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HAZELTON — 842-5291
NORTHWEST COMMUNITY COLLEGE

Hazelton Campus
 Box 338
 Hazelton, B.C. V0J 1Y0
 Telephone: 842-5291

STAFF

Centre Director -- Karen K. Davies / Lois G. Shannon
Administrative Assistant -- Cindy Aronson
Secretary -- Margaret Brown
Clerk -- Debra Kenni

Adult Basic Education Instructor -- Pat Hayes

Business Careers Instructor -- Dorothy Grant

Forestry Technologist Program

Co-ordinator -- Steve Dunn
Chief Instructor -- Joe Sullivan
Clerk -- Barbara Wright

Northwest Community College, with your help and support, continues to meet the educational needs of the people in the Upper Skeena Region. We invite you to come and visit the new Forestry Technologist Program and the expanded Business Careers Program. Please discuss with us our proposed programs in Addictions Resource Worker, Social Worker and Home and School Co-ordinator training. Challenge yourself using traditional and distance education techniques.

Like Roche de Boule that rumbles and vibrates, learning is vital, alive and forever.

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FINANCIAL AID

Does the COST of EDUCATION put a STOP to your plans?
 \$\$ There is Help \$\$

Financial aid for education takes many forms. There are loans, scholarships and bursaries. You may borrow money, interest free, through the Canada Student Loan or B.C. Loan programs. The College provides over \$16,000 each year in non-repayable bursaries. The College has a new Entrance Scholarship program which may pay your full tuition.

Contact Bev Kealty, Financial Aid Officer.

Do not hesitate to apply. You won't receive help unless you do!

Don't let the cost of education stand in the way of your future.

CHALLENGE YOURSELF

**NORTHWEST COMMUNITY COLLEGE
1987 - 1988 Board Membership
Appointed by the Lieutenant-Governor in Council**

H. Yagner Kitimat	Mrs. Judy Jephson Terrace	Terry Bennett Smithers	Duane Gould Sandspit	John Pousette Kitimat - Stikine
Ms. Joanne Monaghan Kitimat	William J. Smith Prince Rupert	Mrs. Margorie Spisak Nass Camp		John Morgan Terrace

Board meetings are usually held monthly. Agendas are posted throughout the College. Students are welcome at board meetings.

Statement of Philosophy

General Responsibility

Northwest Community College assumes general responsibility for all the valid educational and training services that are beyond the responsibility of the School Districts that exist in the College region.

Decentralization

Northwest Community College is committed, wherever it is financially and physically feasible, to decentralize educational and training services so that the opportunities are equitably shared by residents of the regions. The College believes that access to these services can be facilitated where appropriate by utilization of modern technological developments in education.

Provincial Responsibility

Northwest Community College's primary concern is with serving the needs of residents in its region. However, the College recognizes that, as part of the provincial educational system, it has a responsibility wherever possible to serve special needs of residents outside the College region.

Assessment of Needs

Northwest Community College recognizes its mandate to provide for educational and training needs of all people in the College region by striving to facilitate access to the appropriate educational and training programs and services. To this end, the College actively seeks input from all segments of the community; it is especially responsive to recommendations made by advisory committees established by the College.

Relationship with other organizations

When deemed appropriate, Northwest Community College co-operates with other educational and training organizations, both within and outside the region, in order that the best services possible might be provided.

Presentation of Services

Northwest Community College strives for excellence in all the services it provides. It is committed to development of delivery systems that provide educational and training services for the people where they live and work. When considering the delivery systems to be used, the College is concerned not only with cost effectiveness but also with the quality of instruction.

Community Education

Northwest Community College recognizes its responsibility to aid in the development of citizens who can participate fully and effectively in society in general and their individual communities.

Governance of College

The governance and operation of Northwest Community College reflects the legitimate concerns of all elements within the College and in all the communities it serves.

Accountability

Northwest Community College recognizes that it is a public institution utilizing public money for its operation, and that therefore it must be accountable to the public in everything it does. To this end, the operations of the College are open to public scrutiny. The College recognizes its responsibility to ensure that proper evaluation takes place in everything it does and that self-renewal is an ongoing obligation.

IF THERE IS ANY COURSE YOU ARE INTERESTED IN: GENERAL INTEREST, BUSINESS OR SOCIAL SERVICES, CALL THE HAZELTON CENTRE 842-5291

REGISTER!

Every day from 9 - 4 at the Northwest Community College in Hazelton.

By Mail! Fill in the registration form below and send it to: Northwest Community College, Box 338, Hazelton, B.C.

PLEASE PRE-REGISTER. All course fees must be paid one week in advance of the first class.

SPONSORED STUDENTS. Students whose fees will be paid by sponsoring agencies are required to present a letter to that effect from the agency concerned at the time of registration.

Mail to: Northwest Community College
Box 338
Hazelton, B.C.

Name

Address

..... Tele: No.

I wish to register for the following courses:

- (1) Fee: \$
- (2) Fee: \$
- (3) Fee: \$

Total Fees: \$

Make cheque or money order payable to:
NORTHWEST COLLEGE

Please do not send cash in the mail.

Signature

TUITION FEES

The following is a general overview of the fees and charges for Northwest Community College courses. (Business & Industry, Health and other courses will have other fees than the following and will be advertised individually)

Tuition:

ACADEMIC -All courses
(University Transfer & Business Administration)
\$23 per credit hour per semester.
MAXIMUM \$340 per semester

VOCATIONAL & ABE -

\$69 Per month, payable on semester basis in advance.

Other Fees:

Transcript: \$1.00 for first and \$.50 for each additional transcript ordered at same time.

Deposits: (Refundable)

Vocational Book & Tool Deposit	\$50.00
Adult Basic Education & Business Careers Program Book Deposit	\$25.00

Tuition Reduction: (For Seniors & Disabled)

Senior Citizens (age 65 or over) and registered disabled persons are eligible for tuition-free enrollment in many Northwest Community College courses on a stand-by basis, provided that space is still available within 24 hours of the commencement of the course. This exemption will not apply Security or Tool Deposits or to any charges for materials, books and supplies that are levied against other students in the course. Further information on this exemption can be obtained from the Registrar's Office or the Regional Centre nearest you.

Sponsored Students:

Students whose fees will be paid by sponsoring agencies are required to present a letter to this effect from the agency concerned at the time of registration.

Income Tax:

Receipts totalling over \$100 are income tax deductible. Distance Education students only may deduct both the cost of their books and tuition. **Please keep your receipt.**

Holidays:

Classes are not normally held on Statutory Holidays.

LATE REGISTRATION AND REFUND POLICY

General Conditions

1. Full refunds will be made only if a course is cancelled by the College or if a student withdraws from a course for medical or bereavement reasons prior to the course start date.
2. Refunds requested prior to the course start date will be assessed an administration charge of \$10.
3. There will be no refunds for courses with tuition fees of \$10 or less except for those conditions in General Statement #1.

Part-time Courses

(Including all Part-time RES courses and all Part-time Vocational courses)

1. Withdrawal before the second class of a course - 100% of tuition fees less \$10 administration charge
2. Withdrawal after the second class of a course - NO REFUND.
3. Special registration and refund policies apply to courses labelled as "Designated Courses". NO REFUND will be made after the pre-registration date unless the space can be sold to another student, in which case the withdrawing student will be refunded 100% of the tuition fee less \$10 administration charge.

Academic (Part-and Full time)

1. A \$10 "late registration" charge will be assessed to any student registering after the second class or after the second week in standard semester courses.
2. Withdrawal after second class - 80% of tuition fee less a \$10 administration charge.
3. Withdrawal after third or fourth class - 50% of tuition fee less \$10 administration charge.
4. Withdrawal after fifth class - NO REFUND

Vocational (Full time)

1. A \$10 "late registration" charge will be assessed to any student registering after the first day of classes in a full-time vocational program.
2. Vocational full-time fees are assessed on a calendar month basis, prorated as necessary in the first and last months.
3. Refunds on withdrawal before completion will be 100% of the unused tuition (part months prorated as above) less a \$10 administration charge.

GENERAL INTEREST

STAINED GLASS

Participants will learn basic lead foil techniques of stained glass. This course will enable you to complete a small project. More advanced students may request help with a more difficult project. Materials may be purchased from the instructor at the first class.

Pre-register and pay one week in advance.

Instructor:	Kenny Smith	Fee:	\$45.00
Date:	Jan.14 - Feb 18, 1988	Course Hours:	18
Time:	Thursday, 7-10 pm	Sessions:	6(six)
Place:	Hazelton Secondary School		

PHOTOGRAPHY

This is a course dealing with basic darkroom techniques for developing black and white negatives and printing black and white film.

Basic darkroom equipment will be explained and demonstrated. Students should bring their own undeveloped film or be prepared to take pictures on site for use in the lab.

Pre-register and pay two weeks in advance.

Instructor:	Steve Dunn	Fee:	\$25.00
Date:	March 9 & 12, 1988	Course Hours:	7
Time:	Wednesday, 7-10 pm Saturday, 1 - 5 pm	Sessions:	2 (two)
Place:	Kispiox Elementary School		

WORKING WITH WOOD FOR BEGINNERS

This course offers an opportunity for novice and experienced woodworkers to create that dream project with assistance if needed. Safe use of equipment will be stressed. Materials should be purchased by the students in advance of the first class. Consultation with the instructor regarding what to buy for your project will be made possible by contacting Northwest Community College.

Pre-register and pay 2 weeks in advance.

Instructor:	Ian Beaton	Fee:	\$30.00
Date:	Jan 19 - Feb 23, 1988	Course Hours:	12
Time:	Tuesday 7 - 9 pm	Sessions:	6 (six)
Place:	Hazelton Secondary School		

WATERCOLOUR RESOURCE WORKSHOP

This course will include technical demonstrations, mini lectures on colour composition, etc. There will be various assignments to choose from. Bring your own paints and brushes. Paper will be provided. Students may contact the College for details on supplies needed.

Pre-register and pay 2 weeks in advance.

Instructor:	Leslie Barnwell	Fee:	\$30.00 + SUPPLIES
Date:	March 26 & 27, 1988	Course Hours:	10
Time:	Saturday, 10 am - 4 pm Sunday, 1 pm - 5 pm	Sessions:	2(two)
Place:	Forestry Technologist Classroom Wrinch Memorial Hospital		

Intermediate French II

This course is a follow up to Intermediate French offered in the Fall 87 Semester. It is also open to new students with a sufficient knowledge of the French language who want to learn or practice their spoken French. This course would be of help to parents of students in French Immersion.

Pre-register and pay 1 week in advance.

Instructor:	Andre Jobin	Fee:	\$35.00
Date:	Jan 26 - Mar 29, 1988	Course Hours:	20
Time:	Tuesday 7 - 9 pm	Sessions:	10
Place:	Hazleton Secondary School		

DANCING IS FUN

All of us can improve on how we dance. If you enjoy music you will enjoy learning to dance. Learn the basics of jiving or the jitter bug, even fancy flips or complicated spins. Waltzing is not a thing of the past. Learn 3/4 time waltz or box step. Try a 'two' step. Have fun when you dance. Participate on the dance floor, it's fun!

Pre-register and pay two weeks in advance.

Instructor:	Don Barber	Fee:	\$35.00 per couple/ \$18.00 single
Date:	Jan. 12 - Feb 16, 1988	Course Hours:	12
Time:	Tuesday, 7 - 9 pm	Sessions:	6 (six)
Place:	Hazleton Secondary School Cafeteria		

MASSAGE WORKSHOP

You will enjoy participating in this workshop which will show you how to do various types of massage designed to induce physical and mental relaxation. Specific massage for low back pain, neck pain, headaches and sports injuries.

This is a hands on workshop. Be prepared to participate.

Ladies - wear 2 piece swimsuit or shorts and halter top. Be sure to bring a foam pad for the table, 2 pillows, 2 large towels or sheets, notepad and pencil

Pre-register and pay 1 week in advance.

Instructor:	Barri Blix	Fee:	\$30.00
Date:	March 12, 1988	Course Hours:	6
Time:	Saturday, 9:30 am - 4:30 pm	Sessions:	1 (one)
Place:	College Centre		

ASSERTIVENESS TRAINING FOR WOMEN

This course is designed for women who want to communicate more openly, learn how to say no and feel good about who they are. The course emphasizes awareness and communication.

Stress and time management will be included

Please pre-register and pay 1 week in advance.

Instructor:	Marj Ford	Fee:	\$10.00
Date:	Jan 30, 1988	Course Hours:	6
Time:	Saturday 10 am - 4:00 pm	Sessions:	1 (one)
Place:	College Centre		

THE BLENDED FAMILY

A series of informal discussions will focus on special difficulties of families where one or both parents have children from a previous union. Family living is always a challenge. Blended families experience special difficulties because family members have not grown up together. Topics could include: a) Ghosts from the past, b) Getting together on discipline, c) Managing visits, d) Finding a place in a new family.

An information session will be held Monday, February 1, 1988 from 7 - 9 pm at the College Centre. Follow up sessions times and dates will be decided then.

The facilitator is Marjorie Ford.

HAVE YOU PRE - REGISTERED ?

HOLISTIC NUTRITION

This course teaches nutrient-dietary needs and explores various diets both healing and cleansing and for year round use. Fasting, macrobiotic diets, Pritikin diets, use of supplements and wheatgrass will be covered. Wheatgrass will be tasted.

Pre-register and pay 1 week in advance.

Instructor:	Jean S. Christian	Fee:	\$10.00
Date:	April 23, 1988	Course Hours:	4
Time:	Saturday, 10 am - 2 pm	Sessions:	1(One)
Place:	College Centre		

HOLISTIC MEDICINE

This course teaches the philosophy of "Wholistic" Medicine and explains such therapies as acupressure, reflexology, hydrotherapy, dietary cleansing, healing diets, exercise and much more.

Pre-register and pay 1 week in advance.

Instructor:	Jean S. Christian	Fee:	\$25.00
Date:	April 30 & May 1, 1988	Course Hours:	12
Time:	Saturday, 10 am - 4 pm Sunday 10 am - 4 pm	Sessions:	2 (two)
Place:	College Centre		

THE MIND AND HEALTH

This one day workshop explores the relationship between our mental-emotional workings and our physical health. Topics discussed are stress, emotions, meditation, bio feedback and hypnosis.

Per-register and pay 1 week in advance.

Instructor:	Jean S. Christian	Fee:	\$10.00
Date:	April 18, 1988	Course Hours:	3
Time:	Monday, 7 - 10 pm	Sessions:	1(one)
Place:	College Centre		

HERBOLOGY (PLANT MEDICINE)

This day will teach much about the use of plants for medicine and well being.

Pre-register and pay 1 week in advance.

Instructor:	Jean S. Christian	Fee:	\$15.00
Date:	May 28, 1988	Course Hours:	6
Time:	Saturday, 9am - 3 pm	Sessions:	1(one)
Place:	College Centre		

Students registering in all four workshops will be charged a total of \$50.00



The Public Legal Education Society

PEOPLES' LAW SCHOOL

CHILD APPREHENSION

The topics to be discussed in this class are an outline of the Legislation involved; the Family and Child Services Act; the procedures to follow after apprehension, the rescission of the Variation of Order, the rights of the children and parents.

Instructor:	Gordon Sebastian	Fee:	FREE
Date:	Feb 4, 1988	Course Hours:	3
Time:	Thursday, 1 - 4 pm	Sessions:	1(One)
Place:	College Centre		

COPYRIGHT LAW FOR ARTISTS, MUSICIANS AND WRITERS

This session provides a basic explanation of copyright laws. You will learn how to use copyright to protect your works and learn about the proposed changes to the Copyright Act.

and

LAWS FOR CRAFTS PEOPLE

This class will offer a brief introduction to various legal areas the crafts people will deal with... trademarks; patents; copyright, licencing; income tax; contracts; commission sales and other related matters.

Instructor:	Gordon Sebastian	Fee:	FREE
Date:	Feb 24, 1988	Course Hours:	3
Time:	Wednesday, 7-10 pm	Sessions:	1(One)
Place:	College Centre		

BUILDING INSPECTION

Why do we have building inspections? How does it affect what we build?

On September 28, 1987 the Province of British Columbia formally adopted the B.C. Building Code as the building law for the province. This code is in force in the Hazeltons. These sessions are intended for local contractors and owner-builders, and will include: a) a discussion of the building inspection and appeals process, and b) an introduction to the building code with emphasis on additions to, and changes from the requirements of previous codes.

Copies of the B.C. Building Code will be available - Please reserve your copy as soon as possible.
Pre-register and pay 1 week in advance.

Instructors:	Ron Himmelright/Will Lawson	Fee:	\$10.00
Date:	Feb 15, 22 & 29, 1988	Course Hours:	6
Time:	Monday, 7 - 9 pm	Sessions:	3 (three)
Place:	College Centre		

BUSINESS/INDUSTRY

Mobile Computer Workshops

INTRODUCTION TO SPREADSHEETS WITH LOTUS 1.2.3.

Basic fundamentals of all spreadsheets will be covered. Lotus is the package of instruction
Pre-register and pay 2 weeks in advance.

Instructor:	Rainer Giannelia	Fee:	\$35.00
Date:	Jan. 20, 1988	Course Hours:	3
Time:	Wednesday, 6 - 9	Sessions:	1(one)
Place:	TBA		

INTRODUCTION TO MS - DOS

Basic handling operations for both floppy and hard drive systems will be covered.
Pre-register and pay 2 weeks in advance.

Instructor:	Rainer Giannelia	Fee:	\$35.00
Date:	Jan. 20, 1988	Course Hours:	3
Time:	Wednesday, 1 - 4 pm	Sessions:	1(one)
Place:	TBA		

INTRODUCTION TO INTEGRATED SOFTWARE WITH "FIRST CHOICE"

Learn how to combine Word Processing spreadsheet and data base operations.
Pre-register and pay 2 weeks in advance.

Instructor:	Rainer Giannelia	Fee:	\$60.00
Date:	Jan. 21, 1988	Course Hours:	7
Time:	Thursday, 2-9 pm	Sessions:	1(one)
Place:	TBA		

PAYROLL FOR SMALL BUSINESS

This one day session is for small businesses. It will include a look at managing payroll, calculating Receiver General remittances, payroll record keeping and locating support for the payroll clerk.

Pre-register 1 week in advance.

Instructor:	Dayle Tetreau	Fee:	\$10.00
Date:	February 6, 1988	Course Hours:	3
Time:	Saturday, 1 - 4 pm	Sessions:	1(One)
Place:	College Centre		

ACCOUNTING 101 & 102

Students will complete one of Accounting 101 or 102. Learn the fundamentals of bookkeeping, balance sheets and payroll.

Accounting 101 and 102 are pre-requisites to Accounting 150 and 151.

Pre-register and pay 1 week in advance.

Instructor:	Dayle Tetreau	Fee:	\$95.00
Date:	Jan. 18 - April 25, 1988	Course Hours:	60
Time:	Monday 6 - 10 pm	Sessions:	15(fifteen)
Place:	College Centre		

AIRBRAKES

Northwest Community College in Hazelton is offering two Airbrakes courses this term.

The Airbrakes course prepares drivers for a written and practical test on the operation and maintenance of air brake systems for either on-highway or off-highway vehicles. Successful completion will result in the addition of an air brake endorsement to your license.

Pre-register and pay 2 weeks in advance.

FIRST CLASS

Instructor:	Dave Dams	Fee:	\$100.00
Date:	March 8 - 12, 1988	Course Hours:	20
Time:	Tuesday - Friday 6 - 10 pm Saturday, 8 am - 4 pm	Sessions:	5 (five)
Place:	College Centre		

SECOND CLASS

Instructor:	Dave Dams	Fee:	\$100.00
Date:	May 10 - 14, 1988	Course Hours:	20
Time:	Tuesday - Friday 6 - 10 pm Saturday, 8 am - 4 pm	Sessions:	5 (five)
Place:	College Centre		

DEFENSIVE DRIVING

Become acquainted with the techniques of defensive driving with this B.C. Safety Council approved program. New drivers and those who have lost their licenses are encouraged to attend, but everyone could become a better driver by learning how to drive defensively.

Pre-register and pay 2 weeks in advance.

Instructor:	Peggy Julseth	Fee:	\$35.00
Date:	March 15 & 17, 1988	Course Hours:	6
Time:	Tuesday & Thursday, 6:30 - 9:30	Sessions:	2 (two)
Place:	College Centre		

SURVIVAL FIRST AID

This course includes CPR, hemorrhage control, management of the choking patient, unconscious patient and non-breathing patient. There is a Worker's Compensation Board Certificate upon successful completion of this course.

Pre-register and pay 1 week in advance.

Instructor:	Free Spirit Ventures Inc.	Fee:	\$50.00
Date:	March 26, 1988	Course Hours:	8
Time:	Saturday, 8:30 am - 4:30 pm	Sessions:	1(one)
Place:	F.S.V classroom, South Hazelton		

INDUSTRIAL FIRST AID

Northwest Community College in Hazelton is offering two Industrial First Aid course this term. This course teaches all basic life support skills enabling you to recognize and manage all conditions found. Students must be at least 19 years of age. There is a Worker's Compensation Board Certificate upon successful completion of this course.

Please note: All trainees must fully meet Worker's Compensation Board medical requirements. The medical MUST be completed by the trainees physician, at his/her own expense, and presented to the instructor at the first class.

Pre-register and pay 2 weeks in advance.

FIRST CLASS

Instructor:	Free Spirit Ventures Inc.	Fee:	\$320.00
Date:	April 18 - 29, 1988	Course Hours:	60
Time:	Monday - Friday, 8:30 am - 4:30 pm	Sessions:	10 (ten)
Place:	F.S.V classroom, South Hazelton		

SECOND CLASS

Instructor:	Free Spirit Ventures Inc.	Fee:	\$320.00
Date:	May 9 - June 11, 1988	Course Hours:	60
Time:	Monday & Wednesday, 7-10 pm	Sessions:	20(twenty)
Place:	F.S.V classroom, South Hazelton		

Anyone interested in working on a
Health Advisory Committee
for Northwest Community College,
please contact: Cherralee Roberts, Health / Nursing Coordinator,
635-6511 loc 276.

ADULT BASIC EDUCATION

Would you like to improve your **Math, English or Science**? Would you like a specialized course in reading, spelling or report writing? Would you like to acquire the necessary skills to gain entrance to trade or vocational training? **If the answer is yes to any of the above questions, then this is the course for you.** Each student begins at his/her own level, determined by a placement test given upon registration in the Adult Basic Education course. Each student works at his / her own speed. The instructor will design a program best suited for **your** educational needs.

Northwest Community College offers the following programs to help you take advantage of the opportunity to continue your education.

- 1) Adult Basic Education
- 2) T.R.A.C. Program (Common Core Component)
- 3) General Education Development (Grade 12 Equivalency)
- 4) Pre Health (Nursing Prep.)
- 5) College Prep

Interested students should apply at Employment Services and the College Centre in Hazelton. Students will be on a waiting list and admitted as space becomes available.

HAZELTON A.B.E. / T.R.A.C. / PRE HEALTH / COLLEGE PREP

INSTRUCTOR:	Pat Hayes
DATE:	Continuous intake to June 30
TIME:	Monday - Friday, 9:00 a.m. - 4:00 p.m.
PLACE:	College Centre
FEE:	A.B.E. \$69.00 per month
	T.R.A.C. \$69.00 per month
	Pre Health \$69.00 per month
	College Prep \$69.00 per month

OUR THANKS

to Ruth Cooper for the photographs which enhance this brochure

ABE PROGRAM OUTLINE

ABE Fundamental

Mathematics (Arithmetic)
English including:
Reading
Writing
Spelling
Oral Communications
Study Skills

Institutional Certificate 1

ABE Intermediate

Mathematics
+ 3 subjects at the Provincial English including:
Reading
Composition
Oral Communications
Study Skills
Science

1. Options may be chosen from social studies, another science subject, TRAC Common Core, a language, etc.
2. Chosen subjects may include: Accounting, Algebra, Biology, Chemistry, Drafting, Electronics, Foreign Languages, Geography, History, Literature, Performing Arts, Physics, Visual Arts, TRAC Occupational Core/Specialty, etc.

Institutional Certificate 2

ABE Advanced

Algebraic Mathematics or
a Replacement Mathematics
Communications
A Science plus one other option

Institutional Certificate 3

ABE Provincial

English with Literature Component
Level

ABE Provincial Certificate

G.E.D. - GENERAL EDUCATIONAL DEVELOPMENT TESTS (GRADE 12 EQUIVALENCY)

The General Education Development tests provide an opportunity for adults who did not graduate from secondary school to acquire an official document stating that they have Grade 12 equivalency standing. This may assist you in qualifying for better jobs, for promotion, and in pursuing further training.

APPLICATION REQUIREMENTS

- *Must be 19 years of age or older
- *Have been out of school for at least one full year
- *Have lived in British Columbia for at least six months.

APPLICATION DEADLINE: To take the test, you must apply at least three weeks before the testing date. Application forms are available from the Northwest Community College or by writing or phoning:

Dr. B. Corbol, Chief Examiner of G.E.D. Testing Program
Ministry of Education, Victoria, B.C. V8Y 2M4 Phone: 387-4611

TESTING DATES: **March 18 & 19, 1988**

APPLICATION FEE: **The application fee is now \$10.50,**
payable to the Ministry of Education, Victoria.

BUSINESS CAREERS

Northwest Community College offers various options in Business Careers. Normally new students enroll in Clerk Typist or Clerk Bookkeeper. These programs are general in nature and prepare students for entry level positions in clerical and bookkeeping occupations. Students may then choose to proceed with one of the options - Word Processing, Administrative Secretary or Office Management. **(all offered at the Hazelton Centre)**

These programs are continuous intake - students may register at the beginning of each month. A student can register for a specific program or individual courses. Students work at their own level of competence within the course or program time frame.

PROGRAM OBJECTIVES

The two most important objectives are:

1. To train students to a level of proficiency that will make them desirable employees in the business office field; and
2. To assist students in developing appropriate attitudes toward the jobs for which they are training in order that they may be more successful in their careers.

FEE: \$69.00 per month

TIME: **Monday - Friday**
8:30a.m. - 12:00 noon
12:30p.m. - 3:00p.m.

Programs offered now: **Clerk Typist (4 - 6 months)**
Clerk Bookkeeper (5 - 7 months)
Word Processing (up to 5 months)
Administrative Secretary (8 - 12 months)
Office Management (20 months)

REQUIREMENTS FOR ADMISSION

Grade 12 graduation or equivalent (GED) is preferred for all courses. A minimum of Grade 10, A.B.E. Intermediate or the equivalent. Business experience may be accepted in lieu of formal schooling in some cases. Recommended secondary school prerequisites are Math 11, English 12 and Business courses. Some secondary school courses may be accepted for credit toward a Northwest Community College certificate.

ACADEMIC/SOCIAL SERVICES

WHAT ARE YOUR EDUCATIONAL GOALS ?

The academic division offers a selection of university transfer courses in the humanities, social services and physical sciences. Plan your educational future now. Utilizing a combination of traditional and distance education approaches you can complete pre-requisites for most professional and para-professional careers. Please come in and discuss your educational concerns.

SOCIAL WORK 201 (3)

Social Work 201 examines social problems such as poverty, corrections and child welfare and analyzes the social legislation, policies and programs set up to deal with these problems. It will also examine the role of the social worker in formulating social policy. Special emphasis will be placed on how these and other social policies affect native people and their communities.

Pre-register and pay 2 weeks in advance.

Instructor:	Karen Erickson	Fee:	\$69.00 + text
Date:	April 7 - June 30, 1988	Course Hours:	39
Time:	Thursday, 9am - 12 noon	Sessions:	13 (thirteen)
Place:	TBA		

NORTHWEST COMMUNITY COLLEGE IN HAZELTON WILL OFFER THE

ADDICTION RESOURCE WORKERS PROGRAM

IN THE FALL OF 1988. FOR MORE INFORMATION CALL
THE COLLEGE CENTRE AT 842-5291.

Thanks, School District 88

Please note that Northwest Community College would like to acknowledge the support in terms of space and resources donated by School District 88.



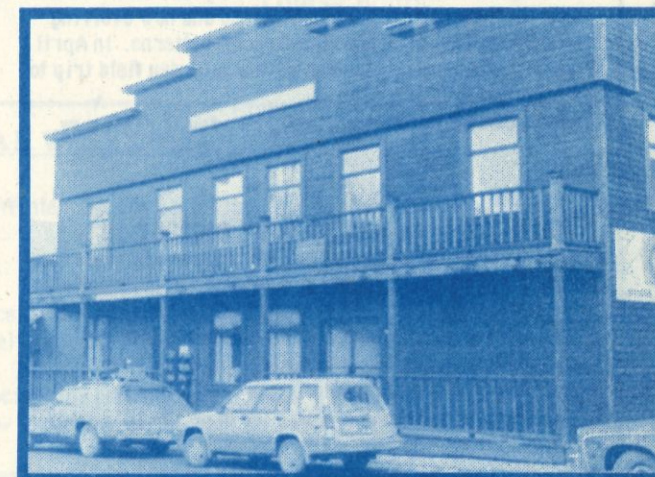
Winter 1988
Northwest Community College



AUDIO TELECONFERENCING

***** Bringing more courses to YOUR COMMUNITY *****

- Classes begin the week of January 11, 1988
- Courses run for 15 weeks
- All Courses are 3 Credit
- Tuition is \$23 per course credit plus textbooks
- Classes include lectures, audio-visual presentations and interactive seminars
- All courses may be taken for "General Interest"



TELECONFERENCING makes it possible for students in the Northwest to "get together" with each other and their instructor without leaving their communities.

Sophisticated "bridging" equipment in Terrace is linked to teleconference convenors (loudspeaker units and microphones) at regional centres. This bridging of a series of telephone lines allows everyone to communicate with each other.

REGISTRATION

Final Registration Date: January 22, 1988

Registration forms are available throughout the year at all College Centres.

If you require more information regarding

TELECONFERENCE COURSES

call the Programs Division at the TERRACE CENTRE - 635-6511.

DISTANCE EDUCATION - TELECONFERENCING

ANTHROPOLOGY 102 (INTRODUCTION TO CULTURAL ANTHROPOLOGY)

Through readings, films and sharing personal experiences we will look at a broad base of social groups, including the Kunj, Mayun, Northcoast Indian, Inca and Chinese, to illustrate how various cultures satisfy the basic human needs of those who live by its rules. We will examine how cultures are maintained and how evolving technology has influenced these social patterns. In April we will wind-up this course with a Saturday field trip to a local archeological site.

INSTRUCTOR: Shannon Mark, Monday 7 - 10 p.m.

BIOLOGY 111 (INTRODUCTORY BIOLOGY 1)

A continuation of Biology 110, this course examines the diversity of life, structure and function in multicellular organisms, evolution and ecology. Laboratories will be conducted on a maximum of three weekends and will include field trips. Prerequisite- Biology 110 or permission of the instructor.

INSTRUCTOR: Norma Kerby, Friday, 7-10 p.m.

ECONOMICS 201 (PRINCIPLES, STRUCTURES AND POLICIES II)

This course will focus on the following: 1) structural problems of the Canadian economy and industrial policies and strategies, 2) the banking system, monetary policies, the balance of payments and international currency exchange rates, 3) the distribution of income and the welfare state, 4) traditional micro-economic theory (the firm, consumer behaviour, prices, output, and wages.) Although it is desirable, it is not essential for students to have taken Economics 202 before enrolling in Economics 201.

INSTRUCTOR: Peter Weber, Wednesday 7-10 p.m.

ENGLISH 102 (LITERATURE AND COMPOSITION II)

English 102 is the second semester of the first-year university transfer course in English literature and composition. This semester emphasizes poetry and drama. Students will read a selection of poems and plays, along with explanatory material contained in unit booklets (and audio tapes) and will submit written assignments to the instructor by mail. The instructor will also lead interactive seminars for students at the College's regional centres, via the audio-teleconferencing (ATC) network. Prerequisite: English 100, 101, or equivalent, or permission of the instructor.

INSTRUCTOR: Ian Jordan, Saturday 9 am - noon

PSYCHOLOGY 102 - (Introductory Psychology II)

This course is a continuation of Psychology 101. Topics include: motivation and emotion; thinking and communicating understanding human personality; assessing individual differences; understanding and managing stress; therapies for personal change; the psychology of social behaviour. Psychology 101 and 102 are prerequisites for other psychology courses at NWCC. Prerequisite: Only students with Psychology 101 or equivalent can take this course.

INSTRUCTOR: Andre Klinger, Tuesday, 7- 10 p.m.

SOCIOLOGY 102 - (Introduction to Sociology II)

We will examine "every day life" with a critical sociologist's eye and attempt to make sense of the basic concept that our behaviour is affected by social forces beyond our control. We will discuss how individuals influence, and are influenced by, the major structures of society - such as equality, social class, immigration and ethnic relations. The readings, films and personal experience topics such as work, politics, the education system, religion and modern family life will provide lively discussion each week.

INSTRUCTOR: Shannon Mark, Thursday, 7-10p.m.

EARLY CHILDHOOD EDUCATION - (HEALTH, SAFETY AND NUTRITION IN E.C.E.)

The student will learn skills in managing the health and nutrition of infants, toddlers and special needs children. Students will develop the ability to establish and foster healthy, safe environments for young children. Prerequisite: Level 1 Training E.C.E.

INSTRUCTOR: Terri Cody, Thursday, 4 - 6 p.m.
plus 1 Saturday

ONE TRADITIONAL CORRESPONDENCE COURSE IS ALSO AVAILABLE:

ENGLISH 100 (LITERATURE AND COMPOSITION I) **INSTRUCTOR: GEORGE STANLEY**

English 100 is the first semester of the first-year university transfer course in English literature and composition. This semester emphasizes fiction. Students will read a selection of short stories and novels, along with explanatory material contained in unit booklets, and will submit written assignments to the instructor by mail. Prerequisite: English 12 or permission of the instructor.

HEALTH PROGRAMS

HEART SAVER

Sudden death from a heart attack is the most common medical emergency today, and the number one cause of death in Canada. A large number of these deaths can be prevented by prompt appropriate treatment such as cardiopulmonary resuscitation of CPR. The Heart Saver course will teach you the risk factors leading to heart attack; how to recognize the signals of a heart attack, and what to do when someone has a heart attack. Enroll now! You could save someone's life.

Pre-register and pay 1 week in advance.

Instructor:	Amanda Lea	Fee:	\$25.00
Date:	January, 28, 1988	Course Hours:	4
Place:	College Centre	Sessions:	1 (one)

REGIONAL WORKSHOPS

The following workshops have been proposed for the Winter/Spring of 1988. For further information call: Health Programs 635-6511, Local 325.

- 1. Native Culture and Health - February 8-12. Locations: Smithers, Hazelton, Terrace, Kitimat and Prince Rupert.** This one day workshop will be for all care givers on how native culture views health, illness, and social issues so that we may provide better care through cultural understanding.
- 2. Bereavement - Locations: Hazelton and Terrace.** This one day workshop will be presented in the Spring by the S.A.F.E.R. organization for professional care givers on how to deal and assist with the process of bereavement.
- 3. Suicide - Locations: Smithers and Prince Rupert.** This one day workshop will be presented by the S.A.F.E.R. organization in the Spring and will present prevention and intervention methods for the health professional working with suicide.
- 4. Advanced Pediatric Trauma and the Acutely Ill Child - Location: Kitimat General Hospital.** This two day Spring seminar will be presented by Gina Dingwall, R.N. of Douglas College. The workshop is for nurses working in emergency and pediatric wards and will address areas on trauma assessment of the child, interventions specific to pediatric trauma, and clinical manifestations and therapeutic interventions with regards to G.I. disorders, seizures, respiratory distress, etc.
- 5. Malpractice and the Law - March 3 and 4. Locations: Terrace.** This two day seminar will be presented by the widely acclaimed Lorne Elkin Rozovsky, Q.C. who works exclusively in the health law field advising health professionals, associations, and institutions across Canada and abroad. The following topics of Patient Records and the Law, Medical Staff, Malpractice and the Law will be addressed. This workshop is a must for hospital administrators, nurses, Physicians, health records, lab, respiratory, and X-ray personnel.



NORTHWEST NURSING PROGRAM — Terrace

The Northwest Nursing Program is a professional nursing transfer program. Students take the first year of the British Columbia Institute of Technology (BCIT) General Nursing Program at Northwest Community College (NWCC). Upon successful completion of the first year, the student transfers to BCIT, Burnaby, to complete course work in the General Nursing Program. Upon graduation, students will receive a diploma in nursing from B.C.I.T. making them eligible to write registration exams for the Registered Nurses Association of B.C. Students would also be eligible for the University of British Columbia and the University of Victoria Baccalaureate Nursing Degree Programs should they wish to continue their nursing education. For those students who would like to undertake the first year program on more of a part-time basis - this option is available to students by taking the Nursing Support Courses in the Fall and Winter Terms and then making application for the General Nursing Course for the following year. These same nursing support courses are also available by correspondence through the B.C.I.T. Certificate of Credit in Nursing Program. This program is open to all persons having the necessary prerequisites. Academic up-grading is available through the Northwest Community College Adult Basic Education Department.

APPLICATIONS ARE NOW BEING ACCEPTED FOR ADMISSION INTO THE AUGUST 1988 CLASS - CLASS SIZE IS LIMITED - FOR MORE INFORMATION CALL HEALTH PROGRAMS - N.W.C.C. TERRACE, 635-6511, LOCAL 325

LONG TERM CARE AIDE/HOMEMAKER PROGRAM — Terrace

This combined 14 week program prepares a graduate to function under supervision as a:

1. Long Term Care Aide in a personal care, intermediate care or extended care facility, and as a:
2. Homemaker in a client's private home who will be competent and confident in performing specified skills and who will have the background knowledge of an "informed consumer".

ADMISSION REQUIREMENTS:

1. Have completed Grade 10, ABE Intermediate, or its equivalent.
2. Reflect the desire and interest to work with people of varying ages from various cultural backgrounds.
3. Submit a medical examination and immunization report prior to final acceptance.
4. Interview.
5. Supply own uniform.

LOCATION: Northwest Community College, Terrace

DATES: September 1988 - December 1988.

Applications for admission are now being accepted, contact the Hazelton Centre for more information.

Visit the



Northwestern National Exhibition Centre
located in the 'Ksan grounds at Hazelton, B.C.

Open Thursday to Monday, 10:30 a.m. - 4:30 p.m. — Closed Tuesday and Wednesday

For further information, please call Eve Hope at 842-5723

REGIONAL TRADES PROGRAMS

Commercial Vehicle Inspection Certificate

Northwest Community College is pleased to announce that, in conjunction with the Motor Vehicle Branch we will be offering training courses in commercial vehicle inspection.

In future, successful completion of this course and a provincial exam will be required of a person before he / she can be authorized by the Superintendent of Motor Vehicles to inspect commercial vehicles.

NOTE:

The deadline for all persons currently authorized by the Superintendent to inspect vehicles to complete a course and pass the examination is May 1, 1988.

Participants must be the holder of a B.C. Certificate of qualification in: Automotive mechanical repair or Commercial Transport Vehicle mechanical repair or heavy duty mechanical repair. Successful applicants will, upon passing the final examination, receive their individual authorization to inspect vehicles under the Commercial Vehicle Inspection Program (CVI).

LENGTH OF COURSE:
DATES:

30 Hours

TERRACE,
SMITHERS,
PRINCE RUPERT,
KITIMAT,
HOUSTON,

Jan 11 - 15, 1988
Jan 25 - 29, 1988
Feb 8 - 12, 1988
Feb 22 - 26, 1988
March 14 - 18, 1988

TIME:

Days or evenings subject to demand

COST:

\$150.00

INSTRUCTOR:

Dave Dams

MINIMUM ENROLLMENT:

15

WELDING

INTERPROVINCIAL TRADE QUALIFICATION (T.Q) CERTIFICATION

RED SEAL

FEE: \$100.00 plus \$50.00 textbook deposit

TIMES: 6:00 - 10:00p.m., Monday and Wednesday

DATES: Jan 25, 1988 - March 14, 1988

LOCATION: NWCC, TERRACE

REGISTRATION DEADLINE: JAN 19, 1988

FOR MORE INFORMATION CONTACT YOUR LOCAL COLLEGE CENTRE OR:

PETER HAIGH, NORTHWEST COMMUNITY COLLEGE

5331 MC CONNELL AVE

TERRACE, B.C. V8G 4C2

635-6511 LOC 290

NORTHWEST COMMUNITY COLLEGE EVALUATION

HOW WELL ARE WE DOING?

In January and February, Northwest Community College staff will be inviting you to participate in a process known as a **self - study**. The College wants to analyze the educational resources and effectiveness of its operation and particularly to seek input from individuals, groups, communities, agencies, business, labour and government.

You are cordially invited to participate in this process by providing us with answers to such questions as:

- Is the College successfully doing what it says it will do?
- Are there additional programs/services we should be offering?
- Are there programs/services which no longer suit the educational needs of the region the College services?
- Is the College accurately assessing needs?
- How well do we present our programs and services?
- Are programs/services decentralized (from Terrace) enough?
- Should we be held more accountable for what we do?
- Do we relate well to the communities we serve?

Public forums will be held during the first 2 weeks of February in Masset, Queen Charlotte City, Prince Rupert, Terrace, Kitimat, New Alyansh, Hazelton, Smithers, Houston and Stewart. Watch for announcements in your area as to specific locations, dates and times. The College will be seeking as much constructive public input as possible. This is your opportunity to let us know what you think of Northwest Community College. We hope any criticisms will be constructively presented and plaudits/successes will, likewise, be gratefully received.

Watch for media coverage of the College during January when the College will be featured on both radio and T.V. as a precursor to the public forums. Anyone wishing to submit written briefs on the above questions, or any aspect of the College's operation can also do so by forwarding to Ian Thomas, Executive Director of Regional Education Services and College Planning at the College in Terrace or briefs can be dropped off at your nearest College office.

WE WANT TO KNOW!