

Continuing Education



Fall '79
Terrace

NORTHWEST COMMUNITY COLLEGE



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NORTHWEST COMMUNITY COLLEGE TERRACE - FALL PROGRAM

Academic classes start the week of September 10.

Vocational classes start the week of September 17.

REGISTRATION will take place at the College after
September 4, Monday to Friday during regular office
hours; 8:30 a.m. - 4:00 p.m.


CLASS SIZES will be limited so REGISTER EARLY
to ensure your place!

SPECIAL REGISTRATION

At the College, 6:00 - 8:00 p.m., September 10 - 13,
17 & 18

At the Skeena Mall, Friday, September 21, 7:00 - 9:00 p.m.
Saturday, September 22, 11:00 a.m.
to 3:00 p.m.

QUICK!!
HURRY DOWN TO
REGISTER FOR
YOUR FALL PROGRAMS. ADULT EDUCATION
HAS A LOT TO OFFER!!



ADMISSION POLICY

Northwest Community College has an "open door" policy. You do not have to be a high school graduate to enter college courses. Courses are designed for adults who wish to further their intellectual interests and who may have long since been out of formal schooling, as well as for recent high school graduates. The College promotes the concept of "lifelong learning" and is sensitive to the particular educational needs of women, workers, and native people.

FEES AND REFUNDS

TUITION FEES are due and payable at the time of registration. Fees normally only cover the cost of classroom instruction.

TEXTS and MATERIALS, if required, may be purchased through the instructors.

The courses are FREE OF CHARGE TO SENIOR CITIZENS, but charges for texts and materials still apply.

Retain your fee receipts for your Income Tax Return. Receipts totalling over \$25.00 are deductible.

A complete REFUND is made ONLY when a course is cancelled. Classes require a minimum number of participants, usually ten, to be self-supporting. Lack of enrollment or withdrawals can result in cancellation of a course.

Continuing Education reserves the right to limit registrations in any program or to cancel or revise any of the courses listed.

LOCATION OF PROGRAMS

Many of the General Interest programs take place at various locations throughout Terrace. Most of the others are at the College Campus.

Continuing Education appreciates the co-operation of School District No. 88, Centennial Public Library and churches which make space available for our needs.

For Further Information:

Mrs. Kathy Mueller
Terrace Co-ordinator,
Continuing Education
Phone 635-6511

Northwest Community College
5331 McConnell
P.O. Box 726
Terrace, B.C.
V8G 4C2

DISTANCE EDUCATION

DISTANCE EDUCATION

This Fall Northwest Community College will be offering several B.C.I.T. courses, live via satellite.

Students will receive instruction over television and will be able to ask questions of the instructors by using a special long-distance telephone system.

Courses will be held at the Terrace campus. All classes will be run by a local course leader.

Registration for the following courses will be accepted as long as space is available. Maximum 20 students.

For more information contact Gary Karlsen, 635-6511.

FOREST UTILIZATION

An introduction to the manufacture of forest products. Topics include elementary botany, identification of British Columbia commercial tree species, forest management and logging, macro- and micro-wood technology and wood defects as they relate to lumber quality. The processing and handling of wood in preparation for lumber manufacturing -- debarking, chipping, screening, conveyance and storage.

Starting Date: September 6, 1979

Length: 13 weeks

Days: Mon. 1:00 - 2:40 p.m.

Fee: \$75.00

Thurs., 1:00 - 3:30 p.m.

Instructor: Gordon R. Harris, B.A.

Prerequisites: Some high school Math

M.A. Chief Instructor

Textbooks: To be announced

References: To be announced

Materials: Wood sample Kit

Credit towards Diploma of Technology, BCIT S.E.T.B.C. accredited course.

READING AND STUDY SKILLS

Course content varies depending upon student need but will include topics selected from reading technical materials, listening, note-taking, asking questions, preparing for examinations, and organizing study time. This course is intended to improve student ability to read and study technical information effectively.

Starting Date: September 7, 1979

Length: 6 weeks and repeat

Days: Friday, 1:30 - 3:30 p.m.

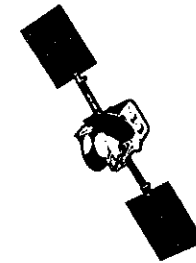
Fee: \$24.00

Prerequisites: None

Instructor: Local tutor to be announced

Textbooks: To be announced

References: To be announced



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NORTHWEST COMMUNITY COLLEGE
635-6511

MINING

Nature of mineral industries, brief history, classification, search for economic mineral deposits, prospecting techniques, preliminary exploration methods; terminology; evaluation; production and treatment methods; recoverable unit value, smelter contracts, evaluation, sampling methods, weighted arithmetic mean, determination of average grade, ore reserves; the "Mineral Act"; exploitation of mineral deposits, planned systems of extraction and classification of mining methods. In addition, an introduction to some unit operations in mining, e.g. drilling and haulage.

Starting Date: September 7, 1979

Days: Monday, 2:40 - 3:30 p.m.

Friday, 1:00 - 1:50 p.m.

Prerequisites: None

Textbooks: To be announced

Credit towards Diploma of Technology, BCIT S.E.T.B.C. accredited course.

Length: 13 weeks

Fee: \$45.00

Instructor: John Fairley BA. Sc., P.Eng.

References: To be announced

CAREERS IN THE HOSPITALITY AND TOURISM INDUSTRY

An introduction to the components of the hospitality and tourism industry and to selected jobs within the industry. Intended for persons considering a career in the hospitality and tourism industry. Guest speakers from the industry will be in most classes.

Topics presented will include: An Introduction to the Industry, The Travel Agent, Career Opportunities, Airline Attendants, Hotel Motel Front Office Clerks and Housekeepers, Finding a Job in the Industry.

Starting Date: October 1, 1979

Days: Monday, 8:15 - 10:00 p.m.

Prerequisites: Interest in the Travel and
and Hospitality Industry

Textbooks: To be announced

Length: 10 weeks

Fee: \$35.00

Instructor: Local tutor to be announced

References: To be announced

CONSTRUCTION ADMINISTRATION

A practical examination of the basic procedures and functions of construction company departments. Intended to assist advanced students in building construction, C.I.Q.S. and those experienced in the building industry to prepare themselves for middle management positions. Examination: pass is approved by the C.I.Q.S. as credit for subject No. 14. "Construction Administration".

Topics presented will include: Companies, Partnerships and Organizations; Basic and Contract Accounting, Estimating, Scheduling, Purchasing and General Office Departments; Computer Processing, Labour Relations; Yard and Equipment Control; Interim Financing and Business Development.

Starting Date: October 3, 1979

Days: Wednesday, 8:15 - 10:00 p.m.

Prerequisites: Extensive knowledge and
experience of building construction

Textbooks: To be announced

Length: 12 weeks

Fee: \$42.00

Instructor: J. McInness, P. Eng.

Reference: To be announced

S.E.T.B.C. accredited course.

REFRESHER MODULES FOR GRADUATE NURSES

A selection of topics from BCIT's Refresher Course for Graduate Nurses. Although not creditable towards the Refresher Course, non-practising nurses, as well as practising nurses, may find these useful to update knowledge.

Topics will include: Stress and Adaptation; Pain; Common Gynecological Disturbances; Fluid and Electrolyte Balance; Blood; Component Therapy; Care of the Unconscious Patient; Diabetes; Death and Dying; and Neoplastic Disorders.

Starting Date: October 4, 1979

Days: Thursday, 8:15 - 10:00 p.m.

Prerequisites: Registered Nurse
(or able to be registered)

Textbooks: To be announced

Length: 11 weeks

Fee: \$40.00

Instructor: Selected guest lecturers

References: To be announced

VOCATIONAL TRAINING OPPORTUNITIES

FULL-TIME STUDIES

Some space is still available in the following programs beginning on September 4, 1979.

ELECTRONIC TECHNICIAN:

(10 months - September and January)

This program teaches students basic electronic theory through classroom instruction and experiments and applies this theory in practical instruction in the repair and maintenance of communications equipment, radio and television and micro computers.

INDUSTRIAL RECORDS AND FIRST AID:

(5 months - September and February)

This program combines instruction in office procedures, typing, timekeeping, and accident prevention with Industrial First Aid Training. At the completion of this course, students are tested by the Worker's Compensation Board for their Industrial First Aid Certificate.

WELDING GENERAL:

(10 months - September and February)

This program covers basic metallurgy heat treatment, blueprint reading, and plate and pipe layout. Various welding procedures are applied to different types of welding metal. Graduates of this program will have gained sufficient practical experience and related training to take a welding test under the A.S.M.E. sec. IX, C.S.A - W47 or A.W.S. codes. These are the recognized standards of qualification acceptable to industry.

GENERAL MECHANICS:

(10 months - September)

This is a program for those who are interested in mechanics but who do not wish to specialize. Practical training and theory is given in automotive, heavy duty, small motors, diesel and marine mechanics.

MARINE ENGINE REPAIR:

(10 months - September)

This program provides instruction in the maintenance and repair of marine engines. Instruction is given in applications of two-and four cycle engines to the marine field in outboards, inboards, stern drives and diesel engines.

COOK TRAINING:

(12 months - September and January)

This program gives instruction in all aspects of the food catering industry. On-the-job training is given in the school cafeteria in menu planning, nutrition, quantity cooking, meat and poultry carving, baking, food storage and cost control.

Spaces will be available in the following programs at various times throughout the year:

- * Basic Training for Skills Development (Vocational Upgrading)
- * Business Office Training and Upgrading
- * Cook Training and Upgrading
- * Electronics Upgrading

For more information on these and other programs offered through Northwest Community College, contact the Student Services Office, Northwest Community College, Box 726, Terrace, B.C. V8G 4C2 or phone 635-6511.

FINANCIAL AID

Tuition fees for full-time programs are \$16.00 per month. Financial aid is available from many sources for students who require assistance. Contact the College for further information or your nearest Canada Employment Centre.

DORMITORIES

Space is available in on-campus residences for full-time students whose families reside outside of Terrace. Room and board are provided at reasonable monthly rates.

VOCATIONAL AND TRADES TRAINING DIVISION

The following evening programmes will be offered at the Terrace campus during the Fall 1979 semester.

Registration is at the college office between the hours of 8:30 a.m. and 4:00 p.m. beginning 4 September. The college will also be open from 6:00 p.m. to 8:00 p.m., 10 - 13 September and 17 - 18 September for registration and payment of fees. Further information may be obtained from the Registrar at 635-6511.

1. AIR BRAKES

This is a course to prepare drivers for a written and practical test on the operation and maintenance of air-brake systems for either on-highway or off-highway vehicles. Those taking off-highway exams will be required to pay the Ministry of Transport a five dollar examination fee.

Successful completion will give a Driver's License air endorsement.

Starting Dates: 17 September and 22 October

Time: 7:00 - 10:00 p.m.

Total Hours: 24 each course

Fee: \$30.00 + \$2.00 for manual

Days: Mondays and Wednesdays

2. SMALL ENGINE REPAIR

This course will cover outboard motors, lawn mowers, chain saws, etc., and is intended to improve the skills of persons maintaining and working with small motors.

Starting Date: 17 September

Time: 7:00 - 10:00 p.m.

Total Hours: 72

Fee: \$72.00

Days: Mondays and Wednesdays

3. BASIC WELDING

This course is intended to assist persons working in trades which require welding, but do not warrant the employment of a full time welder.

Course A

Starting Date: 17 September

Time: 6:00 - 9:00 p.m.

Total Hours: 72

Fee: \$72.00

Days: Mondays and Wednesdays

Course B

Starting Date: 18 September

Time: 6:00 - 9:00 p.m.

Total Hours: 72

Fee: \$72.00

Days: Tuesdays and Thursdays

4. BASIC CABINET CONSTRUCTION

This program covers the basic operations of hand and power tools as used in the construction of kitchen cabinets.

Instruction during the course includes:

Upper and Base Bathroom Cabinets	
Base or Lower Kitchen Cabinets	Drawers and Doors for above Cabinets
Upper Kitchen Cabinets	Application of arborite materials

Starting Date: 17 September

Time: 7:00 - 10:00 p.m.

Total Hours: 30

Fee: \$30.00

Days: Mondays and Wednesdays

5. BLUEPRINT READING FOR CARPENTRY

This course is to assist those presently working in the Carpentry Trade. The program will include:

Reading Drawings	Structural Information
Elevator Drawings	Detail Drawings
Floor Plans	The Plot Plan
Symbols and Notations	Trade Information
Scaling	Evaluation

Starting Date: 18 September

Time: 7:00 - 10:00 p.m.

Total Hours: 30

Fee: \$30.00

Days: Tuesdays and Thursdays

6. SURVIVAL FIRST AID

The purpose of this course is to provide an individual with knowledge and skills that are necessary for the emergency care of an injured person pending the arrival of qualified first aid or medical personnel. Courses will be offered on Saturdays when sufficient applications have been received, and are open to those employed in industry or business where certification is relevant or to students in trades and vocational courses. The full program is completed in one day.

Time: 9:00 a.m. - 4:00 p.m.

Fee: \$12.00, including examination

Date: Saturday, September 29

7. BUSINESS OFFICE TRAINING PREREQUISITE

A course designed for those people who have not had Commercial training in High School or who have not had business experience or who have been out of school for several years. The course covers the operation of a ten key adding machine, business arithmetic and record keeping. It is recommended that students complete this course before taking ACC 1.

Fee: \$40.00 + books

Time: 20 sessions, 2 hours each night, 7:00 - 9:00 p.m.

Days: Mondays and Wednesdays, beginning 17 September

NO REGISTRATIONS WILL BE ACCEPTED
UNLESS ACCOMPANIED BY FULL TUITION

8. BOOKKEEPING (ACCI)

This is an introductory course into the fundamentals of bookkeeping. It is identical to our regular day course and requires a considerable number of home assignments. Routine profit and loss, balance sheets and payroll calculations are included. Completion of this module carries credit towards a Northwest College Business Certificate.

Students who have previously completed ACC I may enroll for ACC 2 since both classes will be conducted by the instructor at the same time. ACC 2 is also identical to our day program.

Students should have access to a ten key adding machine. Areas of study will include:

Accounts Payable; Accounts Receivable; Cash Flow; Bank Reconciliation; Promissory Notes and Adjustments. Completion of this module carries credit towards a Northwest Community College Business Certificate.

Fee: \$60.00 + book

Time: 7:00 - 10:00 p.m., 20 sessions

Days: Tuesdays and Thursdays

Starting Dates: 18 September

9. PRINCIPLES OF MANAGEMENT

This is an introductory course into the principles and practices of management. It is designed for those who are developing an interest in management and for those whose careers may be advanced by additional training or a refresher course. Areas of study will include: Organizing, Budgeting, Planning, Scheduling, Motivation, Co-ordinating, Regulating, Deciding and Leadership. Completion of the course carries credit towards a Northwest College Business Certificate.

Fee: \$40.00 + book

Time: 20 sessions, 2 hours per night, 7:00 - 9:00 p.m.

Days: Mondays and Wednesdays beginning 17 September

10. PERSONNEL MANAGEMENT

This is an introductory course intended for those who are in supervisory positions as well as for those who desire to enter the management field. An overview of personnel management will be presented with emphasis on recruitment, selection, testing, placement, training, performance, job evaluation, wage and salary administration. Completion of this course carries credit towards a Northwest College Business Certificate.

Fee: \$40.00 + book

Time: 20 sessions, 2 hours per night, 7:00 - 9:00 p.m.

Days: Tuesdays and Thursdays, beginning 18 September

11. PRINCIPLES OF SUPERVISION

The content of this course is specifically designed for the first line supervisor who has to cope with the responsibilities of handling people. It should also be of benefit to managers of small businesses and to those who are preparing themselves for advancement. Topics studied will include: Human Relations and the Individual; Communicating with the Public; The Art of Leadership; Organization; Accident Prevention; How to Give Instruction; How and When to Discipline; Handling Grievances; Planning Work Schedules and Rating Yourself. Completion of this course carries credit towards a Northwest College Business Certificate.

Time: 7:00 - 9:00 p.m., 20 sessions, 2 hours each night

Fee: \$40.00 + book

Days: Mondays and Wednesdays, beginning 17 September

12. MEDICAL TERMINOLOGY AND TYPING

The information in this course will be helpful to future nurses, medical secretaries, medical technologists, medical librarians and medical assistants. The student will be taught:

(a) How to build medical words from Greek and Latin prefixes, suffixes, word roots and combining forms.

(b) How to recognize medical words from the Greek and Latin parts.

(c) How to spell medical words correctly.

(d) How to use a medical dictionary intelligently.

A credit transcript will be issued to all students completing the course. This module carries credit towards the Northwest College Medical Stenographer Certificate.

Prerequisite: Grade 12 graduate or equivalent.

Starting Date: September 17

Time: 7:00 - 9:00 p.m.

Fee: \$40.00 + book

Days: Mondays and Wednesdays

Total Hours: 40

13. TYPING FOR BEGINNERS

This is a course for persons who have never used a typewriter before. Students will be taught the keyboard and begin learning the many specialized applications of typewriting. Speed development and timing will be emphasized.

Prerequisite: None

Starting Date: September 17

Time: 7:00 - 9:00 p.m.

Fee: \$40.00 + book

Days: Mondays and Wednesdays

Total Hours: 40

14. ADVANCED TYPEWRITING

More complex routine and typewriting functions are studied in this course. Students will begin the Northwest College assignment requirements for T4. Completion carries credit towards a College Certificate. A transcript card will also be issued to successful students.

Prerequisite: Course 13. Typing for Beginners or considerable experience to be assessed by the Instructor.

Starting Date: September 17

Time: 7:00 - 9:00 p.m.

Fee: \$40.00

Days: Mondays and Wednesdays

Total Hours: 40

15. COMMERCIAL LAW

This course will examine the law related to every day business situations. Topics for study include: Introduction to Law; Contracts; Sale of Goods and Consumer Protection; Secured Transactions and Creditor's Rights; Agency and Partnership; Corporations; Torts and Insurance; Real Property; Labour Law; Tax Legislation. Completion of this course carries credit towards a Northwest College Business Certificate and the Society of Management Accountants.

Fee: \$40.00 + books

Time: 20 sessions, 2 hours each, 7:00 - 9:00 p.m.

Days: Mondays and Wednesdays, beginning 17 September

16. VOCATIONAL MATHEMATICS

This course is oriented towards pre-vocational and trades people. It is designed to help those who need a refresher course or who have specific problems with shop mathematics. It will cover fractions, decimals, percentage, measurement, problem solving and metrication.

Fee: \$40.00 + books

Time: 20 sessions, 2 hours each, 7:00 - 9:00 p.m.

Days: Tuesdays and Thursdays, beginning 2 October

17. SHORTHAND REFRESHER

Stenographers and Secretaries who have previously mastered shorthand will be interested in this course. It is intended to help the student achieve a dictation speed equal to their previous level. Practicing shorthand secretaries may take the course to improve their speed. The course will include a review of Pitman Shorthand and Pitman Shorter-hand theory and speed building dictation.

Fee: \$40.00 + books

Time: 20 sessions, 2 hours each, 7:00 - 9:00 p.m.

Days: Tuesdays and Thursdays, beginning 18 September

18. DC ELECTRONICS

No prerequisite required other than a knowledge of algebra. Discusses matter, atoms, current flow, voltage, drops, series and parallel circuits, magnetic fields, meters and their use, 20 lab experiments.

Fee: \$50.00

Total Hours: 50

Time: 7:00 - 10:00 p.m.

Starting Date: September 17

Days: Mondays and Wednesdays

19. AC ELECTRONICS

Prerequisites - Course 18 or equivalent knowledge. Discusses wave forms, period, frequency, AC meters, oscilloscope, series and parallel circuits, RC filters, phase shifts, reactance, vectors, transformers, trigonometry, resonance, 8 experiments. Supplementary lessons - vector algebra (complex numbers as applied to AC circuits).

Fee: \$50.00

Total Hours: 50

Time: 7:00 - 10:00 p.m.

Starting Date: 17 September

Days: Mondays and Wednesdays

20. SEMICONDUCTOR DEVICES

Prerequisites - Courses 18 and 19 or equivalent knowledge. Discusses diodes, zener diodes, bipolar transistor operation, field effect transistor operation, thyristors, uni-junction transistors, special diode circuits, integrated circuits, optoelectronic devices and applications, 11 experiments. Supplementary information - bipolar transistor parameters.

Fee: \$50.00

Total Hours: 50

Time: 7:00 - 10:00 p.m.

Starting Date: 17 September

Days: Mondays and Wednesdays

21. ELECTRONIC CIRCUITS

Prerequisite - Courses 18 - 20 or equivalent knowledge. Discusses amplifier functions and configurations, classes of operation, audio, video, RF, IF amplifiers, voltage multipliers, voltage regulation, power supplies, oscillators, RC wave shaping circuits, AM, FM, SSB modulation, extensive use of meters and oscilloscopes to perform 18 experiments.

Fee: \$75.00

Total Hours: 75

Time: 7:00 - 10:00 p.m.

Starting Date: 17 September

Days: Mondays and Wednesdays

22. ADVANCED DIGITAL TECHNIQUES

Prerequisites - Courses 18 - 21 or equivalent knowledge. Discusses TTL, ECL, CMOS, PMOS, NMOS integrated circuits, SSI, MSI and LSI, ROM'S and PLA'S micro-processors and microcomputers. Designing logic circuits through the use of truth tables, Boolean algebra and Karnaugh mapping. Also includes flip-flops and registers, sequential and combinational logic circuits, frequency counters. There will be 24 experiments.

Fee: \$100.00

Total Hours: 100

Time: 7:00 - 10:00 p.m.

Starting Date: 18 September

Days: Tuesdays and Thursdays

23. MICROCOMPUTER AND MICROPROCESSOR

Prerequisite - Advanced Digital Techniques. The course contents are as follows. Number Systems and Codes, Microcomputer Basics, Executing Programs, Addressing, Boolean Algebra, Computer Arithmetic, including Two's Complements, Introduction to Programming, Branching, Conditional Branching, Algorithms, the 6800 Architecture, Instruction Set, Addressing Modes, Stack Operation, Subroutines, Interrupts. Programming Experiments, Straight Line, Arithmetic and Logic Instructions, Address Modes, Stack Operations, and Subroutines, Interfacing Experiments, include Memory Circuits, Clock, Addressing, Decoding, Data Output, Data Input, Peripheral Interface Adaptor, Audio Output, Key Matrix and Parallel-to-Serial, D/A and A/D Conversions.

Fee: \$125.00

Total Hours: 150

Time: 7:00 - 10:00 p.m.

Starting Date: 18 September

Days: Tuesdays and Thursdays

NOTE:

Courses 18 - 23 are Heath Continuing Education self-study programs containing numerous lab experiments and unit tests as well as 33 1/3 rpm introductory records, in some areas supplementary lessons have been added.

A pre-test for any of the above courses will establish prerequisites. The pre-test and the final exam for each course all consist of 50 multiple choice questions and require 60% score to pass. Courses are conducted concurrently and students may study at their highest level of qualifications.

24. MEAT CUTTING

This is a short course in the fundamentals of meat cutting. It will include sharpening and maintenance of the various types of knives, sanitation and the actual cutting of meat. Enrollment is limited to ten students.

Starting Date: 2 October, Mondays and Wednesdays

Time: 7:00 - 9:00 p.m.

Total Hours: 30

Fee: \$30.00

25. CAKE DECORATING

This course is designed to cover all basic concepts of cake decorating. Content: Border Design; Flowers; Tube Writing; Sugar Molds; Fundamental Decorating Techniques; Special Techniques.

Starting Date: 3 October, Tuesdays and Thursdays
Time: 7:00 - 9:00 p.m.
Total Hours: 30
Fee: \$30.00

26. BASIC HOUSE FRAMING

This course covers the basic theory of house framing and includes the knowledge required to layout floors, walls, rafters and stairs.
This is mainly a classroom course and includes limited shop time.

Starting Date: 17 September
Time: 7:00 - 10:00 p.m.
Total Hours: 30
Days: Mondays and Wednesdays
Fee: \$30.00 + book

27. WAITER/WAITRESS TRAINING

This course will be of interest to persons now working in the food service industry as well as the new trainees. Lectures, demonstrations and projects will be utilized to present the proper methods of serving food and drink in restaurants, dining rooms and cafes. Topics to be studied will include sanitation, appearance, menus, courtesy, fountain service and cash handling. Successful candidates will be granted a College Certificate.

Starting Date: 25 September
Time: 7:00 - 9:30 p.m.
Total Hours: 35 (14 sessions)
Days: Tuesdays and Thursdays
Fee: \$35.00
Place: Terrace Hotel, Green Room

(Registration to be made at the College Offices).

MANAGEMENT SKILLS FOR SUPERVISORS

Northwest College offers a Supervisory Training program to suit the needs of first line supervisors in the various industries of the Northwest. The program consists of three parts. Each part has a three-day basic program and a one-day follow-up six to eight weeks later.

Part I - deals with inter-personal skills such as communication, interviewing techniques of consensus and decision making.

Part II - discusses the topics of leadership motivation and decision making.

Part III - covers specific areas of administrative skill development.

INSTRUCTIONAL TECHNIQUES

Content of this course covers planning of instructional session, developing lesson plans, selecting material, making an effective presentation and assessing whether learning has taken place, Intensive 5 day full-time seminar. Target group: Individuals who give instruction as part of their employment, but who are not trained teachers.

NOTE:

The 2 programs listed above will be available in January to residents in the Terrace area. If you wish to take part or require further information contact Audun Birkedal, Co-ordinator, 635-6511 Local 212.

ACADEMIC DIVISION

Fees for the following courses are \$26.50 per course per semester. Persons interested in undertaking these courses for university transfer or general interest can obtain further information at the college at the time of registration. See the college admission and registration procedures at the beginning of this book.

Senior citizens (60 years and over) - no tuition is charged.

For further information on this program for full-time or part-time students contact the college in Terrace at 635-6511 or drop in - 5331 McConnell Avenue.

Courses will start the week of September 10.

ANTHROPOLOGY 101-3 — Introduction to Physical Anthropology

A general introduction to human biological and cultural history. Students will examine the concepts of evolution, genetics, animal behaviour and race in an attempt to understand what makes us human.

Section: F102
Lecture: Thursday, 7:00 - 10:00 p.m.
Instructor: Joanne Nakonechny

ART 101-3: Design Fundamentals I

A course in which the student is introduced to various techniques, skills and the theory of design. Basic design techniques, composition and the development of designs from the study of nature, geometrical form and man-made form.

Section: F107
Lecture: Friday, 1:00 - 4:00 p.m.
Instructor: Dave Comfort

ART 201-3: Painting I

This course covers the basic skills in watercolour, oil, and acrylic painting. All available contact to painting is made through the use of slides, movies, lectures, critiques, etc.

Section: F109
Lecture: Tuesday, 7:00 - 10:00 p.m.
Instructor: P. Dickson

BIOLOGY 101-3: Introductory Biology I

A basic introductory course in general biology. The course covers the origin of life, cell biology, a survey of the kinds of living things including micro-organisms, plants and animals, DNA and RNA and Mendelian genetics. There will be a weekend field trip to the coast to study intertidal life. The laboratory will cover classification of living things, use of the microscope, and a survey of micro-organisms, fungi, plants and invertebrate animals based on microscopic and macroscopic study. Techniques for identification will be included.

Section: F110
Lecture: Wednesday & Thursday, 10:30 a.m. - 12 noon
Laboratory: (a) Wednesday, 1:00 - 4:00 p.m.
(b) Thursday, 1:00 - 4:00 p.m.
Instructor: A. Gottesfeld (Lecture and lab (a))
L. Gottesfeld (Lab (b))

BIOLOGY 205-3: Ecology

This course will cover basic principles of ecology including energy flow and trophic structure, materials cycles, concepts of niche, adaptation and co-evolution, and concepts of community and community dynamics. The laboratory will cover field and laboratory techniques of terrestrial and aquatic ecology. Pre-requisites: Biology 101-102 or consent of instructor.

Section: F111
Lecture: Thursday, 1:00 - 4:00 p.m.
Laboratory: Friday, 9:00 - 12 noon
Instructor: D. Hatler

CHEMISTRY 081-0: From Molecules to Metals I

This is an introductory course in Chemistry designed for people who have little or no knowledge of the subject. It is intended not only to provide the necessary background for those who later might wish to take a 1st year university course, but also to give the student some insight into the importance of Chemistry in our society.

Section: F113
Lecture: Monday, 7:00 - 10:00 p.m.
Laboratory: Tuesday, 7:00 - 10:00 p.m.
Instructor: N. Webster

CHEMISTRY 103-3: Principles of Chemistry I

This is not an introductory course but is intended to provide the student with a thorough grounding in chemistry at a first year university level. It is a required course for most students intending further study in Science or Engineering. Course content is presently under review.

Section: F114
Lecture: Monday & Wednesday, 1:00 - 3:00 p.m.
Laboratory: Tuesday, 1:00 - 4:00 p.m.
Instructor: N. Webster

CLASSICS 101-3: Greece and Rome

This course is intended to introduce the history, literature, and thought of early Greece and Rome.

Section: F115
Lecture: Wednesday, 7:00 - 10:00 p.m.
Instructor: J. Webster

ENGLISH 101-3: Literature and Composition I

Reading and discussion of modern autobiography, fiction, and poetry. Lectures on grammar and style. Written assignments based on analysis of the literature read, personal experience, and subjects of general interest.

Section: F120	Section: F121
Lecture: Thursday, 9:00 a.m. - 12 noon	Lecture: Monday & Tuesday, 10:30 - 12 noon
Instructor: M. Bostock	Instructor: G. Stanley

ENGLISH 109-3: Creative Writing I

Reading and criticism of student writing. Lyric poetry, short fiction, myths, autobiography, local history, journalism.

Section: F122
Lecture: Tuesday, 1:00 - 4:00 p.m.
Instructor: G. Stanley

ENGLISH 203-3: Canadian Literature to World War II

The English literature of Canada from the early 19th Century to World War II. Reading and discussion of works by Susanna Moodie, Stephen Leacock, Sinclair Ross, Emily Carr, and others. Written assignments based on the works read.

Section: F125
Lecture: Monday, 7:00 - 10:00 p.m.
Instructor: G. Stanley

FRENCH 101-3: Introductory French I

This is an audio-lingual course designed to facilitate comprehension and expression in the French language. The course is highly programmed with stress on oral-aural practice of everyday French, leading to review of vocabulary and structure through readings and written work, with integrated formal coverage of related grammatical topics.

Section: F126
Lecture: Monday, Wednesday & Friday, 9:00 - 10:30 a.m.
Instructor: E. Fleischmann

HISTORY 105-3: Canada to the Late 19th Century

This is an attempt to make the more remote past of this country meaningful to us today. We shall look at the historic inheritance of English and French-speaking Canada in the context of social and economic structures and by way of comparison with similar developments in Europe and in the United States. We shall focus on the works of younger scholars and discuss a variety of interpretations.

Section: F128
Lecture: Tuesday, 7:00 - 10:00 p.m.
Instructor: P. Weber

HISTORY 132-3: Local History

An examination of the history of the Terrace and Skeena River areas. Topics to be discussed include the fur trade, missionary activity, steamboat days, settler/native relations, and issues in communication and transportation. We will also look at provincial and Canadian history as it has touched this area. Extensive use will be made of original photos, maps, newspapers and documents from the area. Each student will be expected to do a project relevant to the course.

Section: F131
Lecture: Thursday, 7:00 - 10:00 p.m.
Instructor: E. T. Kenney

MATH 083-0: College Prep. III

This course is a sequel to Math 081 and is designed for students wishing to do further study at a Math 12 level. Those who enjoy the challenge of Math are encouraged to join the class, as well as those who need grade 12 credit. Programmed instruction and lecture is used to enable each student to proceed at his or her own speed. Students may join the class at any time in consultation with the instructor. Pre-requisite: Math 11 or Math 081-082 or permission of instructor.

Section: F136
Lecture: Wednesday, 7:00 - 10:00 p.m.
Instructor: W. McIntyre

MATH 101-3: Calculus I

An introduction to the basic techniques of DIFFERENTIAL calculus, designed to meet the needs of Science and Engineering students at a first year university level. Pre-requisite: Math 12.

Section: F137

Lecture: Monday, Wednesday & Friday, 9:00 - 10:30 a.m.

Instructor: C. Williston

MATH 131-3: Introductory Statistics

An introduction to description statistics, sampling, probability, estimates, hypothesis testing, correlation and regression. It is recommended for both Arts and Science students and anyone who wished to develop an ability to evaluate and analyze published data. Pre-requisite: Math 11 or instructor permission.

Section: F139

Lecture: Tuesday, 7:00 - 10:00 p.m.

Instructor: C. Williston

PHYSICS 101-3:

An introductory survey of mechanics and heat; kinematics and dynamics of particles, work, energy, momentum, rotational motion, simple harmonic motion, temperature scales, thermal expansion, heat transfer; specific heat.

Section: F143

Lecture: Monday, 7:00 - 10:00 p.m.

Laboratory: Thursday, 7:00 - 10:00 p.m.

Instructor: J. Ho

PSYCHOLOGY 101-3: Introductory Psychology I

A survey of major findings in psychology with an emphasis on psychological techniques. Selected topics include: scientific inquiry; physiological basis of behaviour; learning theories; communication and memory; thinking, reasoning and creativity.

Section: F148

Lecture: Thursday, 1:00 - 4:00 p.m.

Instructor: A. Klingner

PSYCHOLOGY 201-3: Human Development

In this course the physiological and psychological development of infants is the subject matter. Topics include pre- and post-natal development, perception, learning, language acquisition, thinking, and personality development.

Section: F149

Lecture: Monday, 7:00 - 10:00 p.m.

Instructor: A. Klingner

PSYCHOLOGY 211-3: Experimental Psychology I

An introduction to experimental design. The aim of this course is to familiarize students with various non-parametric designs including baseline studies, and their application to research in Psychology. The course consists of lectures and laboratory exercises. Students will gain experience in planning, conducting and reporting experiments. Psychology 101-102 pre-requisite, or permission from instructor.

Section: F 150

Lecture: Wednesday, 1:00 - 4:00 p.m.

Instructor: A. Klingner

SOCIOLOGY 101-3: Introduction to Sociology I

An examination of the structure of society through the major topics in the discipline of sociology: culture, socialization, primary groups, status and role and associations.

Section: F154

Lecture: Wednesday, 1:00 - 4:00 p.m.

Instructor: S. Persky

SOCIOLOGY 203-3: Sociology of Education

Sociological study of the structure of educational institutions in industrial societies; emphasis on Canadian context.

Section: F155

Lecture: Monday, 1:00 - 4:00 p.m.

Instructor: J. Muller

SOCIAL WORK 200-3: An Introduction to Social Welfare in Canada

Consideration of current social problems including crime, poverty, health care, aging; an examination of society's response to these problems; the role of social workers in delivering services and in the formulation of social policy.

Section: F157

Lecture: Wednesday, 7:00 - 10:00 p.m.

Instructor: To be announced

THEATRE 203-3: Theatre I

A practical and theoretical introduction to the study of theatre.

Section: F158

Lecture: Saturday, 9:00 a.m. - 12 noon

Instructor: C. Thiessen and D. Dossor

WOMEN'S STUDIES 224-3: Women in Literature I

Women in Literature is an investigative reading course in which fiction written by women will be examined from a feminist perspective. Discussions will employ techniques of literary criticism to establish themes and stylistic patterns developed by women. This course will survey selections from the 14th century to the present.

Section: F161

Lecture: Wednesday, 7:00 - 10:00 p.m.

Instructor: M. Bostock

PROGRAMS IN ABORIGINAL STUDIES

It is anticipated there will be a film series and some workshops in aboriginal studies this fall. Times and locations will be announced via the media.

For further information call Paul Sneed at 635-6511 Local 271.

Enjoy MOVIES???
See the selection listed on the last page.



EARLY CHILDHOOD EDUCATION

Fall Conference - Films, displays, discussion and workshop sessions of general interest to all those concerned with young children - professionals and parents.

Dates: Sept. 28 - Friday, 9:00 a.m. - 4:30 p.m. : wine and cheese, 7:00 - 10:00 p.m.
Sept. 29 - Saturday, 9:30 a.m. - 4:30 p.m.

Registration - in advance \$20.00 or Sept. 28, 9:00 a.m. - 10:30 a.m. - \$25.00
Fee includes two lunches.

October Workshop: The Early Years

Looking at a child's development from infancy to the third year.

Dates: October 15 and 22 Length: 5 hours
Time: 7:00 - 10:00 p.m. Fee: \$5.00
Place: N.W.C.C., Room 211 Instructor: Larisa Tarwick

WORKERS EDUCATION PROGRAM

This program serves workers and trade unionists. As in previous years short courses and seminars are scheduled on request.

Registration takes place immediately prior to each course. The programs are given one evening per week. Dates and times to be announced at registration.

INTRODUCTION TO UNIONS

Instructor: John Jensen
Length: 7 weeks
Registration: Sept. 10, 7:30 p.m.

WHAT NOW?

An advanced course on the direction for Labour in Canada
Instructor: Stan Persky
Length: 15 weeks
Registration: Sept. 10, 7:30 p.m.

N.W. HISTORY

The past history of Labour in the Northwest by the people that worked and organized here.
Instructor: John Jensen
Length: 7 weeks
Registration: October 22, 7:30 p.m.

UBC AND UNIVERSITY OF VICTORIA FACULTY OF EDUCATION EXTENSION COURSES

UBC-ED 385 (1½): Introduction to Cataloguing and Organization of Library Materials

The principles, philosophy, and policies of organizing print and non-print materials for school libraries; emphasis is on the use of commercial or centralized processing and cataloguing.

Dates: First Classes - September 21, 7:00 - 9:00 p.m.
September 22, beginning at 9:00 a.m.

Place: Terrace - exact location to be announced.

Length: 30 hours

Fee: \$63.00

Instructor: Mrs. Caroline Smith

UBC-ED 386 (1½): Classification and Cataloguing

Principles and practices of bibliographical description and subject analysis of print and non-print materials with emphasis on original cataloguing and classification.

Prerequisite: Education 385

Dates: Winter - Spring 1980

ADDITIONAL COURSES are in the planning stages. Information should be available by mid - September. Confirmation depends on the availability of instructors and sufficient enrollment. Watch for news bulletins or phone 635-6511 (Kathy Mueller) or 635-4931 (Eva Daniels).

UBC-ED 334 (3): The Role of the Teacher in Home and Community

UBC-ED 396 (1½): Curriculum Development and Evaluation

This course will be of interest across grade levels and teaching areas.

Time: Fall term

Place: Kitimat (To be announced)

Fee: \$63.00

U. VIC-ED-D 414 (3): Group Processes

U. VIC-ED-D 417 (3): Helping Relationships

ADULT UPGRADING

There are many ways to complete your high school education, brush up on some academic skills or prepare for further training. Depending on your goals some programs are more suitable than others. After you have looked over the offerings listed below, you may wish to phone the Student Services Office (635-6511) for more information.

COUNSELLING is available weekdays from 8:30 a.m. - 4:30 p.m. in the Administration Building.

BASIC TRAINING AND SKILLS DEVELOPMENT (B.T.S.D.)

Would you like to acquire Grade 8, 10, or 12 equivalency in order to gain entrance to trade or vocational training? You begin at your own level and work at your own speed. The instructor will design a program to suit your individual needs. YOU MAY ENROLL AT ANY TIME.

Full-time Students: Five days per week, six hours per day. Monday to Friday,
8:00 a.m. - 3:00 p.m.

Fee: \$15.00 per month

Place: Northwest Community College

FOR FURTHER INFORMATION CALL R.T. SULLIVAN 635-6511 local 254.

GENERAL EDUCATION DEVELOPMENT (G.E.D.) TESTS

G.E.D. is a series of 5 tests in English, Math, Science and Social Studies. They provide an opportunity for many adults who did not graduate from Secondary School to acquire an official document stating that they have a Grade 12 Secondary School equivalency standing.

Cost of these tests are \$5.00 for the series. Applicants must be 19 years of age or older and out of school for one year.

G.E.D. Preparation Courses

The instructors will review the basic work with you, and provide the assistance required to prepare with competency for the tests.

G.E.D. ENGLISH

Dates: Oct. 2 - Dec. 4
Time: Tues., 7:30 - 9:30 p.m.
Place: N.W.C.C., Room 215

Length: 10 sessions
Fee: \$12.00
Instructor: Eila George

G.E.D. MATH AND SCIENCE

Dates: Oct. 4 - Dec. 6
Time: Thurs., 7:30 - 9:30 p.m.
Place: N.W.C.C., Room 215

Length: 10 sessions
Fee: \$12.00
Instructor: Lynn Turner

G.E.D. SOCIAL STUDIES

Dates: Oct. 24 - Nov. 28
Time: Wed., 7:30 - 9:30 p.m.
Place: N.W.C.C., Room 215

Length: 6 sessions
Fee: \$7.00
Instructor: To be announced

CORRESPONDENCE COURSES

The Ministry of Education provides "Education by Mail" courses up to and including Grade 12, at a cost of \$15.00 per course. Vocational courses are also available. There are a few courses that can be taken for general interest at no cost.

Many Canadian Universities provide correspondence courses up to and including 4th year university in a variety of programmes at an approximate cost of \$125.00 per course.

Please phone Student Services if you are interested in a course or write to the University of your choice.

Would you like to teach a short course in the General Interest Area?
Call 635-6511. Ask for Kathy Mueller.

ENGLISH LANGUAGE TRAINING

English language classes help you to improve your spoken and written English. Emphasis will be on listening and speaking in everyday situations in Terrace.

The classes offered are in the evening, but special courses and daytime classes will be scheduled as required. Call Mrs. Mueller or Ms. Lynn Kofoed at 635-6511 from 8:30 a.m. to 4:30 p.m.

People who may wish to take part in this program may not be able to read this ad. Please help convey the information to them.

Linguagem Inglês poderá lhe ajudar a ler e a escrever Inglês. Os estudos irão ser no ler e escrever Inglês, e no qual poderá lhe ajudar muito em todos os problemas da sua vida.

As classes irão ser da parte da tarde, mas courses especiais e classes da parte de dia poderam hauer mas somente se houverem estudantes que chegam para hauer uma classe. Se estiuerem interessados por favor telefone a Mrs. Mueller or Ms. Lynn Kofoed e o numero de telefone e 635-6511 das 8:30 - 4:30 segunda Feira até Seixta Feira, ou pede a uma amiga/o para lhe telefonar.

ਸਿੱਖੀਆਂ ਲਈ ਆਮ ਤੌਰ 'ਤੇ ਕੋਰਸ ਹਨ ਜਿਹਨਾਂ ਤੋਂ ਉਨ੍ਹਾਂ ਨੂੰ
ਇੰਗਲਿਸ਼ ਸਿੱਖਣ ਦੀ ਸਹੂਲਤ ਮਿਲ ਸਕੇਗੀ। ਇਹ ਕੋਰਸ ਸ਼ਾਮਲ ਹੈ
ਸਪੱਤਮਕ ਕੋਰਸ ਦੀ ਸਹੂਲਤ ਹੈ ਜਿਸ ਨੂੰ ਸਿੱਖ ਸਕਦੇ ਹਨ ਜੇਕਰ ਉਹ ਸਿੱਖਿਆ ਲਈ
ਦੂਰ ਤੋਂ ਆਉਂਦੇ ਹਨ ਜਿਸ ਨੂੰ ਕੋਰਸ ਕਰਨ ਦੀ ਸਹੂਲਤ ਹੈ। ਇਸ ਦੀ ਸਹੂਲਤ ਹੈ
ਜਿਸਦੀ ਸਹੂਲਤ ਹੈ: ਇਸ ਦੀ ਸਹੂਲਤ ਹੈ 635-6511 ਵੱਲੋਂ
ਸਹੂਲਤ ਹੈ 8:30 ਸਵੇਰੇ ਸ਼ਾਮਲ ਹੈ 4:30 ਸ਼ਾਮਲ ਹੈ
ਸਿੱਖਿਆ ਕੇਂਦਰ ਤੋਂ ਸੁਰੱਖਿਅਤ ਹੈ
ਇਸ ਦੀ ਸਹੂਲਤ ਹੈ 635-6511

ENGLISH — BEGINNERS

Dates: Oct. 2 - Dec. 13
Time: 7:30 - 9:30 p.m., Tues, Thurs.
Place: Cassie Hall School, Room 11
2620 Eby Street

Length: 11 weeks
Fee: \$8.00 single, \$12.00 family
Instructor: Iverna Stradeski

ENGLISH — INTERMEDIATE

Dates: Oct. 2 - Dec. 13
Time: 7:30 - 9:30 p.m., Tues., Thurs.
Place: Caledonia, Room 2

Length: 11 weeks
Fee: \$8.00 single, \$12.00 family
Instructor: Gwynne McCullough

ENGLISH FOR DRIVERS

This course will help you learn special vocabulary and regulations to prepare for your driver's license exam.

Date: To be announced
Time: 7:30 - 9:30 p.m., Wednesday
Place: To be announced

Length: 6 sessions
Fee: \$8.00
Instructor: To be announced

If you are interested in taking this course please call Kathy Mueller at 635-6511, as soon as possible.

GENERAL INTEREST

ASTRONOMY OBSERVATION LECTURE PROGRAM

A trained astronomer from the Vancouver Planetarium will be in our area to give day and evening workshops for adults and children. A high-powered telescope will be available for night gazing. There is NO cost for this program, however we ask you to **pre-register** by calling 635-6511 as a limited number of people can be accommodated each evening. Topics - "A Trip to the Edge of the Universe". Programs will be geared to the Audience.

Dates: Wed. - Sat. evenings - Sept. 26 - 29, 1979
September 26 - Adults - introductory session
Sept. 27 - Family
Sept. 28 - Family
Sept. 29 - Adults

Location and times to be announced.

WEEKEND WORKSHOPS IN DESIGN - Emily Carr College of Art

The artist - teacher has planned this to interest artists working in many media, from painting to ceramics to weaving.

The **first weekend** involves participants in the collection of images and materials and the initiation of individual projects in any medium. The **second weekend** will centre on assignments completed by the participants and the creation of group works.

- More information available on request, or on the Skeena Mall Bulletin board.

Part I: Introduction to Design Program & Preparation for Part II

Dates: Sept. 28 - 30
Time: Fri. 7:00 - 10:00 p.m.
Sat. & Sun. 10:00 a.m. - 4:00 p.m.
Place: Caledonia Art Room

Fee: \$20.00
Instructor: Sylvia Scott
(of Vancouver)
Limited to 15 persons

Part II: Concluding Weekend

Dates: November 23 - 25
Times: Fri. 7:00 - 10:00 p.m.
Sat. & Sun. 10:00 a.m. - 4:00 p.m.
Place: Caledonia Art Room

Fee: \$20.00
Instructor: Sylvia Scott
(of Vancouver)
Limited to 15 persons

PRINTMOBILE OPEN HOUSE - Emily Carr College of Art

Curious about printmaking? Terrace is one of the first communities to use the new "Printmobile" - a fully equipped printmaking workshop. Come and learn about etchings, silk-screen prints, lithographs, etc.

Open House: Sunday, October 21 - 2:00 - 4:00 p.m.
Free Public Lecture: Sunday, October 21, 7:00 p.m.
Location - To be announced

An advance exhibition of prints will be shown from Tuesday, Oct. 16 - Friday, Oct. 19.
Location to be announced by the media.

Would you like to form a **FILM CLUB** or assist in showing or ordering movies? Leave your name and phone number with Terrace Continuing Education...
635-6511.

INTAGLIO- Emily Carr College of Art

An exciting opportunity to learn all about the intaglio process (etchings, aquatint, photo etching). Evelyn Armstrong, a well known artist, will work with participants in the specially designed Printmobile. Open to anyone.

Day Course - An intensive two week program.

Dates: Oct. 22 - Nov. 2
Time: Monday - Friday
Hours: To be announced
Limit: 8 students

Place: Printmobile,
Location: N.W.C.C.
Fee: \$60. + \$35. materials fee

Weekend Workshop - An exposure to the possibilities of intaglio.

Dates: Oct. 26 - 28
Times: Friday, 7:00 - 10:00 p.m.
Sat. & Sun. to be announced
Limit: 8 students

Place: Printmobile
Location: N.W.C.C.
Fee: \$20. + \$17. materials fee

MONOPRINT WEEKEND WORKSHOP

The Printmobile will remain in Terrace, subject to demand, for a printmaking workshop for beginners. Discussion of visual qualities, printmaking terminology, etc., followed with practical work by participants.

Date: Nov. 2 - 4
Time: Friday, 7:00 - 10:00 p.m.
Sat. & Sun., 10:00 a.m. - 4:00 p.m.
Limit: 8 students

Place: Printmobile
Location: N.W.C.C.
Fee: \$20. + materials as required.

BABYSITTING TRAINING

This is the Canadian Red Cross Society course for training babysitters. Students must be 11 years or older to receive the certificate. The course includes first aid, recreation and art activities for children.

Dates: Oct. 3 - 31
Time: Wed., 7:30 - 9:30 p.m.
Place: To be announced

Length: 5 sessions
Fee: \$10.00
Instructor: Elaine Maikapar

BASIC AUTO REPAIR

This course covers basic mechanical and electrical operations of a car. You will learn to troubleshoot for problems, do a basic tune-up and take better care of your automobile.

Dates: Oct. 3 - Dec. 5
Time: Wed., 7:30 - 9:30 p.m.
Place: To be announced

Length: 10 weeks
Fee: \$20.00
Instructor: John Rinaldi

BOOKKEEPING FOR SMALL BUSINESSES

For the Individual who has or is interested in a small business. The course prepares the individuals to do their own bookkeeping from receipts, to the journal, to making balance sheets and profit and loss statements for income tax or year end review.

Dates: Oct. 8, 10, 15, 17
Time: Tues., Thurs., 7:30 - 9:30 p.m.
Place: To be announced

Length: 4 sessions
Fee: \$25.00
Instructor: Peter Murray and
Stuart Ogg,
F.B.D. Bank

CANADIAN CITIZENSHIP CLASSES

Learn about Canada! Students see four excellent films and receive material to help them prepare for Citizenship Court. These classes are open to everyone. Of special interest to persons who have court dates between November and February.

Dates: Nov. 5, 7, 12, 14, 19
Time: Mon. & Wed., 7:30 - 9:30 p.m.
Place: To be announced

Length: 5 evenings
Fee: \$10.00
Instructor: Elaine Maikapar

DEFENSIVE DRIVING

A course to teach you how to drive more safely and prevent accidents! Includes specially developed films by Canada Safety Council. Highly recommended by B.C. Motor Vehicle Branch.

Dates: Nov. 5, 7:30 - 9:30 p.m.
Nov. 6 - 7, 7:00 - 10:00 p.m.
Place: Caledonia Room 7

Length: 8 hours
Fee: \$15.00
Instructor: Hugh Power

FRENCH

A chance to use the basic French you have studied in th. past, practice conversational skills and enjoy an informal evening "en français".

Dates: Oct. 3 - Dec. 5
Time: Wed., 7:30 - 9:30 p.m.
Place: To be announced

Length: 10 sessions
Fee: \$20.00
Instructor: Evelyne Pasetka

GERMAN

This course is for people who have no knowledge of German but would like to learn how to converse in the language.

Dates: To be announced
Time: To be announced
Place: To be announced

Length: 10 sessions
Fee: \$20.00
Instructor: To be announced

MOBILE POWER SQUADRON

A certified course offered through the Canadian Mobile Power Squadron This course will train you in navigation (which includes map and compass reading) safety procedures, radio control and other requirements to operate your boat confidently.

Dates: Oct. 2 - Jan.
Time: Tues., 7:00 - 10:00 p.m.
Place: Caledonia Drafting Room

Length: 15 sessions
Fee: \$5.00
Instructor: George Kenney & Skip Bergsma

*Students will be expected to purchase a kit - approx. \$38.00 or approx. \$50.00 for a couple. These will be sold at the first class session.

PHOTOGRAPHY

This course will cover application of equipment available as well as portrait, sports, scenic and nature photography. Students should have their own camera; 36mm is preferable.

Dates: Oct. 2 - Dec. 11
Time: 7:30 - 9:30 p.m.
Place: To be announced

Length: 8 evenings, plus 3 field trips
Fee: \$30.00
Instructor: Dave Milligan

SPANISH

Come out and learn to speak Spanish.

Dates: Oct. 1 - Dec. 10
Time: Mon., 7:30 - 9:30 p.m.
Place: To be announced

Length: 10 sessions
Fee: \$20.00
Instructor: Apolina Asarta

WINTERIZE YOUR YARD AND GARDEN

A practical course which will help you make the most of the season. Topics included: compost, bulbs, roses, perennials, annuals, vegetables and herbs!

Dates: Oct. 2 - 25
Time: Tues., Thurs., 7:30 - 9:30 p.m.
Place: To be announced

Length: 8 sessions
Fee: \$15.00
Instructor: Jack Atkinson

COMMUNITY OFFERINGS

These programs are offered by groups and organizations in Terrace. If you wish to have a program listed in the Winter-Spring Booklet, call Mrs. K. Mueller at 635-6511 by November 15.

CANADA EMPLOYMENT TRAINING PROGRAM

Anyone who is interested in taking a pre-employment or pre-apprentice course with Canada Employment sponsorship should attend the weekly training session held at the C.E.C. office at 4630 Lazelle. The sessions are held every Thursday from 10:00 a.m. to 11:30 a.m. For further information please call 635-7134.

CREATIVE JOB SEARCH TECHNIQUES

This course covers various techniques on how to present yourself to employers, Business resumes, and interviewing are also included.

Where: Canada Employment Centre, 4630 Lazelle Avenue
When: Starting September 11, 1979. Continuing every alternate Tuesday.
Time: 10:00 a.m. - 12:00 noon
Fee: Free

For more information on this course call the Canada Employment Centre at 635-7134.

MAMAS AND PAPAS

Would you like to learn how to communicate with your children?
Would you like to learn how your beliefs affect your children?
Would you like to help your children become more co-operative and responsible?
Would you like to understand your children's behaviour and misbehaviour?
You can learn to relate to your children more effectively. This is a training course for parents and others who want their relationships with children to be more satisfying.

Starting Date: To be announced
Night: Wednesday
Instructor: Debbie + Sean Grieg
Enrollment is limited to 15

Time: 7:30 - 9:30 p.m.
Length: 9 weeks
Fee: Free (a parents handbook is provided)

For more information please call Sean Grieg at 635-7134.

LIBRARY PROGRAMS

The Terrace Public Library is planning interesting programs for the public. Call the library for up to date information - 638-8177.

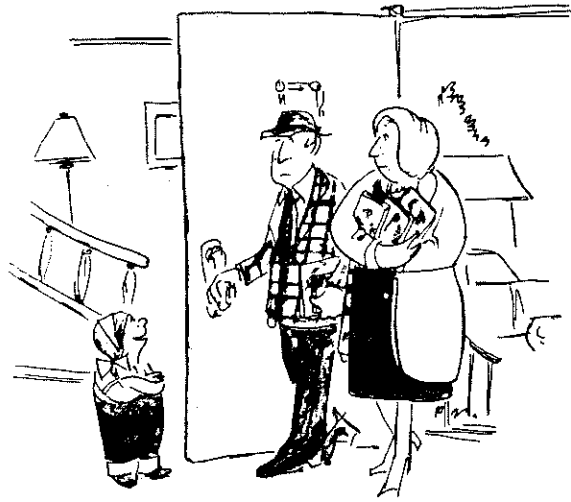
November 9, 1979 (Friday) - 8:00 p.m. - Lynn Hancock, author of "There's a Seal in My Sleeping Bag", will give a lively video-film presentation.

WOMEN'S GROWTH CENTRE - Come and enjoy coffee, films, workshops, support and information.

WEEKLY - Tuesday, 7:30 - 10:00 p.m. - Women's AA
Thursday, 7:30 - 10:00 p.m. - Women's Night Out

MONTHLY - 2nd Wed., 7:30 - 10:00 p.m. - Single Parents' Night
3rd Wed., 7:30 - 10:00 p.m. - Men and Women's Rap session

For more information: 4711 Lazelle or 635-5145 from 10:00 - 6:00 weekdays.



"Well, what did we learn at school tonight?"

FILM SERIES

- September 14** **PSYCHO**
An Alfred Hitchcock Thriller
Starring: *Anthony Perkins, Janet Leigh, Vera Miles and Martin Balsam.*
- September 28** **BATTLE OF ALGIERS**
Pontecorvo's masterful reconstruction of the guerrilla war in Algiers.
French & Arabic with English subtitles
- October 19** **LITTLE MURDERS**
A brutally funny satire, portraying the conditions of violence in America.
Starring: *Donald Sutherland, Elliot Gould, Marcia Rodd.*
- November 2** **PLAY IT AGAIN SAM**
Starring: *Woody Allen, Susan Anspach, Diane Keaton.*
- November 16** **IF**
A half fantasy, half-sarcastic look at British education.
Starring: *Malcom McDowell, Christine Noonan, Richard Warwick, David Wood.*
- November 30** **THE WHITE SHIEK**
The first film Fellini directed alone, a delightful shrewd and sardonic satire on heart-throb heroes.
- December 4** **HARD DAYS NIGHT**
The Beatles tour of England.
Starring: *The Beatles.*

Location: Room 202 Northwest Community College
Time: 8:00 p.m.
Fee: \$2.00 per adult, \$1.50 per student