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**NORTHWEST COMMUNITY COLLEGE  
KITIMAT CAMPUS — 632-4766**



# THREE WAYS TO REGISTER

**GIANT REGISTRATION:** — Saturday, September 10, at Riverlodge — 10:00 a.m. to 2:00 p.m.  
— *Free coffee provided.*

**IN PERSON:** — August 29 to September 23 at the College Centre.  
Days: 8:30 a.m. to 4:30 p.m.  
Evenings: 7:30 p.m. to 9:00 p.m. (Monday to Thursday)

**MAIL:** — Mail in fees and form on last page.

## IMPORTANT

All courses have a minimum and maximum number of students to be enrolled. **REGISTER AT LEAST ONE WEEK IN ADVANCE** of course start date to avoid disappointment of filled or cancelled classes. Reserve your space! Register **now** for all courses this term.



**SUSAN COLE**  
Kitimat Co-ordinator

“**ON TRAC**” is the catchy new phrase on College campuses this year. TRAC is the vocational entry program characterized by a learner-controlled style of education using progressive units of information, or modules. You will notice this type of “modularized” program in some of the Kitimat courses this year.

Change is in the wind — in both the educational and economic future. Treat yourself to a new program this fall — for fun or profit, or both!

## STAFF

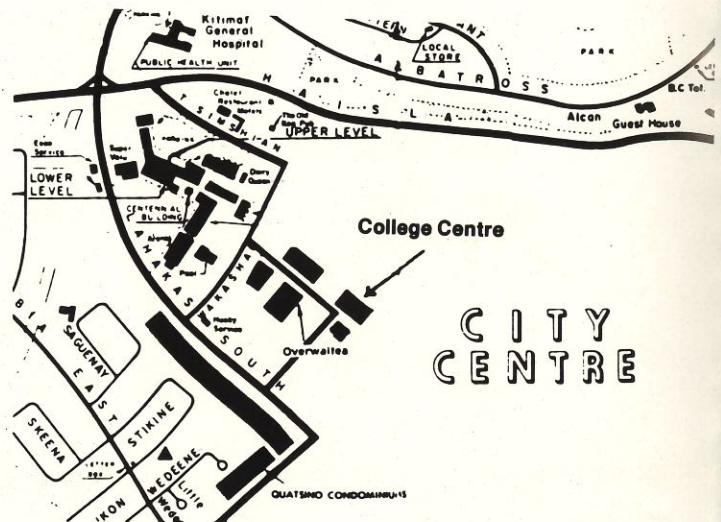
Lola Doering — College Secretary  
Carol Larsen — Clerk  
Shirley England — Night Clerk

## HOURS

Monday to Friday  
8:30 a.m. to 4:30 p.m.  
Monday to Thursday  
7:30 p.m. to 9:00 p.m.

## ADDRESS

606 City Centre, Kitimat  
Phone: 632-4766



**IN KEMANO**  
Lisa Wagner

**LOCAL BOARD MEMBERS**  
Rick Wozney — Armand Robitaille

**KITIMAT CO-ORDINATOR**  
Susan Cole



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NORTHWEST COMMUNITY COLLEGE IS ONE OF MANY EDUCATIONAL SERVICES IN KITIMAT. THANKS TO THE STAFF AND INSTRUCTORS OF SCHOOL DISTRICT 80 AND THE RECREATION DEPARTMENT FOR THEIR CO-OPERATION IN OUR OPERATION AND PROGRAMMING.



# IMPORTANT INFORMATION FOR ALL STUDENTS

**FEES:** Tuition varies with each course and must be paid in full at time of registration. Visa and MasterCard accepted.

**FEES FOR SENIOR CITIZENS:** Seniors may register on a wait-list basis and enter the course tuition-free if minimum enrolment is met and maximum not exceeded. Material costs still apply. All fee-payers will have priority.

**FEES FOR DISABLED:** As above except for University Transfer and Vocational courses where full tuition applies.

## **REFUNDS: GENERAL CONDITIONS**

1. Full refunds will be made if a course is cancelled by the College or if a student withdraws from a course for medical or bereavement reasons prior to the course start date.
2. Refunds requested prior to the course start date will be assessed a \$10.00 administration charge.
3. There will be no refunds for courses with tuition fees of \$10 or less except for those conditions in 1 (above).

## **PART-TIME COURSES**

1. Withdrawals before the second class of a course — 100% of tuition fees less a \$10.00 administration charge.
2. Withdrawal after the second class of course — NO REFUND.
3. Special registration and refund policies apply to courses labelled "NO REFUND".

## **ACADEMIC P/T & F/T**

1. A \$10.00 "late registration" charge will be assessed to any student registering after the second class.
2. Withdrawal after second class — 80% of tuition fee less a \$10.00 administration charge.
3. Withdrawal after third class or fourth class — 50% of tuition fee less a \$10.00 administration charge.
4. Withdrawal after fifth class — NO REFUND.

NOTES: Students can register for Academic courses up to and including the third class.  
Students can register after the third class with the instructor's approval.

## **VOCATIONAL (F/T)**

1. A \$10.00 "late registration" charge will be assessed to any student registering after the first day of classes in a full-time vocational program.

**INCOME TAX DEDUCTIONS:** Tuition fees totalling over \$100.00 are tax deductible. Please keep fee receipts.

**CANCELLATION OF COURSES:** Northwest Community College reserves the right to cancel or postpone any course for which registration does not reach the required minimum, or in which attendance or progress is unsatisfactory.

**HOLIDAYS:** No classes on statutory holidays — Oct. 10, Nov. 11

**LEARNING RESOURCES:** Library cards are available to all students. Materials from NWCC Terrace or other College libraries may be ordered from the microfiche catalogue.

## **CLASSES BEGIN:**

ACADEMIC .....	September 6	ADULT UPGRADING .....	September 19
VOCATIONAL FULL-TIME .....	September 6	COMMUNITY INTEREST .....	September 26
VOCATIONAL PART-TIME .....	September 12	ENGLISH LANGUAGE .....	October 3

NORTHWEST COMMUNITY COLLEGE IS ONE OF MANY EDUCATIONAL SERVICES IN  
ATMANT. THANKS TO THE STAFF AND INSTRUCTORS OF SCHOOL DISTRICT 38 AND  
THE RECREATION DEPARTMENT FOR THEIR CO-OPERATION IN OUR OPERATION AND  
PROGRAMMING.



# ACADEMIC

## DO YOU KNOW ...

- That we offer a variety of first- and second-year university courses?
- That these courses are open to everyone, even if they don't have Grade 12?
- That you can take a course for credit, for interest, for intellectual stimulation or just to meet new people?
- That we have Career-Technical programs in Early Childhood Education and Human Service Work which lead to a certificate?
- That we have courses and workshops for women and workers as part of our special programs?
- That we offer diplomas and certificates in Arts and Science?
- That we offer Grade 11 and 12 Science and Math courses for upgrading?

Get a start on a university education or career training!

Pre-register now to ensure you have a place.

**TUITION FEE:** \$46.80 per course

**CLASSES COMMENCE SEPTEMBER 6, 1983**

## UNIVERSITY TRANSFER

### **CHEMISTRY 082-1½: Chemistry Prep I**

This is an introductory course in Chemistry designed for people who have little or no knowledge of the subject. It is intended not only to provide the necessary background for those who later might wish to take a first-year university course, but also to give the student some insight into the importance of Chemistry in our society. (1½,1½,0)

**INSTRUCTOR:** Norm Webster  
**LOCATION:** M.E.S.S., Room 130  
**DATES:** Sept. 8 - Dec. 15  
**TIME:** Thurs., 7:00 - 10:00 p.m.

### **ECONOMICS 202-3: Principles of Macroeconomics**

This course will provide a survey of economic activities and institutions and will centre on an analysis of the production and distribution of wealth in the capitalist system. Specific items include: Production and Market Mechanisms, National Income Accounts, Economic Growth, International Trade and Capital Flows, Government Policies (budget, taxes, money supply, trade unions). Theoretical tools and conceptual models from various schools of thought will be used as guidelines and will be tested for realistic validity in a historical perspective. (3,0,0)

**INSTRUCTOR:** Peter Weber  
**LOCATION:** College Centre, Room 3  
**DATES:** Sept. 7 - Dec. 14  
**TIME:** Wed., 7:00 - 10:00 p.m.

### **WORKSHOP:**

**FEMALE SEXUALITY** — An analysis of female physiology, the psychological aspects of female sexuality, common fallacies and sexual dysfunctions in women.

**INSTRUCTOR:** Gail Emmerson  
**LOCATION:** College Centre, Room 5

**DATE:** Oct. 22  
**TIME:** Sat., 9:00 a.m. - 12:00 noon

### **ENGLISH 101-3: Literature and Composition I**

Reading and discussion of modern autobiography, fiction and drama. Lectures on grammar and style. Written assignments based on analysis of the literature read, personal experience, and subjects of general interest. (3,0,0)

**INSTRUCTOR:** Josephine Patterson  
**LOCATION:** College Centre, Room 3  
**DATES:** Sept. 12 - Dec. 19  
**TIME:** Mon., 7:00 - 10:00 p.m.

### **GEOLOGY 158-3: Historical Geology**

A course dealing with the history of the earth and the development of life. Emphasis will be on the history of North America, especially the mesozoic and cenozoic history of British Columbia. Topics will include Geologic time, stratigraphy, sedimentation, correlation, plate tectonics, interpretation of geological history, geologic maps, common fossils and their evolutionary patterns and processes of fossilization. Field work is required and will involve investigation of sedimentary rock units and fossil deposits in the Kitimat, Kalum and Bulkley Valleys. Field work and necessary laboratory work will be arranged on weekends. (3,2,0)

**INSTRUCTOR:** Allen Gottesfeld  
**LOCATION:** College Centre, Room 4  
**DATES:** Sept. 6 - Dec. 13  
**TIME:** Tues., 7:00 - 10:00 p.m.



## CAREER/TECHNICAL

### HSW 155: Community Services — Introductory

This course will introduce the student to the range of human services, both private and public, within the community. The development of human services will be examined from the historical context in which they originated and evolved to establish an understanding of the rationale for existing services. It will also look at the ongoing process of change which human services undergo, reflecting the changing attitudes and priorities of our society. (3,0,0)

INSTRUCTOR: Jake Muller

LOCATION: College Centre, Room 3

DATES: Sept. 7 - Dec. 14

TIMES: Tues., 7:00 - 10:00 p.m.

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# GET A START ON A UNIVERSITY EDUCATION OR CAREER TRAINING!

## PRE-REGISTER NOW TO ENSURE YOU HAVE A PLACE

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# REGISTRATION

AT COLLEGE CENTRE  
AUGUST 29 - SEPTEMBER 24

DAYS — 8:30 a.m. - 4:30 p.m.  
EVENINGS — 7:30 - 9:00 p.m. (Monday - Thursday)

AT RIVERLODGE  
SATURDAY, SEPTEMBER 10  
10:00 a.m. - 2:00 p.m.





# ADULT BASIC EDUCATION

## OPEN HOUSE

FOR ENGLISH CLASSES

SEPTEMBER 28

10:00 A.M. TO  
12:00 NOON

CLASSES BEGIN  
OCTOBER 3



### ENGLISH CLASSES

ΑΓΓΛΙΚΑ ΜΑΘΗΜΑΤΑ

CLASAS PARA ADULTOS

COURS D'ANGLAIS

成人英語班

AIKUISTEN ENGLANNIN LUOKKA

ਵੱਡਿਆਂ ਵਾਸਤੇ ਅੰਗਰੇਜ਼ੀ ਦੀਆਂ ਜਮਾਤ

POUR ADULTES

### MORNINGS

**ENGLISH FOR BEGINNERS (LEVELS 1 - 4)** 5 days per week — Kay Hall — \$65.00 Mon. - Fri.  
Emphasis will be on oral practice of everyday English — speaking and listening skills. Oct. 3  
240 hours (College Centre, Room 4) 8:30 a.m. - 12:30 p.m.

**INTERMEDIATE ENGLISH** 4 days per week — Maria Raposo — \$45.00 Mon. - Thurs.  
Instruction in written skills, phonics and spelling, as well as oral and listening skills. Oct. 3  
144 hours (College Centre, Room 5) 9:00 a.m. - 12:00 noon

**ADVANCED ENGLISH** 4 days per week — Roberta Bowen — \$45.00 Mon. - Thurs.  
Continuation of written and oral work, including vocabulary development. 144 hours. Oct. 3  
(College Centre, Room 3) 9:00 a.m. - 12:00 noon

### EVENINGS

**ENGLISH — BEGINNER/INTERMEDIATE/ADVANCED** Tues. & Thurs.  
2 evenings per week — Maria Raposo — \$25.00 Oct. 4  
Any student who wishes to learn English in the evening should attend this multi-level 7:00 - 10:00 p.m.  
class. Work will be assigned at all levels. 72 hours. (College Centre Room 5)

**MOMS AND TOTS** 2 days per week — Maria Raposo — \$15.00 Mon. & Wed.  
A conversational English class for mothers with pre-school children. A program for Oct. 3  
children 2 - 4 years will be provided free of charge while mother learns English. 48 hours. 1:00 - 3:00 p.m.  
(Riverlodge)

**NOTE: ALCAN WILL PAY FEES FOR THESE COURSES FOR ITS EMPLOYEES AND FAMILY MEMBERS LIVING IN THE SAME HOUSEHOLD.**



## ADULT UPGRADING

### PREPARATION FOR UPGRADING

An advanced English class with limited Math and Science units. Excellent for those intending to enter a BTSD Adult Upgrading course next term. Group and tutorial work. 72 hours.

**2 mornings per week**  
— Susan Rottmiller — \$20.00  
(College Centre, Room 2)

Tues. & Thurs.  
Sept. 20  
9:00 a.m. - 12:00 noon

### BTSD (BASIC TRAINING FOR SKILL DEVELOPMENT)

**SHIFTWORKERS:** Please note that you may alternate between day and evening classes to suit your work schedule.

**INSTRUCTORS:** Susan Rottmiller (English),  
Chris Wozney (Math & Science)  
**LOCATION:** College Centre, Room 2

**FEE:** \$20.00 per month  
(\$25.00 book deposit and texts)

**START DATE:** Sept. 19

A vocational program for adults to upgrade Math, Science and English to a level to meet apprenticeship or vocational program entry requirements. Minimum age 17, out of school 12 months. Students may begin any time during the year. English — 108 hours; Math/Science — 216 hours.

**ENGLISH** Monday 9:00 a.m. - 12:00 noon

Wednesday 9:00 a.m. - 12:00 noon

Tuesday

**Evening** 6:30 - 9:30 p.m.

**MATH/SCIENCE** Monday to Thursday 1:00 - 4:00 p.m.

Monday & Wednesday

**Evenings**

6:30 - 9:30 p.m.

### YOU MAY ALSO UPGRADE YOUR EDUCATION WITH ONE OF THESE:

#### REGULAR HIGH SCHOOL

Mount Elizabeth has provisions for adults who wish to attend regular classes. Students must be fluent in written and oral English. Adults can complete their high school by completing English 12, Social Studies 11 and 5 other Senior High School subjects. Contact Mount Elizabeth, 632-6174, for more information.

#### CORRESPONDENCE COURSES

##### Correspondence Branch, Ministry of Education

High school courses in a self-study format. Most courses Grade 2 to 12 can be ordered. Catalogues are available at the College Centre.

#### OPEN LEARNING INSTITUTE

Call the OLI advisor at 635-4961, collect, or stop by the Terrace Information Centre at 3306 Kalum St.

#### GRADE 12 EQUIVALENCY (G.E.D.) PREPARATION

**FEE: \$20.00 per month**

**INSTRUCTORS:** Susan Rottmiller, Chris Wozney

Classes are held on a tutorial basis. You may enrol at any time as space permits and attend morning, afternoon or evening classes.

(College Centre, Room 2)

**ENGLISH:** Tues. & Thurs., 9:00 a.m. - 12:00 noon

**MATH/SCIENCE:** Mon., 6:30 - 9:30 p.m. or Thurs., 1:00 - 4:00 p.m.

Starts  
week of  
Sept. 19



## G.E.D. EXAMINATIONS

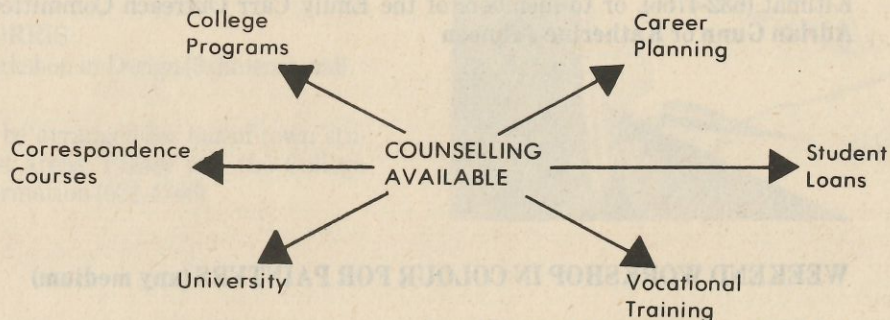
For adults who did not complete secondary school and wish to acquire a Ministry of Education Grade 12 Equivalency Certificate under the General Education Development (G.E.D) Program. Adults are required to pass five tests: English Literature, English Grammar, Science, Social Studies and Mathematics. You may purchase a text for self-study at the College, or attend classes on a tutorial basis.

TEST DATES FOR THE KITIMAT CENTRE:  
**OCTOBER 14/15      FEBRUARY 3/4      JUNE 8/9**

You must be 19 years old and a B.C. resident for six months prior to writing.  
Application forms available at the College.

## COUNSELLING SERVICES

A College counsellor will be available in Kitimat for morning or afternoon appointments, to discuss and advise on the following matters:



Please call 632-4766 to make an appointment. Francis Sabine, the counsellor, will spend Tuesdays at the Kitimat campus.

**NOTE: CAREER EXPLORATIONS**, a short 3-evening workshop given by Mr. Francis Sabine with the aid of the **CHOICES** Computer program will be held Oct. 25, Nov. 1 and Nov. 15. Details in "Vocational" section.

## ENGLISH PLACEMENT TEST

Most colleges and universities require students enrolling in first-year English classes to have written the English Placement Test. This test consists of grammatical and composition sections. The next sitting of the test will be on November 8, 1983, in Terrace, and if there is sufficient demand in Prince Rupert, Kitimat and Smithers. Students must pre-register and must pre-pay a \$15.00 fee. Applications can be obtained from Bert Seinen, Administrator-in-Charge, English Placement Test, NWCC, Box 726, Terrace, B.C., V8G 4C2; or from Educational Research Institute of B.C., #305, 601 West Broadway, Vancouver, B.C., V5Z 4C2.

## NOTE PLEASE

**We will take your name for a sign-up list, but you are only registered for a course, i.e. assured of a place, once you have paid your fee.**

**PRE-PAYMENT IS NECESSARY ONE WEEK IN ADVANCE OF FIRST CLASS**



# EMILY CARR OUTREACH

**REGISTER FOR THESE WORKSHOPS ONE WEEK IN ADVANCE!**

For all workshops:

**Friday evening** — 7:30 - 9:30 p.m. — FREE public lecture featuring artist's own work.

**Saturday** — 9:00 a.m. - 6:00 p.m.; and **Sunday** — 9:00 a.m. - 1:00 p.m.  
Practical workshop with demonstration and participation.

**Fee:** \$35.00

**Location:** Mount Elizabeth Secondary School — Art Rooms

Inquiries about workshops or requests for future artists should be directed to NWCC, Kitimat (632-4766), or to members of the Emily Carr Outreach Committee in Kitimat: **Adrian Gunn** or **Katherine Johnsen**

## WEEKEND WORKSHOP IN COLOUR FOR PAINTERS (any medium)

**ARTIST:** GEORGE NORRIS  
**DATE:** OCT. 14 - 16  
**LOCATION:** M.E.S.S., ROOM 128

Sculptor-designer George Norris of Vancouver has designed work for a variety of architectural and social settings. One of his most well known commissioners is the sculpture fountains "The Crab" for the Vancouver Planetarium.

This 2-day workshop in design, descriptive drawing and elements of composition will interest those working in all visual arts.

## A WEEKEND WORKSHOP IN PRINTMAKING (MONOPRINT)

**ARTIST:** JUDITH FOSTER  
**DATE:** NOV. 18 - 20  
**LOCATION:** M.E.S.S., ROOM 124

Monoprint, a versatile medium which the artist sees as having "more freedom and spontaneity" than any other traditional graphic process. Combining many of the characteristics of oil painting and watercolour techniques, Monoprint is often used by professionals to work out colour compositions for other more complex processes. As Monoprint is relatively uncomplicated and inexpensive, students will be able to continue working in this medium on their own. Students to supply white paper, oil paints, newsprint, H pencils, crayons or felt pens.



**EMILY CARR WORKSHOPS  
IN NWCC COLLEGE REGION**

**TERRACE**

ALEX WATERHOUSE-HAYWARD  
Weekend Workshop in Photography  
Oct. 29 - 30

**SMITHERS**

WALTER DEXTER  
Weekend Workshop in Pottery  
Oct. 22, 23

**HAZELTON**

INGRID YUILLE  
5-Day Photography Residency  
Oct. 17 - 22

**PRINCE RUPERT**

TOM IRVING  
Weekend Workshop in Wheel-Throwing  
(Pottery)  
Oct. 22, 23

**STEWART**

GEORGE NORRIS  
Weekend Workshop in Design (3 dimensional)  
Sept. 24, 25

\* Billets can be arranged for out-of-town students in most areas. Please call the College for more information (632-4766).



# **WANT A COURSE?**

## **Don't see the courses you want?**

If 10 people want a special course, it can be organized if a suitable instructor can be found.

Call or come to the Centre—  
**NORTHWEST COMMUNITY COLLEGE**  
606 City Centre  
Kitimat, B.C.  
V8C 2N2

or

Phone: 632-4766



# COMMUNITY EDUCATION

*The adult education movement is based on the belief that quite ordinary men and women have within themselves and their communities the spiritual and intellectual resources adequate to the solution of their problems.*  
 — Canadian Association for Adult Education, 1946

## ART BASICS — DRAWING & PAINTING

10 sessions — Katherine Johnsen — \$45.00

Wed.  
 Sept. 28  
 7:00 - 10:00 p.m.

Learn basic and new techniques of drawing and painting in various media. This course will teach observational techniques, development of image, practical skills, mounting and matting of finished art. Includes lectures, demonstrations, group and individual assistance. Open to students at any level of drawing experience — or inexperience! Materials supplied by student. 30 hours. (M.E.S.S., Room 124)

## ASTROLOGY — SYMBOLS OF HUMAN BECOMING

5 sessions — Marilyn Waram — \$25.00

Wed.  
 Sept. 28  
 7:30 - 9:30 p.m.

Astrology is an effective tool for self-understanding. Learn its basic principles and apply them to your life with the help of your own chart. Classes present a psychological perspective. 10 hours. (College Centre, Room 4)

## ASTRONOMY: STAR-SPOTTING

5 sessions — Larry Yenta — \$15.00 plus Star Spotter (\$3.00)

Thurs.  
 Oct. 13  
 7:30 - 9:30 p.m.

For centuries man has gazed at the sky in wonderment. The celestial bodies provide a constantly changing display of brilliance. A working knowledge of stars and planets is easy to acquire. This course will teach the location of stars and constellations, and legends surrounding each. Practical aspects of star-gazing such as time-keeping, direction-finding and simple navigation will be covered. 10 hours. (College Centre, Room 4)

## AUTO MECHANICS (BASIC)

10 sessions — John Badr — \$35.00

Tues.  
 Sept. 27  
 7:30 - 9:30 p.m.

Covers routine maintenance and repair procedures practical for the home garage. Content will include principles of mechanical operation; safe procedures for maintenance and minor repair; minor tune-ups; troubleshooting. Students will have opportunities to practise on their own cars. Class limit of 15. 20 hours. (M.E.S.S., Room 503)

## BAND, BEGINNER

11 Sessions — Mike Eddy — FREE  
 Register by calling College, 632-4766

Wed.  
 Oct. 5  
 6:30 - 7:30 p.m.

A new course this year for beginners who have never before played an instrument. Must have own instrument. For more information, call 632-4766. 11 hours. (M.E.S.S., Room 405)

## BAND, COMMUNITY

11 sessions — Mike Eddy — FREE  
 Register by calling 632-4766

Wed.  
 Oct. 5  
 7:30 - 9:00 p.m.

Open to anyone with proficiency on a band instrument. Music from concert band literature. Aim is for enjoyment, musical enrichment and public performance. 16.5 hours. (M.E.S.S., Room 405)

## CALLIGRAPHY

5 sessions — Ellen Austrom — \$15.00

Thurs.  
 Sept. 29  
 7:00 - 9:00 p.m.

Come and learn the fine art of italic handwriting. With a minimum of materials and your own decorative writing skills, you will be able to letter invitations, stationery and cards beautifully. 10 hours. (M.E.S.S., Room 128)

## CANADIAN CITIZENSHIP CLASS

6 classes — Roberta Bowen — \$4.00

Mon.  
 Oct. 17  
 1:00 - 3:00 p.m.

Are you wondering how to go about becoming a Canadian citizen? Register for classes which help prepare you for your citizenship interview. Basic instruction is given in historic, political and geographic study of Canada. Understanding of English is necessary. 12 hours. (College Centre, Room 3)



**CPR (CARDIO-PULMONARY RESUSCITATION:  
HEART SAVER COURSE)**

**Brenda Lavalle, 632-3191**

**2 sessions per course — \$32.00 payable  
to St. John Ambulance**

A 7.5-hour course for the general public in the recognition, prevention and immediate first aid for heart attack victims. Certificate issued by St. John Ambulance.

Course #1 (evenings) — 6:00 - 9:30 p.m., Tuesdays  
7.5 hours (M.E.S.S.  
Teaching Kitchen)

Course #2 (weekend) — Oct. 20, 8:00 a.m. - 12:00 noon;  
Oct. 27, 8:00 a.m. - 12:00 noon  
or 1:00 - 4:30 p.m.  
7.5 hours (College, Rooms 3 & 4)

Course #1  
(evenings)  
Sept. 20 & 27

Course #2  
(weekend)  
Oct. 15 & 22

Times above.



**CRAFTS**

**Northwest College, in co-operation with District of Kitimat, will provide craft equipment for these courses at Riverlodge: SPINNING — November 7 to December 16. REGISTER AT RIVERLODGE.**

**FIRST AID — SAFETY-ORIENTED**

**1 session — John de Silveira — \$32.00  
payable to St. John Ambulance**

A beginners' course by St. John Ambulance. Practical demonstrations supplemented by 90 minutes of films covering topics such as minor burns, fractures, eye injury, shock. Certificate issued on successful completion. 8 hours. (College Centre, Room 3)

Sat.  
Nov. 26  
9:00 a.m. - 6:00 p.m.

**FOOT TALK (REFLEXOLOGY)**

**4 sessions — Barri Blix — \$8.00**

For thousands of years in oriental countries, the feet have been recognized as a means of regulating health. This course will explain the meridian system and anatomy of the foot. Foot massage, foot baths and working the zones will be practised. Be prepared to work on your own and your partner's feet — bring a partner if you wish! 4 hours.  
(M.E.S.S., Room 504/506)

Tues.  
Sept. 27  
8:15 - 9:15 p.m.

**FRENCH CONVERSATION**

**10 sessions — Richard Jones — \$30.00**

Basic spoken French for travel and enjoyment. This is the place to practise your French and learn useful vocabulary. 20 hours.  
(M.E.S.S., Room 211)

Thurs.  
Sept. 29  
7:00 - 9:00 p.m.

**FRENCH, INTERMEDIATE**

**10 sessions — Richard Jones — \$30.00**

Oral and written practice in the French language for those who have the basics. Language structure, grammar and vocabulary. 20 hours.  
(M.E.S.S., Room 211)

Tues.  
Sept. 27  
7:00 - 9:00 p.m.

**YOU ASKED FOR IT!**

**Most courses you find in Vocational and Community Education have been requested by one of you. Please register for your course at least one week before start date or you may find it cancelled! If you want it, bring a friend; it really is up to you!**



### GUITAR, BEGINNER

**10 sessions — Errol Freeman — \$30.00**  
This introductory course uses folk, classical and popular tunes to learn chords and notes in first position, picking and strumming styles and rhythms. No previous experience necessary. At the end of ten weeks, with practice, students should know how to play most songs on sheet music. Guitars available on loan in class only. 20 hours.  
(M.E.S.S., Room 405)

Thurs.  
Sept. 29  
7:00 - 9:00 p.m.

### GUITAR, INTERMEDIATE

**10 sessions — Errol Freeman — \$30.00**  
The prerequisite for this course is Beginners' Guitar or a knowledge of basic chord patterns. Some musical theory positions for chords, scales and bar chords will be covered. Student must have own guitar. 20 hours.  
(M.E.S.S., Teaching Kitchen)

Mon.  
Sept. 26  
7:00 - 9:00 p.m.

### HAIR CARE

**6 sessions — Tracy Bailey — \$18.00**  
A professional stylist will demonstrate hair care products and assist you with colour application, henna, cellophane perms, frosting and trimming. Bring your own model and try roping or French braids! Cost of supplies uses will be extra. 12 hours.  
(The Hair Force)

Tues.  
Sept. 27  
7:30 - 9:30 p.m.

### HOME HOLIDAY BARTENDING

**2 sessions — Laurine Rutar — \$10.00**  
In 2 evenings, you will learn new ways to make entertaining more festive and enjoyable! Session I will include stocking and equipping a bar inexpensively, mixing cocktails and hot drinks, decorating and garnishing. Session II begins with punches and home liquers, and progresses through food complimenting and desserts from the bar. **Students must be 19 years of age or over.** Fee includes taste testing! 4 hours.  
(Hirsch Creek Golf Club)

Mon. & Wed.  
Oct. 3 & 5  
7:00 - 9:00 p.m.



### IMMIGRATION PROCEDURES

**1 session — Immigration Officer — FREE**  
**Register by calling 632-4766**  
A representative of Canada Immigration will conduct a short seminar in Kitimat regarding temporary or permanent admissions to Canada and aiding a relative to immigrate. This is a general information lecture for the public. Problems of a personal nature should be addressed to: Canada Immigration, 425/309 - 2nd Ave. W., Prince Rupert. 2 hours.  
(M.E.S.S., Room 118)

Tues.  
Oct. 18  
7:30 - 9:30 p.m.

## LAW



## Vancouver People's Law School

### TEENS, COPS AND COURTS

**1 evening — TBA — FREE**  
**Register by calling 632-4766**

A lawyer will discuss: the legal rights of juveniles; role and powers of police; drinking; drugs and driving; juvenile court; trial process; consequences if found guilty. Young Offenders Act. 2 hours. **REGISTER BY OCTOBER 11.**

(College, Learning Resource Centre)

Thurs.  
Oct. 20  
7:30 - 9:30 p.m.

### WILLS AND ESTATES

**1 evening — Rick Wozney — FREE**  
**Register by calling College, 632-4766**  
A lawyer will discuss how to make a will and what should be included in the will. What are the legal consequences of dying without a will? What restrictions there are on your testamentary freedom, the probate/administration of an estate, forms, and special clauses. **REGISTER BY NOV. 14.** 2 hours.  
(College Centre, LRC)

Thurs.  
Nov. 24  
7:30 - 9:30 p.m.

*If the facts are against you, argue the law. If the law is against you, pound the table and yell like crazy.  
— Murphy's Law on Justice*



### MEAT-CUTTING, BASIC

5 sessions — Jack Gregory — \$30.00

Learn the basic techniques for butchering beef, pork and lamb from a professional meat-cutter. Applicable to game meat-cutting. Final session on sausage making. Meat for demonstration provided by Gary's Market. Limited enrolment. 15 hours. (Gary's Market)

Mon.  
Sept. 26  
7:00 - 10:00 p.m.

### NUCLEAR POWER

1 session — Metro Dmytriw — \$2.00  
(Atomic Energy of Canada)

Nuclear energy and safeguards. What are the relationships between commercial nuclear programs and weapons development? What steps have been taken to prevent the misuse of nuclear technology? How effective are these steps? Speaker is a scientist representing Atomic Energy of Canada from the Whiteshell Nuclear Research Establishment in Manitoba. 3 hours. Register early — deadline September 23. (M.E.S.S., Room 118)

Wed.  
Oct. 5  
7:00 - 10:00 p.m.

### PHOTOGRAPHY — OUTDOOR PORTRAITS

1 session — Max Patzelt — \$15.00

A one-day workshop in natural portraiture. Use of light, flash, focus and creative composition to highlight and enhance your subjects. Bring camera, film and lunch! Register early — enrolment limited to 10. In the event of rain, please phone the studio. 5 hours.

(Max's Photo Studio — 632-3414)

Sun.  
Oct. 2  
10:00 a.m. - 3:00 p.m.

### PHOTOGRAPHY — NATURE

1 session — Max Patzelt — \$15.00

Improve your 35mm photography skills in the great outdoors! Field trip will provide practice in use of accessories, composition and natural resources to create photos to remember. Bring camera, film and lunch. Enrolment limited to 10. In the event of rain, please phone the Studio. 5 hours.

(Max's Photo Studio — 632-3414)

Sat.  
Oct. 1  
10:00 a.m. - 3:00 p.m.





## READERS' BOOK CLUB

An opportunity to discuss the best books and/or the best new releases in the friendly afternoon ambience of the newly renovated Kitimat Hotel lounge.

Discounts on books purchased at co-operating bookstores.

Guest speakers to be arranged through the College.

Discussion group to begin the last week of September. First meeting to decide on theme and books will be Tuesday, Sept. 27, 2 - 4 p.m.

**Interested? Call the College at 632-4766**

### SAFE CHILD CARE FOR PARENTS

**3 sessions — Cheryl Brown — \$15.00**

1. Your child has just swallowed liquid Draino. You would \_\_\_\_\_.
2. The most effective way of quickly reducing a fever is \_\_\_\_\_.
3. True or False. Antibiotics can be used up to 2-3 months \_\_\_\_\_.

If you can't answer these questions, you should be enrolled in this course. Sponsored by Canadian Red cross. **BABYSITTING PROVIDED.** 6 hours. (Riverlodge)

\* NO REFUND — REGISTER BY OCT. 10

Wed.  
Oct. 19  
1:00 - 3:00 p.m.

### SIGN LANGUAGE

**8 sessions — Yvonne Danroth & Sherry St. Germaine — \$18.00**

Oral and written practice and fingerspelling for the beginner or those wanting to expand their present knowledge of sign language. Text is optional. 16 hours.

(M.E.S.S., Rooms 127 & 129)

Tues.  
Sept. 27  
7:00 - 9:00 p.m.

### SKIN CARE — A NEW YOU!

**3 sessions — Teresa Franco — \$10.00**

Give yourself a facelift! This 3-evening seminar will cover such topics as: basic analysis and care of skin, facials, colour choice, make-up application for daytime and evening. Especially practical for the over-20-year-old! Cost of supplies used by student is extra. Enrolment limited to 12 — so register early! 6 hours.

(Plaza House of Beauty)

Thurs.  
Sept. 29  
7:00 - 9:00 p.m.

### SKIN CARE FOR TEENS

**1 session — Teresa Franco — \$5.00**

Did you know that skin care products designed for the mature woman can harm teenage skin? Make-up and skin care during the teen years can create that healthy daytime glow or the sultry disco dynamite. Workshop given by a trained cosmetologist. Cost of supplies used by students will be extra. 3 hours.

(Plaza House of Beauty)

Thurs.  
Oct. 20  
7:00 - 10:00 p.m.

### SPANISH

**10 sessions — Tirso Morales — \$30.00**

Learn to understand the sounds and structure of this colourful language. Develop vocabulary for everyday conversation or continue individual studies at an intermediate level. 20 hours.

(M.E.S.S., Room 107)

Tues.  
Sept. 27  
7:00 - 9:00 p.m.

### STOP SMOKING — OPERATION KICK-IT

**8 sessions (4 weeks)  
— John de Silveira — \$5.00**

Quit smoking before Christmas! This course will help to identify smoking habits and change the patterns. Designed to give you the tools to stop now and stop forever. 16 hours.

(M.E.S.S., Room 131)

Tues. & Thurs.  
Oct. 11  
7:00 - 9:00 p.m.

### IMPORTANT

Minimum class size is 12. Class subject to cancellation one week before start date if 12 people have not registered.



### STRESS RELEASE — HOW TO

Do you have trouble falling asleep? Do you feel tired, listless and lack the energy to get started? Tension affects us all in varying ways and degrees. By learning simple coping mechanisms, physical wear and tear are reduced and energy levels restored. In 5 sessions, you will learn and practise tension release, physical relaxation, visualization and breathing exercises. 5 hours.

5 sessions — Barri Blix — \$9.00

(M.E.S.S., Room 504-506)

Tues.  
Sept. 27  
7:00 - 8:00 p.m.

### STRESS AND THE OFFICE WORKER

Take a break and de-stress your workday! These 6 lunch-time sessions will give you techniques to improve your afternoon and increase your energy. Learn how to take relaxation breaks, stretch your "desk" muscles, increase circulation and prevent back fatigue.

6 sessions — Barri Blix — \$9.00

(College Centre, Room 1)

Tues. & Thurs.  
Sept. 27  
12:15 - 12:45 p.m.  
(approx.)

### S.T.E.P. — PARENT EFFECTIVENESS TRAINING

6 sessions — Hugh McMillan,  
Geordi Dryvynsyde — \$10.00

S.T.E.P. offers clear and simple steps to learn to build children's competence and confidence. It teaches alternative approaches to daily irritations such as homework, going to bed, getting dressed, chores. You may be surprised at how quickly these irritations and conflicts clear up! Fee includes child care. Text extra. 12 hours.

(College Centre, Rooms 1 & 6)

Mon.  
Sept. 26  
7:00 - 9:00 p.m.



### TRAVEL AND TOURING

4 sessions — instructor listed — \$4.00

Want some ideas for a different holiday this year? Discuss destinations with people who have been there. Experienced travel counsellors tell the where, what and how in this entertaining 4-evening world tour. 6 hours.

(College Centre, Room 1)

Thurs.  
Oct. 6  
7:00 - 8:30 p.m.

**Oct. 6** — "Adventure Holidays" with Bob Parker — Travel overland from London to Katmandu or try a camping trip in Australia!

**Oct. 13** — "Cruising" with Carin Rosner — The ultimate escape — how to get what and where you want on a boat.

**Oct 20** — "Coach Tours of Europe" with Cathy Wager — See more of what you want at rates you can afford. Historic and memorable trips in the Old Country.

**Oct. 27** — "Jamaica" with Colleen Mahon — Rumours and stories abound of this ancient pirate haven. Get a first-hand account of the Caribbean in modern times.

### WINE APPRECIATION

7 sessions — Bob Glanville — \$20.00

Be a wine snob! Learn the delights and difference of wines both domestic and imported. Each session will explore the wines of one country and will include sampling of at least three representative wines. Countries include France, Australia, Germany, United States, Canada, Italy. Fee includes wine samples. **Students should be 19 years of age or over.** 10.5 hours

(College Centre, Room 6)

Thurs.  
Sept. 29  
7:30 - 9:00 p.m.



## WOODWORKING FOR BEGINNERS

5 sessions — Rick Ramsfield — \$15.00  
(material costs extra — approx. \$30.00)

Start small but think big! Every cabinet, cupboard, table and bookshelf begins with the same basic tools and skills. Learn how to use hand and portable power tools the safe way. Students will learn on assigned projects. 10 hours.  
(M.E.S.S., Room 508)

Tues.  
Sept. 27  
7:00 - 9:00 p.m.

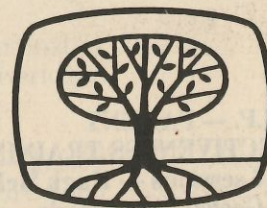
## WOODWORKING PROJECTS

10 sessions — Rick Ramsfield — \$45.00  
(students supply materials)

Students with a previous woodworking course or experience will work on their own projects, according to their skills. Access to shop facilities and guidance of experienced instructor provided. No group instruction. Maximum of 15 students, who work at their own pace. 30 hours.  
(M.E.S.S., Room 508)

Thurs.  
Sept. 29  
7:00 - 10:00 p.m.

# learn at home **DISTANCE LEARNING**



**KNOWLEDGE  
NETWORK**

## NORTHWEST COMMUNITY COLLEGE TELECOURSES

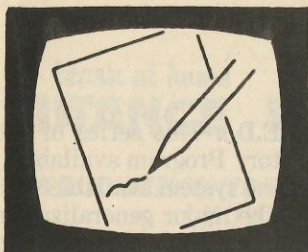
Telecourses are independent study courses which consist of television lessons integrated with texts and a study guide. Some telecourses include personal tutoring by telephone and mail. Consider taking a telecourse in the convenience and comfort of your own home. For information on NWCC telecourses, please call any of the NWCC/KNOW centres listed below.

Education by television can be an exciting and valuable experience. **Enrol today in a Northwest Community College telecourse!**

## NWCC/KNOW CENTRES

	Telephone Number	Channel		Telephone Number	Channel
Houston	845-7266	13	New Aiyansh	633-2228	—
Smithers	847-4461	13	Stewart	636-2238	13
Hazelton	842-5291	—	Prince Rupert	624-6054	12
Kitwanga	849-5376	10	Haida/Masset	626-3705	2
<b>Kitimat</b>	<b>632-4766</b>	<b>12</b>	Port Clements	559-8471	9
Terrace	635-6511	12	Tasu	556-2211	8
			Queen Charlotte City	559-8471	13





**APPLIED SKETCHING TECHNIQUES** reviews fundamental elements of free-hand drawing and art, introduces the more advanced techniques and concepts, and helps the student develop the ability to progress to more difficult and interesting forms of drawing. The course is produced as a sequel to the telecourse **FREEHAND SKETCHING**, but is designed so previous art experience is not necessary or required.

**SCHEDULE:** Tuesdays & Thursdays, 11:00 - 11:30 a.m. Repeats: Saturdays & Sundays, 2:30 - 3:00 p.m.  
Starting September 13, 1983 Starting September 17, 1983

REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.



**THE GROWING YEARS** is a course in child development created as an integrated instructional system to present the interplay of biological factors in human interaction, social structure and cultural forces in the growing child. The world of childhood and adolescence and the factors that influence the development will be of interest to parents, teachers, social workers and the general public.

**SCHEDULE:** Mondays & Wednesdays, 6:00 - 6:30 p.m. Repeats: Saturdays & Sundays, 12:00 noon - 1:00 p.m.  
Starting September 12, 1983 Starting September 17, 1983

REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.



**NEEDLECRAFT** focuses on eight of the most basic, popular and practical skills: knitting, crochet, needlepoint, embroidery, smocking, quilting, sewing and rugmaking. The telecourse is not only for beginning needleworkers, it can also be useful for those who have already acquired some needlework background but who wish to enhance their needlecraft skills. The course can prove helpful

to those students who are experts in some of the crafts but who wish to discover and develop skills in other areas of needlecraft.

**SCHEDULE:** Tuesdays & Thursdays, 9:30 - 10:00 a.m. Repeats: Wednesdays & Fridays, 10:30 - 11:00 a.m.  
Starting September 13, 1983 Starting September 14, 1983

REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.



**SEWING POWER** is a television course in wardrobe management and clothing construction which introduces the concepts, vocabulary, tools, materials and skills normally covered in introductory sewing. In addition, **SEWING POWER** is designed to provide students with creative skills in wardrobe analysis and planning, as well as techniques for fabrication and fit. Its primary goal is to enable students to build and integrate for themselves a wardrobe that is both unique and appropriate to their personal lifestyles.

**SCHEDULE:** Mondays & Wednesdays, 9:30 - 10:00 p.m. Repeats: Tuesdays & Thursdays, 10:30 - 11:00 a.m.  
Starting September 12, 1983 Starting September 13, 1983

REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.



**THE BUSINESS OF MANAGEMENT:** For the man or woman who has decided upon a career in business, government or educational management, **THE BUSINESS OF MANAGEMENT** is a valuable introduction to a successful career. It is designed for the managerial candidate who is newly graduated or who has worked but not had formal training in business management. It is intended to provide essential skills in planning and organizing, staffing and directing, controlling, decision making, motivating, communicating, and applying managerial skills to the business organization. Over two years in development and production, this telecourse presents a realistic picture of management in the 1980s. Top management experts throughout the country share their perspectives in the 26 television programs.

**SCHEDULE:** Tuesdays & Thursdays, 9:00 - 9:30 p.m. Repeats: Saturdays & Sundays, 7:00 - 7:30 p.m.  
Starting September 14, 1983 Starting September 17, 1983

REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.





**GENERAL EDUCATIONAL DEVELOPMENT (G.E.D.):** This series of programs forms a major part of the G.E.D. Test Preparatory Program available in B.C. institutions. They are designed as part of a learning system available within institutions which measure as directly as possible the major generalization, ideas and intellectual skills that are normally gained through 12 years of formal education. If you complete the tests successfully, you will receive a British Columbia Secondary School Equivalency Certificate. You may contact an NWCC centre for more information or refer to the NWCC Calendar.

**SCHEDULE:** Mondays, 10:00 - 11:00 a.m.

Repeats: Thursdays, 7:00 - 8:00 p.m.

**REGISTER AND PURCHASE TEXTS AT YOUR LOCAL COLLEGE CENTRE.**

The following are live interactive and pre-recorded programs offered on the Knowledge Network this fall. For information regarding dates and times, please contact your local College centre.

### **LIVE INTERACTIVE PROGRAMMING:**

B.C. Federation of Foster Parents Assoc.  
B.C. Hydro  
BCIT  
B.C. Safety Council  
B.C. Wildlife Federation  
Douglas College  
Ministry of Education  
Ministry of Transportation and Highways  
North Island College  
Pacific Vocational Institute

#### **SETBC**

Society for Exploring TV with Children  
University of B.C.

University of Victoria

Workers' Compensation Board  
Simon Fraser University

FOSTER CARE EDUCATION IN B.C. — SEXUAL DEVELOPMENT OF YOUR CHILD  
INSIDE B.C. HYDRO  
THE INNOVATORS: CASE STUDIES IN ENTREPRENEURSHIP  
OPERATION LIFESAVER — YOU CAN'T WIN AT THIS TRACK  
B.C. SPORTSMAN  
VALIDATION THERAPY: HELPING THE DISORIENTED OLDER PERSON  
SELF-HELP IN TOUGH ECONOMIC TIMES  
HIGHWAYS TRAINING VIA SATELLITE  
MIDDLE CHILDHOOD AND ADOLESCENCE  
HOW TO MAKE MONEY CLADDING HOUSES  
HOW TO APPLY CEDAR SHAKES FOR DOLLARS  
TECHNOLOGY TODAY: TECHNOLOGY TOMORROW  
EXPLORING TELEVISION WITH CHILDREN  
NURSING ASSESSMENT AND MANAGEMENT OF PATIENTS WITH ACUTE NEUROLOGICAL DISORDERS  
WASTE MANAGEMENT: IT'S A MATTER OF CHOICE; A SEMINAR SERIES FOR DECISION MAKERS  
MAKING MEETINGS WORK: A SKILLS DEVELOPMENT WORKSHOP FOR PEOPLE IN THE PUBLIC, PRIVATE AND VOLUNTEER SECTORS  
ADMINISTRATION 451: THE LEGAL BASIS OF PUBLIC ADMINISTRATION  
NURSING 301: THEORIES AND CONCEPTS IN NURSING  
SAFETY AND HEALTH IN THE WORKPLACE  
WOMEN AND VIOLENCE

### **PRE-RECORDED PROGRAMMING:**

BCIT

National Film Board

Simon Fraser University

University of Victoria

MONEY MANAGEMENT FOR THE '80s  
QUALITY CONTROL PROCEDURES FOR AUTOMATIC FILM PROCESSORS  
NFB SPECIAL  
NFB PREVIEW  
CRIMINAL JUSTICE IN THE CANADIAN NORTH  
HISTORY 338-3, WORLD WAR II  
DIRECTED INDEPENDENT STUDY SUPPORT MATERIALS  
COMPUTER-BASED INFORMATION SYSTEMS — THE FOUNDATION COURSE



learn at home  
**DISTANCE LEARNING**

**INTRODUCTION TO PERSONAL COMPUTING  
HOME STUDY**

Take a computer home with you and learn at your own pace.

The complete microcomputer course package includes:

- print package of course materials
- TRS-80 colour computer

This course provides the student with a "hands-on" introduction to computers. The TRS-80 hooks up to any home TV and enables the student to learn introductory BASIC computer programming, the possible uses of small computers and how to select and purchase equipment.

Students will be required to provide their own cassette recorders (small portable variety) and cassettes.

**START DATE:** We are taking names for our waiting list. Some computers are now available.

**COMPLETION DATE:** Computer must be returned precisely six weeks after the student receives it.

**FEE:** \$125.00 with a \$75.00 certified cheque as a deposit.

# OPEN LEARNING INSTITUTE

**3306 Kalum Street  
THE DOWNTOWN CENTRE  
CALL 635-4961 — COLLECT  
REGISTRATION MAIL  
DEADLINES  
OCT. 1, DEC. 1, FEB. 1**

Study at home with the Open Learning Institute! Now you may get your high school diploma, study toward a university degree, or start a new career program. Compliment your College program with home-study courses from OLI!

In Kitimat, call the OLI advisor 24 hours per day **collect** at 635-4961, or stop by the Kitimat Northwest Community College Centre at 606 City Centre to obtain more information.



## HEALTH CONTINUING EDUCATION

NWCC offers a service of organizing and delivering continuing education programs for health/human service professionals in all communities in the College region. Preventive health programs for the general public are also offered. To access this service, please contact Emily Rozee, Co-ordinator, Health Continuing Education, 632-6085 (Kitimat residents).

Programs confirmed for the fall include:

1. **"Working with Groups"** — A one-day workshop for cross-system professionals and private agency staff and volunteers.  
(Dr. Larry Shulman, UBC) Prince Rupert — Sept. 8
2. **"Advanced Cardiac Life Support"** — This course provides the essentials of cardiac life support, according to the standards set by the American Heart Association and the Canadian Heart Association.  
(Dr. Paul, Justice Institute) Prince Rupert, Oct. 22, 23
3. **"Maturity-Onset Diabetes"** — This course is intended for health-care personnel who work with the adult diabetic. However, diabetics and relatives are welcome.  
(Jean Tyson, Lions Gate) Terrace — Oct. 13
4. **"Assessment and Management of Normal Labour and Assessment and Management of the High-Risk Mother"**  
(Elizabeth Erb, Midwife) Terrace — Oct. 13
5. **"Counselling the Depressed Client"** — This one-day workshop will cover intervention strategies in dealing with the depressed client, effects on the family, helping family members deal with depression, use of drugs in treating depression, etc.  
(Dr. Peter McLean, UBC) Smithers — Oct. 6



The following workshops are in various stages of organization. Please contact NWCC Health Programs to register interest.

1. Sexuality in the '80s.
2. Caring for the Dying and Their Families
3. Assertiveness Training for Health Care Workers.
4. Pharmacology Update.
5. Care of O.R. instruments.

PLEASE NOTE: Dates of above workshops are subject to change. Publicity advertising each specific workshop will be distributed in early Fall. For further information, please contact Emily Rozee.

### ADULT SPECIAL EDUCATION

#### EXPERIENCE-BASED VOCATIONAL PREPARATION

This full-time, eight-month course to prepare mentally handicapped adults for competitive employment is currently underway with its full complement of 12 students at the Terrace campus. At present it is only offered at that campus. Start date September 6.

**Bob Phillips, Co-ordinator for Adult Special Education**, would be pleased to meet with any individual or group to discuss needs and services to disabled students. Phone 632-6085 direct, or contact the Kitimat Centre Co-ordinator at 632-4766.



# DON'T FORGET!

PREPAID REGISTRATION  
IS NECESSARY  
ONE WEEK IN ADVANCE  
EVEN IF YOU ARE BEING SPONSORED  
CALL US BEFORE COURSES  
BEGIN FOR MORE INFORMATION.

632-4766



# PROFESSIONAL

## **SMALL BUSINESS BOOKKEEPING**

**2 sessions — John Campbell — \$47.50**

Wed. & Thurs.  
Oct. 5 & 6  
7:00 - 10:00 p.m.

This course will focus on the practical aspects of bookkeeping, with an emphasis on immediate application. The participants will learn how to: 1. Set up journals. 2. Record transactions. 3. Post the general ledger. 4. Prepare financial statements. 3 hours. **REGISTER BY SEPTEMBER 20. NO REFUNDS.** (College Centre, LRC)

## **SUPERVISORY SKILLS — LEADERSHIP**

**7 sessions — Reg Stowell — \$60.00**

Mon.  
Oct 31  
7:30 - 10:00 p.m.

Office managers, foremen, area supervisors, heads of departments, and co-ordinators are all titles which indicate people supervising people. Skills to work effectively with people can be learned and will make the job both easier and more productive. This 7-session course will include a general introduction to the role of a supervisor, leadership styles, how to handle conflict, women supervisors and supervising women, and 2 units on building an effective team. 17.5 hours. **REGISTER BY SEPT. 10. NO REFUNDS.**

(College Centre, Room 4)

## **SUPERVISORY SKILLS — LABOUR RELATIONS**

**7 sessions — Reg Stowell — \$60.00**

An introductory course for first-line supervisors and managers. Content includes causes and prevention of grievances, arbitration procedures, legal and illegal activities, government requirements and preventive labour relations. **This course will be held if a minimum of 10 people are wait-listed.** Call the College at 632-4766 if interested.

## Business/Industry Services

*Audun Birkedal, Co-ordinator*

### **SUPERVISORY MANAGEMENT TRAINING**

The Management Skills for Supervisors program is currently being offered throughout the College region. It includes 90 hours of integrated material covering a broad range of management skills. This is a Ministry of Education approved program. It is constructed to be highly experimental in nature to attract the trainee toward involvement in his own training. To that end, such devices as role plays, structured experiences, media experiences, self-scoring inventories and discussions have been liberally employed and supported by relevant theoretical concepts. The program is organized into three parts.

- Part I Interpersonal Skills (3 days plus 1 day reinforcement)
- Part II Group Skills (3 days plus 1 day reinforcement)
- Part III Administrative Skills (3 days plus 1 day reinforcement)

The reinforcement module is normally held four to six weeks after the initial three days of teaching in conjunction with the next three-day part.

**Requirements for Admission:** Participants are usually sponsored by their employer.

**Starting Dates:** Variable throughout the year.

**Length of Program:** Twelve days over a period of four to five months.

**Location:** This and other programs in Supervisory Management will be offered as requested throughout the College region.

**Fees:** Please contact the Co-ordinator.

**Financial Aid and Sponsorship:** Some reimbursement of fees may be possible for the sponsoring employer through Canada Employment. Please contact your local Canada Employment Centre for more information.

### **PRE-REGISTER**

**“Do it now! Don’t wait for the first night! (Like spring, it may be a long time coming.)  
At least 12 of you must register one week before class start date.**



## EFFECTIVE WRITTEN COMMUNICATIONS

This is a workshop for working people who want practical suggestions and useful techniques to improve their on-the-job writing. It is an opportunity to learn and practise specific skills for writing effective memos, letters and reports that say exactly what you mean.

**Course Content:** Evaluation of current writing skills with specific comments on how to improve them; tools for dealing with on-the-job writing problems; up-to-date information on business writing; time management for writing projects; approaches to writing such things as instructions and unpopular messages; and techniques for organizing material to suit the writing task at hand.

**Length of Course:** Two-day consecutive workshop.

**Fees:** Please contact the Co-ordinator.

**Location:** As required throughout the College region.

In addition to the described courses, we can arrange for seminars and workshops in a variety of topics that will meet employee training requirements in industry/business including government agencies, private and public corporations, professional and volunteer organizations and individuals, for example; selecting and evaluating mini- and micro-computers, problem-solving and interviewing techniques; contracting guidelines, and how to start a small business.

Northwest Community College will provide this service at the College centres, on business or industry premises, or other available locations throughout the College region.

Why not call us at 635-6511, Local 212, and let us assist in meeting your employee training needs.

## BASIC INSTRUCTION TECHNIQUES

This course will teach you to instruct and function effectively as a trainer on the job.

**Course content** — You will:

1. Acquire some knowledge of the learning process.
2. Compare and discuss different methods of presentation.
3. Identify objectives and write them in performance terms.
4. Write the plan for a series of instructional sessions.
5. Write individual lesson plans.
6. Select audio-visual aids and be able to produce them.
7. Make an effective presentation of prepared material.
8. Assess whether learning has taken place.

**Length of Course:** Five days.

**Fees:** Please contact the Co-ordinator.

**Location:** As requested throughout the College region.

## DATA PROCESSING CONCEPTS FOR BUSINESS AND INDUSTRY

**Program Description:** To provide sufficient information for the graduate to understand the jargon of the data processing field and to provide the necessary background for exploring many data processing topics in depth.

Also to provide an introduction to the use of the Apple II microcomputer and some basics of the BASIC language.

**Course Outline:**

- History of Computing
- Programming and Programming Languages
- Algorithm Development
- Introducing Basic
- Elements of Computer Data Processing
- Input/Output and Internal Storage
- Hardware
- Program Maintenance and Documentation
- More Basic
- Debugging
- Even More Basic
- Arrays
- Files
- File Handling in Basic

**Length of Course:** 35 hours.

## INTERMEDIATE COMPUTING FOR BUSINESS/INDUSTRY

**Program Description:** This course brings the participants to the intermediate level in the programming language BASIC. Skills in Basic are enhanced by writing file handling routines developed by the use of Data Directed Design techniques. Graduates of this program will have well-developed Basic programming skills and a good foundation in file handling concepts for industry.

**Course Outline:**

- Structure Diagrams and Data Directed Design
- General Multiple File Processing
- Additions, Deletions and Modifications
- Random Access
- Binary Search Algorithm
- Record Project
- Basic Coding and Testing
- Company Problem Statement and Background
- Company Data Directed Design Development
- Company Basic Coding and Testing

**Course Duration:** 35 hours.



# VOCATIONAL

## BUSINESS CAREER TRAINING — FULL-TIME (DAYS)

**INSTRUCTOR:** Vanessa Oltmann  
**LOCATION:** NWCC College Centre, Kitimat  
**DATES:** Sept. 6 - Feb. 10  
**TIME:** 9:00 a.m. - 4:00 p.m.  
**LENGTH:** 5½ months  
**FEES:** \$50.00 per month plus book deposit of \$25.00 — refundable — plus texts



**Entrance requirements:** Minimum Grade 10 (Grade 12 preferred). Basic keyboard knowledge or permission of instructors. Pre-test will be conducted one week prior to course start date.

This full-time pre-employment program includes coursework in Accounting, Data Processing, Office Procedures, Typing, Dicta-Typing, Business Machines and Business English. A limited number of seats are available; prospective students should apply early.

### ADVANCED OPTIONS

The following credit courses will be available on a full- or part-time basis during the day. Students will register as business students and receive tutorial assistance from the full-time instructor.

### BUSINESS ADMINISTRATION (RIA/CGA credit)

- Accounting 150-151 — Fundamentals of Financial Accounting
- Economics 150-151 — Micro and Macro Economics (market and monetary systems, national and international policies)
- Business Law 150-151 — Canadian Business Law (contracts, insurance, real property, statistics)

### MEDICAL STENOGRAPHY

Includes Medical Terminology, Transcription, Medical Typing and Office Practice. For entry, students must have minimum 50 wpm Typing with Dicta-Typing or Shorthand at 80 wpm or have completed Clerk-Steno/Clerk-Bookkeeper course at NWCC.

## BUSINESS — PART-TIME (EVENINGS)

### ACCOUNTING 101

15 sessions — Marg Ross — \$78.75  
Texts extra

An introduction to basic accounting, this **CREDIT** course covers general and synoptic journals, ledgers, simple financial statements and payroll. Completion of home assignments and tests is required to obtain certificate. 45 hours. (College Centre, Room 7)

Mon.  
Sept. 12  
7:00 - 10:00 p.m.

### ACCOUNTING 102

17 sessions — Marg Ross — \$87.50  
Texts extra

A **CREDIT** course following Accounting 101 covering cash control, specialized journals, vouchers and inventory control. Certificate requirements include completion of all projects and tests. 50 hours. (College Centre, Room 7)

Wed.  
Sept. 14  
7:00 - 10:00 p.m.



**DATA PROCESSING 150 (PROGRAMMING) 20 sessions — Ron West — \$105.00 (plus texts)**

The learner will acquire basic computer literacy skills which will enable discussion of current issues of computers in society. The learner will be able to use and explain the logic process followed in business programming and will solve problems using Basic programming language. Course consists of 50% data processing theory and 50% hands-on programming. This is a **CREDIT** course transferrable to RIA/APA programs. Practice time will be available. 60 hours. (M.E.S.S., Room 104)

Mon. & Wed.  
Sept. 12  
7:00 - 10:00 p.m.

**OFFICE PRACTICE 105 — INTRODUCTION TO DATA PROCESSING 15 sessions — Marc Potter — \$90.00 (plus text)**

On completion of this **CREDIT** course, the student will be familiar with data processing concepts and applications. **Use of programs** such as Visicalc, Word Processing, Data and File Management will give students 30 hours of hand-on experience. 45 hours. (M.E.S.S., Room 104)

Tues.  
Sept. 13  
7:00 - 10:00 p.m.

**TYPING, BEGINNERS 12 sessions — Yvonne Klassen — \$42.00 (plus refundable book deposit, \$10.00)**

**KEYBOARDING** — a skill necessary for word processing, computer operation and office practice. Learn touch typing and save hours of finger-watching and error correction! Class limit 16. 24 hours. (College Centre, Room 7)

Tues.  
Sept. 13  
7:00 - 9:00 p.m.

**TYPING 101/102 15 sessions — Yvonne Klassen — \$78.75 (plus text)**

Students progress through program at their own pace to improve speed with accuracy on electric typewriters, and to master the typing of letters, forms, reports and other business communication. Prerequisite is basic keyboard skill. Home assignments are required. Successful completion carries **CREDIT** toward NWCC business certificate. Practice times will be made available. Must have basic keyboard knowledge. **Pre-test will be held first evening.** 45 hours. (College Centre, Room 7)

Thurs.  
Sept. 15  
7:00 - 10:00 p.m.

**VISICALC — THE PORTABLE ACCOUNTANT 2 sessions — Marc Potter — \$20.00**

Before you buy, come and see how this much-acclaimed program really works. This **2-evening seminar** will both demonstrate and allow you to work with an electronic spread sheet. You can use this spread sheet to calculate a personal budget or a business budget, to generate statistics, control inventory and plan your future financial success! 6 hours. (M.E.S.S., Room 104)

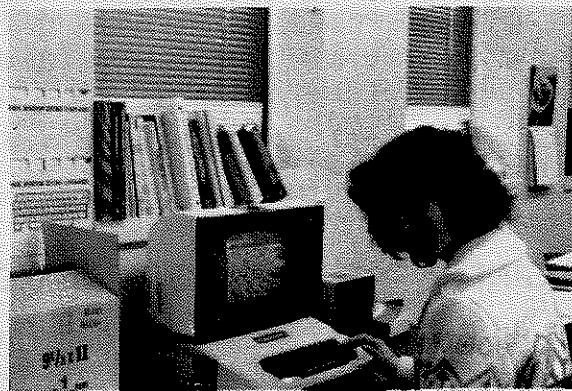
Thurs.  
Oct. 6 & 13  
7:00 - 10:00 p.m.

**CAREER EXPLORATIONS**

**3 sessions — Francis Sabine (NWCC Counsellor) FREE**

**CHOICES.** Trying to find where to start? Looking for a different, more interesting job? Returning to the job market or just taking a new direction? A vocational counsellor from the College, aided by the computer program Choices, will look at these questions and options open in your future. 6 hours. (College Centre, LRC)

Tues.  
Oct. 25, Nov. 1 & 15  
6:30 - 8:30 p.m.



**A STORY OF FOUR PEOPLE**

This is the story of four people named Everybody, Somebody, Anybody and Nobody. There was an important job to be done and Everybody was sure that Somebody would do it, Anybody could have done it, but Nobody did it. Somebody got angry about that, because it was Everybody's job. Everybody thought Anybody could do it, but Nobody realized that Everybody wouldn't do it. It ended up that Everybody blamed Somebody when, actually, Nobody accused Anybody.

**The work of the world is not done by perfect people. Do you have a skill to teach? DO IT NOW. Call 632-4766.**

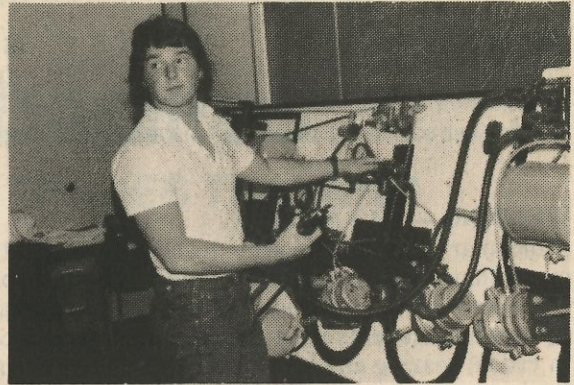


## TRADES TRAINING — PART-TIME (EVENINGS)

### AIRBRAKES

4 evenings  
— plus Saturday morning

This course is designed to prepare the student for examination toward receiving a Motor Vehicle Branch air endorsement, to operate air-equipped vehicles on public roads, as allowed by existing licence. The course consists of theory and practical instruction. Students must pre-register with payment of fees. Maximum: 16 per class. Fee includes Airbrake manual. 20 hours. **Contact Kitimat Campus (632-4766) for dates and fees. NO REFUND.**



### ELECTRONICS

24 sessions — Al Gow — \$105.00 (plus texts)

AC, DC, Semi-Conductors, Electrical Circuits and Digital and Pulse Circuits are 5 modules, each 24 lessons in length, available to students from Sept. to Dec. this term. These self-study units, complete with circuit boards and test equipment, allow the student to progress at his own rate. A qualified instructor will be available as a tutor **2 evenings per week**. Home study will be necessary to complete one unit per term. All modules carry credit to NWCC Electronics program. 60 hours. (College Centre, Room 5)

Mon. & Wed.  
Sept. 12  
7:00 - 9:30 p.m.

### MECHANICAL COMPREHENSION

12 sessions — Dick Pearson — \$65.00

Basics of mass, heat, light, gears, pulleys, levers. This course is a useful refresher in physics for those writing apprenticeship exams. 36 hours. (M.E.S.S., Room 111)

Mon. & Wed.  
Sept. 12  
7:00 - 9:00 p.m.  
(Review  
6:00 - 7:00 p.m.  
for shiftworkers)

### MILLWRIGHT UPGRADING TO TQ

20 sessions — Bill Manton — \$50.00

A refresher course for journeymen who have been in the trade at least 5 years. This course will teach theory including blueprints, mathematics, hydraulics, pneumatics, pumps and motors, transmission. Applicants must have **5 years' documented experience** to write B.C. Trades Certification. Contact College to obtain application forms and to register. Start date to be announced; **minimum registration of 10 required**. 60 hours.

Tues. & Thurs.  
7:00 - 10:00 p.m.

## Fisheries and Marine Skills Program

### Self-Study Certificate Preparation



The Northwest Community College has produced a series of self-study kits which prepare the student for specific MoT examinations. Their examinations are held monthly in Prince Rupert. One module covers one MoT examination.

Each module consists of lecture notes, exercises, answers and assignments. These modules are designed specifically for the fisherman who can study on board ship, at home or in the College.

Modules available for Fall 1983 are: 040 Chartwork and Pilotage; 020 Electronic Navigation Instruments; 060 Navigation Safety (Rules of the Road and Regulations); 161 General Seamanship. **Note:** Other modules up to Fishing Master II will be made available as they are developed.

Prerequisites — None.

**Tuition:** \$45.00 per module (includes contact with a tutor who will guide the student through the course by telephone as required).

**Supplies:** \$35.00 (includes package of course materials only). Students must supply their own rulers, nautical dividers and writing materials.

**Duration:** At student's own pace. It is expected that a module shall be completed within six months.

**Contact the Kitimat campus to register.**



### TRADES MATH

8 sessions — Tony McCrory — \$42.00  
(plus \$25.00 refundable book deposit)

A vocational course designed to upgrade math skills to the end of grade 10 trades math. A refresher course for those writing apprenticeship exams. 24 hours.

(M.E.S.S., Room 109)

Tues.  
Sept. 13  
7:00 - 10:00 p.m.

### WELDING — GAS AND ARC

29 sessions — Sam Badr — \$126.00

A modular course developed to teach welding safety, use of oxy-acetylene welding equipment, flame cutting and arc welding equipment processes and operation. Students will be supervised in self-study theory units and practical training on both gas and arc equipment. Students must be **18 years of age** or over and be free from health problems in vision, hearing and breathing. A minimum of grade 10 or BTSD Level III or previous work experience in trade is required. Contact lenses cannot be worn. Shiftworkers will be accommodated by providing extra time (7:00 to 7:30) when necessary. Students will purchase own safety glasses. 72 hours.

(M.E.S.S., Rooms 505/507/512)

Mon. & Wed.  
Sept. 12  
7:30 - 10:00 p.m.

### WELDING — METALLURGY

7 sessions — Alan Hendriksen, Ken Hume  
— \$35.00 (plus text)

This course is equivalent to the RK #3 Module of Registered Welder Program ("C" level). Introduction to metallurgy is divided into written modules and videotapes, allowing students to work at own pace. Tutor/teacher will be available for some group instruction and individual assistance. (Wallet certificate only for non-welders.) 21 hours.

(M.E.S.S., Room 133)

Tues.  
Sept. 13  
7:00 - 10:00 p.m.

SHIFTWORKERS — LET US KNOW YOUR SHIFT AT TIME OF REGISTRATION —  
EXTRA CLASSES POSSIBLE.

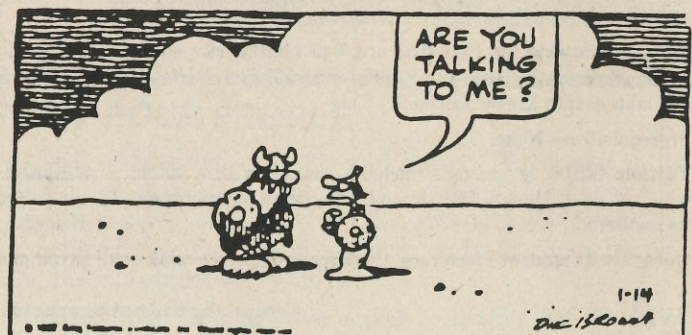
The following courses will be held in the winter term if sufficient interest. Please call the College at 632-4766 to wait-list.

**DATA PROCESSING OPERATOR:** A 4½-month course, full-time, to teach basic computer operations — includes word processing, computer filing and computer accounting. Typing required. Fee: \$50.00/month.

**ELECTRICAL UPGRADE TQ:** A refresher course for journeymen working in the trade for a minimum of 5 years. Theory upgrade in preparation for B.C. Tradesman exams. 60 hours. Fee: \$50.00.

**ELECTRICAL CODE UPGRADE:** Study of 14th edition of the Electrical Code Part 1 for journeymen and apprentices up to classification level 2. 32 hours. Fee: Approx. \$60.00.

### TEACHERS AND SITTERS NEEDED FOR DAYTIME PROGRAMS — DO YOU HAVE TIME?



— The Province



# TERRACE CAMPUS

## TRAINING ENTRY AND TRADES TRAINING

### TRAINING ACCESS PROGRAM (TRAC)

(This program replaces some programs formerly known as pre-apprenticeship and pre-employment training programs.)

The Training Access Program (TRAC) is an innovative approach to trades training. TRAC provides students with an exposure to the knowledge and skills common to all the various trade specialties within the program before they are required to select a specific training specialty. Furthermore, TRAC is designed on a modular basis which allows students to move through the program from one level to the next. Continuous entry into the program on a 12-month basis is a further feature of this program. A wait-list system is established whereby students are contacted in advance of their anticipated start date.

This program consists of three levels of training.

Each level of training is divided into modules. Each module contains a group of skills. These skills are presented in self-paced learning packages that students will work through at their own individual rate. A realistic time frame will be maintained.

Audio-visual materials with practical assignments supervised by qualified trades persons have been developed.

Students who have had previous training and experience may challenge tests and assignments, and if successful, may move through the program more quickly.

### Description of TRAC Programs Offered at Northwest College

OCCUPATIONAL CORE		SPECIALTY
COMMON CORE (approx. 2-3 mos.)	MECHANICS (approx. 2 mos.)	Automotive (approx. 2 mos.)
		Marine Engine Repair (approx. 2 mos.)
		Small Engine Repair (approx. 2 mos.)
		Heavy Duty Mechanic (approx. 2-3 mos.)
	CARPENTRY (approx. 2 mos.)	Carpentry (approx. 2 mos.)



## COMMON CORE

**Common Core:** Is designed as an initial training program in approximately 20 trades.

**Prerequisite:** 1) Grade 10 or equivalent (BTSD Level III)  
2) Successful completion of an English or Math pre-test

**Length:** Approximately 2-3 months  
**Dates:** Continuous intake

## OCCUPATIONAL CORE

**Mechanics Occupational Core:** This program is designed for students wishing to enter one of the following specialties: automotive mechanics, autobus, marine and small engine repair, or heavy duty mechanics.

**Prerequisite:** Completion of Common Core  
**Length:** Approximately 2 months  
**Dates:** Continuous intake when training spaces are available

**Carpentry Occupational Core:** This program is designed for students wishing to enter the carpentry, benchwork or joinery specialties.

**Prerequisite:** Completion of Common Core  
**Length:** Approximately 2 months  
**Dates:** Continuous intake when training spaces are available

## TRAC SPECIALTIES

**Automotive Repair Specialty:** This program is designed to prepare students for employment in the automotive repair trade.

**Prerequisite:** Completion of Mechanics Occupational Core  
**Length:** Approximately 2 months  
**Dates:** Continuous intake when training spaces are available

**Marine & Small Engine Repair Specialty:** This program is designed to prepare students for employment in the marine and small engine repair trade.

**Prerequisite:** Completion of Mechanics Occupational Core  
**Length:** Approximately 2 months  
**Dates:** Continuous intake when training spaces are available

**Heavy Duty Mechanic Specialty:** This specialty prepares students for employment in the heavy duty repair trade.

**Prerequisite:** Completion of Mechanics Occupational Core  
**Length:** 2-3 months  
**Dates:** Continuous intake when training spaces are available

**Carpentry Specialty:** This program is designed to prepare students for employment in the carpentry trade.

**Prerequisite:** Completion of Carpentry Occupational Core  
**Length:** Approximately 2 months  
**Dates:** Continuous intake commencing October 1983

## TRADES TRAINING

### MODULAR WELDING PROGRAM (Continuous Intake)

This course has been organized into package modules to ensure maximum flexibility for individualized training. Students enter the program on a continuous basis and progress at their own speed.

Module "C" is the first level of training and takes approximately 7 months. Module "B" will begin as soon as provincial materials are available. Please see College calendar for details.

### ELECTRONICS TECHNICIAN

Two intakes per year: Sept. 6, 1983 - June 14, 1984  
Feb. 6, 1984 - Nov. 29, 1984

This program is designed to provide students with the skills and knowledge necessary to enter a rewarding career in a variety of areas within the electronics field. The core of 26 weeks will provide training in the basics of electrical and electronics theory and related practical assignments. Over the next 16 weeks, the student will receive training in stereo, colour TV, video systems, servicing techniques, telecommunications, microprocessors by instructional demonstrations, lectures and practical "hands-on" experience. Please see College calendar for details.

## PROFESSIONAL COOK TRAINING (Continuous Intake)

The objective of Professional Cook Training is to prepare students in all the basic skills necessary to gain employment in the hospitality industry. For students who have an interest in working with the general public and a desire for permanent gainful employment. Opportunities are plentiful for graduates.

General Program	- 12 months
Camp Cooking Program	- 6 months
Short Order Cooking Program	- 3 months
Upgrading Program	- Up to 3 months

### FEES

Tuition	\$50.00
Tool or Book Deposit	50.00
Student Association	1.00 per month

## BUSINESS EDUCATION PROGRAMS

### BUSINESS CAREERS (Continuous Intake)

Courses begin on Mondays as spaces become available, beginning Sept. 6, 1983. Courses are offered in:

Clerk-Typist	- 4 - 6 months
Clerk Bookkeeper	- 4 - 6 months
Accounting	- 9 - 11 months
Medical Steno	- 10 months
Legal Steno	- 10 months
Word Processing	- 2 - 4 months
Industrial Records & First Aid	- 5 months

Start date Sept. 6, 1983

### FEES

Tuition	\$50.00
Book or Tool Deposit	25.00
Student Association	1.00 per month

### BUSINESS ADMINISTRATION

1-Year Certificate - Start Date Sept. 6, 1983  
9-month program  
2-Year Diploma - Start Date Sept. 6, 1983

### FEES

Tuition	\$50.00
Student Association	1.00 per month

## MARINE SKILLS PROGRAM

There are many changes proposed for the Marine Industry over the next few years. Such changes as the reduction of tonnage requirements for fish boats carrying certified masters and mate; the splitting of the Watchkeeping Mate Certificate into two parts, i.e. Watchkeeping Mate (Restricted) - for coastal operation, and Watchkeeping Mate (General) - for ocean voyages; changes to the buoyage system; and new 1983 regulations for the Prevention of Collision at Sea and many more.

Northwest Community College has developed a comprehensive Marine Training Program in the areas of certificate preparation and safety education, as well as practical fishing skills.

Most courses are offered at the Prince Rupert campus. Please contact Captain Ben West at 627-7598 for further information on any of these courses.



**No smoking in College classrooms or classrooms of public schools.**



# YES I DO!

## BEAT THE CROWDS!

SEND TO:

**NORTHWEST COMMUNITY  
COLLEGE  
606 CITY CENTRE  
KITIMAT, B.C., V8C 2N2**

**I WANT TO REGISTER FOR THESE COURSES:**

NAME \_\_\_\_\_

COURSE (1) \_\_\_\_\_

Fee \$ \_\_\_\_\_

ADDRESS \_\_\_\_\_

(2) \_\_\_\_\_

Fee \$ \_\_\_\_\_

\_\_\_\_\_

(3) \_\_\_\_\_

Fee \$ \_\_\_\_\_

PHONE \_\_\_\_\_ (H) \_\_\_\_\_ (W)

TOTAL AMOUNT ENCLOSED .....

I AM NOW IN HIGH SCHOOL

I HAVE BEEN OUT OF SCHOOL 1 YEAR

PLEASE SEND BABYSITTING INFORMATION

MAKE CHEQUE OR MONEY ORDER PAYABLE TO: NORTHWEST COMMUNITY COLLEGE

DO NOT SEND CASH IN MAIL



# DO IT NOW!

(LIKE TODAY)

BEAT THE CROWDS!

SEND TO:  
NORTHWEST COMMUNITY  
COLLEGE  
606 CITY CENTRE  
KITIMAT, B.C., V8C 2N2

I WANT TO REGISTER FOR THESE COURSES:

NAME \_\_\_\_\_

COURSE (1) \_\_\_\_\_ Fee \$ \_\_\_\_\_

ADDRESS \_\_\_\_\_

(2) \_\_\_\_\_ Fee \$ \_\_\_\_\_

PHONE \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_

(3) \_\_\_\_\_ Fee \$ \_\_\_\_\_

TOTAL AMOUNT ENCLOSED .....

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