00 p.m.  
 PLACE:.....College Centre  
 INSTRUCTOR:.....John Young  
 FEE:.....\$15.00 per month

### MATH FOR TRADES

### MORNING, AFTERNOON OR EVENING

Applied mathematics for those taking pre-apprenticeship or apprenticeship training. Courses and texts are designed for each particular trade so that students need to learn only the mathematical skills required for the trade they are entering. **You may enroll at any time as space permits. Attend morning, afternoon or evening classes. (Shift workers may alternate).**

DATES.....Jan. 5 - April 30  
 MORNINGS.....Mon. - Fri., 9:00 a.m. - 12:30 p.m.  
 AFTERNOONS.....Mon. - Fri., 1:00 p.m. - 4:30 p.m.  
 EVENINGS.....Mon. & Wed., 7:00 - 9:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTORS.....Alec Deas & John Young  
 FEE.....\$15.00 per month

### ENGLISH FOR TRADES

### MORNING, AFTERNOON OR EVENING

Applied english for those taking pre-apprenticeship or apprenticeship training. Courses and texts are designed for each particular trade so that students need to learn only the communication skills required for the trade they are entering. **You may enroll at any time as space permits and attend morning, afternoon or evening classes. (Shift workers may alternate).**

DATES.....Jan. 5 - April 30  
 MORNING.....Mon. - Fri., 9:00 a.m. - 12:30 p.m.  
 AFTERNOON.....Mon. - Fri., 1:00 p.m. - 4:00 p.m.  
 EVENING.....Mon. & Wed., 7:00 p.m. - 9:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTORS.....Alec Deas & John Young  
 FEE.....\$15.00 per month

## SPOKEN ENGLISH

MORNING, AFTERNOON OR EVENING

Beginning and advanced classes for foreign born students who wish to learn to speak English fluently. Reading and writing skills are also taught. **If you know someone who could benefit from this course please pass the word along.**

DATES.....Jan. 5 - April 30  
 FULL TIME COURSE.....Mon. - Fri., 9:00 a.m. - 4:30 p.m.  
 MORNING:.....Mon. - Fri., 9:00 - 12:30 p.m.  
 AFTERNOON:.....Mon. - Fri., 1:00 p.m. - 4:30 p.m.  
 EVENING.....7:00 p.m. - 9:00 p.m.  
*Beginners*.....Mon. & Tues.  
*Advanced*.....Wed. & Thurs.  
 PLACE.....College Centre  
 INSTRUCTORS.....Mary Ann Tierney & Vicky Govan  
 FEE.....Free



## PREPARATION FOR MOTOR VEHICLE WRITTEN EXAM AFTERNOON OR EVENING

Assistance to foreign-born students to understand and express sufficient English to successfully complete the written examination required to operate a motor vehicle in B.C. **If you know someone who could benefit from this course, please pass the word along.**

DATES.....Tues. & Thurs., Jan. 6 - April 30  
 TIME.....2:00 - 3:00 p.m., or 8:00 - 9:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTORS.....Vicky Govan & Mary Ann Tierney  
 NO FEE

## BANKING FOR NEW CANADIANS

EVENING

This course is designed to assist foreign-born students to understand basic Canadian banking procedures. How to complete deposit and withdrawal forms. The difference between chequing and savings accounts. Types of loans and interest rates will also be covered. **If you know someone who could benefit from this course, please pass the word along. Class limit - 20. Pre-register!**

DATES.....Mon., Feb. 16 - March 2  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....College Centre  
 NO. OF SESSIONS.....3  
 INSTRUCTORS.....Mary Ann Tierney, Cathy Simpson,  
 & Walter Boissevain  
 FEE.....\$6.00

# ACADEMIC/TECHNICAL

## INTRODUCTION TO STATISTICS MATH 131-3:

EVENING

This is an introductory course designed for those who would like to learn something about the procedures used for collecting, classifying, summarizing and presenting quantitative facts. Using criteria such as mean, standard deviation, hypothesis testing and so forth, methods of reducing the level of uncertainty in decision making will be examined. Pre-requisite Algebra 11. Carries university transfer credit. **Pre-register!**

DATES.....Wed., Jan. 14 - April 29  
 TIME.....7:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....15  
 INSTRUCTOR.....Norm Webster  
 FEE.....\$26.50 plus text

**Academic courses may be audited for general interest or may be taken for university transfer credit.**

## WOMEN IN LITERATURE (ENGLISH 225-3)

EVENING

This course is a continuation of English 224. It will examine women's literature in Canada with a focus upon our heritage, both rural and urban. Pre-requisite English 224. **Pre-register!**

DATES.....Thurs., Jan. 15 - April 30  
 TIME.....7:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....15  
 INSTRUCTOR.....Maureen Bostock  
 FEE.....\$26.50 plus text

## HUMAN SERVICE WORKER PROGRAM

The Human Service Worker (HSW) Program is directed at those people who wish to obtain training and skills in the social service fields. This training includes university transfer courses and special courses to prepare the student to work as a paraprofessional in the field of helping and caring for people with different needs. While the full-time program is available at the Terrace Campus, part-time courses are offered at other College campuses.

## COMMUNICATIONS II (HSW 162)

EVENING

A continuation from Communications I. Further study and development of the processes of communication, especially as they relate to the helping field such as giving support, interviewing, responding emphatically, confrontation and relationship-building. Carries credit towards Human Service Worker Diploma. **Pre-register!**

DATES.....Mon., Jan. 12 - April 27  
 TIME.....7:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....15  
 INSTRUCTOR.....Sara Collinson  
 FEE.....\$26.50 plus text

## U.B.C. EXTENSION COURSES

WEEKEND

### PROGRAMMING FOR CHILDREN WITH LEARNING DISABILITIES (Education 431)

For teachers and those who have taken the pre-requisite Education 316. This 1½ credit course will look at the methods and programs for learning disabilities. Practical experience in the development and execution of a remedial program is required. **Class limit - 15. No refund. Pre-register before Dec. 31st & pre-pay!**

1st SESSION.....Feb. 21 - 22  
 TIME.....9:00 a.m. - 5:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTOR.....Jackie Castellaran  
 FEE.....\$69.00 plus text

**TEACHING THE MALADJUSTED CHILD (Education 437)** WEEKEND  
 An examination of techniques for educating maladjusted children in public schools, residential schools and day hospital programs. Pre-requisite 312. **Class limit - 15. No refund. Pre-register before Dec. 31st & pre-pay!**

DATES.....TBA (Feb./March)  
 TIME.....TBA  
 PLACE.....College Centre  
 INSTRUCTOR.....TBA  
 FEE.....\$69.00 plus text

## ARTS/CRAFTS/HOBBIES

**LIFE AND COSTUME DRAWING** EVENING

This course is designed for those who wish to learn how to draw the human figure and those who wish to improve their technique. Life and costume models will be presented. A variety of media will be explored. **Class limit - 16. Pre-register!**

DATES.....Mon., Jan. 26 - March 30  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....College Centre  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Pat Hunter  
 FEE.....\$22.00 plus supplies

**PAINTING TECHNIQUES** EVENING

This multi-media course will be of interest to both the beginner student and those with more experience. Various mediums will be explored from oil, watercolour to pencil and airbrush. The techniques of painting, drawing, as well as pen and ink will be presented. **Class limit - 16. Pre-register!**

DATES.....Thurs., Jan. 22 - March 26  
 TIME.....7:30 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Carl Chaplin  
 FEE.....\$30.00 plus supplies

**HANDSEWN LEATHER GARMENTS - BEGINNERS** EVENING

Students will learn basic techniques for working with leather and hides. The use of leather tools as well as lacing and braiding will be covered together with pattern design and basic beading on leather. At least two items of clothing will be completed during the course. Students will discuss necessary supplies at the first class. **Class limit - 15. Pre-register! Note: Last class only at College Centre.**

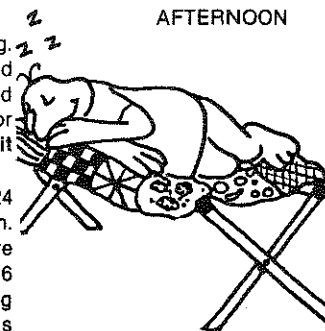
DATES.....Wed., Feb. 4 - Sat., March 7  
 TIME.....7:00 - 9:30 p.m. & (Sat. only) 9:00 a.m. - 3:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....6  
 INSTRUCTOR.....Debra Chatfield  
 FEE.....\$27.00 plus supplies (approx. \$40)



**QUILTING** AFTERNOON

Learn traditional North American hand quilting. Course covers choosing patterns, cutting templates and pieces, applique or joining, placing work on frame and quilting. Instructor will guide you on sewing machine or hand projects from crib size to queen size. **Class limit -12. Pre-register!**

DATES.....Mon., Jan. 13 - Feb. 24  
 TIME.....1:00 - 3:00 p.m.  
 PLACE.....College Centre  
 NO. OF SESSIONS.....6  
 INSTRUCTOR.....Elvira Harding  
 FEE.....\$17.00 plus materials



**CHINESE COOKING** EVENING

A very popular course in this type of Oriental cooking! Very little fat is used in the cooking process - most food is steamed. Course costs include ingredients (except meat). **Class limit - 18. Pre-register!**

DATES.....Wed., March 4 - 25  
 TIME.....7:00 - 9:30 p.m.  
 PLACE.....Chandler Park School  
 NO. OF SESSIONS.....4  
 INSTRUCTOR.....Dina Carnie  
 FEE.....\$25.00

**CAKE DECORATING** EVENING

A practical course in decorating cakes for special events. Supplies included; students must purchase simple tools. **Class limit - 16. Pre-register!**

DATES.....Tues., Feb. 3 - March 24  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....8  
 INSTRUCTOR.....Linda Anderlini  
 FEE.....\$22.00

**PHOTOGRAPHY FOR BEGINNERS** EVENING

How cameras, films, and different lenses work; care and maintenance of equipment, explanation of exposure, depth of field, film speed, lighting and composition will be covered. Techniques of night photography, time exposures, color correction, using filters and macro photography, also explained. Basic darkroom procedures and a practical demonstration on developing film and making prints included. If you don't have a camera, one can be supplied. **Class limit - 20. Pre-register!**

DATES.....Thurs., Feb. 5 - March 5  
 TIME.....8:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....5  
 INSTRUCTOR.....Bill Kent  
 FEE.....\$15.00 plus film

### CREATIVE PHOTOGRAPHY WORKSHOP (ADVANCED)

EVENING

Through weekly assignments participants will explore a variety of camera controls, composition and lighting to create unusual photographs to be shared with the group. Participants will learn from each others work. Be prepared to shoot one roll of coloured slide film per week on assignment. **Class limit - 15. Pre-register!**

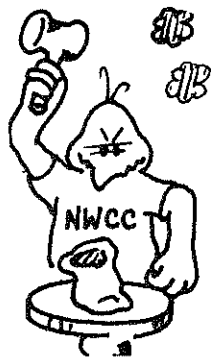
DATES:.....Thurs., Feb. 5 - March 5  
TIME:..... 8:00 - 10:00 p.m.  
PLACE:.....Smithers Senior Secondary School  
NO. OF SESSIONS:.....5  
INSTRUCTOR:.....Mark Hanley  
FEE:.....\$15.00 plus film

### POTTERY - HANDBUILDING

EVENING

This course is for anyone from the beginner to experienced potters who wish to expand their techniques. The basic methods of forming clay by hand, such as pinch, coil, and slab will be presented as well as textures. Students will be free to follow their fancy as far as specific projects go. Work will be fired and glazed. **Class limit - 12. Pre-register!**

DATES:.....Thurs., Jan. 15 - March 19  
TIME:.....7:00 - 10:00 p.m.  
PLACE:.....College Centre  
NO. OF SESSIONS:.....10  
INSTRUCTOR:.....Tenley Dahlie  
FEE:.....\$32.00 plus supplies



### DYEING WOOL AND OTHER FIBRES

EVENING

Natural dyeing of wool and other fibres will take up the majority of this course. How to mordant, produce various colours using such natural sources as coffee, onion skins, tea or lichens. Chemical dyeing methods will be covered to include standard dye techniques and time dyeing. Students must bring their own fibres, pots, measuring cups. A list will be provided at the first class. **Class limit - 12. Pre-register!**

DATES:.....Tues., March 24 - May 19  
TIME:.....7:00 - 9:30 p.m.  
PLACE:.....Chandler Park School  
NO. OF SESSIONS:.....8  
INSTRUCTOR:.....Sheila Peters  
FEE:.....\$32.00 plus supplies



## HEALTH/SAFETY

### SURVIVAL FIRST AID

EVENING

Designed by the Workers' Compensation Board to give the injured a better chance for survival pending the arrival of more qualified help and is requisite for employees in many industries. Basic techniques for coping with emergencies involving breathing, bleeding, unconsciousness, and crushed chests are taught. It is also a useful course for the outdoor recreationist. Successful students will receive a WCB Survival First Aid Certificate. **Class limit - 12. Pre-register!**

DATES:.....Tues. - Thurs., March 10 - 12 inclusive  
TIME:.....7:00 - 10:00 p.m.  
PLACE:.....Smithers Senior Secondary School  
NO. OF SESSIONS:.....3  
INSTRUCTOR:.....TBA  
FEE:.....\$14.00

### C.P.R. - HEARTSAVER

SATURDAY

For anyone who has never had cardiopulmonary resuscitation (CPR) instruction. Includes factors which help and hurt our hearts, signs and symptoms of heart attack and choking, the technique of one-person CPR, the technique of managing a conscious or unconscious person who is choking. **Class limit - 6. Pre-register!**

DATES:.....Feb. 14 OR March 21  
TIME:.....Sat., 9:00 - 1:00 p.m. OR Sat., 2:00 - 6:00 p.m.  
PLACE:.....College Centre  
NO. OF SESSIONS:.....1  
INSTRUCTOR:.....TBA  
FEE:.....\$16.00

### STRESS CONTROL

EVENING

To help people understand the biology of stress and the life styles that perpetuate stress. Concrete and practical suggestions will be presented to assist in changing communication and life style patterns to effectively eliminate destructive stress from your life.

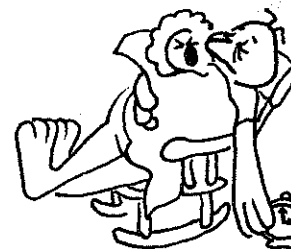
DATE:.....Wed., Feb. 18  
TIME:.....7:00 - 10:00 p.m.  
PLACE:.....Chandler Park School  
NO. OF SESSIONS:.....1  
INSTRUCTOR:.....Bill Dickerson  
FEE:.....\$2.00

### CARE OF THE SICK CHILD

EVENING

What to do about - abdominal pain, colds and coughs, earache, fever, rashes, vomiting and other symptoms of childhood illness. Practical suggestions for dealing with a sick child. What questions you should ask and what information your doctor will need to know.

DATE:.....Tues., March 3  
TIME:.....7:30 - 9:30 p.m.  
PLACE:.....Chandler Park School  
NO. OF SESSIONS:.....1  
INSTRUCTOR:.....Dr. M. Kawerniski  
FEE:.....\$2.00





## SNOWMOBILE SAFETY AND YOU

WEEKEND

This clinic style course will cover enjoying snowmobiling as a sport, machine maintenance, and simple repairs on the trail. Tips on proper handling of a snowmobile, first aid and survival emergency equipment. The laws governing snowmobiles. Code of ethics and care of the environment. Weather permitting, a safari to Onion Mountain will take place following the course. A certificate will be issued upon completion of the course. **Class limit - 20. Pre-register!**

DATE.....Sat., Jan 10  
TIME.....9:00 a.m. - 5:00 p.m.  
PLACE.....College Centre  
NO. OF SESSIONS.....1  
INSTRUCTOR.....Smithers Snowmobile Club and others  
FEE.....\$2.00

## HEALTH WORKSHOPS

Northwest Community College employs a half-time regional health Programs Co-ordinator, Emily Rozee, R.N.

The role of the Health Programs Co-ordinator is to administrate, co-ordinate, and help develop continuing educational workshops for health professionals, defining health holistically, thus including not only nursing but the related social sciences.

In Smithers, the following workshops are in the planning stages for early 1981:

### DEPRESSION/SUICIDE

What it is, how it is exhibited, diagnosed, classified. Most successful treatments, etc. Target population - all health and human service workers.

DATES.....February, 1981  
RESOURCE CENTRE - University of Victoria

### FILM SERIES ON CHILD ABUSE

A series of films designed for training the professions in the recognition and reporting of child abuse. Target group - community workers and professionals.

DATES.....TBA

### CARE OF THE ELDERLY

A workshop designed to assist those providing nursing care to the elderly in both institutional and community settings. Target group - nurses and health care workers in acute longterm care and community settings.

DATES.....TBA  
RESOURCE CENTRE - University of Victoria

## MUSIC AND DANCE

### RECORDER (INTERMEDIATE)

EVENING

This course will build on basic technique learned in the beginners class. Anyone at this level or who took the beginners course is invited to join the class. Intermediate to moderately difficult pieces of folk and classical music will be introduced. A Soprano recorder (wood, if possible) with baroque fingering is required. **Class limit -15. Pre-register!**

DATES.....Wed., Jan. 21 - March 25  
TIME.....7:30 - 9:30 p.m.  
PLACE.....Smithers Senior Secondary School  
NO. OF SESSIONS.....10  
INSTRUCTOR.....Hans Faeh  
FEE.....\$26.00

S-12

### SMITHERS COMMUNITY CHOIR



Our mixed choir continues to meet at Chandler Park School each Thursday from 7:30 to 9:30 p.m. New members are always welcome. Choir master Hans Faeh will direct. An ambitious and varied repertoire will be presented. The Smithers Community Choir will give a public concert at the end of this season. Register at the College Centre. **1st SESSION.....Thurs., Feb. 5 and runs until May 21. FEE.....\$23.00**

### ROUND DANCE

EVENING

Generally associated with square dancing, round dancing differs by using ballroom dance steps and is performed in round groups. This course will teach basic round dance steps with emphasis on various two steps and waltzes. Join in for fun, exercise and to learn basic dance steps. **Class limit - 40. Pre-register!**

DATES.....Thurs., Jan. 22 - April 9  
TIME.....7:30 - 9:30 p.m.  
PLACE.....Chandler Park School  
NO. OF SESSIONS.....10  
INSTRUCTOR.....Ken Awmack  
FEE.....Family - \$41.00; Couples - \$31.00; Singles - \$21.00

### SCOTTISH DANCING FOR CHILDREN 6 TO 8 YEARS

WEEKDAY



This beginners program will introduce students to the basic steps and movements of Scottish country-dancing. The origin of each dance will also be presented. Some practice outside class time will be necessary. **Class limit - 16. Pre-register!**

DATES.....Tues., Jan. 13 - March 3  
TIME.....4:00 - 5:30 p.m.  
PLACE.....Central Park Building  
NO. OF SESSIONS.....8  
INSTRUCTOR.....Shannon Forsyth  
FEE.....\$24.00

### SCOTTISH DANCING FOR 9 TO 12 YEARS (INTERMEDIATE)

SATURDAYS

This is a continuation of the fall class. Refinement of steps and dances learned will take place together with the introduction of new move intricate combinations. **Class limit - 16. Pre-register!**

DATES.....Sat., Jan. 17 - March 7  
TIME.....3:00 - 4:30 p.m.  
PLACE.....Central Park Building  
NO. OF SESSIONS.....8  
INSTRUCTOR.....Shannon Forsyth  
FEE.....\$24.00

S-13



**DANCE/FIT**

EVENING

Use modern dance, ballet and jazz movements to achieve a fit and trim body. Dance Your Way to Fitness! **Class limit - 25. Pre-register!**

DATES.....Feb. 4 - April 8  
 TIME.....Mon. & Wed., 6:00 - 7:00 p.m. **OR** 7:00 - 8:00 p.m.  
 PLACE.....Walnut Park School  
 NO. OF SESSIONS.....20  
 INSTRUCTOR.....Marilyn Richey  
 FEE.....\$22.00

## RECREATION

**CROSS COUNTRY SKIING**

EVENING &amp; WEEKEND

One indoor evening session for discussion of equipment, techniques, demonstration of waxing methods and film. Three outdoor day snow sessions for instruction of practical skiing techniques. Conducted by Canadian Association Nordic Ski instructor.

DATES.....Thurs., Jan. 8 & Sat., Jan. 11  
 TIME.....Evening - 7:30 - 9:30 p.m., Day - TBA  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....2  
 INSTRUCTOR.....Olav Skjelbred  
 FEE.....\$23.00

**GET FIT**

EVENING

For the out-of-shape who would like a general program of exercise to achieve personal fitness. Specialized exercises added for those preparing for particular sports. **Pre-register!**

DATES.....Tues. & Thurs., Jan. 6 - March 26  
 TIME.....7:00 - 8:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....24  
 INSTRUCTOR.....Jim Tayler  
 FEE.....\$21.00

**KEEP FIT**

EVENING

For past participants of the program and others in good shape who wish to maintain their personal fitness. Specialized exercises added for those preparing for particular sports. **Pre-register!**

DATES.....Tues. & Thurs., Jan. 6 - March 26  
 TIME.....8:00 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....24  
 INSTRUCTOR.....Jim Tayler  
 FEE.....\$21.00

**WEIGHT TRAINING FOR WOMEN AND MEN**

EVENING

Through the use of the universal gym and a individually tailored program increase your strength and fitness. Programs are especially geared to the training needs of women and for those with various athletic needs. **Class limit - 15. Pre-register!**

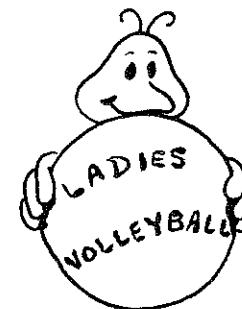
DATES.....Tues. & Thurs., Feb. 3 - April 2  
 TIME.....5:00 - 6:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....16  
 INSTRUCTOR.....Mike Richey  
 FEE.....\$17.00

**VOLLEYBALL FOR WOMEN**

EVENING

An introduction to the team sport of volleyball. For those who wish to participate in a teamsport and learn basic technique. Everyone is welcome. You do not need to have played volleyball before. **Class limit - 20. Pre-register!**

DATES.....Tues., Jan. 20 - April 7  
 TIME.....7:00 - 9:00 p.m.  
 PLACE.....Lake Kathlyn School  
 NO. OF SESSIONS.....12  
 INSTRUCTOR.....Katherine Kent  
 FEE.....\$25.00

**LADIES KEEP FIT**

MORNING

A great way to keep fit for women of all ages. Rhythmic exercises will be used to improve heart and lungs, abdominal strength, hamstring flexibility and general toning of the body. Class will progress from a beginners level. **Class limit - 15. Pre-register!**

DATES.....Jan. 13 - March 19  
 TIME.....9:15 - 10:15 **OR** 10:30 - 11:30 a.m.  
 PLACE.....Central Park Building  
 NO. OF SESSIONS.....20  
 INSTRUCTOR.....Ida Avey  
 FEE.....\$23.00

**HATHA YOGA**

AFTERNOON

For both beginning and intermediate students. Learn exercise and breathing technique as well as techniques leading to deep relaxation. **Class limit - 15. Pre-register!**

DATES.....Thurs., Jan. 22 - March 26  
 TIME.....1:00 - 2:30 p.m.  
 PLACE.....Central Park Building  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Vicky Govan  
 FEE.....\$16.00

### LADIES GET FIT

EVENING

For women of all ages - a great way to get fit. Exercises to strengthen abdominal muscles, improve heart and lungs and general toning of the body. Class will progress from a beginner's level. **Class limit - 20. Pre-register!**

DATES.....Wed., Jan. 21 - March 18  
 TIME.....7:00 - 8:00 p.m.  
 PLACE.....Quick School  
 NO. OF SESSIONS.....9  
 INSTRUCTOR.....Ida Avey  
 FEE.....\$17.00

## SELF RELIANCE - SPECIAL INTEREST

### C.O.R.E. (CONSERVATION and OUTDOOR RECREATION EDUCATION)

EVENING & SATURDAY

Developed by the B.C. Fish and Wildlife Branch, this course, successfully completed, qualifies applicants for their first hunting license and will also be of interest to hikers and other outdoor recreationists. It includes ecology, outdoor ethics, gun handling, and hunter safety, regulations, animal and bird identification, freshwater fish, survival and first aid. **Class limit - 20. Pre-register!**

DATES.....Jan. 26 - March 23 **OR** March 30 - May 28  
 TIME.....Mon. & Wed., 7:30 - 9:30 p.m.  
 .....Sat., 9:00 a.m. - 12:00 noon  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....9 per course  
 INSTRUCTOR.....Les Cox  
 FEE.....\$22.00 per course

### DEFENSIVE DRIVING

EVENING

A must for all licensed drivers and those about to apply for their first license. Learn to drive defensively, cope with adverse road conditions and avoid accidents caused by other driver's mistakes. Canada Safety Course approved by B.C. Motor Vehicle Branch. DDC certificate awarded for successful completion. Expert instructor trains annually at performance driving school in Germany. Teenagers welcome.

DATES.....Mon., Jan. 19 - Feb. 9  
 TIME.....7:00 - 9:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....4  
 INSTRUCTOR.....Don Beddows  
 FEE.....\$15.00

### MEMORY DYNAMICS

EVENING

"The thoughts of the mind are so fleeting that no device for trapping them should be overlooked." This workshop will present techniques for improving memory retention and recall. Participants will learn how to absorb more information more quickly. An asset in every sphere of life. **Class limit - 30. Pre-register & pre-pay!**

DATES.....Tues., Feb. 17 - 18  
 TIME.....7:30 - 10:00 p.m.  
 PLACE.....Chandler Park School  
 NO. OF SESSIONS.....2  
 INSTRUCTOR.....Memory Dynamics Centre, Vancouver  
 FEE.....\$26.00 includes illustrated lecture notes

### ECONOMICS AND OUR WILDERNESS HERITAGE

EVENING

This eight week seminar will examine the future consequences of prevailing economic philosophy and policy on the north's wilderness heritage and on the life style options of northern residents. The direction, pace, and desirability of industrial expansion and sustained intensive resource extraction in the north will be explored and discussed together with a subjective analysis of life style options. **Pre-register!**

DATES.....Mon., Jan. 19 - March 9  
 TIME.....7:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....8  
 INSTRUCTOR.....Jim Wright  
 FEE.....\$27.00

### WOMEN AND MONEY

EVENING

"A clear understanding and efficient planning of your own financial affairs may provide the key to individual success, not just financially but in terms of your own self esteem." - Monica Townsend, The Canadian Women's Guide to Money.

This five-part series will deal with different aspects of financial awareness. Presentations will be a combination of lectures, group discussions together with questions and answers. Come to one session or all five. **Pre-register**

TIMES.....7:30 - 9:30 p.m.  
 FEE.....\$14.00 for five **OR** \$3.00 each  
 PLACE.....College Centre

- 1. THE LANGUAGE OF MONEY** - Becoming familiar with the glossary of financial terms.  
 TENTATIVE DATE.....March 3  
 SESSION LEADER.....Barb McDonald
- 2. WOMEN & CREDIT** - Borrowing and lending. How to get credit. Myths and facts about women and credit.  
 TENTATIVE DATE.....March 10  
 SESSION LEADER.....Diane Penzel
- 3. STARTING YOUR OWN BUSINESS** - Explore the financial implications for starting your own business.  
 TENTATIVE DATE.....March 17  
 SESSION LEADER.....Beth Stanga
- 4. ASSESSING YOUR NEXT WORTH** - Untangling the taxation maze, why and how we are taxed; what is not taxed; how married women, working women, single-parent mothers are affected.  
 TENTATIVE DATE.....March 24  
 SESSION LEADER.....Jacine Levan
- 5. FINANCIAL ASSERTIVENESS** - How to put your rights into effect while respecting the rights of others.  
 TENTATIVE DATE.....March 31  
 SESSION LEADER.....Barb McDonald

**NORTHERN GARDENING**

EVENING

"The Northern Gardener" will offer expert instruction on soil preparation, seed choice, seeding, growing transplants, general garden soil management, pest control, fertilizers, and basic greenhouse culture for home growing. Special attention will also be given to organic gardening techniques. **Class limit - 25. Pre-register!**

DATES.....Wed., Feb. 4 - 25  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....4  
 INSTRUCTOR.....Dave Havard  
 FEE.....\$10.00

**VETERINARY FIRST AID**

EVENING

Ideal for "first time" farmers or those with the family dog or cat. Practical "how to" information on what to do 'til the Vet gets there. Identification of illness and basic preventative procedures will be presented. The care of most farm animals will be covered. **Class limit - 25. Pre-register!**



DATES.....Wed., Jan. 28 - March 4  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....6  
 INSTRUCTOR.....Dr. Ron Olson  
 FEE.....\$14.00

**SPANISH (CONVERSATIONAL) - BEGINNERS**

EVENING

For personal or travel communications. A basic level of understanding will be gained through the use of audio visual presentations and various Spanish publications - such as newspapers, magazines, so forth. **Class limit - 15. Pre-register!**

DATES.....Mon., Feb. 2 - April 6  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Leo Hunter  
 FEE.....\$21.00 plus text

**FLY-TYING**

EVENING

Will include practical skills in tying various types of flies and use of fly-fishing equipment. Participants will learn how to construct their own flies. Required equipment will be out-lined at first class.

DATES.....Mon., Feb. 2 - April 6  
 TIME.....7:00 - 9:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Harry Coles  
 FEE.....\$25.00 plus materials

**CABINET CONSTRUCTION (INTERMEDIATE)**

WEEKEND

This course is a direct follow-up to the fall beginners course. Participants must have good knowledge of table saw and other basic shop tools. Each person will construct a conventional-sized cabinet and should bring one 19mm sheet of fir plywood (GIS) to the first class. **Class limit - 12. Pre-register! Pre-requisite Beginners Course.**

DATES.....Sat., Feb. 28 - March 14  
 TIME.....9:00 - 5:00 p.m.  
 PLACE.....Chandler Park School  
 NO. OF SESSIONS.....3  
 INSTRUCTOR.....Gary Buchfink  
 FEE.....\$35.00 plus materials

**CABINET MAKING (ADVANCED)**

EVENING

For people who wish to build their own cabinets or shelves as well as for construction workers who wish to upgrade their skills. Class instruction will cover all details of building kitchen or bathroom cabinets and guidance will be provided on individual's projects of their choice. Students must provide their own materials and projects should be portable as storage is not available. **Class limit - 12. Pre-register!**

DATES.....Mon., Jan. 19 - March 9  
 TIME.....7:00 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Dennis Farnworth  
 FEE.....\$40.00 plus supplies

**PATTERNS FOR YOU**

EVENING

A basic commercial (e.g. Simplicity) pattern will be adjusted to fit you first and used for future projects. Students will learn to make a muslin or broadcloth pattern custom-made. Course will cover jackets, slacks, dresses and tops. Ask at the College Centre for a list of materials to bring to your first class. **Class limit - 15. Pre-register!**

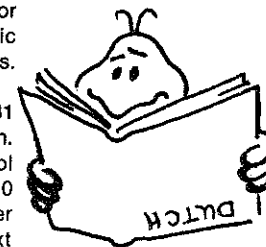
DATES.....Wed., March 4 to April 8  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....6  
 INSTRUCTOR.....Helen Mardiste  
 FEE.....\$14.00

**DUTCH (CONVERSATIONAL) - BEGINNERS**

EVENING

The general objective of this course is to teach participants some basic listening, speaking and reading skills in the Dutch language for the purpose of visiting and travelling. More specific goals will be decided by consensus at the first class. **Class limit - 15. Pre-register!**

DATES.....Tues., Jan. 27 - March 31  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Ron Burger  
 FEE.....\$22.00 plus text



**SMALL ENGINE REPAIR AND MAINTENANCE**

EVENING

A practical course for those who like to fix it themselves. Basic principles of four and two cycle motors, combustion and carburation will be explained and demonstrated. How to track down ignition, 'no power' problems. Troubleshooting and basic maintenance procedure of chainsaws, garden tillers to snowmobiles and motorcycles will be presented. **Class limit - 20. Pre-register!**



DATES.....Tues., Feb. 10 - March 17  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....6  
 INSTRUCTOR.....Tony Harris  
 FEE.....\$15.00

**DESIGNING HOME INTERIORS II**

EVENING

The emphasis of this course will be on fabrics used in home decorating. Floor plans, space planning - open vs. cellular, will be discussed. An examination of natural and man-made fibre together with the use of carpets, rugs to create a mood or theme will also be dealt with. Other topics include special effects for walls, windows and how to select the furniture to complete the picture. A review of Part I will take place. While it is preferable that participants have taken Part I, it is not essential. **Class limit - 12. Pre-register!**

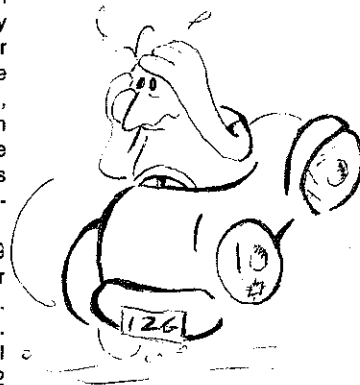
DATES.....Tues., Feb. 10 - March 31  
 TIME.....7:00 - 9:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....8  
 INSTRUCTOR.....Lise Karelis  
 FEE.....\$21.00

**SKID CONTROL**

EVENING &amp; SATURDAY

A practical short course on how to control your car on icy roads. A one evening lecture will explain the theory of skid control techniques in preparation for practical experience at a Saturday workshop. Students will be individually guided under safe conditions while they learn techniques of cadence braking, close cornering, emergency avoidance, highway-curve understeer drift and stopping with automatic transmissions. Designed to teach the average driver how to control and correct a skid he has been unable to avoid. Instructor trained with world expert in car control. **Class limit - 15. Pre-register!**

DATES.....Jan. 29  
 .....Sat. - TBA dependent on weather  
 TIME.....1st Session - Thurs., 7:30 - 9:30 p.m.  
 .....2nd Session - 10:00 a.m. - 4:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....2  
 INSTRUCTOR.....Don Beddows  
 FEE.....\$12.00

**GERMAN (CONVERSATIONAL) - INTERMEDIATE**

EVENING

This is a continuation of the fall program. Students who started in the fall may continue at the intermediate level. Any person who is at this level but did not take the fall program may, with instructor's approval, join the class. **Class limit - 15. Pre-register!**

DATES.....Mon., Feb. 2 - April 7  
 TIME.....7:30 - 9:30 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....10  
 INSTRUCTOR.....Hans Faeh  
 FEE.....\$22.00

**LEARNING TO LIVE TOGETHER - MARRIAGE PREPARATION**

EVENING

A course in marriage skills designed to help prepare for a couple relationship or make a good one better. Topics to be discussed are the individual in a relationship; giving and receiving affection; communications - learning to speak and listen creatively. **Class limit - 10 couples. Pre-register!**

DATES.....Thurs., Jan. 22 - March 19  
 TIME.....7:30 - 10:00 p.m.  
 PLACE.....Smithers Senior Secondary School  
 NO. OF SESSIONS.....8  
 INSTRUCTOR.....Marv Fowler  
 FEE.....\$35.00/couple

**WRITING FOR CHILDREN**

WEEKEND

Have you ever picked up a children's book and thought 'I could write one better than this'? If the answer is yes, this workshop is for you. Topics to be presented are gathering and refining ideas; preparing a manuscript; how to find an illustrator and evaluate an illustration. If you have something started, bring it along, as this will be a practical working workshop. If there is sufficient interest, a second workshop on Marketing your book will be held.

DATES.....(Tentative) Sat. & Sun., March 6 - 7  
 TIME.....1st Class - 9:00 a.m. - 6:00 p.m.  
 .....2nd Class - 9:00 a.m. - 11:30 a.m.  
 PLACE.....College Centre  
 NO. OF SESSIONS.....2  
 INSTRUCTOR.....University of Victoria  
 FEE.....\$30.00

**WILDLIFE MANAGEMENT FOR THE LAYMAN**

EVENING &amp; WEEKEND

Principles and techniques of scientific inventory and management of wildlife revealed and discussed with local issues and examples. What do the numbers mean? Who are the managers? What is the citizens role? What is the current status of wildlife species in northern B.C.? What about predators? Hunters? These and other questions explored.

DATES.....Wed. & Sat., Feb. 18 - March 14  
 TIME.....Wed., 7:00 - 10:00 p.m., Sat., 9:00 - 4:00 p.m.  
 PLACE.....College Centre  
 INSTRUCTOR.....Dave Hatler  
 FEE.....\$20.00

# VOCATIONAL

## WELDING

## EVENING

Theory and practical instruction in both arc and acetylene welding techniques, using the equipment on the College Mobile Welding unit. Basic instruction for both beginners and those with welding experience. Times can be adjusted to meet the needs of the class. **Class limit - 12. Pre-register!**

DATES:.....April 6 - 30  
 TIME:.....Mon. - Fri., 6:00 - 12:00 p.m.  
 PLACE:.....College Centre  
 NO. OF SESSIONS:.....20  
 INSTRUCTOR:.....Peter Haigh  
 FEE:.....\$52.00

## MEDICAL TERMINOLOGY

## SELF-STUDY

A three-part self-study course to assist health care receptionists and stenographers to understand and spell medical terms. Included practice in preparing medical reports, case histories, and correspondence. Self-study text and audio-cassette tapes. Tests may be completed in Smithers but students should spend one or two days at the Terrace campus near the completion of the course. **Note:** Tapes are on a loan basis only with a refundable deposit of \$5.00. Loan is for one semester only.

FEE:.....\$40.00 per semester plus text

## AIRBRAKES

## EVENING

Prepares drivers for a written and practical test on the operation and maintenance of airbrake systems for either on-highway or off-highway vehicles. Those taking off-highway exams will be required to pay a \$5.00 examination fee to the Department of Transport. This course can also include young persons who wish to drive air-equipped vehicles. Successful completion will give an air endorsement on the person's license. **Class limit - 16. Pre-register!**

DATES:.....Feb. 10 - 14 **OR** March 24 - 28 **OR** May 12 - 16  
 TIME:.....Tues. - Fri., 6:30 - 10:30 p.m.  
 .....Sat., 9:00 a.m. - 12:00 noon  
 NO. OF SESSIONS:.....5 per course  
 INSTRUCTOR:.....Bud Hallock  
 FEE:.....\$32.00

## WAITER/WAITRESS TRAINING

Basic and upgrading training will cover hospitality, cashiering, equipment use and care, sanitation, personal appearance, courtesy, table set up and service, food and wine service, responsibilities, and house policies. For those with little or no previous food service experience who would like employment in local restaurants and those who wish to upgrade previous training. **Class limit - 16. Pre-register!**

DATES:.....Mon. - Fri., Jan. 19 - 30 inclusive  
 TIME:.....TBA  
 PLACE:.....College Centre  
 NO. OF SESSIONS:.....20  
 INSTRUCTOR:.....John Wenger  
 FEE:.....\$16.00



## MANAGEMENT SKILLS FOR SUPERVISORS

## WEEKDAY

A three-part training program covering a broad range of management skills. Offered through three 3-day workshops held four weeks apart, along with one-day reinforcement workshops on each part of the course.

PART I - Interpersonal Skills

PART II - Group Skills

PART III - Administrative Skills

Constructed to be experiential, the program uses role plays, structured experiences, media experiences, self-scoring inventories and discussions, supported by relevant theoretical concepts. Detailed course outlines are available. Offered at approximately four-week intervals beginning in February, this program will carry province-wide certification through the Ministry of Education. **Class limit - 25. Pre-registration necessary!**

DATES:.....  
 1st SESSION.....Feb. 9 - 12  
 2nd SESSION.....March 9 - 12 (Tentative)  
 3rd SESSION.....April 6 - 9  
 TIME:.....Mon. - Thurs., 9:00 - 4:00 p.m.  
 PLACE:.....College Centre  
 INSTRUCTOR:.....Session 1 - Dr. Elizabeth Huntsman  
 Session 2 & 3 - Vancouver based Management Consultants  
 FEE.....\$150/session

**NOTE: Canada Employment Sponsorship Available**

## FINANCIAL MANAGEMENT FOR B.C. CATTLEMEN - PART II

## WEEKDAY

This is the follow-up to Part I offered last year. A review of Part I will take place. Part II will include handling business paper, calculating machine costs, debt management, key factors for measuring production efficiency plus tax management and estate planning will be discussed. **Class limit - 20. Pre-register and pre-pay!**

DATES:.....Tues. - Thurs., Feb. 24 - Feb. 27  
 TIME:.....10:00 a.m. - 4:00 p.m.  
 PLACE:.....College Centre  
 INSTRUCTORS:.....B.C. Financial Management Team  
 FEE:.....\$13.00

## BUSINESS OFFICE TRAINING

## FULL-TIME DAYTIME

This 5-month program will train participants in all major areas of business office skills to include

typing	dictatyping
accounting	office practice
business machines	business arithmetic
filing	business english

College certificates for the Clerk typist and Clerk bookkeeper will be awarded upon successful completion of this course. Canada Employment Centre sponsorship is available. **Class limit - 16. Pre-register!**

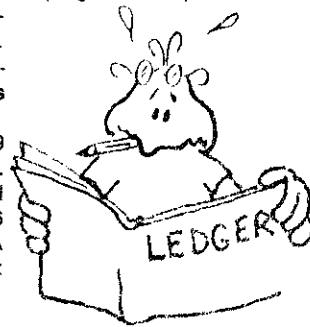
DATES:.....Mon. - Fri., Feb. 9 - June 26  
 TIME:.....9:00 a.m. - 4:00 p.m.  
 PLACE:.....College Centre, Room 3  
 INSTRUCTORS:.....Terrie McCreary, Bev Davidson  
 FEE:.....\$75.00 plus text

### BOOKKEEPING (ACCOUNTING I)

EVENING

An introductory course into the fundamentals of bookkeeping. Routine profit and loss, balance sheets and payroll calculation are included. Home assignments required (5 - 7 hours weekly). Completion of this course carries credit towards a Northwest Community College Business Certificate. **Class limit - 16. Pre-register!**

DATES.....Tues. & Thurs., Jan. 13 - April 9  
TIME.....7:00 - 9:00 p.m.  
PLACE.....Smithers Senior Secondary School  
NO. OF SESSIONS.....26  
INSTRUCTOR.....TBA  
FEE.....\$46.00 per semester plus text



### BOOKKEEPING (ACCOUNTING II)

EVENING

An advanced course dealing with cash receipts, cash payments, banking, inventory and the full accounting cycle. Home assignments required (5 - 7 hours weekly). Completion of this course carries credit towards a Northwest Community College Business Certificate. Pre-requisite Accounting I or permission of the instructor. **Class limit - 16. Pre-register!**

DATES.....Mon. & Wed., Jan. 12 - March 18  
TIME.....7:30 - 9:30 p.m.  
NO. OF SESSIONS.....20  
INSTRUCTOR.....Len Strelloff  
FEE.....\$41.00 per semester plus text

### TYPING(BEGINNING)

EVENING

Provides instruction for students who have not mastered the typewriter keyboard and is a prerequisite to college certificate typing courses. Students should have access to a typewriter for practice homework. **Class limit - 16. Pre-register!**

DATES.....Mon., Jan. 12 - April 6  
TIME.....7:30 - 9:30 p.m.  
PLACE.....Smithers Senior Secondary School  
INSTRUCTOR.....Diane Calhoun  
FEE.....\$26.00 plus text

### TYPING (INTERMEDIATE AND ADVANCED)

EVENING

Students progress through a series of assignments designed to improve speed with accuracy and master typing of letters, forms, reports, tables and other business communication. Pre-requisite is basic keyboard skill. The availability of a typewriter for home practice and completion of assignments is helpful. Successful completion carries credit towards a Northwest Community College Business Certificate. **Class limit - 16. Pre-register!**

DATES.....Tues., Jan. 13 - April 7  
TIME.....7:30 - 9:30 p.m.  
NO. OF SESSIONS.....13  
INSTRUCTOR.....Diane Calhoun  
FEE.....\$26.00 plus text

## FULL-TIME VOCATIONAL PROGRAMS TERRACE

Turn over to Houston T1

S-24

## SUNDAY NIGHT MOVIES

Enjoy international calibre films to be shown at Chandler Park School every second Sunday evening, February through March. Watch for exact dates to be announced.

**MY BRILLIANT CAREER (Australia, 1980)**.....General Audience  
Director: Gillian Armstrong

**I. VITELLONI (Italy, 1953)**.....  
Mature  
Director: Federico Fellini

**THE MARRIAGE OF MARIA BRAUN (Germany, 1980)**.....  
Mature

Director: Rainer Werner Fassbinder

**OUTRAGEOUS (Canadian, 1977)**.....Mature  
Director: Richard Benner

**THE ORPHANS (Russian, 1977)**.....Mature  
Director: Mikolai Goubenko

**ORPHEUS (France, 1949)**.....Mature  
Director: Jean Cocteau

**WAGES OF FEAR (France/Italy, 1953)**.....Mature  
Director: Henri-Georges Clouzot

ADMISSION: Adults \$3.00/film **OR** \$20.00 for all seven.  
Students \$1.50/film or \$10.00 for all seven.  
Senior Citizens FREE

SHOW TIME 7:30 P.M.



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