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**TERRACE
NORTHWEST COMMUNITY COLLEGE
635-6511**

**SAVE FOR FUTURE
REFERENCE**

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Courses and programs are listed under the following general headings.

We hope you find a course or program you would like to take!

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JOIN IN!



IT'S NEVER TOO LATE TO LEARN !

REGISTRATION INFORMATION

5331 McConnell Avenue (Administration Building)
 Telephone: 635-6511

Registrations will be accepted at Northwest Community College for **ALL** courses listed in this Brochure on a **first come basis**.

Regular Hours

Monday - Thursday 8:00 a.m. - 6:00 p.m.
 (7:00 p.m. Sept. & Jan.)
 Friday 8:00 a.m. - 5:00 p.m.

Sorry we cannot accept Telephone Registrations

Interested students need to pre-register by pre-paying at the College. Lack of minimum enrollment one week before a course is scheduled to start can result in cancellation of the course.

It is very important that you **PRE-REGISTER** with us to guarantee a seat in the course.

Payment for courses, textbooks or other materials may be made by

CASH. CHEQUE. VISA OR MASTERCARD.

Late Registration and Refund Policy

General Conditions:

1. Full refunds will be made only if a course is cancelled by the College or if a student withdraws from a course for medical or bereavement reasons prior to the course start date.
2. Refunds requested prior to the course start date will be assessed an administration charge of \$10.
3. There will be no refunds for courses with tuition fees of \$10 or less except for those conditions in General Statement #1.

Part-time Courses

(Including all Part-time RES Courses and all Part-time Vocational Courses)

1. Withdrawal before the second class of a course - 100% of tuition fees less a \$10 administration charge.
2. Withdrawal after the second class of a course - NO REFUND
3. Special registration and refund policies apply to courses labelled as "Designated Courses". NO REFUNDS will be made after the pre-registration date unless the space can be sold to another student, in which case the withdrawing student will be refunded 100% of the tuition fee less a \$10 administration charge.

Academic (Part- and Full-time)

1. A \$10 "late registration" charge will be assessed to any student registering after the second class or after the second week in standard semester courses.
2. Withdrawal after second class - 80% of tuition fee less a \$10 administration charge.
3. Withdrawal after third class or fourth class - 50% of tuition fee less a \$10 administration charge.
4. Withdrawal after fifth class - NO REFUND.

Vocational (Full-time)

1. A \$10 "late registration" charge will be assessed to any student registering after the first day of classes in a full-time vocational program.
2. Vocational full-time fees are assessed on a calendar month basis, prorated as necessary in the first and last months.
3. Refunds on withdrawal before completion will be 100% of the unused tuition (part months prorated as above) less a \$10 administration charge. (There will be no administration charge on refunds for students who have completed their program earlier than anticipated when fee payment was made.)

Tuition Fees

The following is a general overview of the fees and charges for Northwest Community College courses, effective September 1, 1987 (Business & Industry, Health and other contract courses will have other fees than the following and will be advertised individually).

Tuition:	
ACADEMIC - All courses (University Transfer & Business Administration)	\$23 per credit hour per semester. MAXIMUM \$340 per semester
VOCATIONAL & ABE	\$69.00 per month, payable on semester basis in advance.

Other Fees:	
Student Association Fee (Full-Time)	\$1.00/month
Transcript: \$1.00 for first and \$.50 for each additional ordered at same time.	

Deposits: (Refundable)	
Residence Deposit	\$50.00
Vocational Book & Tool Deposit	\$50.00
Adult Basic Education & Business Careers Program Book Deposit	\$25.00

Tuition Reduction: (For Seniors & Disabled)

Senior Citizens (age 65 or over) and registered disabled persons are eligible for tuition-free enrolment in many Northwest Community College courses on a stand-by basis, provided that space is still available within 24 hours of the commencement of the course. This exemption will not apply to Security or Tool Deposits or to any charges for materials, books and supplies that are levied against other students in the course. Further information on this exemption can be obtained from the Registrar's Office or the Regional Centre nearest you.

Sponsored Students:

Students whose fees will be paid by sponsoring agencies are required to present a letter to this effect from the agency concerned at the time of registration.

Income Tax:

Receipts totalling over \$100 are income tax deductible. Distance Education students only may deduct both the cost of their books and tuition. **Please keep your receipt.**

Holidays:

Classes are not normally held on Statutory Holidays.

FINANCIAL AID

Does the COST of EDUCATION put a STOP to your plans?

\$\$\$\$ There is Help \$\$\$\$

Financial aid for education takes many forms. There are loans, scholarships and bursaries. You may borrow money, interest free, through the Canada Student Loan or B.C. Loan programs. The College provides over \$16,000 each year in non-repayable bursaries. The College has a new Entrance Scholarship program which may pay up to full tuition for this year's Secondary School Graduates.

Contact Bev Kealty, Financial Aid Officer.

**Do not hesitate to apply. You won't receive help unless you do!
Don't let the cost of education stand in the way of your future.**

The College Endowment Fund

Northwest Community College is currently conducting a fund-raising drive to establish the College Endowment Fund. This fund will generate funds for student financial aid in perpetuity.

The Endowment Fund has in excess of \$110,000 and is being used for much needed student assistance.

Corporations, businesses, service clubs, unions and individuals may contribute tax-deductible donations to the fund by contacting the College. Your contribution will remain in the fund permanently and continue to provide student aid money.

For information, call Brian Loptson 635-6511.

Counselling Services

Francis Sabine - Counsellor - B.A., M.A. (U.B.C.)

Do you have questions about:

- making a career decision?
- financial aid?
- matching courses and programs to your career choice?
- university degree requirements?

Phone or drop in for an appointment. Students can come in for personal counselling or receive help in dealing with such student concerns as financial aid, study skills, exam preparation, or anything which may affect student life at the College.

The Career Resource Centre has an up-to-date selection of College and University calendars from across Canada. There is also a wealth of information on all types of careers.

Counselling can help when you are faced with decisions that affect your life as a student. Talk to your Counsellor. You'll be glad you did.

Students with Disabilities

As part of its 'open door' policy, the College endeavours to make all of its programs available to persons who may have physical disabilities. Prospective students who are disabled are urged to contact the Counselling Office of the College prior to enrolment. The various services, which assist them to participate in the mainstream of programs and activities, include counselling, development of compensatory strategies or accommodations, arranging to obtain special equipment, readers, recorded or braille material, notetakers, interpreters for the deaf, campus orientations, and special parking permits.

Bookstore

The bookstore is located on the ground floor of the Cafeteria building adjacent to the student Residence Offices, the student lounge and the dormitories. The Bookstore sells textbooks and course materials for various College courses and programs, general interest books and magazines, stationery and school supplies, and some novelty items. The Bookstore operates as a mail drop-off point and stamps are available. The College Bookstore will assist companies in acquiring texts for apprentices and in-house training programs.

Bookstore Hours:

Monday - Friday	8:30 a.m. - 10:00 a.m. 10:30 a.m. - 1:00 p.m. 2:00 p.m. - 3:30 p.m.
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Learning Resource Centre

The L.R.C. is located on the lower floor of the Administration Building.

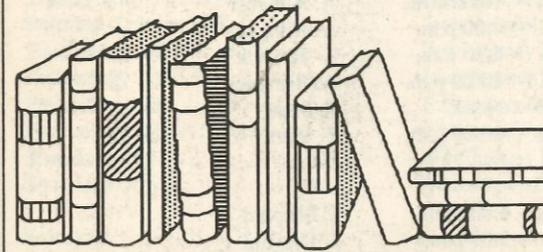
Hours: Monday - Thursday	- 8:00 a.m. - 9:00 p.m.
Friday	- 8:00 a.m. - 5:00 p.m.
Saturday	- CLOSED
Sunday	- 1:00 p.m. - 9:00 p.m. (Closed between 4 - 5:00 p.m. for Supper Break)

THE PUBLIC IS WELCOME



Academic Programs

Learning
is
for
Everyone



General Program Information

The Academic Division offers a comprehensive selection of first-and-second year university transfer courses in the humanities, social sciences and physical sciences. You can select a combination of prerequisite and elective courses to complete your first or second year of studies towards a college diploma or university degree.

Part Time and Evening Program

To work around their job or family commitments, many individuals register for only one or two courses. Other people chose to take a specific course that is of special interest to them or which might be of particular benefit in their employment. **Northwest Community College welcomes part-time learners.** Call us, we would be pleased to help you select a package of courses that meet your special needs.

Admission, Registration and Cost

The College has an open admission policy. Mature students may be admitted without submission of their high school transcript. However, recent graduates are expected to submit their transcript.

Registration for all courses in Terrace, will take place **September 3 & 4, 1987.** Register in person at the College Campus nearest to you.

Classes start **September 8, 1987.** Last day for late registration and changing of classes is **Friday, September 18th** for all Academic students.

The fee for all courses is \$23.00 per credit hour (\$69 for a 3 credit course) to a maximum of \$340.00 per semester for five or more courses. Most courses consist of three credit hours.

For further information consult the College Calendar, or contact the Programs Department in Terrace 635-6511.



START UNIVERSITY HERE

Save money by taking first or second year university courses here

FALL ACADEMIC PROGRAMS SCHEDULE

ACADEMIC PROGRAMS

COURSE	DAY	TIME	INSTRUCTOR
Humanities			
English 101 - 1	M/W	10:30 a.m. - Noon	G. Stanley
English 101 - 2	TH	1:00 p.m. - 4:00 p.m.	G. Stanley
English 101 - 3	T	9:00 a.m. - Noon	J. Patterson
English 101 - 4	T	7:00 p.m. - 10:00 p.m.	T.B.A.
English 102 - Corres.	T.B.A.	T.B.A.	G. Stanley
English 109	W	7:00 p.m. - 10:00 p.m.	G. Stanley
English 151	M	1:00 p.m. - 4:00 p.m.	G. Stanley
French 110	M/W	9:30 a.m. - 10:30 a.m.	J. Patterson
Social Sciences			
Anthropology 101	T	1:00 p.m. - 4:00 p.m.	S. Mark
History 106	M	7:00 p.m. - 10:00 p.m.	P. Weber
Political Science 203	TH	7:00 p.m. - 10:00 p.m.	P. Weber
Psychology 101 - 1	T	7:00 p.m. - 10:00 p.m.	A. Klingner
Psychology 101 - 2	T	1:00 p.m. - 4:00 p.m.	A. Klingner
Psychology 201	M	3:30 p.m. - 6:30 p.m.	L. Tarwick
Psychology 221	TH	7:00 p.m. - 10:00 p.m.	A. Klingner
Sociology 101	TH	9:00 p.m. - Noon	S. Mark
Sociology 205	T	7:00 p.m. - 10:00 p.m.	S. Mark
Sciences			
Biology 101	M/W	2:30 p.m. - 4:00 p.m.	J. Shepard
Biology 101	W	3:30 p.m. - 5:00 p.m.	J. Shepard
Biology 101 Lab 1	TH	9:00 a.m. - Noon	J. Shepard
Biology 101 Lab 2	TH	1:00 p.m. - 4:00 p.m.	J. Shepard
Chemistry 101	M/W	1:00 p.m. - 2:30 p.m.	T.B.A.
Chemistry 101 Lab 1	T	9:00 a.m. - Noon	T.B.A.
Chemistry 101 Lab 2	T	1:00 p.m. - 4:00 p.m.	T.B.A.
Computer Science 114	T	7:00 p.m. - 10:00 p.m.	J. Stone
Computer Science 121	M/W	3:30 p.m. - 5:00 p.m.	J. Stone
Computer Science 121 Lab	TH	1:00 p.m. - 4:00 p.m.	J. Stone
Math 101	M/W/F	10:30 a.m. - Noon	J. Stone
Math 130	TH	7:00 p.m. - 10:00 p.m.	J. Stone
Physics 101	M/W	9:00 a.m. - 10:30 a.m.	T.B.A.
Physics 101/121 Lab 1	F	1:00 p.m. - 4:00 p.m.	T.B.A.
Physics 121	F	9:00 a.m. - 10:30 a.m.	T.B.A.
Early Childhood Education			
ECE 102	T/TH	8:30 a.m. - Noon	R. Goodwin
ECE 104	M	8:30 a.m. - Noon	R. Goodwin
ECE 104	TH	1:00 p.m. - 4:00 p.m.	L. Tarwick
ECE 125	W/F	8:30 a.m. - 4:00 p.m.	R. Goodwin
ECE 101	M/T	12:00 p.m. - 4:00 p.m.	L. Tarwick
ECE 134	TH	1:00 p.m. - 4:00 p.m.	L. Tarwick
ECE Teleconference	TH	4:00 p.m. - 7:00 p.m.	L. Tarwick
Human Services			
HSW 153	T	8:30 a.m. - Noon	T.B.A.
HSW 141	M	9:00 a.m. - Noon	T.B.A.
HSW 143	W	12:30 p.m. - 4:00 p.m.	T.B.A.
HSW 163	F	9:00 a.m. - Noon	T.B.A.
HSW 151	T	12:30 p.m. - 4:00 p.m.	T.B.A.
HSW 164	TH	8:30 a.m. - Noon	T.B.A.
HSW 191 A & B	W	8:30 a.m. - Noon	T.B.A.

For information on these courses please refer to the Northwest Community College calendar, or call the Academic Department, Terrace Campus 635-6511 (Loc. 240).

ACADEMIC COURSE PROGRAMS - TERRACE CAMPUS - FALL 1987

ACADEMIC PROGRAMS

COURSE	TITLE
Humanities	
English 101 - 1	Composition and Literature
English 101 - 2	Composition and Literature
English 101 - 3	Composition and Literature
English 101 - 4	Composition and Literature
English 101 - Corres.	Composition and Literature
English 109	Creative Writing I
English 151	Technical Writing
English 201	English Literature
French 110	Advanced French I
French 110 L	Advanced French Lab
Social Sciences	
Anthropology 101	Introduction to Physical Anthropology and Archaeology
History 106	Canada Since the 1890's
Political Science 203	International Politics
Psychology 101 - 1	Introductory Psychology
Psychology 101 - 2	Introductory Psychology
Psychology 201	Development Psychology
Psychology 221	Abnormal Psychology
Sociology 101	Introductory Sociology
Sociology 205	Sociology of the Family
Sciences	
Biology 101	Introductory Biology I
Biology 101	Introductory Biology I
Biology 101 Lab 1	Introductory Biology Lab
Biology 101 Lab 2	Introductory Biology Lab
Chemistry 101	Introductory Chemistry
Chemistry 101 Lab 1	Introductory Chemistry Lab
Chemistry 101 Lab 2	Introductory Chemistry Lab
Computer Science 114	Problem Solving & Programming (Non-Calculus)
Computer Science 121	Programming in Pascal
Computer Science 121 Lab	Programming in Pascal Lab
Math 101	Calculus
Math 130	Applications of Mathematics
Physics 101	General Physics I
Physics 121	Physics I (Calculus)
Physics 101/121 Lab 1	Physics Lab
Early Childhood Education	
ECE 102	Curriculum and Development
ECE 104	Health and Nutrition
ECE 125	Practicum
ECE 101	Program Development
ECE 134	Growth and Development
Human Services	
HSW 153	Growth and Development
HSW 141	Community Service
HSW 143	Social Service
HSW 163	Food and Health
HSW 151	Counselling
HSW 164	Behavior Intervention
HSW 191 A & B	Practicum

Academic University Transfer Course Descriptions

For Instructor names and Course Schedule see P. 7 & 8

Humanities

English 101-3:

Literature and Composition I

Reading and discussion of modern autobiography, fiction and drama. Lectures on grammar and style. Written assignments based on analysis of the literature read, personal experience, and subjects of general interest. (3,0,0)

English 101-3:

Literature and Composition

Reading and discussion of modern fiction (stories by Sandra Birdsell and a choice of modern novels). Writing based on text *Open to Language*, an examination of the process of writing, structure and stylistic variations based on current linguistic theory. (3,0,0)

English 101-4:

Literature and Composition I

(see above course description for content).

English 109-3:

Creative Writing I

Reading and criticism of student writing. Lyric poetry, short fiction, myths, auto-biography, local history and journalism. (3,0,0)

English 151-3:

Technical Writing

Methods and forms of technical writing, including letters, resumes, short reports, and communication with media. Lectures and exercises in grammar, vocabulary and style. Students will also read and discuss some modern literature. (3,0,0)

French 110-3:

Advanced French I:

This is a course conducted in French for U.T. students and members of the community who have had French 12 or French 107-8 and wish to read complete works of literature in French, such as *Les Grandes Mares*, *Le Libraire*, *Vendredi ou la vie sauvage*, *Les enfants du bonhomme dans la lune*, *Antigone*. There is also a complete review of grammar. In language laboratory sessions, *The Champs Elysees* series of tapes provides very challenging and entertaining programs on current French culture and are helpful for improved fluency and intonation. (3,0,0)

Prerequisite: French 11/12 or French 108, or permission of the instructor.

Social Science

Anthropology 101-3:

Introduction to Physical

Anthropology and Archeology

A general introduction to human biological and cultural history. Students will examine the concepts of evolution, genetics, animal behaviour and race in an attempt to understand what makes us human. (3,0,0)

History 103-3:

Canada since the 1890's

In this course we shall analyze the major themes in more recent developments: economic growth and its impact on society (workers, women and aboriginal people), the problem of foreign ownership and its domestic and international repercussions (from the depression in the 1930's to that of today), nationalism, biculturalism and multi-culturalism (in a historical context of cohesion of society and federal-provincial relations). (3,0,0)

Political Science 203-3:

International Politics

This course will examine the relations between the Super-powers, Europe and the Third World through the study of their internal organization and international economic and political developments. (3,0,0)

Psychology 101-3:

Introductory Psychology I

In the introductory psychology course, Psychology 101 and 102, you will discover some of the reasons why we think, feel and act as we do. The classes consist of lectures, structured experience, discussions and films, as well as other audio-visual presentations. The topics for this course include: a perspective of psychology, life-span psychological development, the biology of behaviour, perception, altered states of consciousness, conditioning and learning, and memory. This course should be followed by Psychology 102. (3,0,0)

Psychology 201-3:

Development Psychology I

The developmental psychology course, Psychology 201 and 202, offers an exploration of human development through the life-span, from conception to death. Following an introduction to the prevalent views of developmental psychologists and the way they attempt to answer relevant questions, the course proceeds to examine the physical, cognitive and psychosocial aspects of development in infancy and play years. This course should be followed by Psychology 202. (3,0,0)

Prerequisite: Psychology 101 and 102, or permission of the instructor.

Psychology 221-3:

Abnormal Psychology

This course offers an overview of the contemporary theories of psychopathology: behavioural, humanistic, psychodynamic and biophysical, as well as a perspective on research, classification and treatment of affective, social, psychotic and organic disorders.

Prerequisite: Psychology 101 and 102, or permission of the instructor.

Sociology 101-3:

Introductory Sociology I

An examination of the structure of society through the major topics in the discipline of sociology: culture, socialization, primary groups, status and role, and associations. (3,0,0)

Sociology 205-3:

Sociology of the Family I

The family and related social institutions. Topics include the origin and history of the family, marriage and children in Western society. (3,0,0)

Science

Biology 101-3:

Introductory Biology I

A basic introductory course in general biology. The course covers introductory biochemistry, the origin of life, cell biology, DNA and RNA, plant anatomy, physiology and development, and human and animal physiology, anatomy, embryology and histology. Laboratories will include microscopy and animal and plant anatomy and physiology. Experimental techniques and observation skills will be emphasized. (3,3,0)

Chemistry 101-3:

Introductory Chemistry I

This is a basic first year course in chemistry which will enable students to pursue further courses in all areas of Science and Engineering. Topics will include: A review of some basic principles, including quantum mechanics and electronic configurations, the periodicity of chemical and physical properties, chemical bonding, thermochemistry, properties of gases, and chemical equilibrium, in both gases and solutions. (3,3,0)

Prerequisite: Chemistry 11, or Chemistry 083, and Math 11 or Math 111/112.

Computer Science 114:

Problem Solving &

Programming

The computer has the potential to make a substantial contribution to both the understanding and solution of a wide range of problems. To fully exploit this potential requires that a series of instructions be prepared which detail the steps the machine is to follow - a computer program. Logo is a programming 'language' designed to simplify the task of developing

solutions to problems. It has become extremely popular in educational uses of computers and is being used from primary through graduate school for all kinds of problems. This course will provide a thorough introduction to Logo and techniques of problem solving. No advanced mathematics is required. Computer time is available during scheduled labs, in the evening and on weekends. The lectures and labs for this course will be offered on alternate weeks. (3,3,0)

Computer Science 121-3:

Programming in Pascal

A rigorous introduction to programming for those who are considering further study in engineering the sciences, computer science or persons who wish to develop the programming skills necessary for the solution of sophisticated problems. Computer time is available to students during scheduled labs, in the evenings and on weekends. (3,3,0)

Prerequisite: Algebra 12, or Computer Science 112, or permission of the instructor.

Mathematics 101:

Calculus I

Calculus provides the mathematical tools necessary to analyze real world phenomena. Math 101 will introduce the student to the use of calculus for the analysis of change. The course is intended for students intending to pursue studies in science, engineering and business. Applications of calculus to each of these disciplines will be discussed. (4 1/2,0,0)

Prerequisite: A minimum grade of "C" or better in Algebra 12 or its equivalent.

Mathematics 130-3:

Applications of Mathematics

Mathematics provides the tools and techniques to solve problems. Many problems in the managerial, social and life sciences can be significantly simplified by the use of mathematics. Math 130 will introduce some major mathematical tools appropriate for the solution range of problems. The course is not theoretical - it is the applications of mathematics which are

emphasized. When appropriate, computers will be used to perform the calculations necessary to solve a problem (no previous computing experience is necessary). The only mathematical skill necessary for this course is a basic facility with equations. (3,0,0)

Prerequisite: Algebra 11 or its equivalent.

Physics 101-3:

General Physics

An analysis of motion, its causes and consequences. High-speed motion and Einstein's Special Theory of Relativity. Fundamental properties of fluids, gases, wave, motion and sound. (3,2,1)

Prerequisite: Physics 11 and Algebra 12 or equivalent.

NOTE: Students with Physics 12 will not normally receive credit for Physics 101.

Physics 121-3:

Physics I (Calculus)

A calculus based general survey course for students intending to continue in the physical sciences or engineering covering: nematics, dynamics, SHM, wave motion, fluids and sound. (3,3,1)

Prerequisite: Physics 12

Corequisite: Math 101

TELECONFERENCE ACADEMIC COURSES

Tuition is \$23.00 per credit

Audio teleconferencing links students throughout the Northwest with their instructor. Sophisticated "bridging" equipment in Terrace is connected to teleconference convenors (loudspeaker units with microphones) at regional College centres. Everyone can hear and speak to each other. Classes include lectures, audio-visual presentations and interactive seminars. **ALL COURSES RUN FOR 15 WEEKS.** In January, continuing courses will be offered in each subject.

STARTING THE WEEK OF SEPTEMBER 8, 1987

Anthropology 101 - 3 credits

(Introduction to Physical Anthropology and Archaeology)

This is a general introduction to human biological and cultural history. Students will examine the concepts of evolution, genetics, animal behaviour and race in an attempt to understand what makes us human.

Instructor: T.B.A., Mon. 7:00 - 10:00 p.m., Textbook cost approx. \$70.00.

Biology 110 - 3 credits

(Introductory Biology I)

This course covers introductory biochemistry, the origin of life, cell biology, plant and animal structure and function, genetics, reproduction and AIDS. Laboratories will include microscopy, animal and plant anatomy and physiology. Experimental techniques, observation skills and genetic experiments will be emphasized.

NOTE: Labs will be held in Terrace on weekends. (Maximum 6 days of labs).

Jon Shepard, Tues./Wed. 5:30 - 7:00 p.m., Textbook cost approx. \$70.00.

Economics 202 - 3 credits

(Principles, Structures and Policies I)

This analysis of economic activities, institutions and theories will focus on the production and distribution of wealth, the big corporation, the Third World, and the role played by governments on the federal and provincial levels. It will offer a detailed critique of monetary, fiscal and investment policies.

Dr. Peter Weber, Wed. 7:00 - 10:00 p.m., Textbook cost approx. \$120.00.

English 101 - 3 credits

(Literature and Composition I)

Reading and discussion of modern fiction, non-fiction and poetry. Written assignments will be based on personal experience, local history and responses to the literature read. The instructor will give help where needed on grammar, punctuation, etc.

Instructor: T.B.A., Sat. 9:00 a.m. - Noon, Textbook cost approx. \$90.00.

Psychology 101 - 3 credits

An exciting first year survey course. This term investigates major findings in the areas of lifespan development, the nervous system, perception, learning and memory.

Andre Klingner, Tues. 7:00 - 10:00 p.m., Textbook cost approx. \$70.00.

Sociology 101 - 3 credits

Sociology encourages the understanding of ourselves, communities and the human world. An examination of the structure of society through the major topics in the discipline of sociology: culture, socialization, primary groups, status and role, and association.

Shannon Mark, Thurs. 7:00 - 10:00 p.m., Textbook cost approx. \$70.00.

Early Childhood Education 218 - 4 credits

(Care and Guidance of Infants)

Larisa Tarwick, Thurs. 4:00 - 7:00 p.m., plus 3 Saturdays. Textbook cost approx. \$70.00.

ONE TRADITIONAL CORRESPONDENCE COURSE IS ALSO AVAILABLE:

English 104 (Literature and Composition II)

This course is specifically for those who already have a first year English course or who prefer to start with this one.

Instructor: George Stanley

Adult Basic Education

'YOU NEVER STOP LEARNING'

Improve your basic skills or start right from the beginning!

General Information

The Adult Basic Education program gives all adults in the College region a chance to upgrade their skills and knowledge of English, Mathematics and the Sciences. Courses are in basic Reading and Mathematics through to the Grade 12 level. Students may enter this program at any time during the year as space permits. Instruction is individualized and self-paced. A Math and English assessment will be done at the start to determine your individual placement. The time required to complete the course depends on your initial placement and your own pace through the material. You may attend on a full-time or part-time basis, taking as few or as many courses as practical for your needs. An evening program is provided for those unable to attend days. Completion will enhance employment opportunities, prepare you for further Vocational Career/Technical programs, or University level programs.

Requirements for Admission

Applicants must:

1. Have been away from the public school system for at least one year.
2. Be capable of concentrated, independent study.
3. Be over 18 years of age.
(admission to persons under 18 years is subject to additional criteria, see the College Calendar for further details).
4. Have a career or educational goal.

How to Apply

Prospective students may obtain application forms from the Student Services Office at the Terrace Campus or from one of the local College offices.

Length of Program

Varies to suit individual needs.

Fees: \$69.00 per month
\$25.00 Book Deposit (refundable)
\$ 1.00 Student Association fee - per month

Date: Continuous intake.

Location: Administration Bldg. - Days

Shop Classroom - Evening course

Time: Mon - Fri. 8:00 a.m. - 3:00 p.m. (Day class)

Mon. - Thurs. 3:00 - 10:00 p.m. + Fri. 10:00 a.m. - 5:00 p.m. (Evening class)

Financial Aid and Sponsorship

Students who anticipate financial difficulties are urged to contact the Financial Aid Officer at 635-6511, Local 207 for information and advice well in advance of registration. For further information contact your nearest College Centre.

TUTORIAL SERVICE

Northwest Community College is pleased to announce the continuance of the **Tutorial Service** being offered through its Adult Basic Education Department.

In response to a number of requests from parents who were having difficulty in finding tutorial help, the College, in co-operation with School District #88 and the Terrace High Schools will be offering this service Monday to Thursday from 3:00 p.m. - 10:00 p.m. Students registered in Grade 10, 11, or 12 in any of the Terrace High Schools may attend this program for up to 15 hours per week. They would get the help they need in particular subject areas or just use the service as a structured work environment for study and/or homework. This program is also available to those doing high school level correspondence courses and wish some extra help. The cost to the student would be \$34.50 per month and a student could attend up to 60 hours per month.

Further information can be obtained from School Counsellors or from the ABE Department at Northwest Community College.

English Language Training

PLEASE REGISTER IN ADVANCE AT NORTHWEST COLLEGE

ADULT ENGLISH CLASSES 成人英語班
ΑΓΓΛΙΚΑ ΜΑΘΗΜΑΤΑ AIKUISTEN ENGLANNIN LUOKKA
CLASAS PARA ADULTOS दैडिमः दामः अदरिनी दीमिं नमः
COURS D'ANGLAIS POUR ADULTES

English -- Beginner/Intermediate/Advanced

Any student who wishes to learn English in the evening should attend this multi-level class.

Instructor: Iverna Stradeski
 Date: September 15 - December 11
 Tues. & Thurs. 7:00 - 9:00 p.m.
 Location: Cassie Hall School
 Fee: \$20.00

An Important Notice for Adults Without Grade 12!**GENERAL EDUCATIONAL DEVELOPMENT TESTS (G.E.D.)**

This is a course for adults who did not complete secondary school and wish to prepare to write a Ministry of Education Grade 12 equivalency exam under the G.E.D. program. Adults will study for five tests: English Literature, English Grammar, Science, Social Studies, and Mathematics. There are classes offered which will help you prepare for the tests.

The exams are administered by the College for the Ministry of Education. Application forms are available at the College office.

Basic requirements are that you must be at least 19 years of age, out of high school for at least one full academic year, and satisfy residency standards. **DATES** for the G.E.D. examinations will be: October 23/24, 1987, December 11/12, 1987 and January 22/23, 1988.

These EXAMS take place at:
 Northwest Community College, Terrace Campus.

You May Also Enroll in our

G.E.D. PREPARATION CLASSES

Instructors: Eila George and
 Teresa VanAdrichem
 Date: Sept. 8 - Dec. 8, 1987
 Time: Tues. 7:30 - 10:00 p.m.
 Location: Caledonia School
 Fee: \$10.00

Adult Special Education

These programs are being offered to adults with special educational needs to acquire basic knowledge leading to fuller participation in the community. The courses are designed for adults with mental handicaps and would also be of benefit to others who may require additional educational support.

Courses offered**Job Preparation/Work Orientation**

Dates: Sept. 21, 1987 - April 29, 1988
 Times: Mon. - Fri. 8:00 a.m. - 3:00 p.m.
 Fee: \$69.00 per month

Up-Grading/Functional Literacy

Dates: Sept. 21, 1987 - April 29, 1988
 Times: Mon./Wed./Fri. 1:00 - 3:00 p.m.
 Fee: \$34.50 per month

Special Interest Courses
(Pre-registration required)

- a) Sharing an Apartment or House -
 Oct. 6 - 29/87 (16 hrs.)
 b) Health - Nov. 3 - 26/87 (16 hrs.)
 c) Relationships - Dec. 1 - 22/87 (14 hrs.)

Times: Tues./Thurs. 1:00 - 3:00 p.m.
 Fee: \$34.50 per course

Business Education Programs**Full Time Pre-Employment Programs**

The following programs commence September 8, 1987 with continuous intake:

Accounting
 Administrative Secretary
 Clerk-Typist
 Clerk Bookkeeper
 General Secretary
 Industrial Records & First Aid
 Legal Steno
 Medical Steno
 Word Processing
 Word Processing (Advanced)

The above programs vary in length from 4 - 12 months.

Two year DIPLOMA PROGRAMS are offered in Office Management General Business and Business Administration with start dates of September 8, 1987 and January 4, 1988.

For information on any of these programs, contact your local College Centre, or call Terrace 635-6511.

Part Time Pre-Employment and Upgrading Programs

Accounting Information Systems (BCPT. 250)
 RIA, CGA, CA, COLLEGE CREDIT
 September 8 - October 30, Mon. - Fri., 8:00 - 10:00 a.m., Rm. 217, \$69.00 + books

Auditing (Acct. 254)
 COLLEGE CREDIT
 November 2 - December 23, Mon. - Fri., 1:00 - 3:00 p.m., Rm. 108, \$69.00 + books

Advanced Typewriting #10285
 More complex routine typewriting functions are studied in this course. Students will begin the Northwest College assignment requirements for TYPG 101. Completion carries credit toward a College Certificate. A transcript will also be issued to successful students. Prerequisites: Basic keyboarding or experience to be assessed by the instructor.
 September 22, Tues. & Thurs. 7:00-9:00 p.m., Rm. 111, \$72.00 + books, 40 hrs.

Basic Keyboarding #10285

This is a course for persons who have never used a typewriter before. Students will be taught the keyboard and begin learning the many specialized applications of typewriting. Also recommended as a pre-computer course.
 September 22, Tues. & Thurs., 7:00 - 9:00 p.m., Rm. 111, \$72.00 + books, 40 hrs.

Bookkeeping (ACCT 101) #10286

This is an introductory course in the fundamentals of bookkeeping. Routine profit and loss, balance sheets and payroll calculations are included. Completion of this module carries credit toward a Northwest College Business Certificate. Students should have access to a ten-key adding machine. COLLEGE CREDIT.
 September 22, Tues & Thurs. 7:00 - 10:00 p.m., Rm. 113, \$108.00 + book, 60 hrs.

Bookkeeping (ACCT 102) #10286

Students who have previously completed ACCT 101 may enroll for ACCT 102. Areas of study will include: Accounts Payable, Accounts Receivable, Cash Flow, Bank Reconciliation, Promissory Notes and Adjustments. COLLEGE CREDIT.
 September 22, Tues. & Thurs. 7:00 - 10:00 p.m., Rm. 113, \$108.00 + book, 60 hrs.

Business Communications (BENG 150)
 RIA, CGA, COLLEGE CREDIT
 November 2 - December 23
 Mon. - Fri., 8:00 - 10:00 a.m., Rm. 108, \$69.00 + books

Business Computers (BCPT. 150)
 RIA, CGA, CA, SFU, COLLEGE CREDIT
 September 8 - October 30
 Mon. - Fri., 1:00 - 3:00 p.m., Rm. 217/109, \$69.00 + books

Business Finance (BFIN 250/251)
 RIA, CGA, CA, COLLEGE CREDIT
 September 8 - December 23
 Monday - Friday
 10:15 a.m. - 12:15 p.m., Rm. 108, \$138.00 + books

Computer Accounting (BCPT 103) #10289
 A course in computer accounting for people with training or experience in the accounting cycle. Students will select one or more programs from the following: BPI Accounting, Bedford Integrated Accounting, Visicale, Canadian Payroll, Lite Flyte, K.C.'s Deals on Wheels. ACCPAC & others. Prerequisite: Acct 101/102 &/or Acct 150/151 or equivalent.
 COLLEGE CREDIT
 September 21, Mon. - Wed. 7:00-9:00 p.m., Rm. 109, \$95.00 + books, 40 hrs.
 Enrollment limited to 12

Credit Management (Mgmt.252)
 COLLEGE CREDIT
 September 8 - October 30
 Mon. - Fri., 1:00 - 3:00 p.m., Rm. 108, \$69.00 + books

Economics (Econ. 150/151)
 RIA, CGA, CA, SFU, COLLEGE CREDIT
 September 8 - December 23
 Mon. - Fri., 10:15 a.m. 12:15 p.m., Rm. 217, \$138.00 + books

**General Business Pre-requisite
#10284**

A course designed for people without previous Commercial training or experience, or for people who have been out of school for several years. This course covers the operation of a ten-key adding calculator, business arithmetic and record keeping. It is recommended that students having no business experience complete this course before taking Acct. 101.

September 21, Mon. & Wed.

7:00-9:00 p.m., Rm. 113
\$72.00 + books, 40 hrs.

**Introduction to Computers
(BCPT 102) #10288**

This course is intended for people who have little or no experience with computers. The object is to introduce the student to computers, their use and limitations. The student should complete the course with the ability to feel comfortable in a computer environment. The course includes substantial 'hands on' computer experience. COLLEGE CREDIT.

COURSE I

September 15, Tue. & Thurs, 7:00 - 10:00 p.m., Rm. 109. \$95.00 + books, 42 hrs
Enrollment limited to 12

COURSE II

November 3, Tue. & Thurs.
7:00 - 10:00 p.m., Rm. 109,
\$95.00 + books, 42 hrs
Enrollment limited to 12

**Introductory Financial
Accounting (ACCT150/151)
#10287**

CA, RIA, CGA, COLLEGE CREDIT
September 22, Tues. & Thurs.
7:00 - 10:00 p.m., Rm. 113
\$108.00 + book, 60 hrs.

**Mathematics of Finance
(Math 150)**

CA, COLLEGE CREDIT
Sept. 8 - Oct. 30, Mon. - Fri.
8:00 - 10:00 a.m., Rm. 108
\$69.00 + books

**Principles of Business
Management (Mgmt. 150)
COLLEGE CREDIT**

November 2 - December 23
Mon. - Fri., 1:00 - 3:00 p.m.
Rm. 217, \$69.00 + books

Word Processing #10290

WPRO 103 Easywriter II
WPRO 104 Wordstar
WPRO 107 Multimate
WPRO 108 Volkswriter III
Students will choose from the above software.
Prerequisite: BCPT 102 and/or equivalent. COLLEGE CREDIT
Sept. 26, Sat., 9:00 a.m. - 1:00 p.m.
Rm. 109
\$95.00 + diskettes, 40 hrs.
Enrollment limited to 12

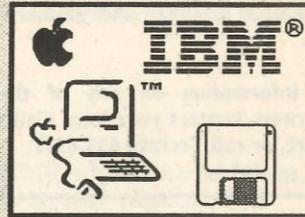
Mobile Computer Centre

Northwest Community College can now deliver a wide range of Business Application Courses on-site to organizations throughout the College region. The Mobile Centre consists of 6 fully configured Business Microcomputers, a Library of Software, and an Instructor.

We offer the courses, seminars and workshops at your site or at other suitable facilities.

Typical software packages that we can cover from beginning to advanced levels include:

- Lotus 1-2-3
- Framework
- Wordstar
- Multimate
- Lotus Symphony
- dBase II/III
- ACCPAC
- Bedford
-and more

**Custom Training**

Does your organization have special computer training needs?

With our Mobile Computer Centre, we specialize in custom training, tailored to make your employees productive in the shortest possible time. We also design complete training strategies and can develop plans that take advantage of government training funds for industry.

All training is delivered at a site most convenient to you - be it your premises or one of our campuses.

General Public Courses

Are you an individual with special computer interests
but can't find a suitable course?

If so, give us a call, let us know what you want and we'll put you on a demand list for such a course. Then, as soon as that list includes a total of 6 people, we will schedule a course in your area within 6 weeks.

So, give us a call, round up your friends, and we guarantee you a course.

Computer Accounting for Business and Industry

Course Length - 18 hours
Class Size - 12 maximum

This hands-on course is designed for owners, managers and employees who want to know what accounting is all about in the computer age. No previous knowledge of computers and accounting is needed, but would be helpful.

You will Learn:

1. The Accounting Cycle
2. To set up and maintain financial records
3. To identify basic internal control procedures
4. How to use the MICROCOMPUTER
5. How to complete the Accounting Cycle, using the microcomputer, i.e.
 - a. Journalize source data (cash, cheques, invoices and payroll)
 - b. Post to the general ledger
 - c. Make necessary adjustments
 - d. Prepare profit and loss statement
 - e. Prepare the balance sheet
 - f. Run a month end

Instructors: John Campbell & Rainer Giannelia
N.W.C.C., Terrace, Sept. 29, 30 & Oct. 1, 1987 - Mon., Tue., & Wed., 3:00 - 10:00 p.m., \$150.00

(A 10% discount applies for second or additional registrations from the same firm)

Northwest Community College
will be hosting the

'BRINGING NEW PRODUCTS TO MARKET'

seminar in Smithers September, 1987

Co-sponsored with the B.C. Innovations Office, the 'New Products' day-long seminar will provide the innovator or entrepreneur (or both) in the Northwest, the essential information about the commercialization process from business and market plans, and patents, to raising the necessary financing to turn their innovations into a successful venture.

The date for this seminar is
SATURDAY, SEPTEMBER 26, 1987,
at Hudson Bay Lodge, Smithers, B.C.

For more detailed information please contact
Karen Birkedal, 635-6511, Local 238.

Watch your mail for the seminar flyer!

First Aid Courses**Industrial First Aid**

Course I #10291
October 3, Sat. & Sun.,
8:00 a.m. - 3:00 p.m.,
Rm. 215, \$250.00 includes Books &
Exam, 60 hrs.

Course II #10292
September 21, Mon. & Wed., 7:00 -
10:00 p.m., Rm. 215, \$250.00
includes Books & Exam, 60 hrs.

Course III #10293
September 22, Tues. & Thurs., 7:00 -
10:00 p.m., Rm. 215, \$250.00
includes Books & Exam, 60 hrs.

Course IV #10294
November 2, Mon. - Fri.
8:00 a.m. - 3:00 p.m.,
Rm. 215, \$245.00 includes Books &
Exam.
66 hrs.

Survival First Aid

WCB certification.
SFA is an 8 hour course and includes
2 hours of C.P.R.
Courses are offered on request.
Normally, 12 students are required to
make a class.
\$35 per person, includes Books &
Exam

CPR Courses

Cardiopulmonary Resuscitation courses
are held on request. 6 persons required
to hold a class. Phone the College for
details.
\$35 per person includes supplies

Business/Industry

At Northwest Community College we offer many courses with your business in mind!

Northwest Community College offers a wide range of **BUSINESS, MANAGEMENT and INDUSTRY** related programs that can be offered throughout the College region. We would be pleased to discuss your specific training needs and design a course to meet your requirements.

For consultation, contact:
Mr. Audun Birkedal, NWCC
Terrace, 635-6511 Loc. 239.

Increasing Your Profit

At the end of this seminar participants will understand how to increase the profit of their business by applying some very practical controls.

Topics include:

- An awareness of what profit is and how it is measured
- Understanding the different types of costs
- The effect of price changes and reduced costs
- The impact employees can have on profits

Specific Benefits:

By the end of this seminar you will:

- Have a better awareness of cost elements and their relationship to profit
- Have an understanding of productivity related to costs and profit
- Know where to get the best results from a cost control program

F.B.D.B./N.W.C.C., Nov. 18

2:00 - 9:00 p.m.

\$65.00 (includes supper)

Registration Deadline:

Monday, November 9, 1987

DON'T FORGET!

PRE-REGISTRATION IS REQUIRED FOR THESE SEMINARS

Marketing for Retailers

Today's most successful retailers have a well defined marketing mix aimed at satisfying an identified target market. Marketing for retailers is a 6 hour seminar that will help you identify the target market and develop a consistent marketing mix for your retail business.

You run an established retail store but your revenues are not as high as you would like. You are probably aware of increased competition but may not know the extent of demographic changes in your marketplace. By registering for this seminar, you will discover how to identify a market segment whose needs are not being met, and how to use this information to increase your revenues. In short, you should register for Marketing for Retailers because it makes good, profitable, business sense.

Topics include:

- Identify the Problems
- Get to Know the Market
- Select the Target Market
- Set Marketing Objectives
- Plan a Marketing Mix

F.B.D.B./N.W.C.C., Sept. 16

2:00 - 9:00 p.m.

\$65.00 (includes supper)

Registration Deadline:

Wednesday, September 9, 1987

Women in Management

Seminar participants will study certain types of behaviour commonly associated with the management function and learn how to develop some of the basic management skills needed to achieve a high level of performance.

Topics include:

- Management Functions
- Roles and Stereotypes
- Occupational Behaviour
- Power and Leadership
- Resolving Employee Problems

F.B.D.B./N.W.C.C., Oct. 7

2:00 - 9:00 p.m.

\$65.00 (includes supper)

Registration Deadline:

Wednesday, Sept. 28, 1987

Other COURSES that will follow are:

- How to Start a Small Business - 6 hrs.
- Bookkeeping - 18 hrs.
- Business Law - 18 hrs.
- Successful Small Business Management - 18 hrs.
- Time Management - 3 hrs.
- Marketing for Small Business - 18 hrs.
- How to Advertise and Promote Profitably - 15 hrs.
- Understanding Your Customer - 18 hrs.
- The ABC's of Selling - 18 hrs.
- Choosing & Pricing Your Product or Service - 3 hrs.
- People Management, Tools & Techniques - 18 hrs.
- Fundamentals of Financial Management - 18 hrs.
- The Basics of Small Computer Systems - 18 hrs.
- How to Arrange Financing - 3 hrs.

For more information, contact:
Karen Birkedal, 635-6511, Loc. 238.

Our Fees are:

3 hour seminar: \$ 40.00

6 hour seminar: \$ 65.00

18 hour seminar: \$ 75.00

(all course material included)

The above group of half/full day and 18 hour seminar courses are available to you at Northwest Community College. Your input will help us tremendously in scheduling the courses you want "By Popular Demand".

Contact Student Services as soon as possible so that we can provide the subject of your choice.

We promise that you will be kept informed through the local media and by flyers as additional courses are scheduled.

Your instructors will be trained facilitators from the: **FEDERAL BUSINESS DEVELOPMENT BANK and EXPERIENCED INDIVIDUALS FROM THE BUSINESS COMMUNITY.**

NOTE:

Some **Financial assistance** may be available to defray the course cost and wage cost through your nearest **Canada Employment and Immigration Centers.** Please contact them for further information.

Demand Courses

Northwest Community College offers a variety of short courses as need arises. Simply register your interest at any College Centre and when sufficient people have signed up you will be notified and the course will be scheduled.

TRADES

- Industrial Electronics
- Compressed Natural Gas
- Auto/Heavy Duty Refresher
- Hydraulics
- Truck Operation & Maintenance
- Carpentry/Woodworking

BUSINESS/INDUSTRY SERVICES

- Data Processing Concepts
- Intermediate Computing
- Supervisory Management
- Time Management
- Small Business Accounting
- Computer Accounting
- Taxation

Class 'B'

Gas Fitters Course

Don Burr, Oct.28/87 - Feb.24/88

Mon./Wed., 7:00 - 10:00 p.m.

Rm. 1107 Shops Bldg.

\$350 + Textbooks.

For more information, contact

Karen Birkedal, 635-6511, Loc. 238.

Learning is for Everyone!

Interior Log Scaling

Learn the theory and practical skills of scaling. This course will include classification of species, measuring of forest products and use of the scale stick. Upon completion you will be prepared to take the Ministry of Forests written and practical exams*, to obtain a licence. Students should have some math skills and knowledge of the metric system. Requires 15 students to run.

* In conjunction with Forestry Exams
Sept. 28 - Oct. 9, Mon - Fri., \$175 +
Equipment Deposit of \$50 &
Textbook \$27

Exam Date: T.B.A.



Bartending Level I

Professional Bartending Level I covers all aspects of frontline bartending. Students are given detailed instruction on how to mix and serve various alcoholic beverages to guests in lounges, restaurants, bars and club settings. Theoretical instruction will include safety, sanitation and hygiene, customer relations, manufacturing processes, types of alcoholic beverages and government regulations.

Admission Requirements

Applicants must be 19 years or older, with a minimum of Grade 10 standing. Other recommended characteristics are: good manual dexterity, good physical coordination, the ability to communicate effectively with guests and co-workers, a high standard of personal hygiene and grooming.

Topics include:

- Guest /Staff Relations
- Bar Set-up/Mixing Drinks
- Understanding Alcoholic Beverages
- Sanitation and Safety
- Elements of Bar Service
- Government Regulations/
B.C. Liquor Act
- Bar Accessories and Equipment

For more detailed information contact Karen Birkedal, 635-6511, Local 238.

A Sanitation Program for Food Handlers

Foodsafe

Every year in Canada, thousands of people suffer the effects of unsafe food handling practices. An outbreak of food poisoning in your restaurant or institution could result in expensive lawsuits, and damage the reputation you've worked so hard to build. If you've been thinking about improving your employees' knowledge of sanitation and foodborne diseases, FOODSAFE could be your most important training decision.

Designed in consultation with the B.C. Restaurant and Food Service Association, the Ministry of Post Secondary Education, and Capital Regional District Environmental Program, FOODSAFE will train you and your employees on the procedures and conditions necessary for the prevention of foodborne illnesses. The two programs, Basic and Advanced, each consist of eight hours of instruction, covering such topics as the purchase and storage of potentially hazardous foods, personal hygiene, the causes of foodborne diseases, and maintaining a sanitary foodservice operation. Upon successful completion of the courses, participants will receive a recognized certificate in Sanitary Food Handling. There are no prerequisites for The Foodsafe course.

Topics include:

- Microbiology
- Foodborne Illnesses
- Personal Hygiene and Health
- Serving and Dispensing
- Food Protection and Preparation
- Receiving and Storing Food Safely
- Dishwashing Methods
- Food Poisoning - - Food Protection
- Facilities and Equipment
- Housekeeping and Pest Control
- Managing Sanitary Practices in a Foodservice Operation

If you are interested in attending this course, or require further information, contact Karen Birkedal, 635-6511, Local 238.

MANAGEMENT SKILLS FOR SUPERVISORS

The Management Skills for Supervisors program is currently being offered throughout the College region. It includes 90 hours of integrated material covering a broad range of management skills. This is a Ministry of Education approved program. It is constructed to be highly experimental in nature to attract the trainee towards involvement in his/her own training. To that end, such devices as role plays, structured experiences, media experiences, self-scoring inventories and discussions have been liberally employed and supported by relevant theoretical concepts. The program is organized into three parts.

- Part I** Interpersonal Skills (3 days, plus 1 day reinforcement)
- Part II** Group Skills (3 days, plus 1 day reinforcement)
- Part III** Administrative Skills (3 days, plus 1 day reinforcement)

REQUIREMENTS FOR ADMISSION

Participants are normally sponsored by their employer.

Part I - Interpersonal Skills (3 days, plus 1 day reinforcement)

You will learn to:

- Communicate effectively
- Sharpen your supervisory skills
- Improve and enhance your relationship with others
- Develop effective and persuasive communication
- Enhance your interviewing techniques
- Use an effective system for making quality decisions

Instructor: Phil Kolbuc

Date: Sept. 28, 29, & 30, 1987 Reinforcement - Oct. 26/87

Location: N.W.C.C. Terrace

Time: 8:30 a.m. - 4:30 p.m.

Fee: \$250.00

Part II - Group Skills (3 days, plus 1 day reinforcement)

You will learn to:

- Sharpen your leadership skills
- Set the climate for motivation
- Use your preferred leadership style effectively
- Use your skills in group situations - focusing on leadership, motivation and team building
- run effective meetings

Instructor: Phil Kolbuc

Date: Oct. 27, 28 & 29, 1987 Reinforcement - Nov. 23/87

Location: N.W.C.C. Terrace

Time: 8:30 a.m. - 4:30 p.m.

Fee: \$250.00

Part III - Administrative Skills (3 days, plus 1 day reinforcement)

You will learn to:

- Sharpen your administrative skills
- Manage your job effectively
- Use a comprehensive and flexible system in performance analysis and appraisal.
- Identify your timewasters and how to eliminate them.
- Apply the 10 simple rules to make your written communication effective and successful.

Instructor: Phil Kolbuc

Date: Nov. 24, 25 & 26, 1987 Reinforcement - Nov. 27/87

Location: N.W.C.C. Terrace

Time: 8:30 a.m. - 4:30 p.m.

Fee: \$250.00

(\$25 discount applies for a second or additional registrant from the same firm.)

FINANCIAL AID AND SPONSORSHIP

Some reimbursement of fees may be possible from the sponsoring employer through Canada Employment. Please contact your local Canada Employment Centre for more information.

Early Childhood Education

The Early Childhood Education program can be taken on a Part-time or Full-time basis towards the E.C.E. Certificate, or it can be taken for general interest. Courses and Practicum hours as outlined in the following course descriptions are mandatory for completion.

Registration for E.C.E. students will take place at the Terrace Campus September 3, & 4, 1987.

Classes start September 8, 1987.

For more information on the E.C.E. program, contact Larisa Tarwick at 635-6511.

Early Childhood Education 101:

Program Development

Instructor: L. Tarwick, M.A.

Mon & Tues: 1:00 - 4:00 p.m.

An introduction to planning and development of programs for pre-school centres, principles of guidance, use of materials and equipment, routines of play. (6,0,2)

Early Childhood Education 101B:

Program Development

Instructor: L. Tarwick, M.A.

Early Childhood Education 102:

Curriculum and Development

Instructor: R. Goodwin, B.Ed.

Tues & Thurs: 8:30 a.m. - Noon

An introduction to curriculum elements as related to child development. Includes language, literature, art, music, science, and social studies. (3,3,0)

Early Childhood Education 104:

Health and Nutrition

Instructor: R. Goodwin, B.Ed.

Mon: 8:30 a.m. - Noon

Methods of fostering sound health and nutrition practices in the young child. Special emphasis on day care and menu planning. Introduction to first aid and common childhood disorders. (3,0,0)

Early Childhood Education 125:

Practicum

Instructor: R. Goodwin, B.Ed.

Wed & Fri: 8:00 a.m. - 4:00 p.m.

Opportunities for observation and recording child behaviour. The student is exposed to a variety of education and care facilities for young children. A four week practicum in which a student will model behaviours of a competent aide. (0,6,1)

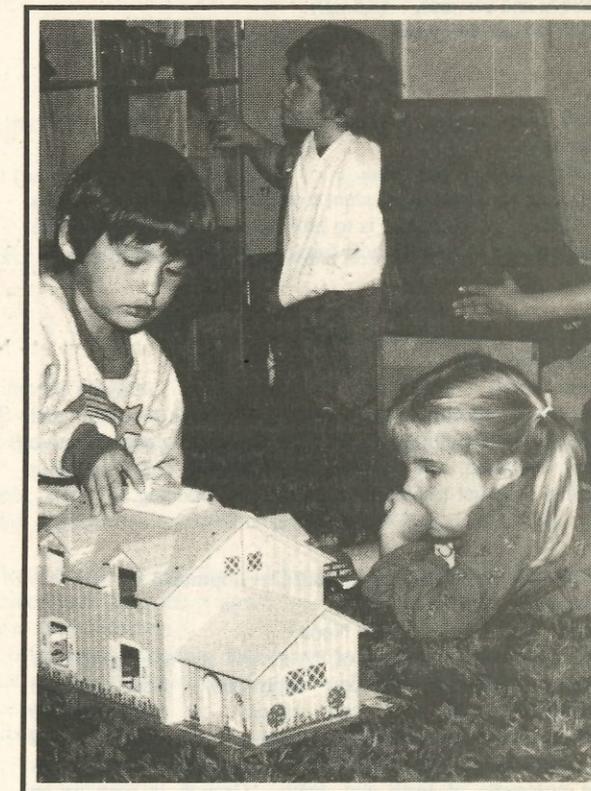
Early Childhood Education 134:

Growth and Development

Instructor: L. Tarwick, M.A.

Thurs: 1:00 - 4:00 p.m.

A study of child growth and development looking at ages and stages, and theories in the early years. Conception, pregnancy, birth through five years of age. Also, the class will examine and use a number of observation methods to develop a broad repertoire of data collecting ideas. (3,0,0)



LIFELONG LEARNING IS FOR EVERYONE

Human Service Worker

The Human Service Worker program can be taken on a Part-time or Full-time basis towards the H.S.W. Certificate, or it can be taken for general interest. Courses and Practicum hours as outlined in the following course descriptions are mandatory for completion.

Registration for H.S.W. students will take place at the Terrace Campus September 3, & 4, 1987.

Classes start September 8, 1987.

For more information on the H.S.W. program phone 635-6511.

HSW 141: Introduction to Social Welfare

Instructor: T.B.A.

Mon: 9:00 a.m. - 12:00 Noon

This course will introduce the student to the various community service areas (theoretical and practical) within the general field of social welfare. The various aspects of the Canadian welfare system are examined within a historical perspective in order to provide an understanding of current practice and services. (3.5,0,0)

(HSW 141 & 143 were formally offered as HSW 155)

HSW 143: Issues in Social Services

Instructor: T.B.A.

Wed.: 12:30 - 4:00 p.m.

This course allows the student to explore social service issues in depth. The emphasis is to provide the ground work in the development of an analytical frame and practice. (3.5,0,0)

HSW 151: Counselling Skills I

Instructor: T.B.A.

Tues: 12:30 - 4:00 p.m.

The course introduces the student to the basic processes and content of counselling. Topics to be covered include: effective communication, self concept, understanding and expressing feelings, conflict resolution, and helpful responding. (3.5,0,0)

HSW 153 : Human Growth and Development

Instructor: T.B.A.

Tues: 8:30 a.m. - 12:00 Noon

This course offers a study of the growth and development of people, taking a life-span approach - from prenatal development to birth and infancy, to childhood, to adolescence, to adulthood and to old age. Special focus will be placed on the role of the family in development, as well as the processes of birth and death. Growth is seen as an ongoing human process with different physical, emotional and social aspects at each age and phase. (3,0,0)

HSW 163 Food and Health

Instructor: T.B.A.

Fri: 9:00 a.m. - 12:00 Noon

An analysis of food and health in the social services. An introduction to first aid is also included. (3.5,0,0)

HSW 164 Behaviour Intervention

Instructor: T.B.A.

Thurs: 8:30 - 12:00 Noon

Students will discover how behaviour is learned and how it can be relearned for effective living. Some basic modules of counselling will be studied, with emphasis on the development of a problem-solving model and its specific applications in the social services. (3.5,0,0)

HSW 191: Practicum I

Instructor: T.B.A.

Wed: 8:30 - 12:00 Noon

This course provides an introduction to the agencies and facilities that provide human services in the community. The emphasis is on first-hand field experiences with visits to a wide variety of community resources and meeting the professional personnel who provide the services. Each practicum day will include classroom seminars focussing on the student's role within the various agencies as practicum settings, as well as classroom instruction. (3.5,6,0)

IMPORTANT TO REMEMBER!

Payment for courses,
textbooks or other materials
may be made by
CASH, CHEQUE,
VISA OR MASTERCARD

Northwest Professional Nursing Program

SPECIAL ANNOUNCEMENT

Northwest Community College has just received funding to offer this program commencing

AUGUST 24, 1987

Today's registered nurse assists people in meeting health needs in collaboration with other members of the health care team including dietitians, occupational therapists, pharmacists, physicians, physiotherapists and social workers. Demands made upon nursing professionals range from providing information on health concerns to promoting proper health care, preventing disease, providing restorative care and emotional support. Although it is a high-stress profession, both men and women find general nursing a rewarding career.

The Northwest Professional Nursing Program is a professional nursing transfer program. Students take the first year of the British Columbia Institute of Technology (BCIT) General Nursing Program at Northwest Community College (NWCC). Upon successful completion of the first year, the student transfers to BCIT, Burnaby, to complete course work in the General Nursing Program. Upon graduation, students will receive a diploma in nursing from B.C.I.T. making them eligible to write registration exams for the Registered Nurses Association of B.C. Students would also be eligible for the University of British Columbia and University of Victoria Baccalaureate Nursing Degree Programs should they wish to continue their nursing education. This program is open to all persons having the necessary prerequisites. Academic up-grading is available through the Northwest Community College Adult Basic Education Department.

Admission Requirements

1. (A) Applicants under 23 years of age at the time of entry into the program. Senior secondary school graduation with:
 - a) Chemistry 11 and either Chemistry 12 or Biology 12 (preferred) with a minimum of C+ standing in both courses.
 - b) Algebra 11 with a minimum of C standing.
 - c) English 12 with a minimum of C+ standing.
 - d) Experience in the health care field as a volunteer and/or employee in a general or private hospital or extended care facility preferred.
- OR
1. (B) Applicants over 23 years of age at the time of entry into the program. Senior secondary graduation or equivalent, e.g. : GED or ABE with:
 - a) Chemistry 11 and either Chemistry 12 or Biology 12 (preferred) to be completed within two years prior to enrolment with a minimum of C+ standing in both courses.
 - b) English 12 with a minimum of C+ standing is desirable.
 - c) Experience in the health care field as a volunteer and/or employee in a general or private hospital or extended care facility preferred.
2. A valid St. John Ambulance standard First Aid certificate or equivalent is required by the end of Term 1, and preferably prior to entry into Term 1. Currency must be maintained throughout the program.
3. CPR course (Basic 1) must be valid and current prior to entry into term 4.
4. Completion of the immunization program is required before final acceptance into the program.
5. A physical examination by a physician of the applicant's choice, indicating satisfactory health.
6. A satisfactory interview where the following will be assessed:
 - knowledge of and motivation towards a nursing career
 - financial preparation
 - communication skills
 - experience in the health care field.

APPLY NOW FOR REGISTRATION AS CLASS SIZE IS LIMITED

Special Interest Courses

PRE-REGISTRATION IS REQUIRED FOR ALL SPECIAL INTEREST COURSES

Aids Forum #9627

A one night informative seminar on 'AIDS' with videos and handouts. A professional panel will answer all your questions on this newsworthy topic.
Wed., Oct. 14,
NWCC Rm. 2002,
7:30-10:00 p.m. NO CHARGE

Automotive #9630

Learn what to look for when you lift the hood. Men and women will learn tune-up procedures and basic car maintenance.



Arnold Ferretti
Wed., Oct 7 & 14
NWCC Shop Bldg.
7:00-10:00 p.m. \$15.00
(Class Limit: 15 people)

Breads & Pastries #9650

Learn how to prepare, decorate and bake delicious 'coffee break snacks'.
"How to" - from basic to the finished product. Christmas goodies from the home baker. Breadmaking, pastries and tea biscuits. Yum! Yum!
Percy Moorhouse, Tues.,
Nov. 10 - Dec. 1,
NWCC Cafeteria, 7:00-11:00 p.m.
\$35.00

Breast Cancer #9651

Facts and information will be presented in this interesting evening. This seminar will give an overview of physical and psychological aspects of 'breast cancer'.
Dr. Almas, Tues. Nov. 10
NWCC Rm. 2002, 7:30-9:30 p.m.
NO CHARGE

Buying a New or Used Car #9643



This class looks at such topics as how to determine your needs and what to look for in purchasing a car; what are the various options of financing the car, what is the best time to buy, shopping around, trade-ins, warranties, contract terminology, liens, title searches and more.
People's Law School, Mon.,
Nov. 9, Terrace Public Library
Time: T.B.A., NO CHARGE

Calligraphy #9620

Beautiful Penmanship. The beginning calligraphers goal is the acquisition of a working knowledge of the Italic hand and the Calligraphic pen. The student will be able to employ the art in the writing of personal correspondence and placecards.
Supplies required:
Felt Pen (Broad Tip Calligraphy Pen), Ink & paper.
E. Arndt, Mon., Oct. 5 - Nov. 9
NWCC Rm. 205,
7:30-9:00 p.m. \$15.00
(Class Limit: 15 people)

Chinese Cooking (Advanced) #9614

Preparation of special cuisine 'Dim Sum' dishes. Chinese home cooking (steaming & stir frying) will be demonstrated. Come and enjoy.
Patricia Williams,
Mon., Sept. 14 - Oct. 19,
Skeena School Rm. 13,
7:00-10:00 p.m. \$35.00
(Class Limit: 15 people)

Chinese Cooking (Beginner) #9615

Learn how to prepare economical delicious Chinese food. This basic course is for those interested in recipes and menus, plus demonstrations in the preparation of authentic and Canadian dishes. Readily available ingredients will be used. Come and enjoy.
Patricia Williams,
Mon. Nov. 2 - Dec. 7
Skeena School Rm. 13,
7:30-9:30 p.m., \$35.00
(Class Limit: 15 people)

Chocolate Making #9628

(Excellent Christmas Presents)
Learn how to make delicious and professional looking chocolates. The method is fast, easy and inexpensive. The results absolutely FANTASTIC. Who can resist! Come and indulge in almond bark, mints, caramel and cream centres, nut clusters, hand-dipped fruit and cherry surprises.
Linda Mantel/Bertha Watmough
Thurs., Dec. 3, Skeena School Rm.
13, 7:00-9:00 p.m., \$6.00
(Class Limit: 20 people)

Choosing the Right 'DIET' #9631

Instruction from a nutritional expert. Current research in weight control. Choosing a diet suitable for you. Individual analysis and counselling.
Irene Ennis
Tues., Sept. 22 - Oct. 27
NWCC Rm. 2001
8:00-9:30 p.m., \$20.00
(Class Limit: 15 people)

Conversational French #9646

How to become more fluent in the second natural language. Come and join this class, using resources such as the language lab to enhance your listening and speaking skills.
Danielle Waltz
Tues. Sept. 15 - Nov. 3
NWCC French Lang. Lab Rm. 1126
7:30 - 9:30 p.m., \$35.00

Conversational Spanish

Spanish is a very popular language for travellers and business people. This two part course introduces you to basic vocabulary and grammar for spoken Spanish.

Part A #9618

Leydi Noble
Tues. & Thurs., Sept. 15 - Oct. 15
N.W.C.C. Rm. #205,
7:30 - 9:30 p.m., \$35.00

Part B #9619

A continuation to Part A or suitable as a refresher course.
Leydi Noble
Tues. & Thurs., Oct. 20 - Nov. 19
N.W.C.C. Rm. #205
7:30 - 9:30 p.m., \$35.00



**DON'T FORGET!
PRE-REGISTER**

Darkroom Refresher Course #9655



An interesting seminar on photography techniques. Prerequisite; basic knowledge of film process and darkroom procedures. A general overview and expert instruction will be given in lighting, composition and spot-toning. The final project will be a print suitable for mounting.
Supplies: Bring your Camera.
Wayne Sheridan
Wed., Oct. 7 - Oct. 28
N.W.C.C. Darkroom
7:30-9:30 p.m., \$15.00

Defensive Driving

Become acquainted with the techniques of defensive driving in this B.C. Safety Council approved program. New drivers and those who have lost their licences are encouraged to attend, but everyone could become a better driver by learning to drive defensively.

Set #1 #9624

Peggy Julseth,
Tues. & Thurs. Sept. 22 & 24
N.W.C.C. Rm. #204
7:00-10:00 p.m.
\$30.00 (includes books)
(Class Limit: 20 people)



Set #2 #9636

Doug Watt, Tues. & Thurs.
Nov. 3 & 5, N.W.C.C.
Rm. #204, 7:00-10:00 p.m.
\$30.00 (includes books)
(Class Limit: 20 people)

Eating in the 80's #9632

General nutrition with emphasis on topics concerning us today. Do some foods cause cancer or heart disease? Am I getting enough calcium? Information on vitamin supplements, cholesterol, salt, weight control, additives and fiber.
Irene Ennis, Sat. Oct. 3
N.W.C.C. Rm. #211
9:00 a.m. - 3:00 p.m.
\$15.00 (includes lunch)
(Class Limit: 20 people)

Exploration in Light #9626

This is a practical hands on oil painting workshop. Techniques in design for sketching on location will be demonstrated. A small oil painting will be completed in class.
Supplies: 3 oil painting brushes (#1, 4, & 5), full range of oil paints -primary & secondary colours, including white.
Anne-Marie Nehring
Sat. & Sun., Oct. 24 & 25
N.W.C.C. ECCA Studio
9:00 a.m.-4:00 p.m., \$50.00

Fall Gardening #9629

Practical advise from a professional gardener on soil preparation and propagation. Techniques that you can use to minimize winter kill of grass, garden plants, shrubs and fruit trees.
Jack Atkinson, Thurs., Oct. 8,
N.W.C.C. Rm. 204,
7:30-9:30 p.m., \$7.00
(Class Limit: 20 people)

Food Garnishing #9638

Those who feel that cooking is an enjoyable and creative art will have a pleasurable time learning about garnishing. There is an old and true saying, "That which is pleasing to the eye is also pleasing to the appetite".
Supplies: Sharp Knife
D. Cruzelle
Thurs. Dec. 3 & 10
N.W.C.C. Rm. 211
7:30-9:00 p.m., \$15.00

German (Beginner) #9616

More and more German speaking tourist are visiting the northwest. Wouldn't you like to be able to converse with this important visitor? This course will focus on both listening and speaking skills using language common to everyday situations.
Inke Kase
Wed., Sept. 14 - Nov. 9
NWCC Rm. 204, 7:00-8:00 p.m.
\$30.00 (Class Limit: 15 people)

German (Intermediate) #9617

Do you know some German already, haven't used it for a while and would like to be able to speak it again? Would you like to expand your vocabulary and enhance your conversational skills? Here is an opportunity for you to become more fluent in German and prepare yourself for your next trip to Europe.
Inke Kase, Wed., Sept. 14 - Nov. 9
NWCC Rm. 204
8:30-9:30 p.m., \$30.00
(Class Limit: 15 people)

Home Sweet Home #9656

You won't want to miss this informative seminar if you are in the market to buy or sell your home! Speakers will include a Lawyer, Bank Manager, Appraiser, and Realtor.
P. Blocksidge/T. Ritter/E. Ritter & other professionals,
Wed., Sept. 23,
N.W.C.C. Rm. 206
7:30-9:30 p.m.
\$5.00



Introduction to Apple Works #9622

This course is for the complete novice who wants to learn about computers, starting with how to turn on the machine. Learn the various components of a computer system, and how to tell it what to do. Use of the AppleWorks as a word processor, Spreadsheet and Database, will be explained.
Supplies: 1 Good Quality Diskette
Dr. Jean Strangway
Mon., Sept. 14 - Nov. 2
NWCC Rm. 103B,
7:30-9:30 p.m., \$50.00
(Class Limit: 12 people)

Investments and Stocks #9652

C.M. Oliver Ltd. of Vancouver, B.C. will present valuable information on investments and stocks. If you wish to attend, please phone to be put on the wait list.
Alison Fleh, Sat., Oct. 10
NWCC, 7:30 - 10:00 p.m.
Fee: \$20.00

ADULT EDUCATION - THE PATH TO TOMORROW

Knitting Machine (Accessories)
#9634

Learn how to use the various accessories for your knitting machine. Individual help for specialized problems. Informative lectures and practical application.

Supplies: Knitting Machine
Mary Bond
Thurs., Oct. 29 - Nov. 19
NWCC Rm. 2001
7:30-9:30 p.m., \$30.00

Knitting Machine (Beginner)
#9633

If you have a Knitting Machine and don't know how to use it, this course is for you. Videos and handouts will be used to instruct the various ways to make use of and service your machine.

Supplies: Knitting Machine
Mary Bond
Thurs., Sept. 24 - Oct. 22
NWCC Rm. 2001
7:30-9:30 p.m., \$30.00

Massage Workshop #9637

Roger Carling-Kelly of Northwest Massage Therapy in conjunction with N.W.C.C. is presenting this seminar designed to give you hands on experience learning certain massage techniques that will leave you knowing how to give your partner a full relaxing massage. An informative and interesting workshop covering the head, neck, shoulders, back, arms and legs.

Supplies: Bring a friend, blanket, sheet & pillow
Roger Carling-Kelly
Tues. & Wed., Sept. 22 & 23
NWCC Rm. 2002
7:30-10:00 p.m.
\$25.00 (Oil included)

Memory Training #9647

How's your memory? At Memory Dynamics we believe there is no such thing as a bad memory; only a lazy or untrained mind waiting for the right tools and techniques. It's FUN, and EASY and almost instantly learned. That 'steel trap memory' can be yours!

John Paterson
Wed. & Thurs., Oct. 28 & 29
NWCC Rm. 2002
7:00 - 10:00 p.m., \$38.00

Mexican Cuisine #9648

Exotic and economical, these dishes will liven up your dinner table while taking it easy on your pocketbook. This course involves demonstration and student participation. It will cover such dishes as tortillas, enchiladas, chile rellenos and much more.

Mr. Davis, Mon., Sept. 21 - Oct 12
Don Diego's
7:30-9:30 p.m., \$25.00
(Class Limit: 12 people)

Pain, Relief & Relaxation #9621

This is a practical hands on workshop using drug free methods. You will learn various types of massage designed to induce physical and mental relaxation. Past students have raved about the benefits of these techniques.

Barry Blix, Sat., Oct 17
NWCC Rm. 2002
9:00 a.m. - Noon, \$25.00
(Class Limit: 20 people)

The Party's Over - #9644
Drinking and Driving Laws

This class will cover such topic areas as ... the legal definition of 'impaired' driving; the initial contact with the police; the breathalyzer test and the consequences of refusing to take the test; other related offences; convictions; consequences of an impaired driving charge and more.

People's Law School, Dec. 9
Terrace Public Library
Time: T.B.A., NO CHARGE

Personal Injury and I.C.B.C.
#9641

This class will offer an explanation of the different types of injuries and benefits available, discuss the role of the insurance adjuster and outline such topics as how to make a claim, no-fault benefits, liability; damages, jury trials, settling out of court and more.

People's Law School, Sept. 14
Terrace Public Library
Time: T.B.A., NO CHARGE

Poise and Beauty #9625

This seven week course has been designed for women who place importance on being their very best. It includes workshops on make-up, poise, etiquette, wardrobe building, and

modelling. You will gain confidence and self-esteem.

BE THE BEST YOU CAN!
Gloria Syrette,
Tues., Sept. 15 - Oct. 27
NWCC Rm. 211,
7:00-9:00 p.m., \$40.00
(Class Limit: 12 people)

Quick Sewing #9645

Fashion details and factory shortcuts for the average sewer. Stretch & Sew techniques will be demonstrated for the hands on class. Individual instruction will be given.

A. McKinnon
Thurs., Sept. 17 - Oct 8
Skeena School Rm. 12,
7:30-9:30 p.m., \$20.00

R.R.S.P.'s- A Consumer Guide
#9642

Such topics to be highlighted in this class are ... who qualifies to take out an RRSP; what are the contribution limits; the types of plans available; the benefits and risks of the various plans; the tax consequences of purchases and withdrawals; and how to choose the best plan for you.

People's Law School, Oct. 14
Terrace Public Library
Time: T.B.A., NO CHARGE

Scarf Tying Workshop #9640

This 2 hour workshop will cover the basic knots and techniques, fabric information and how-to-methods for the individual look.

Supplies: Bring scarfs
Donna Burton, Mon., Sept. 21
Skeena School Rm. 15
7:30-9:30 p.m., \$6.00

Sewing for Fun #9649

Brighten up your wardrobe with a coordinated outfit. Projects are simple and quick. This course will teach you useful sewing techniques, darts, seams, waistbands, hems, zipper application, collars, and other useful hints.

Shannon Murdock
Tues., Sept. 15 - Nov. 5
Thornhill Jr. Sec. Home Ec. Rm.
7:00-10:00 p.m., \$30.00
(Class Limit: 17 people)

Small Engine Repair & Tune-Up
#9639

Basic maintenance and tune-up procedures of small motors i.e. lawn mowers and chain saws. You will be able to repair your own small motor with the skills you learn in this course. Men and women are welcome to enroll.

Fred Dunn
Tues. & Thurs. Sept. 22 - Oct 20
NWCC Shops Bldg.
7:30-10:00 p.m., \$30.00
(Class Limit: 15 people)

Stress Workshop #9654

Northwest Community College in cooperation with Kitimat General Hospital are presenting this seminar. Several techniques will be demonstrated for coping and resolving stress. Lasting solutions are the ultimate goal. If you wish to attend please phone to be put on the wait list.

Ms. Higgenbottom
Date & Time: T.B.A.
NWCC, NO CHARGE

Travelling in Mexico #9635

First hand information about Mexico. It's culture, history, places to visit and stay. Tips on health and travel, etc. This seminar will be friendly and informal, with plenty of time for questions and sharing information. Videos on Mexico. FUN, FUN, FUN!

Terrace Travel/NWCC
Thurs., Sept. 17
NWCC Rm. 2002
7:30-10:00 p.m.
\$5.00

**Woodworking #9653**

Introduction to a variety of woodworking skills while working on individual projects. Projects are approved by the instructor on the first evening of class. The instructor is an experienced, certified cabinet maker. If you have a special project to complete, bring sketch or plans to the first night.

B. VanDooren
Mon., Sept. 21 - Nov. 23
NWCC Shops Bldg.
7:00-10:00 p.m.
\$60.00

Emily Carr College of Art & Design
Outreach Workshops**Terrace Campus****Photography (For All Levels)**

Journalist/Photographer, Beverley Olandt will help photographers discover the world they live in, showing them how to withdraw images from their daily landscape. This workshop is designed to stimulate the creative 'eye' of the EXPERT and BEGINNER alike! Items to be discussed include equipment types, composition (line, shape, balance), lighting (properties, direction), exposure, point of focus and depth of field. This workshop involves local field trips so please bring appropriate all weather clothing.

Beverley Olandt, Sat. & Sun., Nov. 7 & 8
NWCC, Terrace, 9:00 a.m.- 5:00 p.m., \$45.00.



For information on any of the following workshops,
please call 635-6511, Local 223.

Ceramics

Topics to be covered include throwing, firing and glazing techniques.

Hazelton - Lora Wee Lay Laq, Sat. & Sun., Nov. 21 & 22
9:00 a.m. - 5:00 p.m., \$45.00.

Painting (Beginner/Intermediate)

This 'mixed medium' workshop will focus basic painting styles and techniques.

Houston - Richard Reid, Sat. & Sun., Oct. 17 & 18
9:00 a.m. - 5:00 p.m., \$45.00

**Tool Making**

Hand tools are indispensable to the carver. This workshop will focus on the design and making of three important tools: adze, hook-knife and skew chisel. Students will be able to start all three tools and complete one.

New Aivansh - George Rammell, Sat. & Sun., Oct. 17 & 18
9:00 a.m. - 5:00 p.m., \$45.00 + supplies.

Painting (For ALL Levels)

This workshop using the medium of water colors will focus on basic painting techniques; with particular emphasis on colour, 2-dimensional form, line and composition.

Prince Rupert - Ken Wallace, Sat. & Sun., Nov. 14 & 15
9:00 a.m. - 5:00 p.m., \$45.00.

**Ceramics (Glazing)**

This workshop will explore the theory and practical aspects of glazing techniques.

Prince Rupert - Jan Grove, Sat. & Sun., Oct. 31 & Nov. 1
9:00 a.m. - 5:00 p.m., \$45.00.

Workshop in Color

Using acrylics and watercolors students will explore the theory of colour, aspects of light and the importance of pigments.

Queen Charlotte Islands (Masset)

Nora Blanck, Sat. & Sun., Nov. 7 & 8, 9:00 a.m. - 5:00 p.m., \$45.00.

Photography (For All Levels)**Smithers**

This is the same Photography course (Instructor Beverley Olandt) as listed above for the Terrace Campus. The dates for this course are Sat. & Sun. October 24 & 25. The cost of this workshop is also \$45.00.



Vocational and Trades Training

Northwest Community College offers a wide selection of
FULL-TIME Pre-employment and Trades Training Courses

Terrace Campus

Automotive
Carpentry
Cooking
Electronics
Joinery
Machinist
Millwright
Welding
Heavy Duty Mech

Prince Rupert Campus

Marine Engine
Marine Certificate IV
Marine Navigation
Net Mending

You can enter these courses listed above at anytime throughout the year.
For detailed course descriptions, see the 1987/88 College Calendar
or call us at 635-6511.

Air Brakes

To prepare drivers for practical and written tests on the operation and maintenance of air brakes systems for either on-highway or off-highway vehicles. Those taking off-highway exams will be required to pay the Ministry of Transportation an examination fee.

Sept. 21 - 24, Oct. 20 - 24, & Dec. 1 - 5
Tues.- Fri, 6:30 - 10:00 p.m.
Sat. 8:00 a.m. - 3:00 p.m.
N.W.C.C. Shops Building
\$100.00

Basic Electronics for Trades Training and Industry Upgrading (Full & Part-time)

Because of the growing need for Electronics trade training, in all facets of industry, Northwest Community College is offering a competency based, computer assisted basic electronics program. The program is available on an individual basis in both full-time day and part-time evenings. The system is user friendly and students learn at their own pace. Graduates learn how to use complex test equipment with ease and confidence, they will learn how to interpret measurements, read and analyse schematic diagrams, logic circuits, troubleshoot, and repair simple electronic circuits, understand basic microprocessor architecture and program and interface the microprocessor with other peripheral devices.

Approximate Course Length (Provincial Core)

Direct Current	120 hours]
Alternating Current	120 hours]
Semiconductors	120 hours] C.A.I.
Digital Techniques	120 hours]

Basic Electronic Circuits (self study)	210 hours
Micro Processors (self study)	180 hours

Advanced Electronic circuits (self study) 120-300 (pre-requirement for Specialty not part of the Provincial core). Time varies with options selected.

Students who successfully complete this Provincial Core Program can continue their training either at N.W.C.C. in telecommunications, video systems, or transfer to other colleges for a number of other specialties.

Course Prerequisites:

Grade 12 including Algebra and Physics preferred. Adult students without prerequisites will be considered on an individual basis. Tradesmen with journeyman status given special consideration.

Course Location:

Both the day and evening programs are available at the Terrace Campus of Northwest Community College. Depending upon demand, mobile learning stations are planned for other Centres in the College region.

Day Program: Monday - Friday
8:00 a.m. - 3:00 p.m.

Evening Program: Mon., Tues. & Thurs.
3:00 p.m. - 10:00 p.m.

Tuition:

Full-Time Students \$69.00/month
Part-time Students 2 - Three Hour Sessions
per week \$34.50/month
Student Fee \$ 1.00/month

(Full-time student only)
Tool Deposit (Refundable) \$50.00

Books and Supplies:

Required texts available on loan basis from the College.
Students will be required to purchase a scientific calculator - approx. \$40.00.

Trade Qualification (TQ) (Up-Grade)

Northwest Community College provides TQ up-grading courses in the College region for the various trades as required by the Ministry of Labour. These courses are designed to prepare the experienced trade person for the qualification exam required for certification.

For further information, please contact your nearest
Ministry of Labour, Apprenticeship and Employment
Training Programs Branch.

Truck Operations/ Basic Maintenance Skills & Class 1, 2, & 3 Drivers Training

Participants will receive training on all working components.
They will learn:

1. To identify potential problems
2. To inspect and perform adjustments to air brake systems
3. To perform pre and post-trip inspections
4. Defensive driving and hazard avoidance
5. How to operate the truck/tractor under various conditions

Course Content:

Engine and Support systems, Basic Power Trains, Steering Systems, Electrical Systems, Air Brakes, Tires and Maintenance, Trip Inspections, and Commercial Safety and Operating Procedures.

The vehicle practical section will be group and individualized instructions.

Class 1 - 30 hrs. vehicle time
Class 2 & 3 - 18 hrs. vehicle time

Additional time, if required - \$50/hr.

Date: T.B.A. - Subject to min. enrollment
8:00 a.m. - 3:00 p.m. (Classroom Portion)
N.W.C.C., Terrace Campus
CLASS 1 - \$1,525.00
CLASS 2 or 3 - \$ 975.00

Welding Program (Evening)

Open to anyone wanting to learn to weld for the first time or trades people wanting to upgrade their qualifications and welding skills. All programs are on a continuous intake, self-paced format and are open to full or part-time students.

Check with the College calendar or contact the Welding Shop for more information on a program to suit your needs
635-6511, Local 286.
6:00 p.m. to 10:00 p.m.
(full or part-time students)
NWCC, Shops Bldg.
\$34.50/mth.

Professional Cook Training

(Continuous Intake, Full-Time)

The objective of Professional Cook Training is to prepare students in all the basic skills necessary to gain employment in the hospitality industry. For students who have an interest in working with the general public and a desire for permanent gainful employment. Opportunities are plentiful for graduates.

Professional Program - 12 months
Camp Cooking Program - 6 months
Short Order Cooking Program - 3 months
Upgrading Program - Up to 3 months

FEES:

Tuition	\$ 69.00/mth.
Tool or Book Deposit	50.00
Books & Materials (approx.)	130.00
Student Association	1.00

Cake Decorating (Beginner)

(General Interest)

Covers all basic concepts of cake decorating. Border design, flowers, tube writing, sugar moulds, fundamental special techniques. Enrollment is limited to 10 students.

September 22, Tues. & Thurs., 7:00 - 10:00 p.m.
NWCC, Cafeteria, \$55.00, plus supplies
Total Hrs. 30

Meat Cutting

(General Interest)

The fundamentals of meat cutting. Includes sharpening and maintenance of various knives, sanitation and the actual cutting of meat. Enrollment is limited to 10 students.

September 21, Mon. & Wed., 7:00 - 10:00 p.m.
NWCC, Cafeteria, \$55.00
Total Hrs. 30



