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Northwest Community College

PRINCE RUPERT PROGRAM

624-6054

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FOUR WAYS TO REGISTER

1. **IN PERSON** - days - at Northwest Community College, Main Office, 820 3rd Avenue West, Prince Rupert from Tuesday, September 2nd to Thursday, September 18th, 1980, Monday to Friday, from 9 a.m. to 5 p.m. No phone registrations accepted. All fees due when registering.
2. **IN PERSON** - evenings - at Northwest Community College's Main Office, 820 3rd Avenue West, Prince Rupert from Tuesday, September 2nd to Thursday, September 18th, 1980, 6:30 p.m. to 10:00 p.m. or at Prince Rupert Senior Secondary School, Main Office, 417 9th Avenue West, Prince Rupert from Tuesday, September 2nd to Thursday, September 18th, 1980 from 6:30 p.m. to 8:30 p.m.
3. **BY MAIL** - General Interest courses only - use form supplied below.
4. **SPECIAL REGISTRATION** - Look for the Northwest Community College's registration booth - Rupert Square Mall, Saturday, September 6th, and Saturday, September 13th, 1980 from 12 noon to 4:30 p.m.

IMPORTANT: Many courses have limited enrollment. Register early. After September 18th, only registrations for courses that have not reached their class limits will be accepted. You may register in these courses up to and including the first night of class only.

MAIL-IN REGISTRATION

Name: _____

Home phone: _____ Work phone: _____ Local: _____

Mailing address: _____

I wish to register for the following courses:

1) _____ Fee: \$ _____

2) _____ Fee: \$ _____

3) _____ Fee: \$ _____

Total..... _____

Fees must be enclosed. Please make cheque or money order payable to Northwest Community College.

Signature

Mail to:

NORTHWEST COMMUNITY COLLEGE
820 3rd Avenue West
Prince Rupert, B.C. V8J 3S1

IMPORTANT INFORMATION FOR ALL STUDENTS

FEES: Tuition varies with each course and must be paid in full at time of registration. Students will not receive credit for courses in which they are not officially registered.

REFUNDS:

Withdrawal before class begins.....	100%
Withdrawal up to 2 weeks after class begins.....	80%
Withdrawal 2 - 4 weeks after start.....	50%
Withdrawal after 4 weeks.....	No refund

Apply for refunds at 820 3rd Avenue West. Original receipt required.

INCOME TAX DEDUCTIBILITY: Receipts totalling over \$25.00 are income tax deductible. Please retain fee receipts.

CANCELLATION OF COURSES: Northwest Community College reserves the right to cancel or postpone any course for which registration does not reach the required minimum, or in which attendance or progress is unsatisfactory.

SENIOR CITIZENS: Free registration for senior citizens. Material costs still apply where applicable.

HOLIDAYS: Classes will not normally be held on Statutory holidays or when schools are closed.

TEXTBOOK SALES: Textbooks will be available at Northwest Community College, 820 3rd Avenue West, 9 a.m. to 5 p.m. Monday to Friday, or evenings, Monday to Thursday, 6:30 p.m. to 10:00 p.m. beginning September 2nd, 1980.

COUNSELLING SERVICES: The College Counsellor visits Prince Rupert once a month. The counsellor is available day or evening to both secondary students and adults, to discuss any questions they may have regarding further education or career plans. Phone the Prince Rupert Campus, 624-6054 to arrange an appointment.

LEARNING RESOURCE MATERIALS: Northwest Community College Library and resource materials are catalogued at the Prince Rupert Campus and may be ordered by students. Students registered in university transfer courses or career/technical program courses can arrange with their instructors to order books and periodicals from the learning resource centres of other B.C. post-secondary institutions, including S.F.U., U.Vic, and U.B.C.

ACADEMIC/CAREER-TECHNICAL

LOCATION OF CLASSES AND SEMESTER START DATE

All academic/technical courses, i.e. university transfer and career/technical, will begin the week of September 15th, 1980, and will be held at the Prince Rupert campus of Northwest Community College, 820 3rd Avenue West, Prince Rupert.

COURSE FEES

All courses are \$26.50 per course plus text, unless otherwise noted. Full-time students taking a complete load of five courses pay \$130.00 per semester.

OPEN HOUSE

Meet the instructors Wednesday, September 10th, 1980, at the Prince Rupert campus 7:30 p.m. to 9:30 p.m.

LATE REGISTRATIONS

Students may be admitted to University Transfer courses up to three weeks late. Registration after this time will only be permitted in exceptional circumstances.

ADMISSION REQUIREMENTS: The Academic Division has an "open door" admissions policy and the College will, in general, not require a specific educational background except for some science courses. Students coming from high school are normally expected to have completed grade twelve. Courses are designed for students who intend to proceed to a first degree at a university and for adults who wish to further their intellectual interests and who may have been out of formal schooling for some time. This latter group forms a large and successful portion of the student body.

AUDITORS: *I don't want credit, I just want to sit in.*

It is possible to sit in on courses offered at Northwest Community College as an auditor. Auditors must register for the course and pay fees, but are not required to write exams and hand in class assignments. Auditors, however, must attend class regularly and a record of courses audited is entered on the student's permanent record.

ACCREDITATION & TRANSFERABILITY OF COURSES: Courses taken at NWCC are recognized as either university transfer or college credit. Transferability to other post-secondary academic institutions (SFU, UBC, and UVic) is according to

specific entrance requirements. Students are advised to check with a counsellor or the university they plan to attend for details on the transferability of particular courses. Courses under "Career Technical" receive College credit.

A college transfer guide is available at the Prince Rupert campus. If in doubt, please check with your instructor.

TIMETABLING: *I hope math isn't the same time as biology.*

Northwest Community College does its best to see that courses within the same program have no timetabling conflicts. This work is done over the summer once we know which class rooms and which instructors are available. Schedules and classroom locations will be available during registration week.

FINANCIAL AID: *I want to go but I can't afford it.*

There are two types of financial aid available to students at Northwest Community College. All college students are eligible for loan and grant money from the B.C. Student Assistance Plan, as are all other post-secondary students in B.C. To qualify, you must take at least three courses.

Northwest Community also offers more than \$5,000 worth of scholarships and bursaries. Scholarships are awarded on the basis of academic merit and bursaries are awarded on the basis of financial need. Bursaries for individual course fees are available from the faculty union. FOR INFORMATION CALL 624-6054.

GRADES: *How do they mark, and how do I get my marks?*

Currently the Northwest Community College uses the following grading system for Academic courses:

A.....84% - 100%	P.....Pass
B.....72% - 83%	F.....Fail
C+.....65% - 71%	W.....Withdrew
C.....58% - 64%	Aud.....Audit
C-.....51% - 57%	I.....Incomplete

Students receive statements of grades as soon as possible by mail after the end of a semester. No statement of grades, diplomas, or certificates will be issued until the student is clear of all financial obligations to the College.

UNIVERSITY TRANSFER COURSES

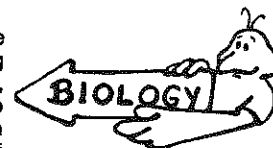
BIOLOGY 101

INSTRUCTOR: A. Gottesfeld, B.A.,
M.A., PH.D.

TIME: Thursday (class) 7 - 10 p.m.,
Tuesday (laboratory) 7 - 10 p.m.

FEE: \$26.50

A basic introductory course in Biology covering the origin of life, cell biology, a survey of the kinds of living things, including micro-organisms, plants, and animals, DNA, RNA, Mendelian genetics. There will be a field trip to the coast to study inter-tidal life. Lab: Classification of living things, use of the microscope, and a study of micro-organisms, fungi, plants, and invertebrate animals based on microscopic and macroscopic studies. Techniques for identification will be included.



MATH 101 - CALCULUS 1INSTRUCTOR: Mona Izumi, B.Sc.
HonorsTIME: Mon. & Wed., 7 - 8:30 p.m.
Fri. 4:30 - 6:00 p.m.

An Introduction to the basic techniques of differential calculus designed to meet the needs of science and engineering students. Prerequisite: Math 12.

ENGLISH 101 - LITERATURE AND COMPOSITION

INSTRUCTOR: Dawn Hassett, B.A. TIME: Wed. 7 - 10 p.m.

Reading and discussion of modern autobiography, fiction, and poetry. Lectures on grammar and style, as well as the teaching of the basic techniques needed to write an essay. Literature studied in the course ranges from contemporary Canadian literature to 20th Century Classics, such as Conrad, Hemingway, and Fitzgerald. Written assignments will include two short essays on the literature covered in class.

ENGLISH 109 - CREATIVE WRITING

INSTRUCTOR: Dawn Hassett, B.A. TIME: Tues., 7 - 10 p.m.

Reading and criticism of student writing. Lyric poetry, short fiction, myths, autobiography, journalism, and local history. A magazine booklet will be produced from the course.

HISTORY 131 - LOCAL HISTORYINSTRUCTOR: Michael Latham, B.A.,
B.Ed. TIME: Thurs., 7 - 10 p.m.

The history of the Prince Rupert area will be examined in this course. This examination must be made in the context of both provincial and Canadian history as it has affected our area. This course will cover such matters as the fur trade, settler-native relations, labour relations, and famous Prince Rupert personalities. These topics will be discussed within their historical context with the intention of seeing both how they have shaped our world of today and how we might be shaping our area in the future. Extensive use will be made of original photographs, maps, and documents.

POLITICAL SCIENCE 101

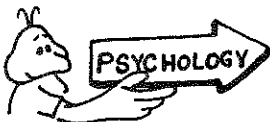
INSTRUCTOR: To be appointed TIME: Tues., 1 - 4 p.m.

HISTORY 201 - IMPERIALISM FROM THE MID-19th CENTURYINSTRUCTOR: Peter Weber, M.A.,
Ph.D. TIME: Monday, 7 - 10 p.m.

A variety of notions, theories, and analyses, (from Lenin to current discussions) will be dealt with to find out about the historical origins and socio-political implications of empire building (by European countries and the U.S.). General policies and individual events, economic and statistical data will be examined in order to explain the two world wars, changes in the nature of society, and the relations of developed countries in the past and in the present.

PSYCHOLOGY 101 - INTRODUCTORY PSYCHOLOGYINSTRUCTOR: Andre Klingner, B.A.,
M.A. TIME: Tuesday, 7 - 10 p.m.

A survey of major findings in psychology with an emphasis on psychological techniques. Selected topics include: scientific inquiry, physiological basis of behaviour, learning theories, communication and memory, thinking, reasoning, and creativity.

**SOCIOLOGY 203 - SOCIOLOGY OF EDUCATION**INSTRUCTOR: James Muller, B.A.,
M.A., Ph.D.

TIME: Wed. 7 - 10 p.m.

Sociological study of the structure of the educational institution in industrial societies with emphasis on Canadian context. Texts include: **Canadian Education** (Martin and Macdonnell), **Reading, Writing and Riches** (Nelson and Nack), **Community of Scholars** (Goodman), **De-schooling Society** (Illich), **Education and Cultural Imperialism** (Carnoy), **Pedagogy of the Oppressed** (Friere), and **Education for the Critical Consciousness** (Friere).

WOMEN'S STUDIES - SOCIOLOGY

INSTRUCTOR: To be announced

TIME: Thurs., 7 - 10 p.m.

COURSE DESCRIPTION: To be announced

CAREER TECHNICAL PROGRAMS

EARLY CHILDHOOD EDUCATION (ECE)

Learning in the child's formative years is increasingly seen as an area of vital significance. Throughout the Northwest Community College region there is a need for trained men and women to participate in this education process. The Early Childhood Education program is designed to prepare the student for employment in such areas as child care, day-care, nursery and pre-school supervision, early intervention and special education and family day care.

FALL 1980 COURSE OFFERINGS - PRINCE RUPERT:**ECE 122 - CURRICULUM DEVELOPMENT**

INSTRUCTOR: To be announced

TIME: Tues., 7 - 10 p.m. (plus 12 hrs.
per semester - to be arranged with
students on first night of class.)

An introduction to curriculum elements as related to child development: includes language, literature, music, science, and social studies. Emphasis in this course is on practical work.

NOTE: other courses which are required for the ECE program, will be offered in Prince Rupert this year: English 101/102. For further information on the program and application to the full time program in Terrace, please contact the Prince Rupert campus at 624-6054.

HUMAN SERVICE WORKER (HSW)

Formerly called "Community Service Worker", this career program is directed at the people who wish to obtain training and practical skills in the social services field. Training is comprised of university transfer and special courses designed to prepare the student to work at a para-professional level in the "helping" professions. Usually, para-professionals are supervised by a professional person.

In general, this program is of interest to people working, or intending to work, as home-school coordinators, child care workers, teacher-aides, youth workers, and others interested in community work in the health, counselling, and legal areas.

With credits from the university transfer program, students may wish to continue their education at a university degree level.

CORE Program: (Year 1)

HSW 151/162.....	Communication Skills I and II
HSW 153.....	Human Growth and Development
HSW 155/156.....	Community Services: Intro and Adv.
HSW 164.....	Behavior Management
HSW 191/192.....	Practicum I and II
Psych 101/102.....	Intro to Psychology I and II
English 151.....	Business and Technical Writing

Also required: St. John's Survival First Aid, Health and Nutrition (4 sessions from ECE 104)

HUMAN SERVICE WORKER FALL/80 OFFERINGS IN PRINCE RUPERT

HSW 151 - Communication Skills

INSTRUCTOR: Sara Collinson, B.A., M.Ed. TIME: Monday, 7 - 10 p.m.

An introduction to the basic techniques and content of communication, including listening, expressing, non-verbal communication and feedback.

HSW 155 - Community Services - Introductory

INSTRUCTOR: Jake Muller, B.A., M.A. TIME: Wed, 1 - 4 p.m.

This course introduces the student to the principle of normalization as it relates to community services. The focus is on the integration, planning, and provision of services; environmental aspects and considerations related to recipients and providers of the service. Texts: *Normalization* (Wolfe); *The Politics of Social Service* (Galper).

HSW/WEP - (Workers Education) Working in Community Service

INSTRUCTOR: J. Jensen, Coordinator, Worker's Education Program, N.W.C.C. TIME: Thursday, 1 - 4 p.m.

This course teaches the student about working in community and social service organizations. The student will learn about the structure and process of organizations, how to work in and with committees, and how organizations and agencies relate to the larger community.

NOTE: Other courses which correspond to HSW Program, and will be offered this year in Prince Rupert:

Psychology 101/102
English 151
St. John's Survival First Aid

For application and further information, please contact the Prince Rupert Campus of N.W.C.C. at 624-6054.

VOCATIONAL TRAINING

DAY-TIME PROGRAMS

BASIC TRAINING FOR SKILLS DEVELOPMENT PROGRAM

TIMES: Monday to Friday, 8:30 - 3:30 p.m.

DURATION: Section One - Nine months, Section Two - Seven months

DATES: Section One: Sept. 8 - May 29/81, Section Two: Oct. 6 - May 8/81

FEE: \$15.00 per month

Prerequisites: Students must be at least 17 years of age and have been out of school system for a minimum of one year.

This is a vocational program for adults who wish to upgrade basic academic skills equal to a Grade 10 level to qualify for employment, entry into a vocational training program, or to meet requirements for apprenticeship training. Subjects studied are communications, mathematics, and sciences.

Students can enroll at any time during the course period, and will work at their own speed. Canada Employment sponsorship is available to a limited number of eligible candidates by registering with the local Canada Employment Centre at the Pride of the North Mall. For more information on Canada Employment sponsorship, please phone 624-9671. For more information about this program call 624-6054.

BUSINESS OFFICE TRAINING PROGRAM

TIMES: Monday to Friday, 9 a.m. to 4 p.m.

DURATION: 5 months

INSTRUCTOR: Mrs. S. Russell

DATES: Sept. 2 - January 30/81

FEES: \$75.00 plus refundable text-book deposit

Through a five-month day-time program offered here in Prince Rupert, it is possible to earn a diploma as either Clerk/typist or Clerk/bookkeeper. This course includes Typing, English, Business Machines, Filing, Office Procedures, and where applicable, Accounting I and II.

A minimum of Grade 10 is required for entrance, as well as completion of a placement test. Limited sponsorship is available through Canada Employment Centre located in Pride of the North Mall. Students interested in applying for Canada Employment sponsorship must register at the Canada Employment Centre. For more information on sponsorship, call 624-9671 or call 624-6054 for more information on the program.

EMPLOYMENT ORIENTATION FOR WOMEN PROGRAM

TIMES: Monday to Friday, 8:30 a.m. to 3:30 p.m.

DURATION: 8 weeks

INSTRUCTOR: To be appointed

DATES: Sept. 8 - Nov. 8/80

FEES: \$15.00 plus \$10.00 refundable book deposit

Are you thinking of returning to the labour market, but uncertain of your skills? E.O.W. offers women who have been homemakers and who would like to enter the labour force a chance to assess their skills, brush up on the old skills, and determine what training they need and how to get it. The course is designed to build confidence, and assist women in choosing and preparing for a career. There are no educational prerequisites for this course.

FISHERIES AND MARINE SKILLS PROGRAM

There is a saying that "A little knowledge can be a dangerous thing." In the Maritime Industry "No knowledge" can be far more dangerous.

This fact, coupled with the certainty that the Ministry of Transport (MoT) is intending to legislate the tonnage of fishing vessels requiring certificated personnel aboard, down to sixty tons, have prompted Northwest Community College to develop a comprehensive marine training program in the areas of certificate preparation, and safety education, as well as practical fishing skills.

Don't wait until the last minute before availing yourself of these courses - you may then be too late. We are all geared up and ready to go; all we need is YOU!

ALL MARINE CORE PROGRAM CLASSES WILL BE HELD AT NORTHWEST COMMUNITY COLLEGE, PRINCE RUPERT, AND BEGIN THE WEEK OF NOVEMBER 3, 1980, UNLESS OTHERWISE NOTED.
CALL 624-6054 FOR FURTHER INFORMATION.



Core Program: Certificate Preparation

These courses are designed to prepare students to sit for the Ministry of Transport exams at various levels, although students who do not want certification immediately are encouraged to take the course anyway.

BASIC NAVIGATION

DURATION: six weeks - Nov. 10 - Dec. 19, 1980
TIME: 8:30 a.m. to 3:30 p.m. Monday to Friday
FEE: \$30.00

An introductory course for the person who has very little or no previous knowledge of the subject. The course is designed to provide a foundation from which the certificate programs can be attempted.

Subjects covered are: Basic Chartwork, Navigation Safety, and Electronic Aids.

FISHING MASTER IV

DURATION: 9 weeks
TIME: Mon. to Fri., 8:30 a.m. to 3:30 p.m.
FEE: \$50.00

Prerequisites: 17 years of age. Minimum of 12 months sea time on vessels of five tons or over.

The first step on the ladder for the MoT fishing certificates to operate any fishing vessel under 100 tons within the Home Trade II limits. This course will prepare fishermen for the following examinations:

EXN 040: Chartwork and Pilotage
EXN 060: Navigation and Safety
EXN 020: Navigating Instruments
EXN 166: General Seamanship

The course is structured on the module system with each examination attempted on the completion of that subject module.

FISHING MASTER III

DURATION: 12 weeks
TIME: Mon. to Fri., 8:30 a.m. to 3:30 p.m.
FEE: \$65.00

Prerequisites: 18 years of age or over. Minimum of 24 months sea time on vessels of 5 tons or over.

To operate any fishing vessel 100 tons and over within the Home Trade II limits.

Preparation for examinations:

EXN 041: Chartwork and Pilotage
EXN 060: Navigation Safety
EXN 020: Navigating Instruments
EXN 011: Communications
EXN 157: General Ship Knowledge
EXN 167: General Seamanship

Structured on the modular system as F.M. IV.

FISHING MASTER II

DURATION: 14 weeks including
S.E.N. 1(a)
FEE: \$75.00
TIME: Mon. to Fri., 8:30 a.m. to 3:30 p.m.

Prerequisites: 19 years of age or over. Minimum of 24 months sea time on vessels of 5 tons or over.

To operate any fishing vessel within an area 6° North latitude, 30° West longitude, and 180° West longitude.

Preparation for examinations:

EXN 041: Chartwork and Pilotage
EXN 060: Navigation Safety
EXN 021: Navigating Instruments
EXN 011: Communications
EXN 072: Meteorology
EXN 099: Ship Management
EXN 157: General Ship Knowledge
EXN 168: General Seamanship

NOTE: structured on modular system as above.

WATCHKEEPING MATE

DURATION: 14 weeks including
S.E.N. 1(a)
FEE: \$75.00
TIME: Mon. to Fri., 8:30 a.m. to 10:30 p.m.

Prerequisites: 18 years of age or over. Minimum of 24 months sea time on vessels of 5 tons or over.

To operate as Third Mate Foreign Going, Second Mate Home Trade and Second Mate Inland Waters.

Preparation for examinations:

EXN 041: Chartwork and Pilotage
EXN 021: Navigating Instruments
EXN 061: Navigation Safety
EXN 151: General Ship Knowledge
EXN 161: General Seamanship

Structured on the modular system as above.

NOTE: For the convenience of anyone who has completed some of the Ministry of Transport examinations, the modules for Fishing Master IV, III, II, and Watchkeeping Mate will also be available separately.

Prerequisite: To be attempting MoT exams for Certificate of Competency.
DURATION: As per full day-time modularized program (P-P) **FEE:** \$30.00 per module

MARINE EMERGENCY DUTIES (MED 1)

DURATION: 32 hours (4 days - 8 a.m. to 5 p.m.) **FEE:** \$30.00

No prerequisites.

A safety-oriented course for small vessel operators and crew. The course consists of practical and theoretical application of: Life Saving, Survival, Safety-Oriented First Aid (SOFA), Firefighting, and Seamanship.

An MoT certificate will be issued on successful completion of the course.

NOTE: This certificate is a requirement for the Fishing Master IV and III Certificate of Competency.

Schedule of courses in Prince Rupert:

September 15 - 19
September 22 - 26
December 15 - 19

MARINE EMERGENCY DUTIES (MED II)

DURATION: 1 week **FEE:** \$50.00

Prerequisites: Candidates should be attempting an MoT Certificate of Competency.

This module at the **Pacific Marine Training Institute in Vancouver** is an extensive training course in theory and practice carried out in a simulated vessel on fire fighting and survival. An MoT certificate will be issued on successful completion of this course. Arrangements for student placement in this course will be made through Captain Ben West.

NOTE: This certificate is a requirement for the Fishing Master II and Watchkeeping Mate Certificate of Competency. Manpower sponsorship is available for those who qualify. For more information, please contact Captain Ben West at 624-6054.

SIMULATED ELECTRONIC NAVIGATION (Part [a])

DURATION: 3 weeks Part [a], Nov. 24 to Dec. 12; 1 week Part [b] at P.M.T.I. in Vancouver **FEE:** Part [a] \$30, Part [b] \$45

Prerequisites: 18 months sea time on vessels of 5 tons or over. 18 years of age.

A comprehensive course on electronic navigation instruments, includes theoretical and practical instruction in the college simulated navigating instrument room on Radar, Decca Navigating System, Loran "C", Radio Direction Finder, and Echo Sounder.

An MoT certificate will be issued on successful completion of S.E.N. Part [a] and [b]. Part [b] is a one week module available only at the Pacific Marine Training Institute in Vancouver. Manpower sponsorship is available for those who qualify. Call Captain Ben West at 624-6054 for more information.

SELF STUDY CERTIFICATE PREPARATION

FEE: \$30.00 per module (includes contact with a tutor who will guide the student through the course by telephone or in occasional meetings). **SUPPLIES FEE:** \$30.00 (includes complete package of course materials).
DURATION: A maximum of 6 months (25 weeks) per module.

Northwest Community College is currently producing a series of self-study kits which prepare the student for specific MoT exams. These exams are held monthly in Prince Rupert. One module comprised of lecture notes, exercises, answers and assignments is currently available for self-study on board ship, at home or in the college. Some tutorial time in the College is required, but this time will be set up at the student's convenience.

Modules available for Fall 1980 are 040 Chartwork and Pilotage, and 020 Electronic Navigating Instruments. Other modules, up to Fishing Master II Level will be made available as they are developed.

Prerequisites: None

UPGRADING FOR MARINERS

DURATION: As required **FEE:** \$3.00 per day, \$12.00 per week, or \$30.00 per month.

Prerequisites: To be attempting MoT Certificate of Competency.

For the convenience of mariners studying for higher certification for which courses are not offered by the college at present time. The college facilities, including the Marine library, simulated electronics room, and the assistance of an instructor (when available) will be made available to the upgrader. Classroom space will be provided.

PRACTICAL FISHING SKILLS

DURATION: 3 weeks
LOCATION: To be announced

FEE: \$30.00
TIME: Sept. 8 - Sept. 26, 8:30 a.m. to
3:30 p.m. Mon. to Fri.

This course will be of interest to persons already employed, or desirous of obtaining employment in the fishing industry. A basic course in the practical skills required by fishermen, including: net repair, net construction, net mending, rope splicing, knots, bends and hitches, and wire splicing.

PRE-SEA FISHERMAN

DURATION: 5 weeks
LOCATION: Northwest Community
College, 820 3rd Ave. West, Prince
Rupert.

FEE: \$25.00
TIME: Sept. 29 - Oct. 31, 8:30 a.m. to
3:30 p.m., Mon. to Fri.

For those people, potential school leavers, and others who would like to obtain employment within the fishing industry, but have no knowledge of what is involved. The course consists of one week orientation training followed by 2 weeks on a designated fishing vessel followed by 2 weeks practical and theoretical basic training.

MANAGEMENT SKILLS FOR SUPERVISORS PROGRAM

TIMES: Part I, Part II, and Part
III at 8:30 a.m. to 4:30 p.m.
FEE: \$150.00

DATES: Part I - Sept. 22 to Sept. 24,
Part II - Nov. 3 to Nov. 6, Part III - Dec.
1 to Dec. 4
INSTRUCTOR: To be appointed

Effective management in dealing with associates and subordinates is the key to successful and improved relationships. This provincially accredited program developed by Northwest Community College in conjunction with Selkirk College in Castlegar, covers communications, problem-solving and decision making, leadership, team-building, evaluation and organization of skills. Curriculum is designed to meet the learning needs of people who are supervising others in a work situation. **The course consists of three modules, and participants may participate in any one or all of them.** Space is limited, and employers are urged to pre-register employees as soon as possible. Some fee reimbursement to employers may be available, upon application to the Canada Employment Centre, Pride of the North Mall, telephone 624-9671. You do not need Part I to take Part III.

WELDING PROGRAM

There is a possibility that the college mobile welding unit will be in Prince Rupert the third week of September. This course accommodates 12 students only and is four weeks in length (five nights per week, 5:45 p.m. - 11:45 p.m.). This is a basic course to give students a working knowledge of oxy-acetylene and arc welding equipment. D.P.W. exams can be arranged in Terrace or at candidate's place or work for those who meet requirements. Some theory included. If you are interested in taking this course, please call 624-6054 and your name will be placed on a waiting list.

VOCATIONAL TRAINING

EVENING COURSES

ACCOUNTING I

TIMES: 7:30 p.m. to 10:00 p.m.
Monday and Wednesday
DURATION: 10 weeks
LOCATION: N.W.C.C., 820 3rd Ave.
West, Prince Rupert

DATES: Sept. 22 - Dec. 1
FEE: \$50.00 plus \$15.00 textbook
INSTRUCTOR: Local instructor to be
appointed

Offers an introduction to accounting practices. The student will learn the accounting cycle, including financial statements, and payroll. Successful completion of this course will be credited towards a business career diploma.

AIR BRAKES

TIMES: 6:30 to 10 p.m. Tues. -
Fri., and Sat.
DURATION: 4 evenings and all day
Saturday
LOCATION: N.W.C.C., 820 3rd Ave.
West, Prince Rupert

DATES: Sept. 16 - Sept. 20/80 or
Oct. 14 - Oct. 18/80
FEE: \$33.00
INSTRUCTOR: Bud Hallock

Purpose of this course is to prepare drivers with written and practical test on "Operation and Maintenance of Air Brakes systems". Successful completion of this course will qualify students to apply for an air brake endorsement on his or her present license. Class limited to 18 students. Valid B.C. Driver's License required.

BEGINNER TYPING

TIMES: 7 - 9 p.m. Tues. & Thurs.
DURATION: 10 weeks
LOCATION: PRSS, 417 9th Ave.
West, Prince Rupert

DATE Sept. 23 - Dec. 3
FEE \$42.00 plus approx. \$15.00 text-
book
INSTRUCTOR: To be appointed

Offers an introduction to typing. Ideal for students with little or no typing experience. Student will learn touch typing and various basic typing procedures. Successful completion prepares student for entrance to Typing I.

OFFICE SKILLS AND PROCEDURES

TIMES: 7 - 9 p.m. Tues. & Thurs.
DURATION: 5 weeks
LOCATION: N.W.C.C., 820 3rd Ave.
West, Prince Rupert

DATES: Sept. 23 - Oct. 23
FEE: \$20.00 plus textbook
INSTRUCTOR: To be appointed

Offers upgrading in typing and office procedures. Designed primarily to assist people who wish to re-enter the work force. Students will learn dictaphone typing, various typing practices, and business machines. Also covers resumes, job applications, business practices, and ethics. Entrance requirements are completion of Typing I or 40 w.p.m. typing speed.

SMALL VESSEL ENGINE REPAIR AND TROUBLESHOOTING

TIMES: 7 - 10 p.m.
DURATION: 10 weeks
LOCATION: To be announced

DATES: Sept. 25 - Nov. 27
FEE: \$40.00 plus textbook
INSTRUCTOR: Jack Chipman

This is a preventative maintenance troubleshooting course. Subjects to be covered include: common terms, basic principles (four stroke and two stroke, gas and diesel), fuel systems, timing, cooling systems, lubrication systems, pumping systems, filters, electrics, and auxiliaries. Common faults, troubleshooting, and simple repairs are all included in this course.

TYPING I

TIMES: 7 - 9 p.m. Mon. & Wed.
DURATION: 10 weeks
LOCATION: PRSS, 417 9th Ave.
West, Prince Rupert

DATES: Sept. 22 to Dec. 1
FEE: \$42.00 plus approx. \$15.00 text-
book
INSTRUCTOR: Local instructor to be
appointed.

Offers all aspects of standard typing practice. The student will learn letter placement, memos, invoices, manuscripts, etc. Entrance requirements are typing speed of 35 w.p.m. or completion of Beginner Typing. Successful completion of this course will be credited towards a business career diploma.

ENGLISH AS A SECOND LANGUAGE COURSES

ENGLISH AS A SECOND LANGUAGE FOR BEGINNERS (Section I)

TIME: 9 a.m. to 12 noon
DURATION: 8 weeks
LOCATION: N.W.C.C.

DATE: Sept. 22 - Nov. 17
FEE: None (with exception of materi-
als)
INSTRUCTOR: Leah Odine

Emphasis will be on oral practice with everyday English. Includes speaking and listening skills.

ENGLISH AS A SECOND LANGUAGE FOR BEGINNERS (Section II)

TIME: 7 p.m. - 9:30 p.m.
DURATION: 10 weeks
LOCATION: N.W.C.C.

DATE: Sept. 23 - Nov. 27
FEE: None (with exception of materi-
als)
INSTRUCTOR: Suzanne Ackerman

Emphasis in this course will be placed on the practice of everyday English, which includes speaking and listening skills. Job-related vocabulary and oral practice shall prepare for work opportunity in our community.

ENGLISH AS A SECOND LANGUAGE FOR INTERMEDIATE LEVEL (Sec. I)

TIME: Mon. to Fri. 1 - 4 p.m.
DURATION: 8 weeks
LOCATION: To be announced

DATE: Sept. 22 - Nov. 17
FEE: None (with exception of materi-
als)
INSTRUCTOR: Marie Grinstrand

This class will provide an introduction to written skills, phonics, and spelling, as well as oral and listening skills, based on the personal needs of the individual student.

ENGLISH AS A SECOND LANGUAGE FOR INTERMEDIATE LEVEL (Sec.'s II & III)

TIME: Sec. II - Mon. & Wed. 7 -
9:30 p.m., Sec. III - Tues. & Thurs.
7 - 9:30 p.m.

DATE: Sept. 23 - Nov. 27
FEE: None (with exception of materi-
als.
INSTRUCTOR: Marie Grinstrand (Sec.
II & III)

This class will provide an introduction to written skills, phonics, and spelling; as well as oral and listening skills, based on the personal needs of the individual student.

HIGH SCHOOL COMPLETION - CORRESPONDENCE AND HOME STUDY COURSES

GRADE TWELVE EQUIVALENCY EXAMS (G.E.D.)

This examination program is for adults who have not completed Grade 12 and who wish to earn a certificate stating they have the knowledge equivalent to a Grade 12 graduate. The exam is actually a series of five tests, one in each of the following: English Language, English Literature, Math, Social Studies, and Science. This may assist you in qualifying for a better job or for a promotion. Many people challenge these tests for their own personal satisfaction. Students must prepare for these exams through home study. Texts are available for sale from the Prince Rupert Campus, 820 3rd Avenue West. The next testing dates in Prince Rupert will be Saturday, November 22, 1980, 8:30 a.m. to 5 p.m.; and Saturday, April 25, 1981, 8:30 a.m. to 5 p.m. Pre-registration is required. Call 624-6054 for an application.

HIGH SCHOOL CORRESPONDENCE COURSES

Sponsored through Ministry of Education, courses in Grades One to Twelve and some vocational courses. Students pace their own work, but should schedule regular studying time. Cost: \$15.00 per academic course. Useful for adults who cannot attend school regularly and who require specific courses to complete their high school education.

GENERAL INTEREST COURSES

LOCATION OF CLASSES AND SEMESTER START DATE

All general interest evening courses begin the week of September 22nd, 1980, unless otherwise noted. Check individual course descriptions for specific start dates. The following abbreviations for class locations have been utilized:

PRSS
Prince Rupert Senior Secondary
417 9th Avenue West
Prince Rupert

N.W.C.C.
Northwest Community College
820 3rd Avenue West
Prince Rupert

REGISTRATION DEADLINE

Registration for General Interest evening offerings: from Sept. 2/80 to Sept. 18/80 (See Page 2 of this calendar for details). Registrations will only be accepted after September 18 for those courses which have not reached their class maximum.

EVENING OFFERINGS

AFGHANS

LOCATION: PRSS
DATE: Sept. 24 - Oct. 22/80
COURSE LENGTH: 5 weeks

INSTRUCTOR: M. Hetland
TIME: Wed., 7 - 9 p.m.
FEE: \$10.00

Learn how to recycle your old clothes and materials to make afghans. Cutting squares, crocheting edges, and joining techniques will be covered. Please bring a crochet hook the first night of class. Students are responsible for providing their own materials.

BRIDGE FOR BEGINNERS

LOCATION: PRSS
DATES: Sept. 22 - Nov. 17/80
COURSE LENGTH: 8 weeks

INSTRUCTOR: To be appointed
TIME: Monday 7 - 9 p.m.
FEE: \$18.00

Learn how to count points, evaluate your hand, bid, re-evaluate during bidding, open lead defense, signal, play the hand, and score. A large portion of the time will be spent on practice sessions where the principles learned can be illustrated.

BOOK DISCUSSION GROUP

LOCATION: P.R. Public Library
DATES: Every 3rd Wednesday of every month starting September/80 (no class December/80) to June/80
COURSE LENGTH: 9 sessions (1 session per month).

HOST: Public Library staff person
TIME: 7:30 - 9:30 p.m.
FEE: No charge

Northwest Community College joins the Prince Rupert Library in offering an introduction to a variety of literature through reading and discussions of a selection of books in an informal atmosphere. The Book Discussion Group meets once a month on the third Wednesday of every month, and works to bring well-known authors to Prince Rupert for public readings and discussion of their works. If you are interested in participating in this group, contact the Public Library at 627-1345 or the Community College at 624-6054.

CAKE DECORATING

LOCATION: PRSS
DATES: Sept. 23 - Nov. 18/80
COURSE LENGTH: 8 weeks
INSTRUCTOR: D. Guiding
TIME: Tuesday, 7 - 9 p.m.
FEE: \$16.00
MATERIALS FEE: \$30.00 (for first ten students) others may purchase materials locally.



Learn the art of decorating your cakes in creative and interesting designs by making borders and flowers of roses, daisies, and sweet peas. Includes ingredients for topping, but students must bring their own cakes to class (with the exception of the first night of class).

CAREER DEVELOPMENT FOR WOMEN

LOCATION: N.W.C.C.
DATES: Oct. 9 - Nov. 13
COURSE LENGTH: 6 weeks

INSTRUCTOR: Neil Jones
TIME: Thursday 7 - 10 p.m.
FEE: \$80.00 (including materials)

This course provides an opportunity to women who are exploring career development opportunities for themselves and managers/supervisors who wish to optimize the development of the human resource in a workplace, to examine the factors which inhibit the recognition and advancement of women in the workforce. Topics covered: socialization, status of career development, applied development. Format of this course will include lecturettes, practical exercises, such as case studies, self assessment instruments, and group discussions.

CELESTIAL NAVIGATION

LOCATION: N.W.C.C.
DATES: Sept. 22 - Dec. 1/80
COURSE LENGTH: 10 weeks

INSTRUCTOR: To be appointed
TIME: Monday 7 - 9 p.m.
FEE: \$28.00

Prerequisite: Completion of Coastal Navigation course or coastal navigation experience.

This course provides an introduction to nautical publications, use of the sextant, time calculations, theory of celestial navigation, true altitude measuring, planet and star sights, pole star sights, calculations of sunrise, sunset, and civil twilight.

CERAMICS FOR BEGINNERS

LOCATION: 240 8th West (rear)
DATES: Sept. 25 - Oct. 23
COURSE LENGTH: 5 weeks

INSTRUCTOR: H. Stamnes
TIME: Thursday 7 - 9 p.m.
FEE: \$10.00
MATERIALS FEE: \$15.00

Working on five ceramic pieces, students will learn the basics of preparing the cleaning greenware and glazing. Materials fee covers the five basic pieces.

CHINESE COOKING BASIC

LOCATION: PRSS
 DATES: Sept. 22 - Nov. 17
 COURSE LENGTH: 8 weeks

INSTRUCTOR: I. Walters
 TIMES: Monday 7 - 10 p.m.
 FEE: \$24.00

Learn to cook Chinese food northern style. Special seasonings include garlic, ginger, and wine in many of these flavourful recipes. Everyone takes part in the practical class. Students supply their own food, which they can take home. Instructor supplies food for the first night of class.

**CHINESE COOKING INTERMEDIATE**

LOCATION: PRSS
 DATES: Sept. 24 - Nov. 12
 COURSE LENGTH: 8 weeks

INSTRUCTOR: I. Walters
 TIME: Wednesday 7 - 10 p.m.
 FEE: \$24.00

For those who have completed Chinese Cooking I, a further adventure in Chinese cooking mandarine style (northern) with more new and exotic dishes to tempt your appetite. Students supply their own food which they can take home. Instructor supplies food for the first night of class.

COASTAL NAVIGATION

LOCATION: N.W.C.C.
 DATES: Sept. 25 - Nov. 27
 COURSE LENGTH: 10 weeks

INSTRUCTOR: To be appointed
 TIME: Thursday 7 - 10 p.m.
 FEE: \$30.00

For the sport boater, the ability to pilot a voyage, using all available information and aids, greatly enhances the joys of boating on the Pacific Northwest coast. Course includes chartwork, rules of the road, boat safety, radar, watchkeeping, and seamanship.

**CONSERVATION AND OUTDOOR RECREATION**

LOCATION: PRSS, Room 108.
 DATES: Sept. 23 - Oct. 28
 COURSE LENGTH: 11 weeks

INSTRUCTOR: Mike Trim
 TIME: Tuesday - Thursday 7 - 9 p.m.
 FEE: \$22.00

Developed by the Dept. of Fish and Wildlife, this course for hunters, sports fishermen, and outdoor enthusiasts covers basic survival skills, wildlife identification, game regulations, and safe firearm handling. A mandatory course for beginner hunters.

CONVERSATIONAL FRENCH (Beginners)

LOCATION: PRSS
 DATES: Sept. 22 - Nov. 13
 COURSE LENGTH: 6 weeks

INSTRUCTOR: Suzanne Ackerman
 TIME: Mon. & Wed. 7 - 9 p.m.
 FEE: \$24.00

Emphasis in this course will be placed on the spoken rather than the written word. Students will learn vocabulary use in everyday situations and have the opportunity to practice dialogue in class.

CREATIVE EMBROIDERY

LOCATION: PRSS Sewing Room
 DATES: Sept. 25 - Oct. 30
 COURSE LENGTH: 6 weeks

INSTRUCTOR: Helen McCrindle
 TIME: Wednesday 7:30 - 9:30 p.m.
 FEE: \$12.00

Students will interpret designs using various textures and fabrics. Knowledge of basic stitches is desirable. Finished embroidery may be used for wall hangings, pillow tops, or on clothing. Bring to class: scissors, thimble, notebook, 14-inch wooden hoop. Some materials and hoops are available from instructor. Students provide their own material.

CREATIVE SEWING FOR BEGINNERS

LOCATION: PRSS Sewing Room
 DATES: Sept. 22 - Nov. 17
 COURSE LENGTH: 8 weeks

INSTRUCTOR: Judy Cox
 TIME: Monday 7 - 9 p.m.
 FEE: \$

Topics such as the proper operation of a sewing machine, basic stitches, measuring material, and sewing seams will be covered. Students will complete three or four simple projects (example: appliance covers, tablecloths, pillow cases, simple curtains, etc.). No previous sewing experience required. Students are expected to supply their own materials.

CREWEL EMBROIDERY

LOCATION: PRSS Sewing Room
 DATES: Sept. 23 - Oct. 28
 COURSE LENGTH: 6 weeks

INSTRUCTOR: Helen McCrindle
 TIME: Tuesday 7:30 - 9:30 p.m.
 FEE: \$12.00

Students will learn the basic stitches of crewel embroidery and will learn to incorporate them in a floral design worked on linen fabric. No knowledge of embroidery is necessary. Bring to class: scissors, thimble, notebook, 14-inch wooden hoop. Materials, including hoop, are available from instructor.

DEFENSIVE DRIVING

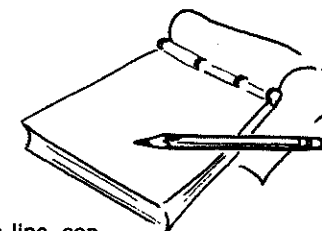
LOCATION: PRSS
 DATES: Nov. 18 - Dec. 9
 COURSE LENGTH: 4 weeks
 INSTRUCTOR: Paul Simms
 TIME: Tuesday 7 - 9 p.m.
 FEE: \$10.00 plus \$5.00 material fee.

Learn to drive defensively, cope with adverse road conditions, and avoid accidents caused by other drivers' mistakes. This is a classroom course involving theory and films to show you the techniques to "accident proof" yourself. DDC certificate is awarded upon successful completion of course.

**DRAWING - Basic**

LOCATION: P.R. Civic Centre, 1000 McBride
 DATES: Sept. 22 - Dec. 1
 COURSE LENGTH: 10 weeks
 INSTRUCTOR: To be appointed
 TIME: Monday 7 - 9 p.m.
 FEE: \$24.00

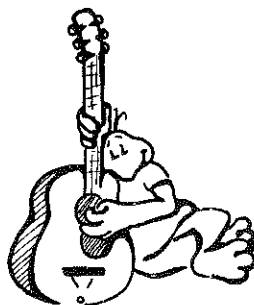
Starting from the basics, students will learn line, contour, perspective and foreshortening, proportion, distortion, and life drawing.



GUITAR (Beginner)

LOCATION: PRSS
 TIME: Thursday, 7 - 9 p.m.
 COURSE LENGTH: 8 weeks
 INSTRUCTOR: Tom Strong
 FEE: \$18.00
 DATE: Sept. 25 - Nov. 13

This course is designed to provide the student with basic instruction in folk-style guitar, with emphasis on applying chords and styles of popular songs. Students should be prepared to work in both group and individual situations and to participate in "jam sessions" at the end of each lesson.

**KNITTING AND CROCHETING (Beginners - Sections I and II)**

LOCATION: PRSS
 TIME: Section I - Tuesday 7 - 9 p.m.,
 Section II - Thursday, 7 - 9 p.m.
 COURSE LENGTH: 8 weeks
 INSTRUCTOR: Louise Scherk
 FEE: \$16.00
 DATE: Section I - Sept. 23 - Nov. 18,
 Section II - Sept. 25 - Nov. 13.

Students will be taught all basic stitches and basic pattern reading for both knitting and crocheting. Ripple patterns and granny squares will be covered. The student should bring a set of knitting needles, a crochet hook, and some wool for the first night's class.

LAPIDARY - Beginners

LOCATION: Civic Centre, 1000 Mc-Bride, Lapidary Room
 TIME: Wednesday, 7 - 9 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Alice Nesbitt
 FEE: \$20.00
 DATES: Sept. 24 - Nov. 26

Cutting and polishing semi-precious stones. Jewellery may be made by using the stones in commercially available findings. Students are responsible for their own supplies.

LAPIDARY - Intermediate

LOCATION: Civic Centre, 1000 Mc-Bride, Lapidary Room
 TIME: Monday 7 - 9 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Shirley Eagleston
 FEE: \$20.00
 DATES: Sept. 22 - Dec. 1

A continuation of Lapidary - Beginners.

OIL PAINTING - Beginners

LOCATION: Civic Centre, 1000 Mc-Bride
 TIME: Thursday 7 - 9 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: To be appointed ins-Bride
 FEE: \$24.00
 DATES: Sept. 25 - Nov. 27

Introduction to principles of painting: materials and methods, colour, composition. Work based on analysis of visual situations that include painting from nature and the use of the imagination. Students will be expected to pay for their own materials.

PARENTING - INFANTS (up to three years of age)

LOCATION: PRSS
 TIME: Wednesday 7 - 9 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Douglas Steane
 FEE: \$25.00
 DATES: Sept. 24 - Dec. 3

This is a course designed for the parent with infants, and prospective parents. Topics such as how to structure experiences for infants in the home, creating a learning environment, selecting and utilizing toys will be covered.

PARENTING PRACTICES FOR SPECIAL CHILDREN

LOCATION: PRSS
 TIME: Tuesday 7 - 9 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Kamal Baig
 FEE: \$25.00
 DATES: Sept. 23 - Dec. 2

This is a course designed specifically for the parents of special children. Topics such as how and why children develop differently, ways of promoting development of various types of special children, and how to get access to local resources and services available to parents of special children will be covered.

PASTRIES AND BREADMAKING

LOCATION: PRSS
 TIME: Thursday 7 - 9 p.m.
 COURSE LENGTH: 8 weeks

INSTRUCTOR: Angela Jones
 FEE: \$20.00
 DATES: Sept. 25 - Nov. 13

Learn the proper techniques required to make plain dough, plain crust, a variety of pies, tarts, sweetbreads, plain white yeast bread, whole meal bread, high-protein and low-cal bread, puffs, etc. Students are expected to supply their own supplies for the items they wish to take home (with the exception of the first night of class).

PHOTOGRAPHY - BASIC

LOCATION: PRSS
 TIME: Tuesday 7 - 9 p.m. (plus 2 Saturday field trips)
 COURSE LENGTH: 9 weeks

INSTRUCTOR: Sai Dileta
 FEE: \$25.00 (including booklet)
 DATES: Sept. 23 - Dec. 2

Learn the basics of good picture taking: how to use a camera, lighting, composition, and how to use a flash unit to make a picture look natural. There will be 2 Saturday field trips in the Prince Rupert area. The instructor will arrange the dates and times of these field trips with the students. Any type of camera is acceptable for this course - you do not have to purchase or own an expensive camera to benefit from this course.

POSITIVE SELF-IMAGE

LOCATION: PRSS
 TIME: Monday 7:30 - 9:30 p.m.
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Betty Bautista
 FEE: \$20.00
 DATES: Sept. 22 - Dec. 1

Have you ever learned to make your self-image work for you? If it does, there is joy and strength in moving forward towards others. This course is designed to assist you to look into your self image (even your negative self-image) and to see how it can work for you.

POTTERY - Beginners

LOCATION: Civic Centre, Pottery Room
 TIME: Monday 7 - 9 p.m.
 COURSE LENGTH: 10 weeks
 INSTRUCTOR: Dorothy Osborne
 FEE: \$25.00
 MATERIALS FEE: \$2.50 (for glazes only)
 DATES: Sept. 22 - Dec. 1



Students will learn hand-building and wheel work in this course in pottery, which takes students from wedging and working with clay to the finished process of firing and glazing. Students are responsible for purchase of clay.

POTTERY - Intermediate

LOCATION: Civic Centre, Pottery Room
 DATES: Sept. 29 - Nov. 27
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Lou Wilson
 TIME: Thursday 7 - 10 p.m.
 FEE: \$25.00
 MATERIALS FEE: \$2.50 (for glazes only)

A continuation of Pottery - Beginners. Students are responsible for purchase of clay.

SEWING - Beginners (Sections I & II)

LOCATION: PRSS
 DATES: Sect. I - Sept. 23 - Dec. 2
 Sect. II - Sept. 25 - Nov. 27
 COURSE LENGTH: 10 weeks

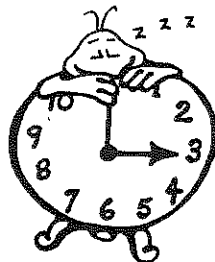
INSTRUCTOR: Sect. I - Della Pollard,
 Sect. II - Judy Cox
 TIME: Sect. I - Tuesday 7 - 9 p.m.
 Sect. II - Thursday 7 - 9 p.m.
 FEE: \$20.00

An introduction to the proper operation of a sewing machine, material layout, cutting, and following patterns. Two or three simple projects of the student's choice will be completed during the course. No previous sewing experience is needed. Students are expected to supply their own materials.

TIME MANAGEMENT

LOCATION: PRSS
 DATES: Oct. 8 - Nov. 5
 COURSE LENGTH: 5 weeks
 INSTRUCTOR: Neil Jones
 TIME: Wednesday 7 - 10 p.m.
 FEE: \$55.00 (includes materials)

This course is designed to assist participants to become more productive in their business, social, and



home lives through the effective management of the time available to them. This course will be of interest to business people, homemakers, teachers, students - anyone who has not had previous training in the basics of proven time management concepts and practices. Topics covered: importance of time, time usage, effective time management application.

WOODWORK - Beginners

LOCATION: PRSS
 DATE: Sept. 22 - Dec. 1
 COURSE LENGTH: 10 weeks
 MATERIALS FEE: \$2.00

INSTRUCTOR: Brian Brown
 TIME: Monday 7 - 10 p.m.
 FEE: \$30.00

Learn to operate tools and machines while working on your own project. This is a basic course for men and women which includes use of equipment, simple construction techniques, and building of projects. Students who have a project in mind such as building a magazine rack, coffee table, or night stand, should bring their materials the first night of class.

**WOODWORK - Projects**

LOCATION: PRSS
 DATES: Sept. 24 - Dec. 10
 COURSE LENGTH: 12 weeks

INSTRUCTOR: Howard Linn
 TIME: Wednesday 7 - 10 p.m.
 FEE: \$36.00
 MATERIALS FEE: \$2.00

A course for people who know how to use the tools and equipment of the wood-working trade and would enjoy a place and time each week to build their own projects. Individualized work with an instructor on hand for assistance and information. Materials fee for this course covers items such as sandpaper, glue, and some nails.

YOGA - Beginners

LOCATION: PRSS
 DATES: Sept. 25 - Dec. 2
 COURSE LENGTH: 10 weeks
 INSTRUCTOR: Ann Rachuk
 TIME: Tuesday 7 - 8:30 p.m.
 FEE: \$15.00

Learn the techniques of proper breathing, relaxation, and exercise of yoga. This course will lay a firm foundation for continued practice in the enjoyable art.

**YOGA - Intermediate**

LOCATION: PRSS
 DATES: Sept. 27 - Dec. 4
 COURSE LENGTH: 10 weeks

INSTRUCTOR: Anne Rachuk
 TIME: Thursday 7 - 8:30 p.m.
 FEE: \$15.00

For those with a knowledge of yoga, this course provides an opportunity to increase the knowledge of proper breathing relaxation and exercise.

ARTS AND CRAFTS WORKSHOPS

ASSISSI EMBROIDERY

TIME: Saturday 9 - 4 p.m.
DURATION: One day (6 hours)
LOCATION: N.W.C.C., 830 3rd Ave.
West, Prince Rupert
DATE: October 4, 1980
FEE: \$10.00
INSTRUCTOR: Helen McCrindle,
Member, Embroiderers' Association
of Canada (National Board), National
Standards Council of American Embroiderers, Embroiders' Guild of America, Em-
broiders' Guild (England).



Helen has won the Merit Award - National Standards Council - for her work in metal thread embroidery, and has had articles published in "Embroidery Canada" on children's embroidery and Northwest Coast Indian needlework.

WORKSHOP DESCRIPTION: Learn the 13th Century technique of embroidering a design on an even-weave fabric. The motif is left and worked while the background is filled with cross-stich. A delicate lace-like pattern is produced. Materials will be available at cost from the instructor. Please bring a notebook to workshop. Embroidery experience is desirable, but not essential.

EMILY CARR WORKSHOPS

CERAMICS (Wheel Throwing)

TIME: Fri. 7 - 10 p.m. (N.W.C.C.),
Sat. & Sun. 9 a.m. - 4 p.m. (Civic Cen-
tre)
DURATION: 1 evening & 2 days
LOCATION: Civic Centre, Pottery Rm.
INSTRUCTOR: Bob Kingsmill

DATES: Sept. 26 - 28
FEE: Open to general public. No fee
Friday evening only. \$20.00 fee for
Saturday & Sunday plus materials -
for participants with experience.

Bob Kingsmill has taught at the Okanagan Summer School of the Arts and has conducted workshops throughout the province for the Outreach Program. In 1978 his work was exhibited at Gallery 7, Vancouver; the Palette Gallery, North Van-
couver; and the Prince George Art Gallery. He has been Vice-President of the Pot-
ters Guild of B.C., and has compiled and had published a catalogue of B.C. pot-
ters.

WORKSHOP DESCRIPTION: For participants with some experience in ceramics. This workshop moves from throwing pots to the making of large thrown pieces to the construction of a wall mural. The tooling of pots is also emphasized.

DESIGN

TIME: Fri. 7 - 10 p.m. (N.W.C.C.),
Sat. & Sun. 9 a.m. - 4 p.m. (Civic Cen-
tre)
DURATION: 1 evening and 2 days
LOCATION: Civic Centre Art Room
INSTRUCTOR: Ted Kingan

DATES: Nov. 21 - Nov. 23
FEE: Open to general public. No fee
Friday evening only. Saturday & Sun-
day - \$20.00 fee for participants plus
materials.

Ted received his art education at the Avenham Institute, Blackpool School of Art, and the Regional College of Art in Manchester. He has many years of experience teaching design, drawing, and painting. Ted was elected to the Royal Canadian Academy of Arts in 1976, and has had numerous exhibitions of his work which is also represented in the B.C. Provincial Collection.

WORKSHOP DESCRIPTION: The purpose of the workshop is to guide participants through a logically developed series of activities during which they will be shown how to generate a wide variety of original images derived from natural forms, and subsequently to use them as the basis for work in both two- and three-dimensional mediums. At its conclusion, participants will have completed a valuable resource book, and will be equipped with the ability to extend their form-
vocabulary in the future.

SUPPLIES: Students must bring: sketch book (not smaller than 9" by 12", Aquabee recommended), set of watercolours, designer colours or coloured felt pens, appropriate brushes, plastic water pot, mixing palette, a fresh green pepper, sharp kitchen knife, notebook, pen or pencil. Special set of felt pens will be sold at cost to participants.

GOLD THREAD EMBROIDERY

TIME: Saturday 9 a.m. - 4 p.m. (6
hours)
DURATION: 1 day
LOCATION: N.W.C.C.

DATE: October 18, 1980

FEE: \$10.00

INSTRUCTOR: Helen McCrindle - See
Assissi Embroidery Workshop for in-
formation on instructor.

WORKSHOP DESCRIPTION: An introduction to the materials and methods of metal thread work. Each student will work a design using a variety of threads. Manipulation and use of each will be explained and demonstrated and then used by the student. Materials will be available at cost from the instructor. Bring small sharp scissors, variety of needles, 18" square cotton fabric or muslin, 14" wooden hoop (also available from instructor), and notebook. Embroidery ex-
perience is desirable, but not essential.

PULLED THREAD EMBROIDERY

TIME: Saturday 9 a.m. - 4 p.m. (6
hours)
DURATION: 1 day
LOCATION: N.W.C.C.

DATE: November 15

FEE: \$10.00

INSTRUCTOR: Helen McCrindle. See
Assissi Embroidery Workshop for in-
formation on instructor.

WORKSHOP DESCRIPTION: Learn some of the basic techniques of pulled thread embroidery, also known as drawn fabric embroidery. The open lace appearance is created by drawing the thread together under tension. A sampler will be produc-
ed. Materials will be available at cost from instructor. Bring scissors and
notebook. Embroidery experience is desirable, but not essential.

PROFESSIONAL DEVELOPMENT WORKSHOPS

CAREER DEVELOPMENT FOR WOMEN

TIME: 9 a.m. - 4:30 p.m. (Tues. to Thurs. inclusive)
DURATION: 3 days
LOCATION: To be announced

DATE: Oct. 7 - Oct. 9
FEE: \$80.00
INSTRUCTOR: Neil Jones

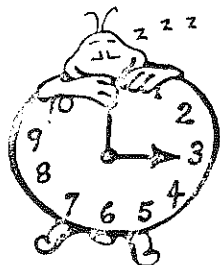
Neil Jones is President and Founding Director of Principle Resource Management Ltd. A native of B.C., Neil received his post secondary education in Ontario, where he became administrator of an environmental service program at Laurentian University; and later joined the staff of Canadore College's Continuing Education Division. At Canadore, he was responsible for managing both on the job and institutionally based business & industrial training programs sponsored by the provincial and federal governments. In 1972 he joined the staff of the Organization Development Division of the Alberta Personnel Administration Office, where he was in charge of development, administration, and delivery of staff development programs for management and in-scope employees from across government.

WORKSHOP DESCRIPTION: This course provides an opportunity to women who are exploring career development and opportunities for themselves and managers/supervisors who wish to optimize the development of the human resource in the work place, and to examine the factors which inhibit the recognition and advancement of women in the work force.

Topics covered: socialization, status of career development, applied development. Format of this course will include lecturette, practical exercises, such as case studies, self assessment instruments, and group discussions.

TIME MANAGEMENT

TIME: 8:30 a.m. - 5 p.m.
DURATION: 2 days
FEE: \$55.00 (includes materials)
LOCATION: To be announced
DATES: Thurs., Oct. 16 and Fri., Oct. 17 OR Mon., Oct. 20 and Tues., Oct. 21
INSTRUCTOR: Neil Jones. For information on the instructor, please refer to description, Career Development for Women, above.



WORKSHOP DESCRIPTION: This workshop is designed to assist participants to become more productive in their business, social, and home lives, through the effective management of the time available to them. This course will be of interest to business people, homemakers, teachers, students - anyone who has not had previous training in the basics of proven time management concepts and practices.

Topics covered: importance of time, time usage, effective time management application.

OTHER WORKSHOPS

MEDICATION FOR THE ELDERLY

This program is designed for those individuals who provide direct care for elderly persons in a variety of settings. There is a possibility that this course will be offered in early November, as a Friday night and all-day Saturday workshop. Please call 624-6054, if you are interested in taking this course, and your name will be placed on a waitlist.

SHIATSU ACCUPRESSURE

TIME: Fri. 7 - 10 p.m., Sat. 9 a.m. - 5 p.m., Sun. 9 a.m. - 5 p.m.
DURATION: 1 evening and 2 days
LOCATION: N.W.C.C.

DATES: November 21, 22, & 23
FEE: Fri. - \$5.00, Sat. - \$35.00, Sun. - \$25.00, or \$65.00 for total workshop.
INSTRUCTOR: Len Walker

Len Walker is an associate teacher and member of the Board of Directors of the North American Shiatsu Institute. He has been conducting adult education workshops in California and British Columbia for several years, and brings to the northern communities a unique accupressure technique.

WORKSHOP DESCRIPTION: A program of mental and physical fitness development which will increase your energies, your enthusiasm, and your effectiveness. Shiatsu is the most active of the accupressure techniques - it is not a massage technique. It deals with energy, promoting the flow of the body's "vital energy force" by administering light pressure to a series of basic acupuncture points, through the clothing and without pain. Participants may register for all or any part (as indicated by fee structure above) of this workshop.

FREE PUBLIC LECTURE SERIES

PEOPLE'S LAW SERIES

People's Law School, through the Northwest Community College and the Prince Rupert Public Library, will be offering a series of short, free law courses this semester. The instructors are volunteers; local lawyers, business people, and government officials, who have special knowledge and practical experience in the area of law being discussed.

People's Law School courses are intended to help lay people learn about the laws that govern their daily lives. Individual legal advice is not provided, but familiarity with the law enables people to understand and deal more effectively with their legal problems.

HOW TO CHANGE YOUR NAME

TIME: 7 - 9 p.m.
LOCATION: Public Library

DATE: Tues., Oct. 21
FEE: None

THE LAW AND THE SEA (Fishing Laws)

TIME: 7 - 9 p.m.
LOCATION: Public Library

DATE: Tues., Nov. 4
FEE: None

NATIVE LAND CLAIMS

TIME: Tues., 7 - 9 p.m.
LOCATION: Public Library

DATE: October 7
FEE: None

WOMEN AND THE LAW

TIME: 10 a.m. - 3 p.m.
LOCATION: Public Library

DATE: Sat., Nov. 15
FEE: None

TELECOURSE

There is a possibility that one telecourse, **Designing Home Interiors**, will be offered in the Prince Rupert area during the fall of 1980. If you are interested in taking this course, please call 624-6054 and register your interest.

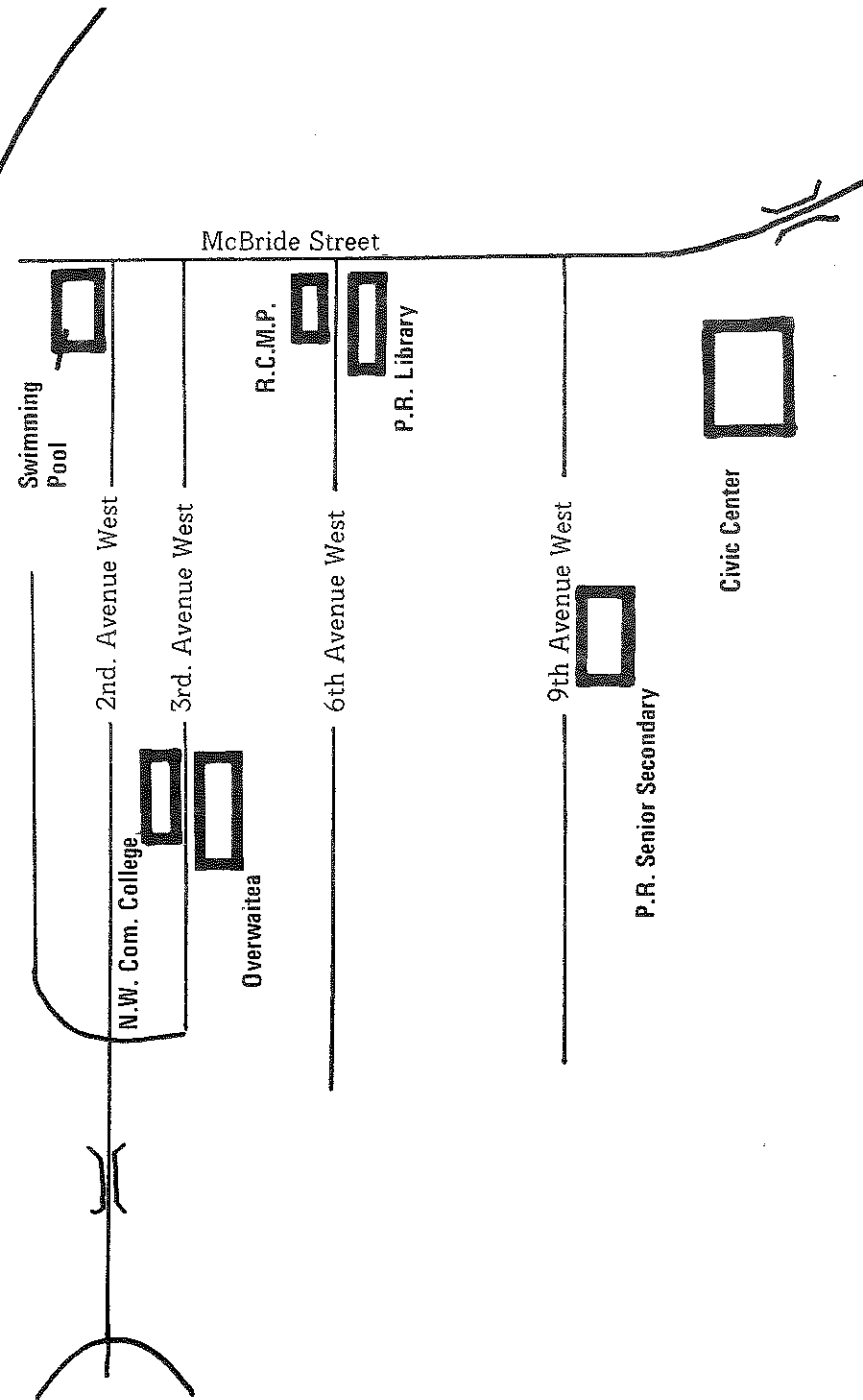
DESIGNING HOME INTERIORS

This is an introductory course of the basic principles of interior design. Emphasis is on the planning of residential interiors so that they will satisfy individual and family needs, values, and lifestyles. Consumer education regarding the selection of home furnishing materials is also stressed, and valuable consumer tips are offered.

Upon registration, the student receives a complete package of course materials, including texts and supplies, as well as contact with a tutor by telephone or in occasional meetings.

COURSE FEE: \$58.00 (including 3 texts)

COURSE LENGTH: 15 hours (30 half-hour video tapes)



REGISTER

EARLY

MANY CLASSES

HAVE

LIMITED

ENROLLMENT

CALL 624-6054

for more

information on

FALL 1980 COURSES



SPEAK UP!

Your suggestions and comments are vitally important to the success of a community education program for adults in Prince Rupert and the surrounding areas of Port Edward, Port Simpson, Hartley Bay, and Kitkatla.

Phone 624-6054 if you have any suggestions for future courses and information on possible instructors.

NORTHWEST COMMUNITY COLLEGE IS

YOUR

COMMUNITY COLLEGE